

**LOCAL INMATE  
DATA SYSTEM  
(LIDS)**

# Newsletter

**JUNE**

**2003**

**Compensation Board's  
Phone Number:**



(804) 786-0786

**Compensation  
Board's  
Fax number:**



(804) 371-0235

**Compensation  
Board's  
Website address:**



<http://www.scb.state.va.us/>

**Compensation  
Board's Mailing  
address:**



P. O. Box 710  
Richmond, VA 23218-0710

## Staff Contacts:

### User Issues

- **Alice Coe**, Customer Service, Mgr  
acoee@scb.state.va.us ext. 207
- **Sue Kelly-Graham**, LIDS Technician  
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### Program Issues

- **Anne Wilmoth**, Information Tech. Mgr  
awilmoth@scb.state.va.us ext. 222
- **Craig Giegerich**, Systems Engineer  
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### Policy/Audit Issues

- **Richard Lappman**, Policy/Planning,  
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rlappman@scb.state.va.us ext. 215
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- **Mark Wood**, External Auditor  
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### Security/Key Fob Issues

- **Anne Wilmoth** ext. 222
- **Melanie Morrison** ext. 204
- **Sue Kelly-Graham** ext. 220



## **NEW VCC CODE**

**Heading:** CONSERVATION  
**VCC:** CNV-7066-M1  
**Penalty:** 0-12 Months  
**Statute:** Section 10.1-104  
**Subhead:** Other  
**Description:** Violation of Department of Conservation and Recreation Regulations



The Compensation Board (CB) has received the annual VCC Code updates from the Virginia Sentencing Commission. The CB website ([www.scb.state.va.us](http://www.scb.state.va.us)) has been updated to reflect the VCC Code changes. Retired VCC, New VCC, and VCC Changes Excel spreadsheets were sent to LIDS Technicians via e-mail June 24. Please contact Sue Kelly-Graham ([skelly-graham@scb.state.va.us](mailto:skelly-graham@scb.state.va.us)) or (804) 786-0786 Ext. 220 if your facility has not received a copy of the spreadsheets.



## **\*\*ATTENTION!\*\* NEW DISPOSITION CODE**

Effective July 1, 2003, the following disposition code will be added:

**CS - Child Support** - Arrested and sentenced for not paying child support

Remember to update your copy of the FY04 LIDS USERS GUIDE, Reference Codes, Page 10-190



## **\*\*ATTENTION!\*\* EXTREMELY IMPORTANT JUNE LIDS SUBMISSION DEADLINE**

The Public Safety forecasting for inmate populations in state and local correctional facilities has begun. Therefore, it will be **EXTREMELY** important that the June, 2003 LIDS submission be certified and approved ***no later than close of business Friday, July 11***. This will ensure accurate and complete figures are used when forecasting these populations.

Thank you in advance for your assistance.



**\*\*ATTENTION!\*\***

**FY04 LIDS USERS GUIDE**

The LIDS USERS GUIDE dated July 1, 2003 is now available on the Compensation Board website:  
<http://www.scb.state.va.us/> Click on the LIDS button, then click on FY04 LIDS USERS GUIDE.

**\*\*ATTENTION!\*\***

**LENGTH OF STAY REPORTS STATUS**

The LIDS Advisory Committee held its quarterly meeting June 12. The Committee agreed that the length of stay reports that were originally scheduled to be added 7/1/03 are too costly to produce. The Committee unanimously approved the decision that the Compensation Board continue providing the length of stay reports to users on an as-needed basis.



**\*\*ATTENTION!\*\***

**NEW**  
**FORMS MAINTENANCE REPORTS**  
**Available July 1, 2003**

The following four reports will be available on Forms Maintenance July 1, 2003 :

- Option U. MISDEMEANOR OFFENSE RELEASE REPORT
- Option V. INMATES SERVING 12 MONTHS OR LESS REPORT
- Option W. ANNUAL SURVEY OF JAILS REPORT (CJ5)
- Option Z. INMATE COUNTS REPORT (CJ9)

**See Detailed information on pages 3 - 10**



## FORMS MAINTENANCE REPORTS Available July 1, 2003

The **MISDEMEANOR OFFENSE RELEASE REPORT** provides local jails with a report that helps them keep in compliance with Section 53.1-116(iii), Code of Virginia, and reflects an estimated time of release based on 50% of their Misdemeanor sentences being served. This report can either be viewed on-line or downloaded, and can be found in LIDS, Forms Maintenance, Option B, OFFLINE REPORTS, QUERIES AND FILES, **press Enter, then select OPTION U:**

