

LOCAL INMATE  
DATA SYSTEM  
(LIDS)

# Newsletter

SEPTEMBER  
2001

**Compensation Board's  
Phone Number:**



(804) 786-0786

**Compensation Board's  
Fax number:**



(804) 371-0235

**Compensation Board's  
Website address:**



www.cns.state.va.us/compboard

**Compensation Board's  
Mailing address:**



P. O. Box 710  
Richmond, VA 23218-0710

### DATES TO REMEMBER



- 10/12/01 - LIDS SUBMISSION DUE DATE
- 10/15/01 - 2ND QUARTER VOUCHER (June, July, August)
- BASIC LIDS TRAINING:
 

09/19/01	10/17/01
11/21/01	12/19/01



### **NEW** - VCC CODE

The following has been added at the request of the localities:

**Heading:** PRISONERS (For Use by LIDS Only)  
**VCC:** PRI-9920-S9  
**Penalty:** None  
**Statute:** Section 19.2-135  
**Subhead:** Court/DOC (Compensation Board)  
**Description:** Violation of recognized conditions or bond

The Criminal Justice Information Services Division July 2001 Newsletter cites the following:

### ENTRY OF FELONY WARRANTS INTO NCIC

Code of Virginia 19.2-390 Section B was amended effective July 1, 2001 to require law enforcement agencies receiving a warrant or capias for the arrest of a person on a felony charge to enter the information into the National Crime Information Center (NCIC) within 72 hours of the receipt of the warrant or capias. Previously the 72 hour requirement only applied to entry of this information into the Virginia Criminal Information Network (VCIN). As for existing felony records in VCIN, it is requested that agencies take action to enter these records into NCIC. **Also on felony warrants where the subject will not be extradited be sure to put "NOEX" as the first item in the Miscellaneous (MIS) field.**

#### Probation/Parole Warrants (PB-15)

PB-15s are issued at the local level and held for 30 to 60 days but **are not entered into NCIC/VCIN**. After that they are forwarded to the Department of Corrections in Richmond and additional in-house documents are issued for parole or probation violations. All entries are made by terminal DOC2 in the Post Release Unit.

### Staff Contacts:

#### User Issues

- **Alice Coe**, Customer Service, Mgr  
acoec@scb.state.va.us ext. 207
- **Sue Kelly-Graham**, LIDS Technician  
skelly-graham@scb.state.va.us ext. 220

#### Program Issues

- **Anne Wilmoth**, Information Tech. Mgr  
awilmoth@scb.state.va.us ext. 222
- **Craig Giegerich**, Systems Engineer  
cgiegerich@scb.state.va.us ext. 216
- **Melanie Morrison**, Systems Engineer  
mmorrison@scb.state.va.us ext. 204

#### Policy/Audit Issues

- **Richard Lampman**, Policy/Planning, Mgr  
rlampman@scb.state.va.us ext. 215
- **Oliver Bradshaw**, Audit Supervisor  
obradshaw@scb.state.va.us ext. 203
- **Mark Wood**, External Auditor  
mwood@scb.state.va.us ext. 228

#### Security/Key Fob Issues

- Anne Wilmoth ext. 222
- Melanie Morrison ext. 204
- Sue Kelly-Graham ext. 220





**ATTENTION!**

**NEW LIDS SCREEN**

NEW CONFINEMENT INFORMATION PICKLIST SCREEN is estimated to be available October 2001

LCD1 LOCAL INMATE DATA SYSTEM (LIDS) V.08172001  
 2001-08-28 CONFINEMENT INFORMATION PICKLIST TOTAL CONFINEMENTS: 11  
 SSN 579028949 ZAMBRANA, IVAN MAURICIO

