

LOCAL INMATE
DATA SYSTEM
(LIDS)

Newsletter

OCTOBER
2001

Compensation Board's



Phone Number:

(804) 786-0786

Compensation Board's



Fax number:

(804) 371-0235

Compensation Board's



Website address:

www.cns.state.va.us/compboard

Compensation Board's



Mailing address:

P. O. Box 710
Richmond, VA 23218-0710

DATES TO REMEMBER

- 10/12/01 - LIDS SUBMISSION DUE DATE
- 10/15/01 - 2ND QUARTER VOUCHER
(June, July, August)
- 11/14/01 - LIDS SUBMISSION DUE DATE
- BASIC LIDS TRAINING:
10/17/01 11/21/01 12/19/01



ATTENTION ALL SHERIFFS!!

LIDS ACCESS ANYONE?

Local Inmate Data System (LIDS) access is available to all sheriffs offices regardless of whether or not the office has a jail. The benefits of having LIDS access are:

- Tracking Inmates - Offices which participate in regional jails can track inmates by checking to see if inmate has been to court, has been sentenced, or has been released
- Serving Warrants - Offices without jails may have the responsibility of serving warrants. LIDS provides valuable information, and can discern whether or not the person wanted on the warrant is being housed in another facility.
- Cost Effective - Offices become more efficient with their staff's time and travel, which is cost effective.

If you would like to have LIDS access, please contact Alice Coe via e-mail: acoe@scb.state.va.us or telephone: (804) 786-0786 Ext. 207.

NEW - VCC CODE

The following has been added at the request of the localities:

Heading: TRAFFIC - FAIL TO PAY FOR FUEL
VCC: MOV 6590-I9
Penalty: Fine
Statute: Section 46.2-819.2
Subhead: Infraction
Description: Drive off premises without paying for fuel

Staff Contacts:

User Issues

- Alice Coe, Customer Service, Mgr
acoe@scb.state.va.us ext. 207
- Sue Kelly-Graham, LIDS Technician
skelly-graham@scb.state.va.us ext. 220

Program Issues

- Anne Wilmoth, Information Tech. Mgr
awilmoth@scb.state.va.us ext. 222
- Craig Giegerich, Systems Engineer
cgiegerich@scb.state.va.us ext. 216
- Melanie Morrison, Systems Engineer
mmorrison@scb.state.va.us ext. 204

Policy/Audit Issues

- Richard Lampman, Policy/Planning, Mgr
rlampman@scb.state.va.us ext. 215
- Oliver Bradshaw, Audit Supervisor
obradshaw@scb.state.va.us ext. 203
- Mark Wood, External Auditor
mwood@scb.state.va.us ext. 228

Security/Key Fob Issues

- Anne Wilmoth ext. 222
- Melanie Morrison ext. 204
- Sue Kelly-Graham ext. 220



REMINDER

NEW LIDS SCREEN

NEW CONFINEMENT INFORMATION PICKLIST SCREEN is estimated to be available October 2001

LCD1 LOCAL INMATE DATA SYSTEM (LIDS) V.08172001
2001-08-28 CONFINEMENT INFORMATION PICKLIST TOTAL CONFINEMENTS: 11
SSN 579028949 ZAMBRANA, IVAN MAURICIO

SEL	JAIL	COMMITTED	RSN	RELEASED	RLSE	NUM	PAYM			
	NUM	DATE	TIME	CNF	DATE	TIME	RSN	OFFNS	STAT	
_	013	03282000	07.00.00	50				6	LD	
_	059	03272000	18.15.00	10	03282000	06.30.00	35	1	LD	
_	013	03172000	20.24.00	50	03272000	18.11.00	35	6	LD	
_	013	01152000	04.36.00	10	01152000	13.15.00	19	3	LD	
_	059	12031999	00.40.00	10	12061999	20.35.00	19	1	LD	
_	013	03121999	14.40.00	21	05171999	09.22.00	16	2	SD	
_	013	01201999	17.09.00	21	03121999	14.39.00	55	2	SD	
_	059	09231998	13.15.00	10	09241998	00.25.00	19	1	LD	
_	013	09161998	16.05.00	20	09171998	09.33.00	16	1	LD	
_	013	06251998	19.05.00	10	06251998	21.15.00	19	2	LD	
_	059	05061998	11.10.00	20	05291998	00.01.00	39	1	LD	

OPTION=> _ "X" IN SEL TO VIEW CONFINEMENT/"O" IN SEL TO VIEW OFFENSES
NO MORE CONFINEMENTS..

