

COMPENSATION BOARD DOCKET #12/08

February 22, 2012

EMPLOYEE RECOGNITION
NONE.

307-12-08: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
GLOUCESTER COUNTY	SHERIFF	<p>02/08/12 Acting Officer requests additional temporary funding at \$17,832.94 which is the equivalent of the salary for Pos. 00031, L12 from January 1, 2012 – June 30, 2012. The budgeted amount for position 31 is \$44,058.</p> <p>This request for "additional" funding is made in lieu of a request to transfer these funds to Temporary Funds, as I understand that the Compensation Board's interpretation of §24.2-226 and 228 is that Pos. 00031, L12 is not vacant during the period in which I am the Acting Sheriff, consequently funds cannot be transferred from this position.</p>	-0-	Approved at no additional cost to the Compensation Board.
VARIOUS	SUPERINTENDENTS	<p>02/08/12 The following Superintendents are requesting to transfer Vacancy Savings and Temporary Funds to Office Expense categories.</p>	-0-	Approved per the Compensation Board's FY12 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.

FIPS	Office	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested
475	307	Hampton Roads Regional Jail	02/08/12	Temporary	Office Expenses	\$134,680.34	\$134,680.34
480	307	New River Valley Regional	02/14/12	Vacancy	Office Expenses	\$131,000.00	\$131,000.00
Totals						\$265,680.34	\$265,680.34

307-12-08: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
HAMPTON CITY	SHERIFF	<p>02/16/2012 Officer requests an exception to policy to demote position 00010, C13 at annual salary of \$51,620 to a C8 at an annual salary of \$35,678.</p> <p>Officer states that the duties and responsibilities have changed drastically, as the officer previously supervised 100 deputies and currently has no supervisory responsibilities.</p> <p>The Compensation Board policy for a demotion is 10% below the current salary or the maximum of the pay band, whichever is less. The pay band maximum is \$52,973, therefore the maximum salary reduction allowable by policy would be to \$46,458</p>	-0-	Approved as an exception to policy, based upon the specific conditions stated by the officer.

772-12-08: COMMONWEALTH'S ATTORNEYS

OLD BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
CARROLL COUNTY	COMMONWEALTH'S ATTORNEY	<p>12-13-2011 Effective January 1, 2012 Officer elect requests to transfer Base Temporary Funds at 4,540, to fund New Hire salary increases. Pos. 00003 currently ATTIV at 66,354 to become ATTIV at 68,184 and Pos. 00006 currently ATIII at 59,290 to become ATIII at 62,000.</p> <p>The two candidates both qualify for the proposed salaries based on a 15% increase of the annual salary they are currently earning.</p> <p>Officer elect states: I, Nathan Lyons, acknowledge that due to budget reductions I currently have one unfunded authorized position, I understand that taking action to move base temporary and/or office expense funds to salaries of existing personnel may significantly reduce my options in dealing with any potential future funding reductions without impacting salaries of permanent staff. Such base transfers may also prevent future full restoration of recently reduced attorney and/or staff positions should a legislative decision be made in the future to restore reduced funding.</p> <p>This item was deferred by the Compensation Board at its December 21, 2011 meeting until after the beginning of the new officer's term in office.</p> <p>Staff has previously received informal consent from Board members to approve this request, and presents this item for formal concurrence.</p>	-0-	<p>Compensation Board concurs with informal action previously taken and formally approves officer's request.</p> <p>The Compensation Board approved a transfer of \$4,540 from base Temporary Funds to effect the salary actions requested by the officer in accordance with the Compensation Board's pay and classification policy. These actio(s) will result in a reduction in the officer's base Temporary Fund budget in the current as well as subsequent fiscal years.</p>

FIPS	Office Code	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested	Amount Approved
035	772	Carroll County	12/13/11	Temporary	Perm Personnel	12,151.00	4,540.00	4,540.00