LMN5-B LOCAL INMATE DATA SYSTEM (LIDS) 2003-06-16  
SCBM99 FORMS MAINTENANCE 14.37.11  
JAIL # 810 V.06112003

OPTION: **U**

- |  |   |
|--|---|
| A. CURRENT JAIL ROSTER FILE                  | B. CONFINEMENTS FOR PERIOD FILE         |
| C. RELEASES FOR PERIOD FILE                  | D. MONTHLY FINANCIAL DETAIL FILE        |
| E. INSURANCE REPORT AND FILE                 | F. POSSIBLE ERRORS REPORT               |
| G. OUT OF COMPLIANCE FILE                    | H. HISTORIC JAIL ROSTER                 |
| I. INMATES THAT REQUIRE A DNA SAMPLE         | J. JAIL ROSTER FOR PERIOD               |
| K. MONTHLY ADP COMPARISON                    | L. SSN VERIFICATION RESULTS             |
| M. INMATE DATA INFORMATION REPORT            | N. CURRENTLY AVAILABLE DOWNLOAD FILES   |
| O. DATA INTEGRITY ERROR REPORT               | P. LEGISLATIVE CHANGES/SERVING 12 MONTH |
| Q. LEGISLATIVE CHANGES/PENDING CHARGES       | R. LEGISLATIVE CHANGES/SR INMATES       |
| S. DOC INMATE PRE-RELEASE PROGRAM            | T. FELONY CHARGES PEND MIS/ORD CHARGES  |
| <b>U. MISDEMEANOR OFFENSE RELEASE REPORT</b> | V. INMATES SERVING 12 MONTHS OR LESS    |
| W. ANNUAL SURVEY OF JAILS REPORT (CJ5)       | X. INMATE COUNTS REPORT (CJ9)           |

**SELECT OPTION THEN PRESS ENTER  
OR CLEAR KEY TO EXIT**

**SCREEN #1**

- **Request the Period Begin and End Date**
- **Press Enter to continue**

LMN5-C LOCAL INMATE DATA SYSTEM (LIDS) 2003-06-16  
FORMS MAINTENANCE 14.40.53  
JAIL # 590 V.06112003  
REPORT/FILE: **MISDEMEANOR OFFENSE RELEASE REPORT**  
PERIOD BEGIN DATE (MMDDYYYY): **05012003** PERIOD END DATE (MMDDYYYY): **05312003**  
  
JAIL NUMBER: 810 SEQ S=SSN/N=NAME: S  
  
REQUESTS COVERING "ALL" JAILS OR MORE THAN 1 MONTH WILL BE RUN OVERNIGHT

**SCREEN #2**

LMN5-M  
SCBM99M

LOCAL INMATE DATA SYSTEM (LIDS)

V.06112003

**MISDEMEANOR OFFENSE RELEASE REPORT**

YOUR REPORT REQUEST HAS BEEN SUBMITTED FOR PROCESSING, WHEN IT HAS COMPLETED YOU MAY VIEW THE REPORT ONLINE OR DOWNLOAD THE FILE FOR PRINTING ON YOUR SYSTEM.

THIS REPORT WILL TAKE AWHILE TO COMPLETE, YOU CAN CHECK THE REPORT INDEX TO SEE WHEN IT HAS COMPLETED.

FILE SCB.USER.J590.BMORRR00.RTF WILL BE CREATED FOR YOU.

BE SURE YOU SAVE THE FILE WITH THE ".RTF" ENDING.

**PRESS ENTER TO CONTINUE**

**SCREEN #3**

LPS2-2 MISDEMEANOR OFFENSE RELEASE REPORT V.01282003  
SCBBMORR-R001-590 MISDEMEANOR OFFENSE RELEASE REPORT PAGE 1  
TRAINING DANVILLE CITY JAIL DATE 6/16/03 TIME 15:01:39  
EXTRACT DATES: FROM 05/01/2003 TO 05/31/2003  
NAME: LAST FIRST MI SSN COMMIT: DATE/TIME RLSE: DATE/TIME S/DAYS  
ADAMS, VERONICA RINGO 022323223 04252000 101000 60  
ALLEN, JESSICA ANNE 123234234 05242001 152200 90  
  
