

LOCAL INMATE
DATA SYSTEM
(LIDS)

Newsletter

AUGUST
2001

**Compensation Board's
Phone Number:**



(804) 786-0786

**Compensation Board's
Fax number:**



(804) 371-0235

**Compensation Board's
Website address:**



www.cns.state.va.us/compboard

**Compensation Board's
Mailing address:**



202 N. Ninth Street
P. O. Box 710
Richmond, VA 23218-0710

Staff Contacts:

User Issues

- **Alice Coe**, Customer Service, Mgr
acoec@scb.state.va.us ext. 207
- **Sue Kelly-Graham**, LIDS Technician
skelly-graham@scb.state.va.us ext. 220

Program Issues

- **Anne Wilmoth**, Information Tech., Mgr
awilmoth@scb.state.va.us ext. 222
- **Craig Giegerich**, Systems Engineer
cgiegerich@scb.state.va.us ext. 216
- **Melanie Morrison**, Systems Engineer
mmorrison@scb.state.va.us ext. 204

Policy/Audit Issues

- **Richard Lampman**, Policy/Planning,
Mgr
rlampman@scb.state.va.us ext. 215
- **Oliver Bradshaw**, Audit Supervisor
obradshaw@scb.state.va.us ext. 203

Security/Key Fob Issues

- Anne Wilmoth ext. 222
- Melanie Morrison ext. 204
- Sue Kelly-Graham ext. 220



DATE TO REMEMBER

- 9/14/01 - LIDS SUBMISSION DUE



FUTURE LIDS ENHANCEMENTS

You will be notified at a later date when the following LIDS enhancements will be placed into production:

- Confinement Pick List
- Out of Compliance File—Form Maintenance

07/01/2001 LIDS ENHANCEMENTS

REMINDER



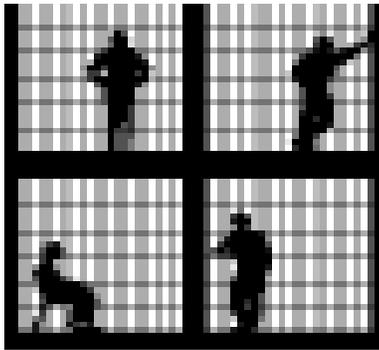
- Conviction date is not a required data field.
- **REASON RELEASE CODE**
"23" Confinement change within facility, violated program

VCC

Effective 7/1/01 you will have the ability to substitute the eighth (8th) position of the VCC with an 'O' to denote Ordinance. The 8th character can be replaced if it is 'M', 'J', 'I', or 'S'

- **DNA Drawn Date:** New Data field to provide the date that DNA sampling was drawn
- **DNA:** Data field to record "yes" if DNA has been drawn
- **Conviction Date:** New Required Data Field to provide the conviction date needed for DNA sampling
- **Offense Tracking Number:** See Charge Standardization Project information, Page 3.
- **New Forms Maintenance Reports:** Commits vs. Releases, Average Daily Population (ADP), and Quarterly Voucher comparisons
- **New Inquiry Options:** Ability to view quarterly vouchers and insurance number inquiry
- **Certification Message:** Attached to the monthly certification screen will be a screen containing a comparison of the previous month's LIDS data to the current month's LIDS data

VIRGINIA'S ANNUAL INMATE POPULATION FORECAST UNDERWAY



The 2001 Inmate Population forecast project is underway. First established in the late 80's; this annual project has as its goal the accurate forecasting of inmates in the Commonwealth's prisons and jails for the upcoming five fiscal years. The project consists of two committees – policy and technical – working closely together to develop the final population estimate. The policy committee, chaired by the Secretary of Public Safety, includes a number of senior state officials among its membership, including the Superintendent of the Virginia State Police, the Director of the Department of Corrections, Department of Juvenile Justice, Department of Planning and Budget, Department of Criminal Justice Services, the Chairman of the Parole Board, as well as the Compensation Board's Executive Secretary Bruce W. Haynes. The technical committee includes IS Directors and professional staff from many state agencies, and includes the Compensation Board's Information Technology Manager Anne M. Wilmoth, as well as staff members Craig Giegerich and Bill Copley.

According to Bruce W. Haynes, "LIDS data is central to forecasting accuracy." A number of state budget decisions are directly related to the forecast: per diem payments to localities for jail inmates, jail staff positions and salaries, as well as construction funds for new or expanded jails and prisons.

Last fiscal year (July 1, 2000 to June 30, 2001) the Compensation Board reimbursed localities and regional jails \$61,798,937 in per diem payments for holding jail inmates. Forecasting errors – estimating too many or too few inmates – add up quickly, according to Haynes. "If we miss the mark by as few as 100 state responsible inmates over a two year period, that's over \$1,000,000 in just per diem payments." While other policy committee members have often praised the Compensation Board for the accuracy of LIDS data, Haynes is quick to point out that the praise should go to the LIDS Technicians and jail staff: "Data out is only as good as data in, and these are the folks that deserve the recognition."

