

# COMPENSATION BOARD DOCKET #04/09

## MARCH 26, 2004

### 304-04-09: SHERIFFS & REGIONAL JAILS

OLD BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
VIRGINIA BEACH CITY	SHERIFF	<p>1/12/04 – OFFICER REQUESTS THAT IN LIEU OF OVERTIME OR COMPENSATORY TIME, ASSOCIATED WITH MOHAMMED TRIAL, THAT REIMBURSEMENT FOR CERTAIN EQUIPMENT AND OFFICE EXPENSE COSTS BE MADE. TOTAL REQUEST IS \$70,364.75, HOWEVER, COMPENSATION BOARD IS PRECLUDED BY CHAPTER 1042 FROM REIMBURSING COSTS OF MAGNETOMETERS. REQUEST INCLUDES \$20,829.90 FOR MAGNETOMETERS AND \$368.00 FOR TROOPERS MEALS. COST EXCLUDING MEALS AND MAGNETOMETERS \$49,166.85.</p> <p><b>AT THEIR JANUARY 21, 2004 MEETING, THE COMPENSATION BOARD DEFERRED ACTION ON THIS ITEM UNTIL FEBRUARY 18, 2004.</b></p> <p><b>AT THEIR FEBRUARY 18, 2004 MEETING, THE COMPENSATION BOARD DEFERRED ACTION ON THIS ITEM UNTIL MARCH 26, 2004.</b></p>	\$70,364.75	Deferred until the April 23, 2004 meeting.

## 304-04-09: SHERIFFS & REGIONAL JAILS

### OLD BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
CHESAPEAKE CITY	SHERIFF	1/16/04 – OFFICER REQUESTS ADDITIONAL FUNDING FOR COMPENSATORY HRS 3055.5 \$28,416.00 AND OVERTIME TIME HOURS 1029.99 \$18,0666.74 FOR SECURITY PROVIDED DURING TRIAL OF LEE BOYD MALVO.  <b>AT THEIR FEBRUARY 18, 2004 MEETING, THE COMPENSATION BOARD DEFERRED ACTION ON THIS ITEM UNTIL MARCH 26, 2004.</b>	\$46,482.74	Deferred until the April 23, 2004 meeting.

## 304-04-09: SHERIFFS & REGIONAL JAILS

### NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
LUNENBURG COUNTY	SHERIFF	2/26/04 – OFFICER REQUESTS TRANSFER OF \$18006.93 (FEB. 7 – JUNE 30) FROM POSITION 4 (CHIEF DEPUTY) TO TEMPORARY. THE CHIEF DEPUTY IS CURRENTLY ACTING SHERIFF AND HIS OLD POSITION CANNOT BE FILLED UNTIL AFTER AN ELECTION.	-0-	Approved per the Compensation Board's May 1, 2003 Budget Priorities and Policies.
SPOTSYLVANIA COUNTY	SHERIFF	3/1/04 – OFFICER REQUESTS TO TRANSFER \$9277 FROM TURNOVER TO BASE TEMPORARY BUDGET. FY04 PRORATED AMOUNT IS \$3092.33 (MARCH – JUNE).	-0-	Approved per the Compensation Board's May 1, 2003 Budget Priorities and Policies.
RADFORD CITY	SHERIFF	3/7/04 – OFFICER REQUESTS TO TRANSFER VACANCY SAVINGS FOR POSITION 6 (CS11 @ \$35602) TO TEMPORARY. THIS IS THE CHIEF DEPUTY POSITION AND CANNOT BE FILLED WHILE THE CHIEF DEPUTY IS ACTING AS SHERIFF. THIS REQUEST IS TO TRANSFER \$11351 (MARCH – JUNE) TO TEMPORARY.	-0-	Approved per the Compensation Board's May 1, 2003 Budget Priorities and Policies.
ESSEX COUNTY	SHERIFF	3/8/04 – OFFICER REQUESTS TO TRANSFER \$3185.00 FROM TURNOVER TO BASE TEMPORARY BUDGET. FY04 PRORATED AMOUNT IS \$1061.67 (MARCH-JUNE).	-0-	Approved per the Compensation Board's May 1, 2003 Budget Priorities and Policies.
NEWPORT NEWS CITY	SHERIFF	3/9/04 – OFFICER REQUESTS TO TRANSFER \$20,000 IN TURNOVER TO TEMPORARY BASE BUDGET. FY04 PRORATE WOULD BE \$6666.66 (MARCH – JUNE). OFFICE ALSO REQUESTS TO TRANSFER \$10,000 IN TURNOVER TO OFFICE EXPENSE BASE BUDGET. FY04 PRORATE AMOUNT WOULD BE \$3333.33.	-0-	Approved per the Compensation Board's May 1, 2003 Budget Priorities and Policies.
DANVILLE CITY	SHERIFF	3/10/04 – OFFICER REQUEST TO TRANSFER \$1060 FROM TURNOVER TO BASE TEMPORARY BUDGET. FY04 PRORATED AMOUNT IS \$353.34 (MARCH- JUNE)	-0-	Approved per the Compensation Board's May 1, 2003 Budget Priorities and Policies.

