

COMPENSATION BOARD DOCKET #10/09

March 24, 2010

EMPLOYEE RECOGNITION

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
BRISTOL CITY	SHERIFF	<p>2-22-2010 Email from Jack Weisenburger, Sheriff, regarding Regina Hill:</p> <p>"Regina, Thanks for the help in submitting our docket request to amend our FY2011 Budget Request to include my Career Development information. I appreciate the way that you always respond quickly and efficiently to our requests for assistance."</p>	N/A	The Compensation Board wishes to thank the Sheriff for his kind remarks.

307-10-09: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
SHERIFFS' WORKLOAD AUDIT COMMITTEE	SHERIFF	<p>3-15-10 The Sheriffs' Workload Audit Committee submits recommended changes to workload data reported in the FY11 Budget Request in COIN.</p> <p>The audit committee reviewed all workload data and contacted those offices needing verification. Each of the 5 committee members contacted 58 offices regarding workload. Eight offices submitted corrections to their 2009 workload information, and 1 submitted a correction to their 2008 workload. All other offices contacted reported that the figures previously submitted in Budget Request are accurate.</p>	\$0	The Compensation Board concurs with the Sheriff's Workload Audit Committee recommendations to update workload data, and asks Compensation Board staff to update COIN with corrected data.

307-10-09: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
KING GEORGE	SHERIFF	<p>2-22-10 Officer requests the Compensation Board approve a course offered through the Virginia Sheriffs Association and/or the training offered through the Division of Risk Management as meeting the 8 hour requirement for Lawful Employment Training for participation in the Sheriffs Accreditation Career Development Program.</p> <p>The course that was offered through the Virginia Sheriffs Institute was held on April 22-24, 2009 and was 24 hours of training. The course offered through the Division of Risk Management was held on May 28, 2009. The agenda items included Employment Issues, Freedom of Information Act, and Supervisory Liability.</p>	\$0	<p>Approved as Requested.</p> <p>The Compensation Board delegated authority to the Executive Secretary to review and approve courses attended or planned for attendance by a Constitutional Officer or command/management staff where appropriate as meeting the lawful employment training requirements for Compensation Board funded Career Development Programs.</p>
SEE BELOW	SHERIFF	3-5-10 Officer request s to transfer funds from vacancy savings to temporary funds.	\$0	Approved at no additional cost to the Compensation Board. This is a one-time transfer, not in the base budget.

FIPS	Office	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested
171	307	Shenandoah County	03/05/10	Vacancy Savings	Temporary Funds	\$103,792.28	\$43,753.00
405	307	Albemarle/Charlottesville RJ	03/10/10	Vacancy Savings	Temporary Funds	\$71,277.46	\$71,277.00
		Totals				\$175,069.74	\$115,030.00

717-10-09: DIRECTORS OF FINANCE

NONE.

772-10-09: COMMONWEALTH'S ATTORNEYS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
VARIOUS	COMMONWEALTH'S ATTORNEY	Officers request to transfer available Vacancy Savings to Office Expense Funds. Officers state they do have enough unexpended Vacancy Savings to offset the FY10 Budget Reduction.	\$0	Approved at no additional cost to the Compensation Board. This is a one-time transfer, not in the base budget.

FIPS	Office Code	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested
175	772	Southampton	03/09/10	Vacancy Savings	Office Expense	37,548	10,000.00
570	772	Colonial Heights	03/04/10	Vacancy Savings	Office Expense	17,451	8,543.72
		Totals					18,543.72

771-10-09: COMMISSIONERS OF THE REVENUE
NONE.

774-10-09: TREASURERS
NONE.