SEL	JAIL	COMMITTED	RSN	RELEASED	RLSE	NUM	PAYM	
NUM	DATE	TIME	CNF	DATE	TIME	RSN	OFFNS	STAT
_	013	03282000	07.00.00	50			6	LD
_	059	03272000	18.15.00	10	03282000	06.30.00	35	1 LD
_	013	03172000	20.24.00	50	03272000	18.11.00	35	6 LD
_	013	01152000	04.36.00	10	01152000	13.15.00	19	3 LD
_	059	12031999	00.40.00	10	12061999	20.35.00	19	1 LD
_	013	03121999	14.40.00	21	05171999	09.22.00	16	2 SD
_	013	01201999	17.09.00	21	03121999	14.39.00	55	2 SD
_	059	09231998	13.15.00	10	09241998	00.25.00	19	1 LD
_	013	09161998	16.05.00	20	09171998	09.33.00	16	1 LD
_	013	06251998	19.05.00	10	06251998	21.15.00	19	2 LD
_	059	05061998	11.10.00	20	05291998	00.01.00	39	1 LD

OPTION=> \_ "X" IN SEL TO VIEW CONFINEMENT/"O" IN SEL TO VIEW OFFENSES  
 NO MORE CONFINEMENTS..

The new **Confinement Information Picklist** screen that will be released October 2001 was developed at the request of local LIDS users during this year's LIDS Enhancement Training held last June. The new Confinement Information Picklist screen will provide you with a means to update a specific confinement if the offender has multiple confinements in LIDS.

**NOTE:** If LIDS detects one '1' confinement, you will not receive the Confinement Information Picklist screen. The screen that you will receive is your normal Update Confinement Information screen.

**Procedures to Update Confinement Information:**

- From the main menu select Option #3, Commitment Maintenance Screen
- Enter the offenders Social Security Number
- Select Option #3, Update Confinement Information
- If you receive the Confinement Information Picklist screen, enter an "X" in the blank provided next to the confinement you wish to update, **OR**
- Select "O" to view the offense for the confinement you wish to view
- If additional confinements exist other than what is seen on your screen, you will be given the option to select "N" Next Page



## FUTURE LIDS ENHANCEMENTS



You will be notified at a later date when the following LIDS enhancements will be placed into production:

### Estimated Completion Date

- October 2001 Confinement Pick List
- October 2001 Ability to get the Insurance (INS) Report by SSN, Name or INS#
- October 2001 Insurance Report should list inmate once & Optional commit listing
- January 2002 DNA Medical Alert Flag on 1<sup>st</sup> screen switch with Prisoner
- January 2002 Report listing only the verified bad SSN's
- January 2002 Add Duplication Query Report to Forms Maintenance menu
- January & July 2002 List of files created that can be downloaded by jail like existing report in Forms Maintenance, Option A - View Existing Reports
- January 2002 Update Transfer Status Screen to reflect DOC Intake/Out of Compliance
- July 2002 Capability to view all reports in Forms Maintenance, Option A (View Existing Reports) that can be downloaded from Option B (Offline Reports, Queries & Files)
- July 2002 Help button for years sentenced (special years, i.e. life, death)
- July 2002 New DNA table to allow entry separately using SID, OTN or the Court Docket # for Juveniles
- July 2002 Report by Age Report, Forms Maintenance

## ANNOUNCEMENTS

**WELCOME ABOARD  
JENNIFER ANDERSON**

**WELCOME BACK  
MARK WOOD**

We are **very** pleased to announce that Jennifer Anderson joined the Compensation Board as Senior Fiscal Technician for the County Sheriffs effective August 1, 2001.



We are **very** pleased to announce that Mark Wood returned to work at the Compensation Board as External Auditor effective August 27, 2001.



The following VCC Code changes have been updated in LIDS and the Compensation Board website.

