

COMPENSATION BOARD DOCKET #07/07

January 9, 2007

EMPLOYEE RECOGNITION

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
COMPUTER AID	PATRICIA H. BOWLER ACCOUNT MANAGER	<p>01-03-07 Email to Robyn M. de Socio, Executive Secretary, from Patricia H. Bowler, Computer Aid, regarding Linda B. Gutshall, Compensation Board Fiscal Officer:</p> <p>"Robyn: I am with Computer Aid, the company VITA contracted to manage the staff augmentation (SMSA) contract for VA's IT contractor resources. I am writing you to let you know what a delight it is to have Linda Gutshall as my SCB contact. She is very responsive, always pleasant to deal with, as her customer relationship and follow through skills are flawless. When Linda returned from her brief absence, I was happy to have her return to the same position so she will continue to be the smiling, helpful voice on the other end of my phone calls. So often, we only remember the negative or unpleasant people we encounter. Therefore, I wanted to take a quick moment to let you know how helpful she is to me - she is a real jewel! Thanks! Patricia H. Bowler, Account Manager Computer Aid, Incorporated."</p> <p>(Robyn M. de Socio, Executive Secretary, sent a thank you email to Ms. Bowler on January 3, 2007).</p>	N/A	The Compensation Board wishes to thank Ms. Bowler for her kind remarks.

304-07-07: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
LISTED BELOW	SHERIFF	The following offices are requesting transfers from Permanent Personnel to Base Temporary and Office Expense Categories.	-0-	Approved per the Compensation Board's FY07 Budget Priorities and Policies. This is a base budget transfer.

FIPS	OFFICE	LOCALITY NAME	REQUEST DATE	FROM CATEGORY	TO CATEGORY	AMOUNT AVAILABLE	AMOUNT REQUESTED	PRORATED AMOUNT
125	304	Nelson County	12/22/06	Turnover	Temporary Personnel	\$8,112	\$6,200	\$3,100
770	304	Roanoke City	12/27/06	Turnover	Office Expenses	\$6,764	\$6,504	\$3,252
TOTALS							\$12,704	\$6,352

LISTED BELOW	SHERIFF	In response to the notification of funds reappropriated by the Governor for equipment, Sheriffs request reimbursement for equipment purchased or to be purchased in FY07.	\$15,734 Stressed Cost	Deferred pending review of all office requests for FY06 carryover balances at the February 21 st Board meeting.
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FIPS	LOCALITY	EQUIPMENT REQUESTED	REQUESTED QTY.	UNIT REQUESTED COST	TOTAL REQUESTED COST	PER POLICY QUANTITY	PER POLICY UNITY COST	TOTAL COST APPROVED	STRESSED COST
027	Buchanan County	Copier	1	\$4,000	\$4,000	1	\$4,000	\$4,000	\$3,253.60
027	Buchanan County	Shredder	1	\$700	\$700	1	\$700	\$700	\$569.38
027	Buchanan County	File Server	1	\$500	\$500	1	\$500	\$500	\$406.70
079 Total					\$5,200		\$5,200	\$5,200	\$4,230
041	Chesterfield County	PCs	4	\$1,441	\$5,764	4	\$1,200	\$4,800	\$2,768.16
041	Chesterfield County	PCs	1	\$1,449	\$1,449	1	\$1,200	\$1,200	\$692.04
041 Total					\$2,890		\$2,400	\$6,000	\$3,460
139	Page County	PCs	5	\$1,400	\$7,000	5	\$1,200	\$6,000	\$4,249.20
139	Page County	Laptops	2	\$2,000	\$4,000	2	\$2,000	\$4,000	\$2,832.80
139	Page County	Printers	2	\$400	\$800	2	\$400	\$800	\$566.56
139 Total					\$3,800		\$3,600	\$10,800	\$7,649
177	Spotsylvania County	Shredder	1	\$4,010	\$4,010	1	\$700	\$700	\$395.57
177 Total					\$4,010		\$700	\$700	\$396
TOTALS					\$15,900		\$11,900	\$22,700	\$15,734