# 304-04-09: SHERIFFS & REGIONAL JAILS

## NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
GILES COUNTY	SHERIFF	3/16/04 – OFFICER REQUESTS TO TRANSFER \$13377 IN TURNOVER TO TEMPORARY BASE BUDGET. FY04 PRORATED AMOUNT WOULD BE \$4459.00.  OFFICER ALSO REQUESTS TO TRANSFER VACANCY SAVINGS FOR POSITION 12 (CS7 @ 23854) TO TEMPORARY. THIS POSITION CANNOT BE FILLED DUE TO THE REALLOCATION POLICY. THE TRANSFER AMOUNT WOULD BE \$11927.00.	-0-	Approved per the Compensation Board's May 1, 2003 Budget Priorities and Policies.
CENTRAL VA REG JAIL	SUPERINTENDENT	3/18/04 – OFFICER REQUESTS TO TRANSFER \$4090.00 IN TURNOVER TO TEMPORARY BASE BUDGET. FY04 PRORATED AMOUNT WOULD BE \$1363.33.	-0-	Approved per the Compensation Board's May 1, 2003 Budget Priorities and Policies.

# 304-04-09: SHERIFFS & REGIONAL JAILS

## NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
FY04 EQUIPMENT FUNDING	SHERIFFS	57 Sheriffs have requested consideration for FY04 equipment funds for PCs, VCINs, and printers originally requested on their FY05 budget submission. Staff recommends the following funding:	\$528,424.05	Approved based upon the availability of carryover funds from FY03.

STAFF FUNDING RECOMMENDATION							
FIPS	Locality Name	Replacment Livescan	PCs	VCIN	Printers	TOTAL COST	STRESSED COST
001	Accomack	1	3	0	2	\$ 16,136	\$ 13,286.38
005	Alleghany	1	4	1	4	\$ 21,316	\$ 17,805.25
007	Amelia	0	2	0	0	\$ 2,100	\$ 1,471.26
009	Amherst	1	5	0	5	\$ 18,936	\$ 14,230.40
011	Appomattox	0	5	0	1	\$ 7,250	\$ 5,299.03
013	Arlington	0	4	0	4	\$ 6,200	\$ 2,774.50
015	Augusta	0	2	1	1	\$ 6,280	\$ 4,179.97
017	Bath	0	0	0	0	\$ -	\$ -
019	Bedford	1	0	0	0	\$ 11,936	\$ 7,640.23
021	Bland	0	1	0	1	\$ 1,700	\$ 1,241.85
027	Buchanan	1	5	0	5	\$ 16,906	\$ 16,157.06
035	Carroll	1	3	0	1	\$ 16,286	\$ 12,634.68
036	Charles City	0	2	0	1	\$ 3,600	\$ 2,894.76
041	Chesterfield	2	17	0	0	\$ 44,272	\$ 26,430.38
045	Craig	0	1	1	0	\$ 4,380	\$ 2,994.61
051	Dickenson	1	2	0	1	\$ 15,536	\$ 13,800.63
053	Dinwiddie	1	0	1	0	\$ 15,316	\$ 11,173.02
063	Floyd	0	2	0	2	\$ 3,300	\$ 2,341.35
065	Fluvanna	1	1	0	1	\$ 15,136	\$ 9,838.40

# 304-04-09: SHERIFFS & REGIONAL JAILS

## NEW BUSINESS:

LOCALITY  
Continued.