773-10-09: CIRCUIT COURT CLERKS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
NORTHAMPTON COUNTY	CIRCUIT COURT CLERK	<p>6-4-2009 Officer requests, in accordance with §15.2-1606, to reimburse the County of Northampton for Defense Counsel at \$2,200.00</p> <p>NOTE: Division of Risk Management states generally counsel would not be provided for cases of this nature since there were no fines or penalties, however based on the Clerk's particular situation, the Division of Risk Management was prepared to provide counsel for this case but Clerk decided to retain her own private counsel.</p> <p>The Clerk stated that due to time being of essence and Mr. Poulson had already filed pleadings, Mr. Poulson was appointed by the court to represent the Clerk.</p>	\$2,200	The Compensation Board deferred consideration of this matter pending request for additional information from the Division of Risk Management.
CHARLES CITY COUNTY	CIRCUIT COURT CLERK	<p>3-10-2010 Officer requests emergency Temporary funds at \$3,272.54 to hire a part-time person until the employee in pos. 00003 retires effective June 30, 2010. This employee represents one third of the staff in this office. The incumbent employee will use two week's annual leave each month until the end of June. This office does not have any budgeted Temporary Funds and is retaining the balance of budgeted Office Expense funds, at \$1,057.51, to offset the FY10 budget reduction..</p> <p>Officer calculates the part-time salary at \$13.64 per hour, 40 hours per week for 6 weeks, equals \$3,272.54.</p>	\$3,272.54	The Compensation Board did not approve the request for additional funds. No additional funds are available for allocation in FY10.

773-10-09: CIRCUIT COURT CLERKS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
VARIOUS	CIRCUIT COURT CLERK	3-15-2010 Officers request corrections to previous year's workload data. During FY11 Compensation and Staffing Standards Workload Audit, the following workload data corrections were identified by the individual Clerk's offices.	\$0	The Compensation Board concurs with officer requests to correct prior year workload data and asks Compensation Board staff to update COIN with corrected data.

CURRENT

FIPS	OFFICE	LOCALITY	Category	CY07	CY08	CY09	Wkld Avg
033	773	Caroline	Civil	592	639	429	553
159	773	Richmond County	Restitution	0	0	71	24
570	773	Colonial Heights	Judgments	250	289	1,930	823
770	773	Roanoke City	Law Cases	2,028	2,012	2,588	2,209
770	773	Roanoke City	Restitution	1,122	1,146	1,701	1,323

CORRECTION

Category	CY07	CY08	CY09	Wkld Avg
Civil	394	393	429	405
Restitution	42	90	71	68
Judgments	1,549	1,929	1,930	1,803
Law Cases	2,536	2,687	2,588	2,604
Restitution	1,193	1,692	1,701	1,529

773-10-09: CIRCUIT COURT CLERKS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
COMPENSATION AND STAFFING STANDARDS COMMITTEE	CIRCUIT COURT CLERK	<p>3-15-10 Compensation and Staffing Standards Committee submits recommended changes to workload data reported in the FY11 Budget Request.</p> <p>The Compensation and Staffing Committee reviewed all workload data and contacted Circuit Court Clerks by email and asked them to examine the accuracy of reported data and provide a brief explanation (if known) for workload variances of ten percent or greater from data reported in prior years. Ninety Five (95) Clerks responded and (11) eleven clerks sent corrections to workload data. The Committee will continue to submit corrected data as received. Co-Chairman, Ashby Pritchett, noted the most commonly reported reason for workload variance involved commentary on the bad economy, i.e. the economic downturn cause decreases in filing and recordings, a decline in general business activity, layoffs and furloughs decreased production of the kinds of records filed in the clerk's office. Increases were explained by reference to local events, increase in foreclosures, debt collection activity, increased litigation, death and disability of an older population, concern over proof of identity and the right to carry a handgun prompted an increase in petitions and applications of this type. The committee concludes that variances in reported CY09 workload are neither attributable to an arbitrary change in the methodology of counting workload, nor to intentional misrepresentation of total workload.</p>	\$0	The Compensation Board concurs with the Circuit Court Clerks Workload Audit Committee recommendations to update workload data, and asks Compensation Board staff to update COIN with corrected data.