STATUTE	DATEADD	REVDATE1	REVDATE2	REVDATE3	RETIRE- DATE	DESCRIPTION	VIEWKEY	SENTENCE
46.2-1608	7/31/01					Fail to maintain or provide record of receipt for any vehicle or part	JNK-6767-M1	0-12M
46.2-1603.1	7/31/01					Licensee purchases etc. vehicle without proper documentation	JNK-6765-M1	0-12M
46.2-1601	7/31/01					No demolisher, salvage dealer, or rebuilder license	JNK-6760-M1	0-12M
46.2-1604	7/31/01					Rebuilder fails to have certification of title	JNK-6766-M1	0-12M
46.2-1602(3)	7/31/01					Sale of nonrepairable vehicle to unauthorized person	JNK-6763-M1	0-12M
46.2-1602(4)	7/31/01					Sale of rebuilt vehicle without disclosing that it was rebuilt	JNK-6764-M1	0-12M
46.2-1602(2)	7/31/01					Sale of salvage vehicle by salvage pool to unauthorized person	JNK-6762-M1	0-12M
46.2-1602(1)	7/31/01					Sale of vehicle or parts by scrap metal processor	JNK-6761-M1	0-12M
18.2-370.1		7/30/01				Take indecent liberties with child-custodian	SEX-3635-F6	1Y-5Y (II)
18.2-370.1				7/1/01		Take indecent liberties with child-custodian	SEX-3635-F5	1Y-10Y
46.2-109	7/31/01					Fail to report auto struck by bullet, bullet-proof glass etc.	EQU-6495-I9	Fine

This code should not have been retired

This code should be deleted

**ATTENTION!**  
**Compensation Board Web Site**  
**LIDS RELATED INFORMATION**

Click on the LIDS Information button at <http://www.cns.state.va.us/COMPBOARD/> to access the following:

 **LIDS Information**

- [FY02 LIDS Users Guide](#)
- [August 2001—July 2000 Newsletter](#)
- [VCCs By Description](#)
- [FY02 LIDS Audit Guide](#)
- [LIDS FY01 Users Guide](#)
- [VCCs by VCC Code](#)
- [VCCs by Statute](#)
- [FY02 Batch File Layout](#)
- [LIDS Monthly Training Information](#)
- [VCCs Instructions for LIDS Users](#)

**LIDS Specific Codes**

- [Reason Confined](#)
- [Hair & Eye Colors](#)
- [Payment Status](#)
- [Release Reason](#)
- [Offense Disposition](#)
- [FIPS Codes and Jail Numbers](#)
- [Special Sentence Length Codes](#)
- [Race](#)
- [Offense Type](#)
- [Country Codes](#)

 **Compensation Board Reports and Publications**

**Reports**

- [Tuesday Jail Reports](#)  
**Bi-Weekly View**

**Publications**

- [FY02 Operating Manual](#)
- [LIDS User's Guide](#)
- [APA Audit Report for Two Year Period Ending 12/31/1999](#)
- [Victim Notification Study](#)
- [FY02 Online Budget Manual for Sheriffs](#)
- [FY02 Online Budget Manual for Commonwealth's Attorneys](#)
- [FY02 Online Budget Manual for Treasurers](#)
- [FY02 Online Budget Manual for Commissioners of the Revenue](#)
- [Frequently Asked Questions Career Prosecutor Program](#)
- [FY00 Customer Service Survey Results](#)
- [FY00 Fines and Fees Report](#)
- [Tuesday Report Manual 99](#)
- [FY02 Online Budget Manual for Regional Jail Superintendents](#)
- [FY02 Online Budget Manual for Clerks of the Circuit Court](#)
- [FY02 Online Budget Manual for Directors of Finance](#)
- [FY02 Treasurers Career Development Program Nov 1999](#)
- [Career Prosecutor Development Program Nov 1999](#)

## REMINDER

### OVERLAPPING CONFINEMENT

#### How to check for overlapping confinements in LIDS:

- 1) From the LIDS main menu, enter option 5 for the Inquiry Menu
- 2) On the Inquiry Menu, enter the Inmate's SSN and Option 2 for Confinement Information
- 3) The Confinement Information screen contains the commit date/time and the release date/time for all prisoner confinements currently known to LIDS. Information on this screen is in descending order by commit date/time.
- 4) What you are looking for is where your commit date/time and release date/time is overlapped with another facility's commit date/time and/or the release date/time.