304-07-07: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
GREENE COUNTY	SHERIFF	12-05-06 Officer is requesting funding to support a data sharing project between the Commonwealth Attorney's office and the Sheriff's office. This project will allow both offices to share the same database, DaPro, via the purchase of a PC to be configured for VPN (virtual private networking). The cost of this complete project is \$1500.00, for which the Compensation Board would reimburse the stressed portion of \$950.70 (Greene County Fiscal Stress Factor of 63.38%).	\$950.70	Approved as an exception to policy, based upon the specific conditions stated by the officer. Any amounts approved will be reimbursed at the stressed cost. Because this is a one-time approval, any amounts not requested for reimbursement on or before the May 2007 payroll reimbursement request will not be available for expenditure in June 2007 or in FY08.
PRINCE GEORGE COUNTY	SHERIFF	12-27-06 Officer is requesting equipment reimbursement for a LiveScan. The Sheriff's office is requesting that the Compensation Board fund the entire amount including the non-stressed portion as the County will not pay the remaining balance after the stressed portion is funded by the state.	\$12,910	Pursuant to the Appropriations Act, Chapter 3, Item 66, paragraph H, the Compensation Board is unable to approve reimbursement for the full cost of the LiveScan equipment. The Compensation Board will approved the stressed amount of \$8,548, pending locality concurrence and the locality and Sheriff's compliance with Compensation Board policies regarding LiveScan purchases. Any amounts approved will be reimbursed at the stressed cost amount. Because this is a one-time approval, any amounts not requested for reimbursement on or before the May 2007 payroll reimbursement request will not be available for expenditure in June 2007 or in FY08.

FIPS	LOCALITY	EQUIPMENT REQUESTED	REQUESTED QTY.	UNIT REQUESTED COST	TOTAL REQUESTED COST	PER POLICY QUANTITY	PER POLICY UNITY COST	TOTAL COST APPROVED	STRESSED COST
149	Prince George County	LiveScan	1	\$12,910	\$12,910	1	\$12,910	\$12,910	\$8,547.71
TOTALS				\$12,910	\$12,910		\$12,910	\$12,910	\$8,547.71

CHESTERFIELD COUNTY	SHERIFF	01-03-07 Officer is requesting additional temporary personnel funding from FY06 Carryover Balances to reduce locality paid expenses. The actual cost of funding for temporary employee salaries for this office is projected to exceed \$635,000 for Fiscal Year 2007. However, this office is requesting an additional \$51,832 in temporary funds which would double their current budgeted temporary salary.	\$51,832	Deferred pending review of all office requests for FY06 carryover balances at the February 21 st Board meeting.
PITTSYLVANIA COUNTY	SHERIFF	01-03-07 The action to transfer \$839 from Temporary Personnel to increase the salary of Position 00018 was previously approved on the December Docket. The actual amount needed to transfer for the desired salary is \$1244. Salary increases are within Compensation Board guidelines. All salary increases are effective November 16, 2006.	-0-	Approved per the Compensation Board's FY07 Budget Priorities and Policies. This is a base budget transfer.

FIPS	OFFICE	LOCALITY NAME	REQUEST DATE	FROM CATEGORY	TO CATEGORY	AMOUNT AVAILABLE	AMOUNT REQUESTED	PRORATED AMOUNT
143	304	Pittsylvania County	11/29/06	Temporary Personnel	Position 00018	\$9,655.00	\$1,244.00	\$726
143	304	Pittsylvania County	11/29/06	Temporary Personnel	Position 00058	"	\$2,431.00	\$1,418
TOTALS							\$3,675.00	\$2,144.00

304-07-07: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
NORTHAMPTON COUNTY	SHERIFF	01-03-07 Officer is requesting additional funding to increase the salary of Position #00019 effective 1-1-07 from \$27,148 to \$28,935 to hire a new employee. Office is requesting an additional \$1,787 annually (prorated amount of \$894.00 for this fiscal year) to bring the new hire salary up to \$28,935 which they feel would more accurately reflect his 6 years of experience as a law enforcement officer with a previous annual salary of \$35,675. This office does not have any turnover or other category funds (temporary or office) to facilitate this requested salary increase.	\$894.00	The Compensation Board did not approve this request. As noted in the Compensation Board's letter of June 30, 2006, additional funding is not available this year.