OTHER MATTERS

NEW BUSINESS:

REGULAR DOCKET

	<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
1.	MEETING MINUTES	COMPENSATION BOARD	Staff presents minutes for approval as follows: Docket #10/08.	N/A	Approved.
2.	MONTHLY ACTIVITY REPORT-LIDS AUDIT, JAIL COST REPORT REVIEWS & ANNUAL LIDS AUDIT STATUS REPORT	COMPENSATION BOARD	Staff presents monthly activity for Local Inmate Data Systems (LIDS), Jail Audits, Jail Cost Report Reviews & Annual LIDS Audit Status Report.	N/A	Noted.
3.	COMPENSATION BOARD MEETINGS	COMPENSATION BOARD	Confirmation of upcoming Board meetings: Wednesday April 28, 2010 at 11:00 a.m. and Wednesday, May 19, 2010 at 10:00 a.m. Annual budget hearing to be held at Compensation Board offices on Thursday, April 15 th at 11:00a.m.	N/A	Approved.
4.	INITIAL BUDGET ALLOCATIONS	COMPENSATION BOARD	Staff presents initial budget allocations	N/A	Noted.
5.	LIDS CONFERENCE	COMPENSATION BOARD	The 2010 LIDS Conference will be held May 20 th and 21 st at the Richmond Marriott West. Registration for the conference will open April 1 st and be available through April 15 th .	N/A	Noted.
6.	LIABILITY/BLANKET BOND INSURANCE	VIRGINIA ASSOCIATION OF COUNTIES	Representatives from the Virginia Association of Counties (VACO) addressed the Compensation Board regarding liability and blanket bond insurance for constitutional officers. Given that a portion of these premiums are payable by localities through reductions in payroll reimbursements, VACO seeks the Board's consent to examine options for localities to identify competitive insurance rates that may be less expensive than those offered by the Department of Risk Management.	N/A	The Compensation Board thanks VACO for presenting its concerns regarding liability insurance and surety bond coverage and premium expenses. The Board expressed its intent that all offices be able to maintain coverage comparable to that currently provided by the Division of Risk Management under the current insurance mechanism, and its priority that statewide coverage be obtained at reasonable rates to the Commonwealth and all localities. The Board noted that it would be willing to review VACO presented alternatives to the present coverage mechanism, provided that these conditions are met. After VACO has an opportunity to research options, the Board will consider any presented information at a subsequent meeting.

OTHER MATTERS

NEW BUSINESS:

REGULAR DOCKET

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
7. FY11 COMPENSATION BOARD MEETING SCHEDULE	COMPENSATION BOARD	<p>Staff suggests the following dates for FY11 scheduled meetings. Unless otherwise noted, all meetings are at 11:00 a.m., and are set for the 3rd Wednesday of each month:</p> <ul style="list-style-type: none"> • July 21, 2010 • August 18, 2010 • September 15, 2010 • October 20, 2010 • November 17, 2010 • December 15, 2010 • January 11, 2011 (special meeting to discuss legislation) • January 19, 2011 • February 16, 2011 • March 23, 2011 (4th Wednesday due to budget process) • April 14, 2011 (Thursday) (budget hearing) • April 27, 2011 (4th Wednesday due to budget process) • May 18, 2011 • June 15, 2011 	N/A	Board members present recommended that the Executive Secretary identify an alternative schedule to avoid potential conflicts with monthly Treasury Board meetings, also presently scheduled for the 3 rd Wednesday of each month, and report back with recommended meeting dates for FY11 at the April regular meeting.

OTHER MATTERS

NEW BUSINESS:

		REGULAR DOCKET		
<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
8. TECHNOLOGY TRUST FUND COLLECTIONS	CIRCUIT COURT CLERKS	<p>Collections: FY10 year-to-date collections through February 2010, totaled \$5,208,140.15, which is a 4.21% increase compared to the same period in FY09.</p> <p>Expenditures: FY10 YTD expenditures through March 10, 2010, which represents the reimbursement for July through partial February, total \$4,201,983.60 which is 46.60% of budgeted funding.</p> <p>Projections:</p> <ol style="list-style-type: none"> 1. Based on current collections, FY10 TTF collections would be approximately \$7.81 million, an decrease of 3.85% over FY09 collections. 2. Based on a projected reduction in recordings of an additional 10% over the remainder of FY10, collections for FY10 would be \$7.55 million, a decrease of 7.06% compared to FY09 collections. 3. The 2010 Six Year Nongeneral Fund Revenue Estimate submitted to the Department of Planning and Budget includes FY10 projected collections of \$8.48 million. 	N/A	Noted.

FOR YOUR INFORMATION
NONE.