OFFICER

REQUEST

TOTAL COST

COMPENSATION BOARD ACTION

STAFF FUNDING RECOMMENDATION							
FIPS	Locality Name	Replacment Livescan	PCs	VCIN	Printers	TOTAL COST	STRESSED COST
075	Goochland	1	0	0	0	\$ 11,936	\$ 5,153.96
085	Hanover	0	12	0	3	\$ 20,400	\$ 10,946.64
087	Henrico	0	0	0	1	\$ 1,575	\$ 982.17
091	Highland	0	1	0	0	\$ 1,200	\$ 807.00
091	Highland	0	1	0	0	\$ 1,800	\$ 1,210.50
101	King William	0	0	1	0	\$ 3,380	\$ 2,156.44
105	Lee	0	1	1	1	\$ 4,830	\$ 3,942.25
117	Mecklenburg	1	2	0	0	\$ 14,336	\$ 10,981.38
121	Montgomery	1	0	1	2	\$ 17,116	\$ 12,611.07
131	Northampton	0	3	0	3	\$ 3,900	\$ 3,110.64
133	Northumbland	1	3	0	3	\$ 16,433	\$ 11,088.99
135	Nottoway	0	3	0	0	\$ 3,600	\$ 2,911.32
137	Orange	0	1	0	1	\$ 1,300	\$ 882.96
145	Powhatan	0	3	0	1	\$ 5,600	\$ 3,310.72
149	Prince George	0	2	1	2	\$ 6,580	\$ 4,596.13
161	Roanoke	0	0	0	2	\$ 1,300	\$ 853.45
165	Rockingham	1	22	0	0	\$ 27,336	\$ 19,703.79
167	Russell	0	0	2	4	\$ 14,760	\$ 11,751.91
187	Warren	1	2	0	0	\$ 14,336	\$ 9,897.57
197	Wythe	0	2	0	2	\$ 3,300	\$ 2,581.59
199	York	0	3	0	0	\$ 3,600	\$ 2,279.88
450	Rappahanock	0	1	0	3	\$ 2,400	\$ 1,868.88

# 304-04-09: SHERIFFS & REGIONAL JAILS

## NEW BUSINESS:

LOCALITY  
Continued.

OFFICER

REQUEST

TOTAL COST

COMPENSATION BOARD ACTION

STAFF FUNDING RECOMMENDATION							
FIPS	Locality Name	Replacment Livescan	PCs	VCIN	Printers	TOTAL COST	STRESSED COST
455	Western Tidewater	0	15	0	4	\$ 19,000	\$ 16,780.80
460	Pamunkey	1	10	0	4	\$ 31,236	\$ 22,783.54
475	Hampton Roads	0	20	0	5	\$ 18,500	\$ 18,487.05
480	New River	1	15	0	3	\$ 32,636	\$ 28,638.09
485	Blue Ridge	1	15	0	10	\$ 34,936	\$ 31,376.02
490	Peumansend	0	5	1	5	\$ 11,380	\$ 9,775.42
491	Southside	1	0	0	0	\$ 11,936	\$ 11,936.00
595	Emporia	0	1	0	0	\$ 1,000	\$ 1,000.00
650	Hampton	0	6	0	0	\$ 7,200	\$ 6,518.16
670	Hopewell	0	2	0	2	\$ 2,800	\$ 2,685.48
700	Newport News	0	40	0	10	\$ 52,500	\$ 48,168.75
700	Newport News	0	0	0	4	\$ 2,000	\$ 1,835.00
710	Norfolk	2	10	0	2	\$ 36,472	\$ 36,446.47
720	Norton	0	1	0	0	\$ 1,200	\$ 1,040.04
775	Salem	0	1	0	1	\$ 1,400	\$ 1,130.22
810	Virginia Beach	2	20	1	5	\$ 49,752	\$ 37,771.72
<b>57</b>	<b>TOTAL</b>	<b>25</b>	<b>282</b>	<b>12</b>	<b>112</b>	<b>\$671,800</b>	<b>\$528,424.05</b>