320-07-07: COMMONWEALTH'S ATTORNEYS

NEW BUSINESS:

LOCALITY	OFFICER	REQUEST	TOTAL COST	COMPENSATION BOARD ACTION
PITTSYLVANIA COUNTY	COMMONWEALTH'S ATTORNEY	12-19-06 Officer requests Compensation Board approval of locally funded assistant Commonwealth's Attorney position per §15.2-1626 and §15.2-1632, Code of Virginia.	-0-	Approved at no additional cost to the Compensation Board.
CHESAPEAKE CITY	COMMONWEALTHS ATTORNEY	01-03-07 Officer requests to transfer Vacancy Savings @ 89,748.52 to Office Expense Funds.	-0-	Approved per the Compensation Board's FY07 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.

FIPS	OFFICE	LOCALITY NAME	REQUEST DATE	FROM CATEGORY	TO CATEGORY	AMOUNT AVAILABLE	AMOUNT REQUESTED
550	320	Chesapeake City	01/03/07	Vacancy Savings	Office Expense	\$89,748.52	89,748.52
TOTAL							\$89,748.52

LISTED BELOW	COMMONWEALTH'S ATTORNEY	In response to the notification of funds re-appropriated by the Governor for equipment, Commonwealth's Attorney's request reimbursement for equipment purchased or to be purchased in FY07.	\$26,109 Total Cost \$18,325.98 Stressed Cost
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Action as noted in "Per Policy Quantity" and "Board Action" columns, per Compensation Board action of December 20, 2006. Any amounts approved will be reimbursed at the stressed cost. Because this is a one-time approval, any amounts not requested for reimbursement on or before the May 2007 payroll reimbursement request will not be available for expenditure in June 2007 or in FY08.

FIPS	LOCALITY	EQUIPMENT REQUESTED	REQUESTED QTY	UNIT REQUESTED COST	TOTAL REQUESTED COST	PER POLICY QTY	PER POLICY UNIT COST	TOTAL COST APPROVED	STRESSED COST	BOARD ACTION 1-9-07
069	Frederick County	Laptop	1	1748.88	1,749	1	1,748.88	1,749	1,048.80	Approved
069 Total				1748.88	1,749			1,749	1,048.80	
079	Greene County	PC	1	1,700.00	1,700	0	0.00	0	0.00	Not Approved
079	Greene County	Printer	1	1260	1,260	1	1,260.00	1,260	798.59	Approved
079	Greene County	Laptop	1	2000	2,000	1	2,000.00	2,000	1,267.60	Approved
079 Total				4960	4,960			3,260	2,066.19	
800	Suffolk City	PC	8	2,000.00	16,000	8	1,200.00	9,600	6,920.64	Approved
800	Suffolk City	Printer	5	1550	7,750	5	1,500.00	7,500	5,406.75	Approved
800	Suffolk City	Copier	1	5000	5,000	1	4,000.00	4,000	2,883.60	Approved
800 Total				8550	28,750			21,100	15,210.99	
GRAND TOTAL				\$15,258.88	\$35,459			\$26,109	\$18,325.98	

734-07-07: COMMISSIONERS OF THE REVENUE

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
WISE COUNTY	COMMISSIONER OF THE REVENUE	01-03-07 In response to the notification of funds re-appropriated by the Governor for equipment, Commissioners of Revenue request reimbursement for equipment purchased or to be purchased in FY07.	\$595.36 (Stressed Cost)	Action as noted in "Per Policy Quantity" and "Board Action" columns, per Compensation Board action of December 20, 2006. Any amounts approved will be reimbursed at the stressed cost. Because this is a one-time approval, any amounts not requested for reimbursement on or before the May 2007 payroll reimbursement request will not be available for expenditure in June 2007 or in FY08.

FIPS	LOCALITY	EQUIPMENT REQUESTED	REQUESTED QTY	UNIT REQUESTED COST	TOTAL REQUESTED COST	PER POLICY QTY	PER POLICY UNIT COST	TOTAL COST APPROVED	STRESSED AND REIMBURSABLE COST	LOCALITY CONCURRENCE Y/N	BOARD ACTION 1-9-07
195	Wise County	PC	2	1,778	3,556	2	1,200	2,400.00	595.36	Yes	approved
195	Wise County	Laptop	2	2,062	4,124	0	0	0.00	0.00	Yes	not approved
TOTALS					\$7,680			\$2,400.00	\$595.36		

732-07-07: TREASURERS/DIRECTORS OF FINANCE

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
LISTED BELOW	TREASURER	01-03-07 In response to the notification of funds re-appropriated by the Governor for equipment, Treasurers request reimbursement for equipment purchased or to be purchased in FY07.	\$2,226 (Stressed Cost)	Action as noted in "Per Policy Quantity" and "Board Action" columns, per Compensation Board action of December 20, 2006. Any amounts approved will be reimbursed at the stressed cost. Because this is a one-time approval, any amounts not requested for reimbursement on or before the May 2007 payroll reimbursement request will not be available for expenditure in June 2007 or in FY08.