**CLOSED MEETING
COMPENSATION BOARD DOCKET #10/09
March 24, 2010**

NO CLOSED MEETING

1) **MOTION FOR “CLOSED MEETING”** by _____. (_____ seconded the motion).

- Under the provisions of Section 2.2-3711.A.1, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** to discuss personnel issues—discussion of interview applicants, assignment, appointment, promotion, performance, salaries, discipline or resignation of specific officers, appointees or employees.
- Under the provisions of Section 2.2-3711.A.7, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** for consultation with legal counsel and/or briefing by staff members pertaining to actual or “probable litigation” concerning _____

When the closed meeting is complete, the public body must ***immediately*** reconvene in open session and take a recorded vote of its members in roll call fashion.

MOTION BY _____: I move to certify that only public business exempt from the Act was discussed.
(_____ seconded the motion.)

Frank Drew, Chairman	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Walter J. Kucharski, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Janie E. Bowen, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>

AND

MOTION BY _____: I move to certify that only public business matters identified in the motion to convene the closed meeting were discussed. (_____ seconded the motion.)

Frank Drew, Chairman	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Walter J. Kucharski, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Janie E. Bowen, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Any member who cannot certify must state the specific details of the unauthorized discussion on the record. That record can be used as evidence in a lawsuit brought against the public body for violating the Act.

HANDCARRY COMPENSATION BOARD DOCKET #10/09 March 24, 2010

EMPLOYEE RECOGNITION
NONE.

307-10-09: SHERIFFS & REGIONAL JAILS

OLD BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
SHERIFFS CRIME DATA REPORTING	SHERIFF	<p>Item Deferred from February Docket. 3-15-10 Update from Virginia State Police provides that all Sheriff's offices completed reporting for CY09 prior to the March 15 deadline.</p> <p>02-12-10 Staff presents information regarding Sheriffs' data reporting to the Virginia State Police for Calendar Year 2009. Chapter 781, Item 76, paragraph P. provides that the Compensation Board is authorized to withhold reimbursements due the locality for sheriff and jail expenses upon notification from the Superintendent of State Police that there is reason to believe that crime data reported is missing, incomplete or incorrect. Staff has contacted eight Sheriffs' offices overdue for reporting final calendar year 2009 data necessary for submission by VSP to the federal government and for creation of the annual Uniform Crime Report. Sheriffs have been notified of the potential for Board action to withhold reimbursements for offices not submitting data by March 15, 2010. Staff notes that the VSP deadline for completion of data reporting for each month is the 15th of the following month, such that year-end reporting through December was to be completed by January 15.</p> <p>Action: Status of late submissions noted. The Compensation Board instructed staff to provide an update at the next monthly meeting regarding the status of reporting of all delinquent reports by the March 15 deadline</p>	N/A	The Compensation Board noted that as all Sheriff's offices completed reporting as requested to allow the Virginia State Police to compile complete data for CY09, the Board did not take action to withhold reimbursement payments for any Sheriff's office.

307-10-09: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
GLOUCESTER COUNTY	SHERIFF	3-17-10 Officer requests to transfer funds from vacancy savings to office expenses.	\$0	Approved at no additional cost to the Compensation Board, this is a one-time transfer, not in the base budget.

FIPS	Office	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested
073	307	Gloucester County	03/17/10	Vacancy Savings	Office Expenses	\$9,328.00	\$9,328.00

ROCKBRIDGE COUNTY	SHERIFF	<p>3-1-10 Officer seeks approval that the Compensation Board will reimburse the County of Rockbridge for expenses incurred in the defense of a Sheriff's deputy pursuant to §15.2-1711 of the <u>Code of Virginia</u>.</p> <p>The Sheriff's deputy was a defendant in the Roanoke City Circuit Court. The City of Rockbridge has paid the bill submitted by legal counsel, and has submitted the disposition that shows the defendant was found not guilty.</p> <p>Staff notes the bill paid by the locality was \$500. In accordance with §15.2-1711 Code of Virginia, the Compensation Board's two-third's reimbursable portion would be \$333.</p>	\$333	Approved in accordance with §15.2-1711, Code of Virginia.
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717-10-09: DIRECTORS OF FINANCE
NONE.