## 320-04-09: COMMONWEALTH'S ATTORNEYS

### NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
BRUNSWICK COUNTY	COMMONWEALTH'S ATTORNEY	<p>2/13/04 – Officer request to re-hire previous employee Bill Blaine in vacant position # 4 JATTI @ \$54,503. The Position is budgeted @ \$42,658.            Cost FY05: \$11,845            Cost FY04 prorated: \$4,935.40</p> <p>Officer states Mr. Blaine was due to enter the Career Prosecutor program, effective 8/1/02 when the program was discontinued due to budget reductions. Mr. Blaine resigned and was hired in Mecklenburg CA's office @ \$45,607 and later reclassified to \$54,503, then salary was reduced due to budget reductions to \$51,945.</p> <p>Officer states in the past 18 months her JATTI position has been vacated 3 times and she cannot get experienced legal assistance with the budgeted Compensation Board salary of \$42,658, and cites it is Compensation Board policy to pay the employee the current salary paid the employee in Mecklenburg County.</p> <p>(Note: Position in Brunswick County is a JATTI; Mr. Blaine was hired in Mecklenburg County as an ATTII at \$45,607, and reclassified to an ATTIV. Mr. Blaine's salary when he left Brunswick County in FY02 was \$39,022.)</p> <p>Officer has no Turnover available.</p>	\$4,935.40	Approved as an exception to policy based upon the extraordinary turnover in this position. Compensation Board approved an additional \$3,975 to increase the incumbent's salary to \$46,633, equivalent to the salary in Mecklenburg County prior to reclassification.

# 320-04-09: COMMONWEALTH'S ATTORNEYS

## NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
FY04 EQUIPMENT FUNDING	COMMONWEALTH'S ATTORNEYS	31 Commonwealth's Attorneys have requested consideration for FY04 equipment funds for PCs, VCINs, and printers originally requested on their FY05 budget submission. Staff recommends the following funding:	\$150,421.73	Approved based upon the availability of carryover funds from FY03.

STAFF FUNDING RECOMMENDATION						
FIPS	Locality Name	PCs	VCIN	Printers	TOTAL COST	STRESSED COST
027	Buchanan	2	0	1	\$ 2,900	\$ 2,771.53
029	Buckingham	2	0	1	\$ 3,400	\$ 2,627.18
031	Campbell	1	0	0	\$ 1,200	\$ 879.00
033	Caroline	1	0	0	\$ 1,200	\$ 875.28
043	Clarke	1	1	1	\$ 4,880	\$ 2,696.69
067	Franklin	3	1	0	\$ 5,000	\$ 3,449.50
069	Frederick	5	0	3	\$ 7,500	\$ 5,160.00
083	Halifax	6	0	0	\$ 7,200	\$ 5,103.36
085	Hanover	1	0	1	\$ 4,700	\$ 2,522.02
087	Henrico	2	0	3	\$ 3,846	\$ 2,398.37
093	Isle of Wight	2	0	1	\$ 4,100	\$ 2,881.89
107	Loudoun	2	0	2	\$ 3,000	\$ 900.00
109	Louisa	2	0	0	\$ 2,400	\$ 1,446.00
121	Montgomery	5	0	3	\$ 8,850	\$ 6,520.68

# 320-04-09: COMMONWEALTH'S ATTORNEYS

## NEW BUSINESS:

LOCALITY  
Continued.