FIPS	LOCALITY	EQUIPMENT REQUESTED	REQUESTED QTY	UNIT REQUESTED COST	TOTAL REQUESTED COST	PER POLICY QTY	PER POLICY UNIT COST	TOTAL COST APPROVED	STRESSED AND REIMBURSABLE COST	LOCALITY CONCURRENCE Y/N	BOARD ACTION 1-9-07
009	Amherst County	PC	1	971	971	1	971	971	233	Yes	approved
009 Total					971			971	233		
085	Hanover County	PC	5	1,475	7,375	5	1,200	6,000	993	Yes	approved
085	Hanover County	Monitor	1	350	350	1	350	350	58	Yes	approved
085	Hanover County	Network Station	3	1,250	3,750	0	0	0	0	Yes	not approved
085	Hanover County	Printer	2	350	700	0	0	0	0	Yes	not approved
085 Total					12,175			6,350	1,051		
107	Loudoun County	Printers	3	356	1,068	3	356	1,068	107	Yes	approved
107	Loudoun County	Printer	1	1,113	1,113	1	1,113	1,113	111	Yes	approved
107	Loudoun County	PC	1	1,433	1,433	1	1,200	1,200	120	Yes	approved
107	Loudoun County	Printers	2	810	1,620	2	810	1,620	162	Yes	approved
107	Loudoun County	Laptops	2	1,372	2,744	0	0	0	0	Yes	not approved
107 Total					7,978			5,001	500		
127	New Kent County	Credit Card Terminals	3	667	2,001	0	0	0	0	Yes	not approved
127	New Kent County	Online Software	1	20,000	20,000	0	0	0	0	Yes	not approved
127 Total					22,001			0	0		
595	City of Emporia	PC's	2	664	1,327	2	664	1,328	443	Yes	approved
595	City of Emporia	PC	1	862	862	0	0	0	0	Yes	not approved
595 Total					2,189			1,328	443		
GRAND TOTALS					\$45,314			\$13,650	\$2,226		

321-07-07: CIRCUIT COURT CLERKS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
BUCHANAN COUNTY	CIRCUIT COURT CLERK	<p>01-04-07 Acting Officer requests additional Temporary Funding @ \$23,073.58. This is equivalent position # 2 DCIV @ \$46,484 from January 2, 2007 to June 29, 2007. The Special Election will be held on Nov. 6, 2007.</p> <p>This request for "additional" funding is made in lieu of a request to transfer these funds to Temporary Funds budget, as I understand that the Compensation Board's interpretation of §24.2-226 and 228 is that position #2 DCIV is not vacant during the period in which I am the Acting Circuit Court Clerk, consequently funds cannot be transferred from this position.</p>	\$23,073.58	Approved at no additional cost to the Compensation Board.

OTHER MATTERS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
1. MEETING MINUTES	COMPENSATION BOARD	Staff presents minutes for approval as follows: Docket #07/06.	N/A	Approved.
2. TRAINING STATUS REPORT	COMPENSATION BOARD	Staff presents Training Status Report.	N/A	Noted.
3. MONTHLY ACTIVITY REPORT—LIDS JAIL AUDITS & JAIL COST REPORT REVIEWS	COMPENSATION BOARD	Staff presents monthly activity report for Local Inmate Data System (LIDS) Jail Audits and Jail Cost Report Reviews.	N/A	Noted.
4. ANNUAL LIDS AUDIT STATUS REPORT	COMPENSATION BOARD	Staff presents annual LIDS Audit Status Report.	N/A	Noted.
5. COMPENSATION BOARD MEETINGS	COMPENSATION BOARD	Confirmation of upcoming Board meetings: Wednesday, February 21, 2007 and Wednesday, March 28, 2007.	N/A	Approved.
6. NEW OFFICER TRAINING	COMPENSATION BOARD	Staff presents 2006 New Officer Training Report.	N/A	Noted.

FOR YOUR INFORMATION
NONE.