WILLIAMS, JACQUELINE 545223232 06132001 114800 90  
ELDEWICK, CYNTHIA DUAN 222222223 02262002 124500 40  
  
MOORE, DESHAWN WANDA 245498988 05122003 155200 05272003 075700 30  
TOTAL FOR JAIL <590> -----> 5  
\*\*\*\*\* END OF REPORT \*\*\*\*\*

F2 F3 F4 F5 F9 F12  
DELETE EXIT PRINT 1ST PREV SCROLL  
REPORT PAGE SCREEN RIGHT

The **INMATES SERVING 12 MONTHS OR LESS REPORT** provides a report that lists local responsible (LR) inmates confined in your jail that have a sentence of 12 months or less to determine the inmates that need time computation. This report can either be viewed on-line or downloaded, and can be found in LIDS, Forms Maintenance, Option B, OFFLINE REPORTS, QUERIES AND FILES, **press Enter, then select OPTION V:**

LMN5-B	LOCAL INMATE DATA SYSTEM (LIDS)	2003-06-16
SCBM99	FORMS MAINTENANCE	14.37.11
	JAIL # 810	V.06112003

OPTION: **V**

A. CURRENT JAIL ROSTER FILE	B. CONFINEMENTS FOR PERIOD FILE
C. RELEASES FOR PERIOD FILE	D. MONTHLY FINANCIAL DETAIL FILE
E. INSURANCE REPORT AND FILE	F. POSSIBLE ERRORS REPORT
G. OUT OF COMPLIANCE FILE	H. HISTORIC JAIL ROSTER
I. INMATES THAT REQUIRE A DNA SAMPLE	J. JAIL ROSTER FOR PERIOD
K. MONTHLY ADP COMPARISON	L. SSN VERIFICATION RESULTS
M. INMATE DATA INFORMATION REPORT	N. CURRENTLY AVAILABLE DOWNLOAD FILES
O. DATA INTEGRITY ERROR REPORT	P. LEGISLATIVE CHANGES/SERVING 12 MONTH
Q. LEGISLATIVE CHANGES/PENDING CHARGES	R. LEGISLATIVE CHANGES/SR INMATES
S. DOC INMATE PRE-RELEASE PROGRAM	T. FELONY CHARGES PEND MIS/ORD CHARGES
U. MISDEMEANOR OFFENSE RELEASE REPORT	<b>V. INMATES SERVING 12 MONTHS OR LESS</b>
W. ANNUAL SURVEY OF JAILS REPORT (CJ5)	X. INMATE COUNTS REPORT (CJ9)

**SELECT OPTION THEN PRESS ENTER  
OR CLEAR KEY TO EXIT**



- **Request the Period Begin and End Date**
- **Press Enter to continue**

LMN5-C	LOCAL INMATE DATA SYSTEM (LIDS)	2003-06-17
	FORMS MAINTENANCE	09.01.35
	JAIL # 590	V.06112003

REPORT/FILE: **INMATES SERVING 12 MONTHS OR LESS REPORT**  
 PERIOD BEGIN DATE (MMDDYYYY): **05012002** PERIOD END DATE (MMDDYYYY): **05312002**

JAIL NUMBER: 590 SEQ S=SSN/N=NAME: S

REQUESTS COVERING "ALL" JAILS OR MORE THAN 1 MONTH WILL BE RUN OVERNIGHT

**SCREEN #2**

LMN5-M  
SCBM99M

LOCAL INMATE DATA SYSTEM (LIDS)

V.06112003

**INMATES SERVING 12 MONTHS OR LESS**

YOUR REPORT REQUEST HAS BEEN SUBMITTED FOR PROCESSING, WHEN IT HAS COMPLETED YOU MAY VIEW THE REPORT ONLINE OR DOWNLOAD THE FILE FOR PRINTING ON YOUR SYSTEM.

THIS REPORT WILL TAKE AWHILE TO COMPLETE, YOU CAN CHECK THE REPORT INDEX TO SEE WHEN IT HAS COMPLETED.

FILE SCB.USER.J810.BSENMR00.RTF WILL BE CREATED FOR YOU.  
BE SURE YOU SAVE THE FILE WITH THE ".RTF" ENDING.