772-10-09: COMMONWEALTH'S ATTORNEYS
NONE.

771-10-09: COMMISSIONERS OF THE REVENUE

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
COMMISSIONER OF THE REVENUE CAREER DEVELOPMENT PROGRAM	COMMISSIONER OF THE REVENUE	<p>3-18-10 Per the Provisions of Paragraph C.2 Item 72, Chapter 781, 2008 Acts of Assembly, 24 Commissioners have newly certified February 1, 2010 that they meet the minimum requirements of the Compensation Board Commissioner of the Revenue Career Development Program, including 8 who certified in FY09 and 4 who certified in FY10 that remain unfunded. 53 Commissioners already meeting the minimum requirements have recertified as of February 1, 2010.</p> <p>Of the 24 newly certifying Commissioners, 7 were rejected due to failure to achieve Weldon Cooper Certification. Of the 53 returning Commissioners, 2 were rejected for failure to meet all of the continuing requirements of the program. A total of 68 Certified Commissioners met all criteria, and corresponding salary increases are requested, effective July 1, 2010.</p> <p>(The COR Career Development Audit Committee has randomly audited 14 offices and concurs with the requests.)</p>	\$115,855 (FY11)	<p>The Compensation Board thanks the Commissioner of the Revenue Association of Virginia Career Development Audit Committee for its work in reviewing and auditing program participants and for providing its recommendations.</p> <p>Approval of the corresponding salary increases will be determined in conjunction with the FY11 budget allocation packages on May 1, 2010.</p>

771-10-09: COMMISSIONERS OF THE REVENUE

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
DEPUTY COMMISSIONER OF THE REVENUE CAREER DEVELOPMENT PROGRAM	COMMISSIONER OF THE REVENUE	<p>3-18-10 Per the Provisions of Paragraph D.2 Item 72, Chapter 781, 2008 Acts of Assembly, 118 Deputy Commissioners have newly certified February 1, 2010 that they meet the minimum requirements of the Compensation Board Commissioner of the Revenue Career Development Program, including 67 newly certified Deputies from FY09 and 15 from FY10 that remain unfunded. 69 Deputy Commissioners already meeting the minimum requirements have recertified as of February 1, 2010.</p> <p>Of the 118 newly certifying Deputy Commissioners, 7 were rejected due to failure to meet the requirements for Weldon Cooper Certification. Of the 69 Deputy Commissioners already meeting the requirements, all were accepted. A total of 180 Certified Deputy Commissioners met all criteria, corresponding salary increases are requested, effective July 1, 2010.</p> <p>(The COR Career Development Audit Committee has randomly audited 33 deputies and concurs with the requests.)</p>	\$166,662 (FY11)	<p>The Compensation Board thanks the Commissioner of the Revenue Association of Virginia Career Development Audit Committee for its work in reviewing and auditing program participants and for providing its recommendations.</p> <p>Approval of the corresponding salary increases will be determined in conjunction with the FY11 budget allocation packages on May 1, 2010.</p>
COMMISSIONER OF THE REVENUE WORKLOAD AUDIT COMMITTEE	COMMISSIONER OF THE REVENUE	<p>3/13/10 Commissioners Workload Audit Committee submits recommended changes to workload data submitted in the FY11 Budget Request in COIN.</p> <p>The audit committee reviewed all workload data and contacted 49 Treasurers appearing to have workload data discrepancies; 13 responded with corrected workload data, 15 gave a valid response for the data discrepancy, 20 have not yet responded.</p>	-0-	The Compensation Board concurs with the Commissioner of the Revenue Workload Audit Committee recommendations to update workload data, and asks Compensation Board staff to update COIN with corrected data.