772-12-08: COMMONWEALTH'S ATTORNEYS

OLD BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
GILES COUNTY	COMMONWEALTH'S ATTORNEY	<p>12-13-2011 Effective January 1, 2012 Officer elect requests to transfer Base Temporary Funds at 13,905, to fund a Class/Role change to pos. 3 currently ATTI at 45,385 to become ATTIV at 59,290.</p> <p>Officer elect states: I, Bobby Lilly, acknowledge that due to budget reductions I currently have one unfunded authorized position, I understand that taking action to move base temporary and/or office expense funds to salaries of existing personnel may significantly reduce my options in dealing with any potential future funding reductions without impacting salaries of permanent staff. Such base transfers may also prevent future full restoration of recently reduced attorney and/or staff positions should a legislative decision be made in the future to restore reduced funding.</p> <p>This item was deferred by the Compensation Board at its December 21, 2011 meeting until after the beginning of the new officer's term in office.</p> <p>Staff has previously received informal consent from Board members to approve this request, and presents this item for formal concurrence.</p>	-0-	<p>Compensation Board concurs with informal action previously taken and formally approves officer's request.</p> <p>The Compensation Board approved a transfer of \$13,905 from base Temporary Funds to effect the salary action requested by the officer in accordance with the Compensation Board's pay and classification policy. This action will result in a reduction in the officer's base Temporary Fund budget in the current as well as subsequent fiscal years.</p>

FIPS	Office Code	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested	Amount Approved
071	772	Giles County	12/13/11	Temporary	pos. 3	35,238.00	13,905.00	13,905.00

772-12-08: COMMONWEALTH'S ATTORNEYS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
FRANKLIN COUNTY	COMMONWEALTH'S ATTORNEY	<p>2-9-2012 Effective February 1, 2012 Officer requests to transfer Base Temporary Funds at \$535, to fund a Class/Role Change to pos. 10 currently SEC at \$23,723 to be AAll at \$31,778.</p> <p>Officer states: I, Timothy Allen, acknowledge that due to budget reductions I currently have one unfunded authorized position, I understand that taking action to move base temporary and/or office expense funds to salaries of existing personnel may significantly reduce my options in dealing with any potential future funding reductions without impacting salaries of permanent staff. Such base transfers may also prevent future full restoration of recently reduced attorney and/or staff positions should a legislative decision be made in the future to restore reduced funding.</p>	-0-	The Compensation Board approved a transfer of \$535 from base Temporary Funds to effect the salary action requested by the officer in accordance with the Compensation Board's pay and classification policy. This action will result in a reduction in the officer's Temporary Fund budget in the current as well as subsequent fiscal years.

FIPS	Office Code	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested	Pro-Rated Amount
067	772	Franklin County	02/09/12	Temporary	pos. 00010	5,467.00	535.00	222.92

BUCHANAN COUNTY	COMMONWEALTH'S ATTORNEY	<p>1-30-2012 Effective January 1, 2012 Officer requests to transfer Base Temporary Funds at \$6,410, to fund a salary increase to pos. 5 currently JATTA at \$23,203 to fund a salary for a New Hire who qualifies for a salary of \$29,613.</p> <p>This office does not have any unfunded Compensation Board positions.</p>	-0-	The Compensation Board approved a transfer of \$6,410 from base Temporary Funds to effect the salary action requested by the officer in accordance with the Compensation Board's pay and classification policy. This action will result in a reduction in the officer's Temporary Fund budget in the current as well as subsequent fiscal years.
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FIPS	Office Code	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested	Pro-Rated Amount
027	772	Buchanan County	01/30/12	Temporary	pos. 00005	15,212.00	6,410.00	3,205

772-12-08: COMMONWEALTH'S ATTORNEYS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
CHESAPEAKE CITY	COMMONWEALTH'S ATTORNEY	<p>2-15-2012 Officer requests to transfer Vacancy Savings to Equipment to fund the purchase of the following items:</p> <p>Officer requests an exception to the equipment policy of 1 printer per every two (2) Compensation Board positions within a 2 year period. The 19 printers purchased in FY11 were of substandard quality and would be more expensive to repair than to replace.</p>	<p>Total Cost \$4,000</p> <p>Stressed Cost \$2,713.60</p>	<p>Request for copier approved per the Compensation Board's FY12 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.</p> <p>The Compensation Board did not approve the request for exception to the equipment policy for the purchase of an additional 15 printers.</p>

FIPS	Locality	Equipment Requested	Requested Qty	Requested Cost	Total Requested Cost	Per Policy Qty	Per Policy Cost	Total Cost Approved	Stressed Cost
550-772	Chesapeake City	Printer	15	387	5,805	0	387	0	0.00
550-772	Chesapeake City	Copier	1	9,805	9,805	1	4,000	4,000	2,713.60
Total					15,611			4,000.00	2,713.60