**PRESS ENTER TO CONTINUE**

**SCREEN #3**

LPS2-2 INMATES SERVING 12 MONTHS OR LESS REPORT V.01282003  
SCBBSENM-R001-810 **INMATES SERVING 12 MONTHS OR LESS REPORT** PAGE 1  
TRAINING VIRGINIA BEACH CORRECTION. CTR DATE 6/10/03 TIME 07:32:53  
EXTRACT DATES: FROM 05/01/2003 TO 05/31/2003  
NAME: LAST FIRST MI SSN COMMIT: DATE/TIME RLSE: DATE/TIME S/DAYS  
BETHEA, DARNELL FRANKLIN 123454355 02022001 132500 180  
  
JOHNSON, JONATHAN E 054287877 03132001 192000 180  
BOGGS, RONALD 897678787 03152001 142000 360  
FARLEY, CASEY FABIAN 011111111 10242002 100000 360  
WATSON, DAVID ALAN 023455789 09212000 123300 30  
  
BERUBE, RYAN MICHAEL 987989898 06022001 002000 360  
  
GULLETT, ROBERT EUGENE 278998989 09112000 123900 30  
  
TOTAL FOR JAIL <810> -----> 7  
\*\*\*\*\* END OF REPORT \*\*\*\*\*

The **ANNUAL SURVEY OF JAILS REPORT (CJ5)** is a federal report requested by the U.S. Census Bureau on an annual basis, usually in October. This report can either be viewed on-line or downloaded, and can be found in LIDS, Forms Maintenance, **Option B, OFFLINE REPORTS, QUERIES AND FILES**, press Enter, then select **OPTION W**:

LMN5-B	LOCAL INMATE DATA SYSTEM (LIDS)	2003-06-16
SCBM99	FORMS MAINTENANCE	14.37.11
	JAIL # 810	V.06112003

OPTION: **W**

A. CURRENT JAIL ROSTER FILE	B. CONFINEMENTS FOR PERIOD FILE
C. RELEASES FOR PERIOD FILE	D. MONTHLY FINANCIAL DETAIL FILE
E. INSURANCE REPORT AND FILE	F. POSSIBLE ERRORS REPORT
G. OUT OF COMPLIANCE FILE	H. HISTORIC JAIL ROSTER
I. INMATES THAT REQUIRE A DNA SAMPLE	J. JAIL ROSTER FOR PERIOD
K. MONTHLY ADP COMPARISON	L. SSN VERIFICATION RESULTS
M. INMATE DATA INFORMATION REPORT	N. CURRENTLY AVAILABLE DOWNLOAD FILES
O. DATA INTEGRITY ERROR REPORT	P. LEGISLATIVE CHANGES/SERVING 12 MONTH
Q. LEGISLATIVE CHANGES/PENDING CHARGES	R. LEGISLATIVE CHANGES/SR INMATES
S. DOC INMATE PRE-RELEASE PROGRAM	T. FELONY CHARGES PEND MIS/ORD CHARGES
U. MISDEMEANOR OFFENSE RELEASE REPORT	V. INMATES SERVING 12 MONTHS OR LESS
<b>W. ANNUAL SURVEY OF JAILS REPORT (CJ5)</b>	X. INMATE COUNTS REPORT (CJ9)

SELECT OPTION THEN PRESS ENTER  
OR CLEAR KEY TO EXIT



- **Request the Month, Day and Year**
- **Press Enter to continue**

LMN5-C	LOCAL INMATE DATA SYSTEM (LIDS)	2003-06-17
	FORMS MAINTENANCE	10.56.10
	JAIL # 810	V.06112003

REPORT/FILE: **ANNUAL SURVEY OF JAILS REPORT (CJ5)**

MONTH: **05** DAY: **31** YEAR: **2003**

**SCREEN #2**

LMN5-M LOCAL INMATE DATA SYSTEM (LIDS) V.06112003  
SCBM99M

**ANNUAL SURVEY OF JAILS REPORT (CJ5A)**

YOUR REPORT REQUEST HAS BEEN SUBMITTED FOR PROCESSING, WHEN IT HAS COMPLETED YOU MAY VIEW THE REPORT ONLINE OR DOWNLOAD THE FILE FOR PRINTING ON YOUR SYSTEM.

THIS REPORT WILL TAKE AWHILE TO COMPLETE, YOU CAN CHECK THE REPORT INDEX TO SEE WHEN IT HAS COMPLETED.  
FILE SCB.USER.J810.BCJ5AR00.RTF WILL BE CREATED FOR YOU.  
BE SURE YOU SAVE THE FILE WITH THE ".RTF" ENDING.