The new **Confinement Information Picklist** screen that will be released October 2001 was developed at the request of local LIDS users during this year's LIDS Enhancement Training held last June. The new Confinement Information Picklist screen will provide you with a means to update a specific confinement if the offender has multiple confinements in LIDS.

NOTE: If LIDS detects one '1' confinement, you will not receive the Confinement Information Picklist screen. The screen that you will receive is your normal Update Confinement Information screen.

Procedures to Update Confinement Information:

- From the main menu select Option #3, Commitment Maintenance Screen
- Enter the offenders Social Security Number
- Select Option #3, Update Confinement Information
- If you receive the Confinement Information Picklist screen, enter an "X" in the blank provided next to the confinement you wish to update, **OR**
- Select "O" to view the offense for the confinement you wish to view
- If additional confinements exist other than what is seen on your screen, you will be given the option to select "N" Next Page



REMINDER FUTURE LIDS ENHANCEMENTS



You will be notified at a later date when the following LIDS enhancements will be placed into production:

Estimated Completion Date

- October 2001 Confinement Pick List
- October 2001 Ability to get the Insurance (INS) Report by SSN, Name or INS#
- October 2001 Insurance Report should list inmate once & Optional commit listing
- January 2002 DNA Medical Alert Flag on 1st screen switch with Prisoner
- January 2002 Report listing only the verified bad SSN's
- January 2002 Add Duplication Query Report to Forms Maintenance menu
- January & July 2002 List of files created that can be downloaded by jail like existing report in Forms Maintenance, Option A - View Existing Reports
- January 2002 Update Transfer Status Screen to reflect DOC Intake/Out of Compliance
- July 2002 Capability to view all reports in Forms Maintenance, Option A (View Existing Reports) that can be downloaded from Option B (Offline Reports, Queries & Files)
- July 2002 Help button for years sentenced (special years, i.e. life, death)
- July 2002 New DNA table to allow entry separately using SID, OTN or the Court Docket # for Juveniles
- July 2002 Report by Age Report, Forms Maintenance

REMINDER BASIC LIDS TRAINING

The Compensation Board is offering **Basic LIDS** training from 8:30-5:00 p.m. To register for LIDS training, please contact Sue Kelly-Graham: skelly-graham@scb.state.va.us or (804) 786-0786 Ext. 208 or Alice Coe: acoe@scb.state.va.us or (804) 786-0786 Ext. 207. Monthly registration deadline is 5 working days prior to training date.

Training Dates

October 17

November 21

December 19

Training will be held at the Department of General Services, 805 E. Broad Street, Basement level, Richmond, VA. Enter the building on the Eighth Street side (construction awning over sidewalk). Walk past snack bar (on left) and elevators are on the left. Take elevator to basement. Go to glass door that says Department of General Services to be admitted to the lab.

A photo I.D. is required in order to access the building. Also, in order to access LIDS, please bring your LIDS logon (userid) and password.

REMINDER

OVERLAPPING CONFINEMENT

How to check for overlapping confinements in LIDS:

- 1) From the LIDS main menu, enter option 5 for the Inquiry Menu
- 2) On the Inquiry Menu, enter the Inmate's SSN and Option 2 for Confinement Information
- 3) The Confinement Information screen contains the commit date/time and the release date/time for all prisoner confinements currently known to LIDS. Information on this screen is in descending order by commit date/time.
- 4) What you are looking for is where your commit date/time and release date/time is overlapped with another facility's commit date/time and/or the release date/time.

What to do if you find an overlapping confinement on an inmate?

- Verify that it is the correct inmate
- Notify the facility that the LIDS EDIT report reflects an inmate overlap.

Pending records, including overlapping confinements, must be cleared prior to certification and approval of **your request** for per diem payments. **It is the responsibility of each facility to clear their own pending records on a timely basis.**

If a prisoner's transfer to another facility requires an overnight stay, the prisoner should be released from your facility with a release reason of 35. Batch jails should sign on to LIDS to record the release information if the release is entered after your last error-free upload for this confinement. If the confinement is not currently known to LIDS, it is not necessary to sign on to LIDS and record the confinement.

When these overnight transfers occur, it may be wise to communicate with the other jail regarding the commit date/time and the release date/time.