CHESAPEAKE CITY	COMMONWEALTH'S ATTORNEY	2-15-2012 Officer requests to transfer Vacancy Savings at \$50,000 to Temporary Funds.	-0-	Approved per the Compensation Board's FY12 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.
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FIPS	Office Code	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested
550	772	Chesapeake City	02/15/12	Vacancy Savings	Temporary	65,631.90	50,000.00
Totals							50,000.00

YORK COUNTY	COMMONWEALTH'S ATTORNEY	<p>2-10-2012 Officer requests to transfer Turnover Funds at \$25 to Base Temporary Funds, pro-rated amount \$10.42.</p> <p>Officer states, because this office has one (1) unfunded position, 00007, he does not want to lose any additional budgeted funds.</p>	-0-	Approved as an exception to policy, based upon the specific conditions stated by the officer.
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772-12-08: COMMONWEALTH'S ATTORNEYS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
SMYTH COUNTY	COMMONWEALTH'S ATTORNEY	2-14-2012 Effective February 1, 2012 Officer requests to transfer Base Temporary Funds at \$8,292 and Office Expense Funds at \$3,000, to fund a New Hire salary increase to position 00001, in accordance with Compensation Board salary policy. Pos. 00001 currently ATTIV at \$59,290 to become ATTIV at \$70,582.	-0-	The Compensation Board approved a transfer of \$8,292 from base Temporary Funds, and \$3,000 from base Office Expense Funds to effect the salary action requested by the officer in accordance with the Compensation Board's pay and classification policy. This action will result in a reduction in the officer's Temporary and Office Expense budgets in the current as well as subsequent fiscal years.

Officer states: I, Roy Evans, acknowledge that due to budget reductions I currently have two unfunded authorized positions, I understand that taking action to move base temporary and/or office expense funds to salaries of existing personnel may significantly reduce my options in dealing with any potential future funding reductions without impacting salaries of permanent staff. Such base transfers may also prevent future full restoration of recently reduced attorney and/or staff positions should a legislative decision be made in the future to restore reduced funding.

FIPS	Office Code	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested	Pro-Rate Amount
173	772	Smyth County	02/14/12	Temporary	pos. 00001	8,292.00	8,292.00	3,455.00
173	772	Smyth County	02/14/12	Office Expense	pos. 00001	12,996.00	3,000.00	1,250.00

CAROLINE COUNTY	COMMONWEALTH'S ATTORNEY	2-3-2012 Effective February 1, 2012, Officer requests to transfer Base Temporary Funds at \$8,055 to fund a Class/Role Change to pos. 1 currently SEC at \$23,723 to be AAll at \$31,778. This office does not have any unfunded Compensation Board positions.	-0-	The Compensation Board approved a transfer of \$8,055 from base Temporary Funds to effect the salary action requested by the officer in accordance with the Compensation Board's pay and classification policy. This action will result in a reduction in the officer's Temporary Fund budget in the current as well as subsequent fiscal years.
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FIPS	Office Code	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested	Pro-Rated Amount
033	772	Caroline County	02/03/12	Temporary	pos. 00001	8,617.00	8,055.00	3,356.25

771-12-08: COMMISSIONERS OF THE REVENUE

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
SEE BELOW	COMMISSIONER OF THE REVENUE	02-15-2012 Officers request Board approval to provide the following Weldon Cooper certified deputies to the Career Development Audit Committee for consideration to maintain the status associated with the program. These deputies were erroneously omitted from the FY13 Budget Request. The officers did not realize they were required to list "currently" certified deputies, as well as "newly" certified deputies in the FY13 Budget Request. These deputies are currently not receiving the increase, and are applying for re-certification:	-0-	Compensation Board approved inclusion of the Officer's certification of the CDP for these deputy positions with all other program certifications for deputies as an exception to policy and based upon specific conditions as stated by the Officer. Approval of pay raise associated with certification of CDP will be considered with all deputy certifications during the budget approval process prior to May 1, 2012.

