

LOCAL INMATE DATA SYSTEM (LIDS)

November 2000 Newsletter

Compensation Board's Phone Number:



(804) 786-0786

Compensation Board's Fax number:



(804) 371-0235

Compensation Board's Website address:



www.cns.state.va.us/compboard

Compensation Board's Mailing address:



202 N. Ninth Street
P. O. Box 710
Richmond, VA 23218-0710

Staff Contacts:

User Issues -

- Alice Coe, Customer Service, Mgr
acoee@scb.state.va.us ext. 207
- Angie Francis, Senior Fiscal Technician
afrancis@scb.state.va.us ext. 220

Program Issues -

- Anne Wilmoth, Information Tech., Mgr
awilmoth@scb.state.va.us ext. 222
- Craig Giegerich, Systems Engineer
cgiegerich@scb.state.va.us ext. 216
- Melanie Morrison, Systems Engineer
mmorrison@scb.state.va.us ext. 204

Policy/Audit Issues -

- Richard Lampman, Policy/Planning, Mgr
rlampman@scb.state.va.us ext. 215
- Oliver Bradshaw, Audit Supervisor
obradshaw@scb.state.va.us ext. 203
- Mark Wood, External Auditor
mwood@scb.state.va.us ext. 228

Security Issues -

- Anne Wilmoth ext. 222
- Melanie Morrison ext. 204
- Angie Francis ext. 220

EMAIL AND INTERNET ACCESS

A memorandum from June R. Funkhouser, Compensation Board Chairman, dated November 1, 2000 was faxed to ALL Constitutional Officers regarding **Email and Internet Access**. This letter provided statewide results of the E-Government survey.

Sheriffs & Regional Jails Results

- 55.94% have email
- 9.09% no email
- 34.97% no response

The Compensation Board increased all Constitutional Officers annual budget effective July 1, 1999 by \$240 for

internet access with email.

The Compensation Board has a goal of placing access to both statewide systems, SNIP and LIDS, on the Internet by July 1, 2001 and canceling its dial-in access.

Internet access and email is no longer cutting edge technology, or state of the art; simply put, it is a basic requirement of doing business today, just like a telephone or fax machine.

It is imperative to begin your efforts now to get Internet access and email. Once you



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have established your facilities Internet and email account, please email Angie Francis with your address.

LIDS DATA — OFFENSE CODES (charged/sentenced)

A faxed letter was sent on November 2, 2000 to Sheriffs with jails, regional jail Superintendents, and LIDS Technicians addressing a potential weakness found in jail management system (JMS) software.

It was discovered that several JMS packages **DO NOT** allow for the capturing of two distinct offense codes.

Example: an individual was arrested on a felony (simple assault by mob; ASL1328F3),

goes to court and the sentenced charge is reduced to a misdemeanor (simple assault by mob; ASL1329M1).

***The sentenced offense code has been a required field since the inception of LIDS.**

The inability to record the difference between a charged offense and a sentenced offense will cause incorrect information being enter into LIDS and will be considered an audit

finding. Contact your JMS vendor to assure your system can capture two distinct offense codes.

If your JMS cannot accommodate this, you will need to go Online with LIDS and record the proper offense as sentenced. Please contact Anne Wilmoth, Alice Coe, or Angie Francis if you need any additional information.

TUESDAY REPORT

Tuesday Report data is pulled from LIDS the 10th business day of each month and posted to the Compensation Board's website the next day.

The Tuesday Report can be found under the icon title Compensation Board Reports and Publications. Upon selecting which report date you wish to view and which region, you now have the ability to print your individual Tuesday Report information on one page.



LOGON ID PASSWORDS

Users will **NOT** be able to set their personal password equal to their logon id (i.e. logon id scb111; password scb111). If you have set your password equal to your logon id, you will have to call the Compensation Board to have your password reset.

Reminder: DO NOT SHARE LOGON ID'S. If your facility needs additional logon ids mail, fax, or email one of the security officers at the Compensation Board with your request.

LIDS ADVISORY COMMITTEE

The LIDS Advisory Committee had their quarterly meeting November 8, 2000 at Rappahannock Regional Jail.

Update Topics

Monthly LIDS Training
Technology Day
VCC Issues
Internet/Secure ID
LiveScan to LIDS
Supreme Court/Magistrates

Agenda Items

Medical Information Screen
Transfer Status Screen
Adjustments
Expungements
Certification/Approval Edits
Audit Award
Transports
SSN Link
Forms Maintenance

The next LIDS Advisory Committee Meeting will be February 2001.

If you have any questions about any of the items discussed during the meeting or any topics for the next meeting contact one of the individuals from your region or Angie Francis.

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MONTHLY LIDS REPORT

By the Code of Virginia, Sheriffs with jails and Superintendents of regional jails **MUST** certify their monthly LIDS report by the **10th business** day of every month.

If you facility is unable to certify and approve by the 10th business day, you **must** notify the Compensation Board by **mail, fax, or email** as to the reason why your submission is late.

THANKSGIVING

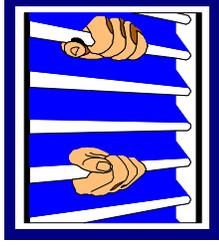
The Compensation Board would like to wish you and your family a safe and wonderful Thanksgiving.

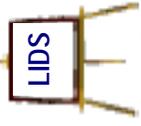




Local Inmate Data System (LIDS) Activity Calendar

December 2000



Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 Weekly Upload 2	
3	4	5	6	7	8 Weekly Upload 9	
10	11	12	13	14  Cert. / App. November LIDS Report (10th business day) <small>*Data pulled for Tues Report</small>	15 Weekly Upload 16 <small>*11/5 & 11/19 Tuesday Report available on CB's Website</small>	
17	18	19	20  Basic Monthly Training	21	22 Weekly Upload 23 State Offices Close @ Noon	
24  Christmas Eve	25 Christmas Day  State Holiday	26 State Offices Closed	27	28	29 Weekly Upload 30	
31 New Year's Eve 	Jan 1, 2001 State Offices Closed	Jan 2, 2001 State Offices Closed				