#### What to do if you find an overlapping confinement on an inmate?

- Verify that it is the correct inmate
- Notify the facility that the LIDS EDIT report reflects an inmate overlap.

Pending records, including overlapping confinements, must be cleared prior to certification and approval of your request for per diem payments. **It is the responsibility of each facility to clear their own pending records on a timely basis.**

## REMINDERS

If a prisoner's transfer to another facility requires an overnight stay, the prisoner should be released from your facility with a release reason of 35. Batch jails should sign on to LIDS to record the release information if the release is entered after your last error-free upload for this confinement. If the confinement is not currently known to LIDS, it is not necessary to sign on to LIDS and record the confinement.

When these overnight transfers occur, it may be wise to communicate with the other jail regarding the commit date/time and the release date/time.

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## ATTENTION! DNA UPDATE

One of our localities asked the question: **What to do when you have a court order to draw DNA on an inmate that is not confined in your jail?** The LIDS Advisory Committee thinks that this is the most efficient and cost-effective means of getting the data recorded in LIDS, and recommends the following:

- You need to check LIDS ((Inquiry) to see if the inmate has ever been confined in your jail. It is suggested that if the inmate has never been confined in your jail, but was confined elsewhere, the **DNA drawn date** can be forwarded via FAX, mail/e-mail to the last jail which confined the inmate. The other locality has the capability to record DNA information on their inmates.
- If you find that the inmate has **never** been confined in any jail to date, it is suggested that the DNA information be filed for future confinements in your jail.



The LIDS Advisory Committee first met November of 1999. The LIDS users listed below were selected from each region of the state to meet once a quarter to discuss any LIDS enhancements, modifications and or new development issues brought forth by local users. If you have any questions or concerns that you would like discussed at future committee meetings, contact the individual(s) representing your region, or contact a member of the Compensation Board staff.

**Quarterly Committee Meeting Schedule:**

1st Quarter: May      2nd Quarter: August      3rd Quarter: November      4th Quarter: February

**Central Regional:**

<b><i>FIPS</i></b>	<b><i>Locality</i></b>	<b><i>DOC Oper. Capacity</i></b>	<b><i>Online / Batch</i></b>
485	<b>Blue Ridge Regional Jail (Lynchburg) - Janet Severson</b> Phone # 804-847-3100      Email: severson@brrja.com Fax # 804-847-5134      Address: 510 9th Street Lynchburg, Virginia 24504	740	Online
041	<b>Chesterfield County Jail - Donald White</b> Phone # 804-751-4465      Email: whited@co.chesterfield.va.us Fax # 804-796-5713      Address: P. O. Box 758 Chesterfield, Virginia 23832	250	Batch
053	<b>Dinwiddie County Jail - Terry Jones</b> Phone # 804-469-4550      Email: tchme67735@aol.com Fax # 804-469-4555      Address: P. O. Box 120 Dinwiddie, Virginia 23841	32	Online
630	<b>Rappahannock Regional Jail - Patty Leonard</b> Phone # 540-288-5281      Email: rrj1@erols.com Fax # 540-288-5292      Address: P. O. Box 3300 Stafford, Virginia 22555	592	Batch
760	<b>Richmond City Jail - Reginald Tinsley</b> Phone # 804-646-5592      Email: rtinsley2@juno.com Fax # 804-646-0968      Address: 1701 Fairfield Way Richmond, Virginia 23223	882	Batch