JAIL COST REPORT TO BE AVAILABLE NOVEMBER 1

While it probably won't make the New York Times Bestseller List, the Compensation Board's annual Jail Cost Report promises to provide interesting reading for local and state correctional officials, as well as the financial folks who use the report to compare their costs to the costs of holding inmates in other jurisdictions.

Compensation Board audit staff is completing the compilation of data from 10 of the 73 jails that will be included in the FY00 report. This year's report will include, for the first time, comparative data in selected tables for the fiscal years 98, 99 and 00.

The most recent Jail Cost Report, for FY99, is available on the Compensation Board's website (www.cns.state.va.us/compboard).



REMINDER
BASIC LIDS TRAINING

For the upcoming six months, the Compensation Board is offering **Basic LIDS** training on the third Wednesday of each month from 8:30 a.m. - 5:00 p.m. on the training dates listed below. Training will be held at the Department of General Services, 805 E. Broad Street, Basement level, Richmond, VA. Enter the building on the Broad Street side (construction awning over sidewalk on Broad St.) As you enter the lobby, elevators are immediately on the left. Take elevator to basement. Go to glass door that says Department of General Services to be admitted to the lab. To register for LIDS training, please contact Sue Kelly-Graham: skelly-graham@scb.state.va.us or (804) 786-0786 Ext. 208 or Alice Coe: acoe@scb.state.va.us or (804) 786-0786 Ext. 207. **Please be sure to bring your LIDS user-id and password with you to Basic training. If you do not have a SecurID key fob and/or LIDS user-id, please contact Melanie Morrison (mmorrison@scb.state.va.us) or (804) 786-0786 Ext. 204 OR Anne Wilmoth (awilmoth@scb.state.va.us) or (804) 786-0786 Ext. 222.**

Training Dates

July 18	October 17
August 15	November 21
September 19	December 19



REMINDER: SECURID

Effective July 1, 2001, those offices who use the dial-up toll-free connection provided by the Compensation Board are required to access LIDS and SNIP using the SecurID key fob.

If the first username entered in your logon procedures is 'compbd', you will be assigned a security product, SecurID key fob to access the Compensation Board's Website home page. If you do not enter 'compbd' as the first entry of your logon procedures, you are not using the toll free dial-up connection and this change does not affect your office at this time.

In order to assist with the deployment of the SecurID key fobs to a large number of offices, users were trained during February - May, 2001.

If you have not received your SecurID key fob, please contact Melanie Morrison (mmorrison@scb.state.va.us) or (804) 786-0786 Ext. 204 and Anne Wilmoth (awilmoth@scb.state.va.us) or (804) 786-0786 Ext. 222.

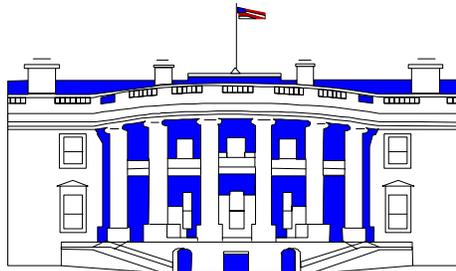




REMINDER LIDS AUDIT GUIDELINES

A new document entitled LIDS Audit Guide was distributed and discussed at the Sheriffs' Spring Conference & LIDS Enhancement training held in June 2001, and is located on the Compensation Board's website: www.cns.state.va.us/COMPBOARD/ under LIDS Information. Copies have been mailed to all jail facilities. The guide contains three important sections: 1) Good business practices for you to implement in your jail. Implementing some or all of these practices should make your next LIDS audit go a lot faster and easier. 2) What the Compensation Board auditors will look at when they come on-site to conduct an audit. 3) New audit ratings emphasizing performance and a new rating matrix.

The effective date of these new guidelines was **May 1, 2001**. Please be aware that this new LIDS Audit Guide replaces **ALL** previous communication regarding LIDS audits. Direct any questions you have about the LIDS audit program to Richard A Lampman, Manager of Policy and Planning, (804) 786-0786 x215 or rlampman@scb.state.va.us.



REMINDER HOUSE JOINT RESOLUTION NUMBER 687

In the 2001 session of the General Assembly, House Joint Resolution No. 687 was passed directing the Virginia State Crime Commission to study the organization of any inconsistencies in Title 18.2 of the Code of Virginia, including the level and extent of penalties set forth therein and the reasoning thereof. In conducting its study, the Commission is to review the proportionality of the criminal penalties throughout the Code of Virginia, make recommendations for necessary amendments, and decide whether to recommend that Title 18.2 should be rewritten at this time.

The Crime Commission's work is to be completed by **October 2002**. If, in the course of your work, you have noticed things about Virginia's criminal code that are problematic, inconsistent, or perplexing, now is the time to bring them to the attention of the Commission so that they may be considered within the proper context.

Send to: Virginia State Crime Commission, General
Assembly Building, 910 Capitol Street, Suite 915
Richmond, VA 23219.