OFFICER

REQUEST

TOTAL COST

COMPENSATION BOARD ACTION

STAFF FUNDING RECOMMENDATION						
FIPS	Locality Name	PCs	VCIN	Printers	TOTAL COST	STRESSED COST
147	Prince Edward	1	0	0	\$ 1,200	\$ 952.92
159	Richmond	1	1	1	\$ 5,280	\$ 4,034.45
171	Shenandoah	5	0	0	\$ 6,000	\$ 4,156.80
175	Southampton	2	1	1	\$ 6,280	\$ 4,716.91
177	Spotsylvania	2	0	2	\$ 6,400	\$ 3,955.20
179	Stafford	6	0	3	\$ 10,800	\$ 6,559.92
185	Tazewell	8	0	1	\$ 8,300	\$ 6,498.07
199	York	4	0	4	\$ 6,800	\$ 4,306.44
520	Bristol	3	0	2	\$ 6,400	\$ 5,969.28
540	Charlottesville	7	1	1	\$ 12,480	\$ 10,332.19
550	Chesapeake	17	1	11	\$ 29,280	\$ 22,580.74
590	Danville	3	0	1	\$ 3,400	\$ 2,981.46
670	Hopewell	1	1	0	\$ 4,580	\$ 4,392.68
690	Martinsville	2	0	2	\$ 5,400	\$ 4,996.62
800	Suffolk	6	0	1	\$ 9,200	\$ 7,117.12
800	Suffolk	0	0	3	\$ 900	\$ 696.24
810	Virginia Beach	15	0	0	\$ 15,000	\$ 11,388.00
810	Virginia Beach	2	0	0	\$ 6,000	\$ 4,555.20
<b>31</b>	<b>TOTAL</b>	<b>120</b>	<b>7</b>	<b>49</b>	<b>\$203,876</b>	<b>\$150,421.73</b>

## 734-04-09: COMMISSIONERS OF THE REVENUE

### NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
BUCHANAN COUNTY	COMMISSIONER OF THE REVENUE	Officer requests correction to the previous 2 years workload measures as follows: Officer has concurrence of the Audit Committee.	-0-	Approved.

#### BUCHANAN COUNTY COR WORKLOAD

Previous Years Submitted		
Line	Description	CY01
17	Coal/Gas, Oil, Mineral Tax Accounts	450

Correction to Previous Years		
Line	Description	CY01
17	Coal/Gas, Oil, Mineral Tax Accounts	4,500

## 732-04-09: TREASURERS NONE.

## 321-04-09: CIRCUIT COURT CLERKS

### NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
CITY OF RICHMOND	CIRCUIT COURT CLERK	3-3-04 Officer requests to use currently budgeted TTF funds to purchase 4 new viewing stations (\$13,452) and hardware to install additional disk space, an updated server, and tape drives for their land records management system (\$29,080). This office has a current budgeted balance of \$8,920.50 in equipment and \$273,100 in services. If approved, \$42,532 would be transferred from services to equipment at no additional cost.	-0-	The Compensation Board approved your request to expend previously budgeted TTF funding on alternative TTF expenditures based on the criteria set out in §17.1-279, <u>Code of Virginia</u> .

# OTHER MATTERS

## NEW BUSINESS:

	<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
1.	MEETING MINUTES	COMPENSATION BOARD	Staff presents minutes for approval as follows: Docket #04/08	N/A	Approved.
2.	TRAINING STATUS REPORT	COMPENSATION BOARD	Staff presents the Training Status Report.	N/A	Noted.
3.	MONTHLY JAIL AUDIT ACTIVITY STATUS REPORT	COMPENSATION BOARD	Staff presents monthly Jail Audit Activity Status Report.	N/A	Noted.
4.	AUDIT STATUS REPORT	COMPENSATION BOARD	Staff presents the Audit Status Report.	N/A	Noted.
5.	FY05 BUDGET HEARINGS	COMPENSATION BOARD	FY05 budget hearings will be held on Thursday, April 15, 2004 starting at 10:00 a.m. in Hanover, Virginia at the Hanover County Board of Supervisors meeting room and on Friday, April 16, 2004 starting at 11:00 a.m. in Verona, Virginia at the Augusta County Board of Supervisors meeting room, assuming adjournment sine die March 13.	N/A	The Compensation Board cancelled both budget hearings. The budget hearings will be rescheduled once there is an adjournment date for the General Assembly.
6.	VIRGINIA SHERIFFS' INSTITUTE	EXECUTIVE DIRECTOR	March 9, 2004 – Virginia Sheriffs' Institute (VSI) requests Compensation Board sponsoring of one additional day at the Spring Conference at a cost not to exceed \$15,000. Compensation Board participated in FY02 at a cost of \$16,611.60, and FY01 at a cost of \$29,928.54.	Not to exceed \$15,000	Approved.