FIPS	Locality	Request Date	DEPUTY	POSITION	CLASS
660	Harrisonburg	02/14/2012	Deanna Lam	00006	DI
630	City of Fredericksburg	02/14/2012	Christine Thompkins	00005	DII
770	City of Roanoke	02/16/2012	Greg Emerson	00001	CDIII
069	Frederick County	02/16/2012	Melinda Hilliard	00003	DIV

SEE BELOW	COMMISSIONER OF THE REVENUE	02-14-2012 Officers request Board approval for the following Weldon Cooper Certified Deputies , to be forwarded to the Career Development Program Audit Committee for consideration to maintain the 'Master Deputy' status associated with the program. The deputies were erroneously omitted from the FY13 Budget Request. They are currently receiving the increase and are applying for recertification and request to maintain the increase and Master Deputy status.	-0-	Compensation Board approved inclusion of the Officer's certification of the CDP for these deputy positions with all other program certifications for deputies as an exception to policy and based upon specific conditions as stated by the Officer. Approval of pay raise associated with certification of CDP will be considered with all deputy certifications during the budget approval process prior to May 1, 2012.
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FIPS	Locality	Request Date	DEPUTY	POSITION	CLASS
179	Stafford County	02/14/2012	Kim Aylor	00007	MDII
179	Stafford County	02/14/2012	Linda Billingsley	00008	MCDI

771-12-08: COMMISSIONERS OF THE REVENUE

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
SEE BELOW	COMMISSIONER OF THE REVENUE	02-15-2012 Officer requests Board approval for the following Weldon Cooper certified deputies to be forwarded to the Career Development Program Audit Committee for consideration to maintain the salary increase associated with the program. The officer entered all of the required criteria but the COIN system did not require that she certify the program prior to certifying her budget request. This deputy is currently not receiving the increase and is applying for recertification	-0-	Compensation Board approved inclusion of the Officer's certification of the CDP for these deputy positions with all other program certifications for deputies as an exception to policy and based upon specific conditions as stated by the Officer. Approval of pay raise associated with certification of CDP will be considered with all deputy certifications during the budget approval process prior to May 1, 2012.

FIPS	Locality	Request Date	Officer	Position	Class
197	Wythe County	02/14/2012	Kathy Vaught	00002	CDI

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
SEE BELOW	COMMISSIONER OF THE REVENUE	02-15-2012 Officers request Board approval to provide the following Weldon Cooper certified deputies to the Career Development Audit Committee for consideration to maintain the status associated with the program. These deputies were erroneously omitted from the FY13 Budget Request. The officers did not realize they were required to list certified deputies in the FY13 Budget Request because they were not notified by Weldon Cooper of Master Deputy Certification completion until after the Feb. 1 Deadline. These deputies are currently not receiving the increase, and are applying for re-certification:	-0-	Compensation Board approved inclusion of the Officer's certification of the CDP for these deputy positions with all other program certifications for deputies as an exception to policy and based upon specific conditions as stated by the Officer. Approval of pay raise associated with certification of CDP will be considered with all deputy certifications during the budget approval process prior to May 1, 2012.

FIPS	Locality	Request Date	DEPUTY	POSITION	CLASS
085	Hanover County	02/14/2012	Sheila Durrett	00013	GC
019	Bedford County	02/14/2012	Tracy Patterson	00002	CDI
740	City of Portsmouth	02/14/2012	Beverly Davis	00015	CDI
161	Roanoke County	02/14/2012	Margaret Whitlock	00004	DI
083	Halifax County	02/14/2012	Sandra Dixon	00006	DII
083	Halifax County	02/14/2012	Phyllis Lowery	00004	DI
073	Gloucester County	02/14/2012	JoAnne Harris	00002	GC
800	City of Suffolk	02/14/2012	Juliet Fancher	00007	DII

774-12-08: TREASURERS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
WASHINGTON COUNTY	TREASURER	02-13-2012 Officer requests a permanent base-budget transfer of \$11,137 from Temporary Funds to Position 5. When combined with \$8,719 of Turnover Funds this transfer will fund a Salary Restoration for a DI. Position 5 is currently unfunded at DII, and will change to DI, \$19,856 effective 1-1-2012.	-0-	The Compensation Board approved a transfer of \$11,137 from base Temporary Funds to effect the salary action requested by the officer in accordance with the Compensation Board's pay and classification policy. This action will result in a reduction in the officer's Temporary Fund budget in the current as well as subsequent fiscal years.

Staff notes that in the Budget Request of FY11, this office was left with 3 unfunded positions.