**CLOSED MEETING
COMPENSATION BOARD DOCKET #07/07
January 9, 2007**

NO CLOSED MEETING.

1) **MOTION FOR “CLOSED MEETING” by Chairman Frank Drew. (_____ seconded the motion).**

- Under the provisions of Section 2.1-344.A.1, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** to discuss personnel issues—discussion of interview applicants, assignment, appointment, promotion, performance, salaries, discipline or resignation of specific officers, appointees or employees.
- Under the provisions of Section 2.1-344.A.7, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** to obtain consultation with legal counsel as to actual or “probable litigation” concerning

2) **Chairman Frank Drew: I move to return to open session. (_____ seconded the motion).**

When the closed meeting is complete, the public body must ***immediately*** reconvene in open session and take a recorded vote of its members in roll call fashion.

MOTION BY CHAIRMAN FRANK DREW: I move to certify that only public business exempt from the Act was discussed. (_____ seconded the motion.)

Frank Drew, Chairman	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Walter J. Kucharski, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Janie E. Bowen, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>

AND

MOTION BY CHAIRMAN FRANK DREW: I move to certify that only public business matters identified in the motion to convene the closed meeting were discussed. (_____ seconded the motion.)

Frank Drew, Chairman	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Walter J. Kucharski, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Janie E. Bowen, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Any member who cannot certify must state the specific details of the unauthorized discussion on the record. That record can be used as evidence in a lawsuit brought against the public body for violating the Act.

**H A N D C A R R Y
COMPENSATION BOARD DOCKET #07/07
January 9, 2007**

**EMPLOYEE RECOGNITION
NONE.**

**304-07-07: SHERIFFS & REGIONAL JAILS
NONE.**

320-07-07: COMMONWEALTH'S ATTORNEYS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
LISTED BELOW	COMMONWEALTH'S ATTORNEYS	In response to the notification of funds re-appropriated by the Governor for equipment, Commonwealth's Attorney's request reimbursement for equipment purchased or to be purchased in FY07.	\$61,293 Total Cost \$52,763.61 Stressed Cost	Action as noted in "Per Policy Quantity" and "Board Action" columns, per Compensation Board action of December 20, 2006. Any amounts approved will be reimbursed at the stressed cost. Because this is a one-time approval, any amounts not requested for reimbursement on or before the May 2007 payroll reimbursement request will not be available for expenditure in June 2007 or in FY08.

FIPS	LOCALITY	EQUIPMENT REQUESTED	REQUESTED QTY	UNIT REQUESTED COST	TOTAL REQUESTED COST	PER POLICY QTY	PER POLICY UNIT COST	TOTAL COST APPROVED	STRESSED COST	BOARD ACTION 1-9-07
005	Allegheny County	Monitor	1	199	199	1	199.00	199	154.76	Approved
005	Allegheny County	Laptop	1	699.00	699	1	699.00	699	543.61	Approved
005	Allegheny County	PC	1	591	591	1	591.00	591	459.62	Approved
005	Allegheny County	PC	1	648	648	1	648.00	648	503.95	Approved
005	Allegheny County	Printer	1	389.00	389	1	389.00	389	302.53	Approved
005	Allegheny County	Router	3	147	441	1	147.00	147	114.32	Approved
005	Allegheny County	Server	1	4000	4,000	1	4,000.00	4,000	3,110.80	Approved
005 Total				6673	6,967			6,673	5,189.59	
680	Lynchburg City	Laptop	16	2200	35,200	16	2,200.00	35,200	30,659.20	Approved
680	Lynchburg City	Printer	8	1500	12,000	8	1,500.00	12,000	10,452.00	Approved
680	Lynchburg City	Copier	1	4000	4,000	1	4,000.00	4,000	3,484.00	Approved
680	Lynchburg City	Fax Machine	1	1000	1,000	1	1,000.00	1,000	871.00	Approved
680	Lynchburg City	Scanner	1	500	500	1	500.00	500	435.50	Approved
680	Lynchburg City	Shredder	1	700	700	1	700.00	700	609.70	Approved
680	Lynchburg City	Calculators	2	100	200	2	100.00	200	174.20	Approved
680	Lynchburg City	Jump Drives	17	60	1,020	17	60.00	1,020	888.42	Approved
680 Total				10060	54,620			54,620	47,574.02	
GRAND TOTAL				16733	61,587			\$61,293	\$52,763.61	

734-07-07: COMMISSIONERS OF THE REVENUE
NONE.