**SCREEN #3**

LPS2-2 CJ5 - ANNUAL SURVEY OF JAILS REPORT V.01282003  
SCBBCJ5A-R001-810 **CJ5 ANNUAL SURVEY OF JAILS REPORT AS OF 5/31/03** PAGE 1  
TRAINING VIRGINIA BEACH CORRECTION. CTR DATE 6/16/03 TIME 11:21:43  
EXTRACT DATES: FROM 06/01/2002 TO 05/31/2003

DESCRIPTION	COUNT	DESCRIPTION	COUNT
SECTION I (POPULATION <05312003>):			
A. CONFINED IN JAIL	2,025	D. NON-US CITIZENS	5
B. NOT CONFINED	24	E. WEEKENDERS <05312003>	0
C. *** TOTALS ***	2,049		
SECTION II.1 (INMATE COUNTS):		SECTION II.2 (INMATE STATUS):	
A. MALE (ADULT)	1,794	A. CONVICTED MALES	999
B. FEMALE (ADULT)	253	B. CONVICTED FEMALES	125
C. MALE (JUVENILE)	2	C. UNCONVICTED MALES	797
D. FEMALE (JUVENILE)	0	D. UNCONVICTED FEMALES	128
E. *** TOTALS ***	2,049	E. *** TOTALS ***	2,049
SECTION II.3 (INMATES RACE):		SECTION II.4 (INMATES HELD FOR):	
A. WHITES	953	A. US MARSHALS	19
B. BLACKS	1,049	B. INS/IMMIGRATIONS	5
C. HISPANICS	30	C. HELD FOR LOCALITIES	22
D. AMERICAN INDIANS	2	D. *** TOTAL ***	46
F2 F3 F4		F10	
DELETE	EXIT	NEXT	
REPORT	PRINT	SCREEN	

The **INMATE COUNTS REPORT (CJ9)** is a federal report requested by the U.S. Census Bureau on an annual basis, usually in April. This report can either be viewed on-line or downloaded, and can be found in LIDS, Forms Maintenance, **Option B, OFFLINE REPORTS, QUERIES AND FILES**, **press Enter, then select OPTION X:**

LMN5-B	LOCAL INMATE DATA SYSTEM (LIDS)	2003-06-16
SCBM99	FORMS MAINTENANCE	14.37.11
	JAIL # 810	V.06112003

OPTION: **X**

A. CURRENT JAIL ROSTER FILE	B. CONFINEMENTS FOR PERIOD FILE
C. RELEASES FOR PERIOD FILE	D. MONTHLY FINANCIAL DETAIL FILE
E. INSURANCE REPORT AND FILE	F. POSSIBLE ERRORS REPORT
G. OUT OF COMPLIANCE FILE	H. HISTORIC JAIL ROSTER
I. INMATES THAT REQUIRE A DNA SAMPLE	J. JAIL ROSTER FOR PERIOD
K. MONTHLY ADP COMPARISON	L. SSN VERIFICATION RESULTS
M. INMATE DATA INFORMATION REPORT	N. CURRENTLY AVAILABLE DOWNLOAD FILES
O. DATA INTEGRITY ERROR REPORT	P. LEGISLATIVE CHANGES/SERVING 12 MONTH
Q. LEGISLATIVE CHANGES/PENDING CHARGES	R. LEGISLATIVE CHANGES/SR INMATES
S. DOC INMATE PRE-RELEASE PROGRAM	T. FELONY CHARGES PEND MIS/ORD CHARGES
U. MISDEMEANOR OFFENSE RELEASE REPORT	V. INMATES SERVING 12 MONTHS OR LESS
W. ANNUAL SURVEY OF JAILS REPORT (CJ5)	<b>X. INMATE COUNTS REPORT (CJ9)</b>

SELECT OPTION THEN PRESS ENTER  
OR CLEAR KEY TO EXIT



- **Request the Period Begin and End Date**
- **Press Enter to continue**

LMN5-C	LOCAL INMATE DATA SYSTEM (LIDS)	2003-06-17
	FORMS MAINTENANCE	11.37.21
	JAIL # 810	V.06112003

REPORT/FILE: **INMATE COUNTS AND DEATHS REPORT (CJ9)**

MONTH: **05** DAY: **31** YEAR: **2003**

**SCREEN #2**

LMN5-M  
SCBM99M

LOCAL INMATE DATA SYSTEM (LIDS)

V.06112003

**INMATE COUNT AND DEATHS REPORT (CJ9)**

YOUR REPORT REQUEST HAS BEEN SUBMITTED FOR PROCESSING, WHEN IT HAS COMPLETED YOU MAY VIEW THE REPORT ONLINE OR DOWNLOAD THE FILE FOR PRINTING ON YOUR SYSTEM.