FIPS	Office Code	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested	Pro-Rate
191	774	WASHINGTON	2-13-2012	Temporary	Pos 00005	\$11,137	\$11,137	\$5,568.50
		Totals					\$11,137	\$5,568.50

SEE BELOW	TREASURER	02-15-2012 Officers request Board approval to provide the following Weldon Cooper certified deputies to the Career Development Audit Committee for consideration to maintain the status associated with the program. These deputies were erroneously omitted from the FY13 Budget Request. The officers did not realize they were required to list "currently" certified deputies, as well as "newly" certified deputies in the FY13 Budget Request. These deputies are currently not receiving the increase, and are applying for re-certification:	-0-	Compensation Board approved inclusion of the Officer's certification of the CDP for these deputy positions with all other program certifications for deputies as an exception to policy and based upon specific conditions as stated by the Officer. Approval of pay raise associated with certification of CDP will be considered with all deputy certifications during the budget approval process prior to May 1, 2012.
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FIPS	Locality	Request Date	DEPUTY	POSITION	CLASS
185	Tazewell County	02/15/2012	Regina Kiser	00006	DII
185	Tazewell County	02/15/2012	Cheryl Dye	00005	DII
077	Grayson County	02/15/2012	Karen Robinson	00004	CTII

774-12-08: TREASURERS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
SEE BELOW	TREASURER	02-15-2012 Officer requests Board approval for the following Weldon Cooper Certified Deputies , to be forwarded to the Career Development Program Audit Committee for consideration to maintain the 'Master Deputy' status associated with the program. The deputies were erroneously omitted from the FY13 Budget Request. They are currently receiving the increase and are applying for recertification and request to maintain the increase and Master Deputy status.	-0-	Compensation Board approved inclusion of the Officer's certification of the CDP for these deputy positions with all other program certifications for deputies as an exception to policy and based upon specific conditions as stated by the Officer. Approval of pay raise associated with certification of CDP will be considered with all deputy certifications during the budget approval process prior to May 1, 2012.

FIPS	Locality	Request Date	DEPUTY	POSITION	CLASS
009	Amherst County	02/15/2012	Joanne Carden	00003	MCDI
009	Amherst County	02/15/2012	Kay Rowe	00002	MDIII

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
SEE BELOW	TREASURER	02-15-2012 Officer requests Board approval for the following Weldon Cooper Certified Deputies , to be forwarded to the Career Development Program Audit Committee for consideration to maintain the 'Master Deputy' status associated with the program. The deputies were erroneously omitted from the FY13 Budget Request. The officer states that she was originally informed that these deputies did not have enough credits with Weldon Cooper. Upon further review, after the due date had passed, Weldon Cooper found that they are qualified.	-0-	Compensation Board approved inclusion of the Officer's certification of the CDP for these deputy positions with all other program certifications for deputies as an exception to policy and based upon specific conditions as stated by the Officer. Approval of pay raise associated with certification of CDP will be considered with all deputy certifications during the budget approval process prior to May 1, 2012.

FIPS	Locality	Request Date	DEPUTY	POSITION	CLASS
149	Prince George County	02/15/2012	Paula Moegling	00003	MDIV
149	Prince George County	02/15/2012	Gloria Tereschenko	00002	DI

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
CLARKE COUNTY	TREASURER	02-15-2012 Officer, who is a Weldon Cooper certified Officer, requests Board approval to be forwarded to the Career Development Program Audit Committee for consideration to have her name included in the Career Development Program for FY13. The Newly Certified Officer's certification was entered incorrectly.	-0-	Compensation Board approved inclusion of this Officer's certification of CDP with all other program certifications for officers as an exception to policy and based upon specific conditions stated by the Officer. Approval of pay raise associated with certification of CDP will be considered with all officer certifications during the budget approval process prior to May 1, 2012.

773-12-08: CIRCUIT COURT CLERKS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
VIRGINIA BEACH CITY	CIRCUIT COURT CLERK	2-10-12 Officer requests to transfer Vacancy Savings into Temporary Funds.	-0-	Approved per the Compensation Board's FY12 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.

The funds will be used to reimburse the city for salaries of employees who were previously in Unfunded Compensation Board positions.