732-07-07: TREASURERS/DIRECTORS OF FINANCE
NONE.

321-07-07: CIRCUIT COURT CLERKS

OLD BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>DISCUSSION</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
BUCHANAN COUNTY GILES COUNTY GREENSVILLE COUNTY POWHATAN COUNTY SMYTH COUNTY WASHINGTON COUNTY CITY OF PETERSBURG CITY OF SALEM	CIRCUIT COURT CLERKS	<p>The Compensation Board revisited the issue of the December 1, 2006 salary increase withheld from these 8 officers due to repeat audit findings.</p> <p><u>Compensation Board Consideration and Action of November 15, 2006:</u></p> <p>Item considered by the Compensation Board at their November 15, 2006 meeting: "Per the Auditor of Public Accounts' Report of September 28, 2006, 7 Clerks (Counties of Buchanan, Giles, Greenville, Powhatan, Smyth and Washington and the City of Petersburg) had repeat findings and per the provisions Item 66 (l) of Chapter 951 of the 2005 Acts of Assembly and Item 64 (l) of Chapter 3, 2006 Acts of Assembly are not eligible for the December 1, 2006 increase. In addition to the 7 Clerks named in the report, by letter of October 12, 2006, the Auditor of Public accounts reports that the Salem City Clerk had repeat findings. Therefore, 8 Clerks are not eligible for the December 1, 2006 4% salary increase."</p> <p>Action taken by the Compensation Board at their November 15, 2006 meeting: "In accordance with the provisions of Chapter 3, Item 64, paragraph l, the salaries of the Circuit Court Clerks in the Counties of Buchanan, Giles, Greenville, Powhatan, Smyth and Washington and the Cities of Petersburg and Salem will remain unchanged as of December 1, 2006. Board Member Walter J. Kucharski abstained from the vote."</p>	-0-	The Compensation Board requested that the 8 Circuit Court Clerks in Buchanan County, Giles County, Greenville County, Powhatan County, Smyth County, Washington County, City of Petersburg, and City of Salem from which the December 1 salary increase was withheld be requested to provide proof of corrective action taken to all repeat audit finding(s) reported by the Auditor of Public Accounts in the September 28, 2006 Statewide Report on Virginia Circuit Courts and in the October 12, 2006 Report on the Salem Circuit Court Clerk. Upon receipt of such documentation, the Compensation Board will reconsider its previous action to withhold the December 1 salary increases at its February 21, 2007 Board meeting.

OTHER MATTERS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
1. TECHNOLOGY TRUST FUND COLLECTIONS	CIRCUIT COURT CLERKS	<p>Collections: FY07 YTD collections through November total \$4,673,823.86, which is a 16.14% decrease compared to the same period in FY06. (December collections are not available at this time.)</p> <p>Projections:</p> <ol style="list-style-type: none"> 1. Based on current collections, FY07 TTF collections would be approximately \$11.2 million, a decrease of 12.23% over FY06 collections. 2. Based on a projected reduction in recordings of an additional 10% over the remainder of FY07, collections for FY07 would be \$10.6 million, a decrease of 17.37% over FY06 collections. 3. The 2007 Session Six Year Nongeneral Fund Revenue Estimate submitted to the Department of Planning and Budget was based on the average annual collections since the TTF was established (11 years), or \$10,606,834 annually for FY07 – FY12. <p>Expenditures: FY07 YTD expenditures through December 31, 2006, which represents the reimbursement for July through November, total \$2,491,782, which is 20.4% of budgeted funding.</p>	N/A	Noted.
2. RESOLUTION AWARDED TO BRUCE W. HAYNES	VACA/CASC	<p>Staff provides the Compensation Board with a copy of the Resolution passed by the membership of the Virginia Association of Commonwealth's Attorneys (VACA) and the Commonwealth's Attorney's Services Council (CASC) in December 2006 commemorating and honoring Bruce W. Haynes. Association requests that this Resolution be part of the Board's permanent record.</p> <p>(Staff will include a copy of this Resolution with the final January 9, 2007 minutes.)</p>	N/A	The Compensation Board approved that this Resolution be a permanent part of the January 9, 2007 minutes.

FOR YOUR INFORMATION NONE.

h\waddell\Docket\Jan07MINUTES