# OTHER MATTERS

## NEW BUSINESS:

	<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>	
7.	FY05 MEETING DATES	COMPENSATION BOARD	<p>Suggested FY05 Compensation Board Meeting Dates:</p> <ul style="list-style-type: none"> <li>• July 21, 2004 (3<sup>rd</sup> Wednesday)</li> <li>• August 18, 2004 (3<sup>rd</sup> Wednesday)</li> <li>• September 22, 2004 (4<sup>th</sup> Wednesday)</li> <li>• October 20, 2004 (3<sup>rd</sup> Wednesday)</li> <li>• November 17, 2004 (3<sup>rd</sup> Wednesday)</li> <li>• December 15, 2004 (3<sup>rd</sup> Wednesday)</li>   <li>• January 11, 2005 (Legislation)</li> <li>• January 26, 2005 (4<sup>th</sup> Wednesday)</li> <li>• February 16, 2005 (3<sup>rd</sup> Wednesday)</li> <li>• March 23, 2005 (4<sup>th</sup> Wednesday)</li> <li>• April 7, 2005 (Public Hearing – Richmond)</li> <li>• April 8, 2005 (Public Hearing – Augusta)</li> <li>• April 27, 2005 (4<sup>th</sup> Wednesday)</li> <li>• May 25, 2005 (4<sup>th</sup> Wednesday)</li> <li>• June 22, 2005 (4<sup>th</sup> Wednesday)</li> </ul>	N/A	Approved with an exception to move the Public Hearings later in the month of April 2005.	
8.	DRAFT PACKAGE	ALLOCATION	COMPENSATION BOARD	Staff presents draft allocation package.	N/A	Noted.

# FOR YOUR INFORMATION

## NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
1. CHARLOTTE COUNTY	SHERIFF	<p>December 3, 2003 email to Alice Coe, Customer Service Manager, from Jane Eagle in the Charlotte County Sheriff's Office stating:</p> <p>"I attended your LIDS Training on November 20, 2003. The instructors were Anne Wilmoth and Sue Kelly-Graham. They both did a wonderful job. I have also attended a SNIPs training in the past that Sue helped with and that training I felt she did a fantastic job with that also."</p>	N/A	Noted.

**CLOSED MEETING  
COMPENSATION BOARD DOCKET #04/09  
MARCH 26, 2004**

**No closed meeting.**

- 1) **MOTION FOR “CLOSED MEETING” by Chairman Frank Drew. ( \_\_\_\_\_ seconded the motion).**
- Under the provisions of Section 2.1-344.A.1, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** to discuss personnel issues—discussion of interview applicants, assignment, appointment, promotion, performance, salaries, discipline or resignation of specific ricers, appointees or employees.
  - Under the provisions of Section 2.1-344.A.7, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** to obtain consultation with legal counsel as to actual or “probable litigation” concerning

- 2) **Chairman Frank Drew: I move to return to open session. ( \_\_\_\_\_ seconded the motion).**

When the closed meeting is complete, the public body must ***immediately*** reconvene in open session and take a recorded vote of its members in roll call fashion. The members must certify that they discussed: **only public business exempt from the Act,**

Frank Drew, Chairman	Yes _____	No _____
Walter J. Kucharski, Member	Yes _____	No _____
Kenneth W. Thorson, Member	Yes _____	No _____

**AND**

**only public business matters identified in the motion to convene the closed meeting.**

Frank Drew, Chairman	Yes _____	No _____
Walter J. Kucharski, Member	Yes _____	No _____
Kenneth W. Thorson, Member	Yes _____	No _____

**Any member who cannot certify must state the specific details of the unauthorized discussion on the record. That record can be used as evidence in a lawsuit brought against the public body for violating the Act.**