FIPS	Office Code	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested
810	773	Virginia Beach City	02/10/12	Vacancy Savings	Temporary	25,283.56	25,283.56
		Totals					25,283.56

OTHER MATTERS

NEW BUSINESS:

	<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
1.	MEETING MINUTES	COMPENSATION BOARD	Staff presents minutes for approval as follows: Docket #12/07.	N/A	Approved.
2.	COMPENSATION BOARD MEETINGS	COMPENSATION BOARD	Confirmation of upcoming Board meetings: Wednesday, March 28, 2012 at 11:00 a.m. and Wednesday April 25, 2012 at 11:00 a.m.	N/A	Noted.
3.	BUDGET HEARING	COMPENSATION BOARD	Compensation Board Budget Hearing is scheduled for Thursday, April 12, 2012 at 11:00 a.m. at the Compensation Board offices.	N/A	Noted.
4.	AID TO LOCALITIES	COMPENSATION BOARD	Staff presents additions to the FY12 aid-to-localities reduction elections affecting Compensation Board reimbursements, per new allocations provided by the Department of Planning and Budget.	N/A	Approved.
5.	TRAINING STATUS REPORT	COMPENSATION BOARD	Staff presents the updated Training Status Report.	N/A	Noted.
6.	FY12 TECHNOLOGY TRUST FUND COLLECTIONS & PROJECTIONS	COMPENSATION BOARD	<p>Collections: FY12 year-to-date collections for July – January totaled \$4,256,628.41, a decrease of 9.26% over the same period in FY11.</p> <p>Expenditures: FY12 year-to-date Clerk's expenditures through 02/16/12, totaled \$1,965,325.29. or 31.35% of budgeted Technology Trust Funds.</p> <p>Projections: Based on current collections, FY12 TTF total collections would be approximately \$7.24 million, a decrease of 4.7% over FY11 collections.</p> <p>If the number of recordings falls an additional 10% over the remainder of FY12, total collections for FY12 would be \$6.94 million, a decrease of 8.69% over FY11 collections.</p>	N/A	Noted.

FOR YOUR INFORMATION
NONE.

**CLOSED MEETING
COMPENSATION BOARD DOCKET #12/08
February 22, 2012**

NO CLOSED MEETING

1) **MOTION FOR “CLOSED MEETING” by Chairman Frank Drew. (_____ seconded the motion).**

- Under the provisions of Section 2.2-3711.A.1, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** to discuss personnel issues—discussion of interview applicants, assignment, appointment, promotion, performance, salaries, discipline or resignation of specific officers, appointees or employees.
- Under the provisions of Section 2.2-3711.A.7, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** for consultation with legal counsel and/or briefing by staff members pertaining to actual or “probable litigation” concerning

When the closed meeting is complete, the public body must **immediately** reconvene in open session and take a recorded vote of its members in roll call fashion.

MOTION BY CHAIRMAN FRANK DREW: I move to certify that only public business exempt from the Act was discussed. (_____ seconded the motion.)

Frank Drew, Chairman	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Walter J. Kucharski, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Craig Burns, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>

AND

MOTION BY CHAIRMAN FRANK DREW: I move to certify that only public business matters identified in the motion to convene the closed meeting were discussed. (_____ seconded the motion.)

Frank Drew, Chairman	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Walter J. Kucharski, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Craig Burns, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Any member who cannot certify must state the specific details of the unauthorized discussion on the record. That record can be used as evidence in a lawsuit brought against the public body for violating the Act.

HANDCARRY

COMPENSATION BOARD DOCKET #12/08

February 22, 2012

EMPLOYEE RECOGNITION
NONE.

307-12-08: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
SHERIFFS CRIME DATA REPORTING	SHERIFF	2-17-12 Staff presents information regarding Sheriffs' data reporting to the Virginia State Police for Calendar Year 2011. Chapter 890, Item 67.90, paragraph O. provides that the Compensation Board is authorized to withhold reimbursements due the locality for sheriff and jail expenses upon notification from the Superintendent of State Police that there is reason to believe that crime data reported is missing, incomplete or incorrect. Staff has contacted thirteen Sheriffs' offices overdue for reporting final calendar year 2011 data necessary for submission by VSP to the federal government and for creation of the annual Uniform Crime Report. Sheriffs have been notified of the potential for Board action to withhold reimbursements for offices not submitting data by March 15, 2012. Staff notes that the VSP deadline for completion of data reporting for each month is the 15th of the following month, such that year-end reporting through December was to be completed by January 15.	N/A	Status of late submissions noted. The Compensation Board instructed staff to provide an update at the next monthly meeting regarding the status of reporting of all delinquent reports by the March 15 deadline.