**Eastern Regional:**

<b><i>FIPS</i></b>	<b><i>Locality</i></b>	<b><i>DOC Oper. Capacity</i></b>	<b><i>Online / Batch</i></b>
810	<b>Virginia Beach City Jail - Donald Cottrell</b> Phone # 757-427-4959      Email: dcottrel@city.virginia-beach.va.us Fax # 757-427-6034      Address: P. O. Box 6098 Virginia Beach, Virginia 23456	590	Batch
620	<b>Western Tidewater Regional Jail - Jane Beamon</b> Phone # 757-539-2196      Email: jbeamon@picusnet.com Fax # 757-539-6409      Address: 2402 Godwin Blvd. Suffolk, Virginia 23434	552	Batch

**Northern Regional:**

<b><i>FIPS</i></b>	<b><i>Locality</i></b>	<b><i>DOC Oper. Capacity</i></b>	<b><i>Online / Batch</i></b>
137	<b>Central Virginia Regional Jail - Glenn Aylor</b> Phone # 540-672-3222 ext. 24      Email: faylor@cvrj.org Fax # 540-672-9278      Address: 13021 James Madison Orange, Virginia 22960	146	Batch
153	<b>Prince William/Manassas Regional Jail - Carol Moye</b> Phone # 703-792-6450      Email: cmoye@pwcgov.org Fax # 703-792-7576      Address: 9320 Lee Ave. Manassas, Virginia 20110	467	Batch

**Western Regional:**

<b><i>FIPS</i></b>	<b><i>Locality</i></b>	<b><i>DOC Oper. Capacity</i></b>	<b><i>Online / Batch</i></b>
590	<b>Danville City Jail - Keith Johnson</b> Phone # 804-799-5135      Email: kjohnson@ci.danville.va.us Fax # 804-799-8719      Address: P. O. Box 3405 Danville, Virginia 24543	200	Batch
770	<b>Roanoke City Jail - Peggy Gebauer</b> Phone # 540-853-6790      Email: PeggyGebauer@mail.ci.roanoke.va.us Fax # 540-224-3178      Address: P. O. Box 494 Roanoke, Virginia 24003	409	Batch

**Other Agencies:**

**Department of Corrections - Gretchen Conway**

Phone # 804-674-3245      Email: conwayga@vadoc.state.va.us  
Fax # 804-674-3934

**Virginia Criminal Sentencing Commission - Dr. James Creech**

Phone # 804-225-4566      Email: jcreech@vcsc.state.va.us  
Fax # 804-786-3934

**Compensation Board:**

Phone # 804-786-0786

Fax # 804-371-0235

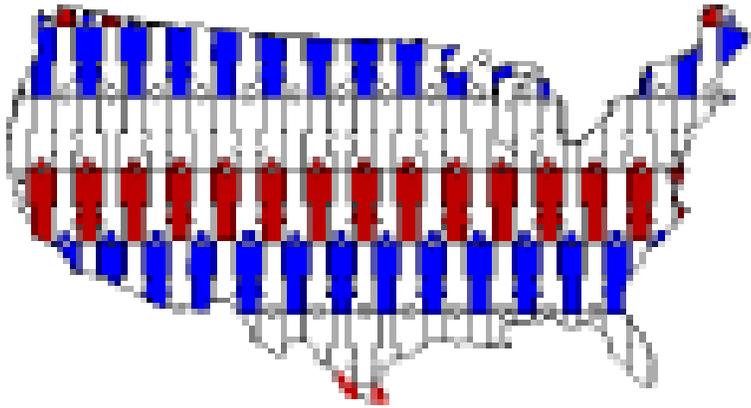
Alice Coe (ext. 207) acoe@scb.state.va.us

Anne Wilmoth (ext. 222) awilmoth@scb.state.va.us

Oliver Bradshaw (ext. 203) obradshaw@scb.state.va.us

Craig Giegerich (ext. 216) cgiegerich@scb.state.va.us

Sue Kelly-Graham (ext. 220) skelly-graham@scb.state.va.us



***GOD BLESS AMERICA***

***LET FREEDOM WAVE!***