**H A N D C A R R Y  
COMPENSATION BOARD DOCKET #04/09  
MARCH 26, 2004**

**304-04-09: SHERIFFS & REGIONAL JAILS**

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
AMHERST COUNTY	SHERIFF	3/22/04 – OFFICER REQUESTS \$2360 IN ADDITIONAL FUNDING TO REPLACE THE BROKEN OFFICE FAX MACHINE. THE STRESSED COST WOULD BE \$1773.54 USING THE FY04 STRESS FACTOR OF 75.15%.	\$1,773.54	Approved as an exception to policy, based upon the specific conditions stated by the officer.
SMYTH COUNTY	SHERIFF	3/24/04 – OFFICER REQUESTS TO TRANSFER \$1502 IN TURNOVER TO HIS BASE TEMPORARY BUDGET. THE FY04 PRORATED AMOUNT WILL BE \$500.67	-0-	Approved per the Compensation Board's May 1, 2003 Budget Priorities and Policies.
CAROLINE COUNTY	SHERIFF	3/24/04 – OFFICER REQUESTS ADDITIONAL FY04 FUNDING FOR 5 PC'S @ \$1200 EACH – FOR A TOTAL OF \$6000.00. THESE PC'S WERE REQUESTED ON HIS FY05 BUDGET SUBMISSION AND HE WISHES TO PURCHASE THEM EARLY IN THE CURRENT FISCAL YEAR. THE FY04 STRESS FACTOR IS 72.94%. THE STRESSED COST IS \$4376.40.	\$4,376.40	Approved based upon the availability of carryover funds from FY03.

## 320-04-09: COMMONWEALTH'S ATTORNEYS

### NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
NEWPORT NEWS CITY	COMMONWEALTH'S ATTORNEY	3/10/04 Officer requests to transfer \$47,035.28 from Vacancy savings to Office Expense.	-0-	Approved per the Compensation Board's May 1, 2003 Budget Priorities and Policies.
BRISTOL CITY	COMMONWEALTH'S ATTORNEY	3-26-04 Due to the resignation of The Commonwealth Attorney (Larry Kirksey) effective 4/1/04, the acting Commonwealth's Attorney is requesting temporary funds in the amount of \$13,932.25 for the remainder of FY04. These funds do not exceed the salary of the Assistant Commonwealth Attorney for this time period.	-0-	Approved per the Compensation Board's May 1, 2003 Budget Priorities and Policies.

# 732-04-09: TREASURERS

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
TREASURERS' ASSOCIATION OF VIRGINIA	TREASURERS	Treasurer's Association Workload Audit Committee reports corrections to workload data as follows:	-0-	All changes are approved. The Compensation Board sincerely appreciates the assistance of Beth Curran, Caroline County Treasurer, in this effort.

FIPS	WORKLD TITLE	LOCALITY	CY01	CY02	CY03
<b>19</b>		<b>BEDFORD</b>			
Current	<b>SI ITEMS</b>	LINE 14a	NO CHG	14229	NO CHG
<b>Change</b>		LINE 14a	NO CHG	<b>2692</b>	NO CHG
Current	<b>SI COLLECTNS</b>	LINE 14B	NO CHG	NO CHG	1465
<b>Change</b>		LINE 14B	NO CHG	NO CHG	<b>705</b>
Current	<b>EST ACCTS</b>	LINE 15	NO CHG	NO CHG	5860
<b>Change</b>		LINE 15	NO CHG	NO CHG	<b>1465</b>
<b>27</b>		<b>BUCHANAN</b>			
Current	<b>debt set off</b>	LINE 12	NO CHG	NO CHG	<b>5000</b>
<b>Change</b>		LINE 12	NO CHG	NO CHG	<b>0</b>
Current	<b>state income</b>	LINE 14A	NO CHG	NO CHG	<b>2000</b>
<b>Change</b>		LINE 14A	NO CHG	NO CHG	<b>780</b>
<b>83</b>		<b>HALIFAX</b>			
Current	<b>PP ITEMS</b>	LINE 8	NO CHG	NO CHG	79308
<b>Change</b>		LINE 8	NO CHG	NO CHG	<b>55308</b>