772-12-08: COMMONWEALTH'S ATTORNEYS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
HAMPTON CITY	COMMONWEALTH'S ATTORNEY	<p>2-15-2012 Effective February 1, 2012 the Acting Commonwealth's Attorney, previously in pos. 00001 ATTIV at 67,768, requests an exception to the Board's interpretation of Code of Virginia §24.2-226 and 228.</p> <p>The City of Hampton has a Memorandum of Understanding with Anton Bell, Deputy Commonwealth's Attorney, the Acting Commonwealth's Attorney, City Manager and the Director of Human Resources stating, "Should Mr. Bell be unsuccessful in his bid for election to the position of Commonwealth's Attorney, he will submit his official resignation on or before the date the newly elected Commonwealth's Attorney takes office."</p> <p>Acting Officer requests to transfer Anton Bell, Deputy Commonwealth's Attorney, pos. 00008 ATIII at \$59,290, who is a candidate in the election of the Commonwealth's Attorney in the upcoming Special Election, into pos. 00001, ATTIV, budgeted at 67,768 with the understanding that whether Mr. Bell is successful in his bid for the election of the Commonwealth's Attorney or not, position 00001 will be vacated and available for the Acting Officer to resume.</p> <p>Per a letter from The Honorable Christopher W. Hutton, Chief Judge of the Circuit Court, "there is legitimate uncertainty as to whether or not May 1, 2012 is available in that currently there are primary elections scheduled for June 12, 2012. However, there is currently pending in the House of Delegates a bill which would move the June 12, 2012 primaries to August 7, 2012. Should that bill pass the General Assembly in the near future, and be signed by the Governor, it is my opinion we could proceed with a special election of Commonwealth's Attorney May 1, 2012. Should that not occur; it would remain uncertain whether of not May 1, 2012 is acceptable for setting a special election."</p> <p>Compensation Board staff notes; the Compensation Board's interpretation of §24.2-226 and 228 is that position 00001, ATTIV is not vacant during the period in which he is the Acting Commonwealth's Attorney, consequently this position cannot be filled.</p>	-0-	<p>Compensation Board did not approve the request for an exception from Board's interpretation of Code. However, the Compensation Board approves allocation of additional Temporary Funds in the amount of \$16,942, at no additional cost to the Compensation Board. This amount represents the equivalent of pos. 00001 from February through April, 2012, as a special election may be held May 1, 2012. Additional funding is approved in lieu of a transfer of funds from pos. 00001 to Temporary Funds as the Compensation Boards interpretation of §24.2-226 and §228 is that position #00001, ATTIV is not vacant during the period in which there is an Acting Commonwealth's Attorney, consequently funds cannot be transferred from this position.</p> <p>In the event the special election is not held on May 1, 2012 the officer may seek like action for the allocation of funds for the duration of the fiscal year.</p>

771-12-08: COMMISSIONERS OF THE REVENUE
NONE.

774-12-08: TREASURERS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
TREASURERS ASSOCIATION	TREASURER	<p>The Compensation Board Minimum Criteria for Deputy Treasurers Career Development Program, at the bottom of Page 4 under the section titled 'Minimum Length of Service' currently reads –</p> <p>“The minimum length of service necessary to be considered for selection is three years as a Deputy Treasurer or comparable service in the office in which appointment is sought.”</p> <p>The Executive Board of the Treasurers Association of Virginia requests permission from the Compensation Board to change the verbiage in the Program to read:</p> <p>“The minimum length of service necessary to be considered for selection is three years as a Deputy Treasurer or comparable service in the office in which appointment is sought or any other Treasurer’s office funded by the Compensation Board in the event the Deputy wishes to change locality.”</p> <p>The Association states that they no longer wish to have a deputy lose his/her funding citing that the program would eventually become extinct. The Association further states that new funding is extremely difficult to attain and the individual who has earned it should be able to keep it.</p>	N/A	Compensation Board deferred action on this request until after legislative action on budget proposals (HB29 and HB30).

773-12-08: CIRCUIT COURT CLERKS
NONE.

OTHER MATTERS
NONE.

FOR YOUR INFORMATION
NONE.

Public Body: Compensation Board
Date: February 22, 2012
Time: 11:00 a.m.
Location: Compensation Board Conference Room
Oliver Hill Building, 102 Governor Street
Richmond, VA 23219
Members: Frank Drew, Chairman (present)
Walt Kucharski, ex-officio member (present)
Craig Burns, ex-officio member (present)

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