THIS REPORT WILL TAKE AWHILE TO COMPLETE, YOU CAN CHECK THE REPORT INDEX TO SEE WHEN IT HAS COMPLETED.

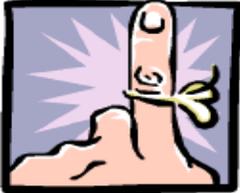
FILE SCB.USER.J810.BCJ9AR00.RTF WILL BE CREATED FOR YOU.  
BE SURE YOU SAVE THE FILE WITH THE ".RTF" ENDING.

**SCREEN #3**

LPS2-2 CJ9 - ANNUAL INMATE COUNT AND DEATHS V.01282003  
SCBBCJ9A-R001-810 **CJ9 INMATE COUNTS AND DEATHS AS OF 5/31/03** PAGE 1  
TRAINING VIRGINIA BEACH CORRECTION. CTR DATE 6/17/03 TIME 11:40:41  
EXTRACT DATES: FROM 06/01/2002 TO 05/31/2003

DESCRIPTION	COUNT	DESCRIPTION	COUNT
SECTION I.A (POPULATION <05312003>): SECTION I.B <06012002> THRU <05312003>:			
A. MALE (ADULT)	1,794	A. MALE (ADULT)	2,044
B. FEMALE (ADULT)	253	B. FEMALE (ADULT)	309
C. MALE (JUVENILE)	2	C. MALE (JUVENILE)	2
D. FEMALE (JUVENILE)	0	D. FEMALE (JUVENILE)	0
E. *** TOTALS ***	2,049	E. *** TOTAL ***	2,355
SECTION II (DAILY AVG POPULATION): SECTION III (NUMBER DEATHS):			
A. MALE	1,783	A. MALE	3
B. FEMALE	252	B. FEMALE	0
C. *** TOTAL ***	2,035	C. *** TOTAL ***	3
SECTION IV (LEAST INMATES <06012002>): SECTION V (MOST INMATES <02122003>):			
A. MALE	1,739	A. MALE	1,805
B. FEMALE	246	B. FEMALE	254
C. *** TOTAL ***	985	C. *** TOTAL ***	2,059

F2 F3 F4  
DELETE EXIT PRINT  
REPORT



**REMINDER**  
*Effective July 1, 2003*  
**NEW LIDS ENHANCEMENTS**

**Special Sentence Length Code**

0500

**Description**

Indeterminate - Adult Offender

**REMINDER**  
**BUDGET UPDATES**

**Salary Increase – Officer and Staff Salaries**

✓2.25% salary increase effective December 1, 2003

**FY 04 Base Budget Reductions**

- ✓FY04 Per Diem Base Budget Reduction \$13,320,293 \*\*
- ✓FY04 Office Expense Base Elimination \$ 3,462,878
- ✓FY04 Annual Leave Payoff Elimination \$ 1,400,000
- ✓FY04 Total Base Budget Reduction \$18,183,171\*



- \* Sheriffs and Regional Jails budget reductions were approved by the General Assembly and Governor, and will include elimination of base office expense funds and a reduction to 4<sup>th</sup> quarter per diem funding
- \*\*In order to comply with the FY04 Per Diem Base Budget Reduction, the Compensation Board estimates that the 4<sup>th</sup> quarter per diem reimbursement (December, January, February paid in April, 2004) to localities for holding prisoner confined in jail will be reduced by 75%

**REMINDER**  
**FOR YOUR INFORMATION ONLY**  
**MODEL MISDEMEANOR GOOD TIME POLICY**

The Virginia State Crime Commission requested that the Compensation Board publish the Model Misdemeanor Good Time Policy. The Good Time Policy/Procedures are located on the Compensation Board website: [www.scb.state.va.us](http://www.scb.state.va.us), then click on the LIDS button.

**If you have questions concerning this policy,**  
**contact Mr. Stewart Petoe, Senior Staff Attorney, Division of Legislative**  
**Services, VA State Crime Commission**  
**(804) 225-4534 or [spetoe@leg.state.va.us](mailto:spetoe@leg.state.va.us)**

## REMINDER

### Nonviolent DCJS Alternative To Incarceration Program

Questions concerning the following pilot Nonviolent Alternative Sentencing Program that is being developed by DCJS, contact Mr. Dan Catley, Department of Criminal Justice Services at (804) 786-8477

The Department of Criminal Justice Services (DCJS) is in the process of developing a new pilot program for alternative sentencing for nonviolent misdemeanants and local responsible felons who are serving a six month or less sentence in jail