FIPS	WORKLD TITLE	LOCALITY	CY01	CY02	CY03
<b>157</b>		<b>RAPPAHANNOCK</b>			
Current	<b>ESTIM ACCTS</b>	LINE 15	NO CHG	430	NO CHG
<b>Change</b>		LINE 15	NO CHG	<b>338</b>	NO CHG
Current	<b>ESTIM PYMTS</b>	LINE 16	NO CHG	3417	NO CHG
<b>Change</b>		LINE 16	NO CHG	<b>4012</b>	NO CHG
<b>197</b>		<b>WYTHE</b>			
Current	<b>ESTIM PYMTS</b>	LINE 16	NO CHG	1760	NO CHG
<b>Change</b>		LINE 16	NO CHG	<b>1924</b>	NO CHG
<b>540</b>		<b>CHARLOTTESVILLE</b>			
Current	<b>optional wkld.</b>	LINE 20	788814	824310	NO CHG
<b>Change</b>		LINE 20	<b>394407</b>	<b>412155</b>	NO CHG
<b>610</b>		<b>FALLS CHURCH</b>			
Current	<b>STATE INCOME</b>	LINE 14A	NO CHG	10429	NO CHG
<b>Change</b>		LINE 14A	NO CHG	<b>1429</b>	NO CHG

# 732-04-09: TREASURERS

LOCALITY  
Continued.

OFFICER

REQUEST

TOTAL COST

COMPENSATION BOARD ACTION

FIPS	WORKLD TITLE	LOCALITY	CY01	CY02	CY03
95		JAMES CITY COUNTY			
Current	vehicle lic. Sold	LINE 13	NO CHG	NO CHG	574350
<b>Change</b>		LINE 13	NO CHG	NO CHG	<b>57435</b>

121		MONTGOMERY			
Current	real est. transf.	LINE 3	NO CHG	5377	NO CHG
<b>Change</b>		LINE 3	NO CHG	<b>3177</b>	NO CHG
Current	ppt assessed	LINE 8	NO CHG	687625	NO CHG
<b>Change</b>		LINE 8	NO CHG	<b>68762</b>	NO CHG
131		NORTHAMPTON			
Current	ESTIM ACCTS	LINE 15	NO CHG	660	NO CHG
<b>Change</b>		LINE 15	NO CHG	<b>369</b>	NO CHG
137		ORANGE			
Current	tax parcels	LINE 1	NO CHG	NO CHG	21624
<b>Change</b>		LINE 1	NO CHG	NO CHG	<b>17939</b>

FIPS	WORKLD TITLE	LOCALITY	CY01	CY02	CY03
710		NORFOLK			
Current	STATE INCOME	LINE 14A	NO CHG	10811	NO CHG
<b>Change</b>		LINE 14A	NO CHG	<b>8576</b>	NO CHG
Current	SI COLLECTNS	LINE 14B	NO CHG	600	NO CHG
<b>Change</b>		LINE 14B	NO CHG	<b>1778</b>	NO CHG
Current	ESTIM ACCTS	LINE 15	NO CHG	8160	NO CHG
<b>Change</b>		LINE 15	NO CHG	<b>3199</b>	NO CHG
Current	ESTIM PYMTS	LINE 16	NO CHG	32640	NO CHG
<b>Change</b>		LINE 16	NO CHG	<b>13531</b>	NO CHG
740		PORTSMOUTH			
Current	PP ITEMS	LINE 8	NO CHG	NO CHG	96839
<b>Change</b>		LINE 8	NO CHG	NO CHG	<b>90848</b>
Current	DELINQ. NOTICE	LINE 12g	NO CHG	NO CHG	42049
<b>Change</b>		LINE 12g	NO CHG	NO CHG	<b>48040</b>

734-04-09: COMMISSIONERS OF THE REVENUE  
NONE.

321-04-09: CIRCUIT COURT CLERKS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
LEE COUNTY	CIRCUIT COURT CLERK	3-18-04 Due to the retirement of the Court Clerk effective December 31, 2003, the Deputy Clerk is taking over the duties of the Clerk effective January 1, 2004. The acting Clerk is requesting that additional temporary funds in the amount of \$17,014.00 for FY 2004 and \$11,471.56 for FY 2005. These funds do not exceed the Deputy Clerk's salary for this time period	-0-	Approved per the Compensation Board's May 1, 2003 Budget Priorities and Policies.

waddell\Docket\March04MINUTES