The Local Inmate Data System (LIDS) will be updated, effective July 1, 2003, to accept inmate data when the inmate is released from LIDS to the new Nonviolent DCJS Alternative to Incarceration Program

Language that governs the new pilot program for alternative sentencing, that will be reported in LIDS, can be located in the 2003 Acts of Assembly, Department of Criminal Justice Services (DCJS) (140), Item # 432

*The Secretary of Public Safety, with the assistance of the Department of Criminal Justice Services and the Compensation Board, shall develop a pilot program for alternative sentencing of nonviolent misdemeanants and local-responsible felons pursuant to §53.1-131 and §9.1-173, et. seq., Code of Virginia, for offenders who are serving six months or less in jail. The program shall be piloted in localities only upon approval by the local Community Criminal Justice Board established pursuant to §9.1-178, Code of Virginia. The fiscal agent for participating local community corrections programs shall be reimbursed at a rate of \$4 per inmate day for each inmate participating in the alternative sentencing program, pursuant to Item 67 L of this act. The Secretary of Public Safety shall provide a report to the Chairmen of the House Appropriations and Senate Finance Committees by December 1, 2003, as to the progress of implementation of the pilot program.*

**Language that governs the new pilot program for alternative sentencing, that will be reported in LIDS, can be located in the 2003 Acts of Assembly, Compensation Board (CB) (157), Item # 67**

*L. The Compensation Board is authorized to transfer to the Department of Criminal Justice Services an amount not to exceed \$1,500,000 from this Item for reimbursement to localities for inmates who participate in the Community Corrections pilot program established pursuant to Item 432 C 4 of this act. Localities shall be reimbursed at a rate of \$4 per inmate day. Information concerning all inmates participating in this program shall be maintained in the Local Inmate Data System for the duration of their participation in the program.*

### LIDS Reporting Procedures:

#### NEW Reason Release Code effective July 1, 2003:

- ✓ Prisoner's confinement record in LIDS should be updated when they are released to an approved Nonviolent DCJS Alternative Program by:
  - Releasing the prisoner on LIDS by utilizing Release Code:
    - ❖ '46' Diverted to Nonviolent DCJS Alternative Program



## **REMINDER**

### **2003 BASIC LIDS TRAINING**

The Compensation Board offers Basic LIDS training from 8:30 a.m. - 5:00 p.m. To register for LIDS training, contact Sue Kelly-Graham: [skelly-graham@scb.state.va.us](mailto:skelly-graham@scb.state.va.us) or (804) 786-0786 Ext. 220 or Alice Coe: [acoe@scb.state.va.us](mailto:acoe@scb.state.va.us) or (804) 786-0786 Ext. 207. The deadline for monthly registration is **5** working days prior to training date.

#### **Training Dates**

- **July 17**
- **August 21**
- **September 18**
- **October 16**
- **November 20**
- **December 18**



#### **LOCATION:**

**Department of General Services - 805 E. Broad Street, Richmond, VA**

The computer lab is in the basement of the 8<sup>th</sup> Street office building.

**NEW BUILDING ACCESS PROCEDURE: Enter the Ninth Street Office Building, 202 N. 9<sup>th</sup> Street, located at the corner of 9<sup>th</sup> & Grace Streets. Enter the building on the 9th street side. You will be required to provide a picture ID and sign in as a visitor. Take the elevators to the 2<sup>nd</sup> floor. Turn left off of the elevator and follow the passageway to the 8<sup>th</sup> Street Office Building. At the end of the passageway, turn right and take the elevator to the basement.** To your right will be glass doors. Go through the glass door that says Department of General Services.

**In order to access LIDS, please bring your LIDS User-ID and password to training. If you need a LIDS User-ID, please contact Anne Wilmoth, IT Manager, (804) 786-0786 Ext. 222 or [awilmoth@scb.state.va.us](mailto:awilmoth@scb.state.va.us)**

For further information about monthly Basic LIDS training, please access our website:

[www.scb.state.va.us](http://www.scb.state.va.us)

Click on the **LIDS** button, then click on **LIDS Monthly Training Information**.

## UPDATED Reason Confined/Release Reason

The following is an updated spreadsheet provided to give you a crosswalk from Reason Confine Codes to usable Reason Release Codes within LIDS. The updated Reason Confined & Release Reasons are highlighted in **RED**. Please print the spreadsheet below and replace the spreadsheet on Pages 29 and 193 of the July 1, 2002 LIDS USERS GUIDE.

		Release Reason																																												
RC	A/J	10	16	18	19	20	21	22	23	25	30	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	55	56	57	58	59	60	62	70					
<b>Juvenile Awaiting Trial</b>																																														
10	J		Y	Y	Y	Y	Y		Y	Y	Y				Y	Y	Y	Y								Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y			Y	Y	Y			
11	J		Y	Y	Y	Y	Y		Y	Y	Y	Y	Y		Y	Y	Y									Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y			Y	Y	Y	
12	J		Y	Y	Y	Y	Y		Y	Y	Y	Y	Y		Y	Y	Y									Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y			Y	Y	Y
13	J		Y	Y	Y	Y	Y		Y	Y	Y				Y	Y	Y									Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y			Y	Y	Y
16	J		Y	Y	Y	Y	Y		Y	Y	Y				Y	Y	Y									Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y			Y	Y	Y
17	J		Y	Y	Y	Y	Y		Y	Y	Y				Y	Y	Y									Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y			Y	Y	Y
18	J		Y	Y	Y	Y	Y		Y	Y	Y				Y	Y	Y									Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y			Y	Y	Y
19	J		Y	Y	Y	Y	Y		Y	Y	Y				Y	Y	Y									Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y			Y	Y	Y
<b>Juvenile - Tried - Unsented</b>																																														
14	J		Y	Y	Y			Y	Y	Y				Y	Y	Y				Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y			Y	Y	Y	
<b>Juvenile Sentenced as an Adult - no pending charges</b>																																														
39	J	Y	Y	Y				Y	Y		Y	Y	Y	Y	Y		Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
<b>Juvenile Sentenced as an Adult - with pending charges</b>																																														
63	J		Y	Y	Y			Y	Y					Y	Y	Y	Y								Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
<b>Adult Awaiting Trial</b>																																														
10	A		Y	Y	Y	Y	Y		Y	Y	Y				Y	Y	Y	Y							Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y			
11	A		Y	Y	Y	Y	Y		Y	Y	Y	Y	Y		Y	Y	Y								Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
12	A	Y	Y	Y	Y	Y	Y		Y	Y		Y	Y		Y	Y	Y								Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
13	A		Y	Y	Y	Y	Y		Y	Y					Y	Y	Y								Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
<b>Adult - Tried - Unsented</b>																																														
14	A		Y	Y	Y			Y	Y	Y	Y	Y			Y	Y	Y				Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y			
<b>Adult - no pending charges</b>																																														
20	X	Y	Y	Y				Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y			
23	X		Y	Y	Y			Y	Y		Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
26	X	Y	Y	Y				Y	Y		Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
29	X	Y	Y	Y				Y	Y		Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
35	X	Y	Y	Y				Y	Y		Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
36	X	Y	Y	Y				Y	Y		Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
37	X	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
42	X		Y	Y				Y	Y		Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
48	X		Y	Y				Y	Y		Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
76	X		Y	Y				Y	Y		Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
<b>Adult - Pending Charges</b>																																														
50	X		Y	Y	Y			Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y			
53	X		Y	Y	Y			Y	Y						Y	Y	Y								Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
56	X		Y	Y	Y			Y	Y						Y	Y	Y		Y						Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
59	X		Y	Y	Y			Y	Y						Y	Y	Y		Y						Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
62	X		Y	Y	Y			Y	Y		Y	Y			Y	Y	Y		Y						Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
87	X		Y	Y	Y			Y	Y						Y	Y	Y		Y			Y	Y			Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
89	X		Y	Y	Y			Y	Y						Y	Y	Y		Y					Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
<b>Adult - Miscellaneous</b>																																														
70	X	Y	Y	Y				Y	Y		Y	Y		Y	Y	Y				Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y			
71	X		Y	Y				Y	Y		Y	Y		Y	Y	Y				Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
72	X		Y	Y				Y	Y						Y	Y	Y		Y						Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
73	X		Y	Y		Y		Y	Y						Y	Y	Y		Y	Y					Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
74	X		Y	Y	Y		Y		Y	Y					Y	Y	Y		Y						Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
75	X		Y	Y		Y		Y	Y						Y	Y	Y		Y						Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
78	X		Y	Y		Y		Y	Y						Y	Y	Y		Y						Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
79	X		Y	Y		Y		Y	Y						Y	Y	Y		Y						Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
80	X	Y	Y	Y				Y	Y		Y	Y		Y	Y	Y		Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
85	X	Y	Y	Y				Y	Y		Y	Y		Y	Y	Y		Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
90	X							Y	Y		Y				Y	Y	Y		Y						Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y			