774-10-09: TREASURERS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
TREASURER'S WORKLOAD AUDIT COMMITTEE	TREASURER	<p>3-17-10 The Treasurer's Workload Audit Committee submits recommended changes to workload data submitted in the FY11 Budget Request in COIN.</p> <p>The audit committee reviewed all workload data and contacted 90 Treasurers appearing to have workload data discrepancies; 23 responded with corrected workload data, 56 gave a valid response for the data discrepancy, 11 have not yet responded.</p>	N/A	The Compensation Board concurs with the Treasurer's Workload Audit Committee recommendations to update workload data, and asks Compensation Board staff to update COIN with corrected data.
TREASURER'S CAREER DEVELOPMENT PROGRAM	TREASURER	<p>3-19-10 Per the provisions of Paragraph C.2., Item 75, Chapter 781, 2008 Acts of Assembly, 13 Treasurers have newly certified February 1, 2010 that they meet the minimum requirements of the Compensation Board Treasurers Career Development Program, including 2 Treasurers who newly certified in FY09 and 1 newly certified Treasurer in FY10 who remain unfunded. 59 Treasurers already meeting the minimum requirements have recertified as of February 1, 2010. Of the 4 newly certifying Treasurers, 2 were rejected due to failure to achieve Weldon Cooper Certification. A total of 70 Certified Treasurers met all criteria, corresponding salary increases are requested, effective July 1, 2010.</p> <p>(The TAV Career Development Audit Committee has audited a random 12 offices and concurs with the requests.)</p>	\$83,890 (FY11)	<p>The Compensation Board thanks the Treasurer's Association of Virginia Career Development Audit Committee for its work in reviewing and auditing program participants and for providing its recommendations.</p> <p>Approval of the corresponding salary increases will be determined in conjunction with the FY11 budget allocation packages on May 1, 2010.</p>

774-10-09: TREASURERS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
DEPUTY TREASURER'S CAREER DEVELOPMENT PROGRAM	TREASURER	<p>3-19-10 Per the provisions of Paragraph D.2., Item 75, Chapter 781, 2008 Acts of Assembly, 89 Deputy Treasurers have newly certified February 1, 2010 that they meet the minimum requirements of the Compensation Board Deputy Treasurers Career Development Program, including 38 Deputies that certified in FY09 and 23 Certified Deputies from FY10 that remain unfunded. 131 Deputy Treasurers already meeting the minimum requirements have recertified as of February 1, 2010. Of the 89 newly certifying deputies 1 was rejected for failure to achieve the minimum years of service in the Treasurer's office.</p> <p>A total of 219 Certified Deputy Treasurers met all criteria, corresponding salary increases are requested, effective July 1, 2010.</p> <p>(The TAV Career Development Audit Committee has audited a random 43 deputies and concurs with the requests.)</p>	\$135,700 (FY11)	<p>The Compensation Board thanks the Treasurer's Association of Virginia Career Development Audit Committee for its work in reviewing and auditing program participants and for providing its recommendations.</p> <p>Approval of the corresponding salary increases will be determined in conjunction with the FY11 budget allocation packages on May 1, 2010.</p>
SEE BELOW	TREASURER	<p>02-19-2010 Officers request Board approval to provide the following Weldon Cooper certified deputies to the Career Development Audit Committee for consideration to maintain the status associated with the program. These deputies were erroneously omitted from the FY11 Budget Request. The officers did not realize they were required to list "currently" certified deputies, as well as "newly" certified deputies in the FY11 Budget Request. These deputies are currently not receiving the increase, and are applying for re-certification:</p>	\$0	<p>Compensation Board approved inclusion of the Officer's certification of the CDP for these deputy positions with all other program certifications for deputies as an exception to policy and based upon specific conditions stated by the Officer. Approval of pay raise associated with certification of CDP will be considered with all deputy certifications during the budget approval process prior to May 1, 2010.</p>

FIPS	Locality	Request Date	DEPUTY	POSITION	CLASS
041	Chesterfield	02/19/2010	Laura Glover	00011	DI
125	Nelson	02/19/2010	Angela Johnson	00004	CDI
159	Richmond County	02/19/2010	Kristie Brann	00001	DII

774-10-09: TREASURERS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
SEE BELOW	TREASURER	02-19-2010 Officer request s Board approval for the following Weldon Cooper Certified Deputies , to be forwarded to the Career Development Program Audit Committee for consideration to maintain the 'Master Deputy' status associated with the program. The deputies were erroneously omitted from the FY11 Budget Request. They are currently receiving the increase and are applying for recertification and request to maintain the increase and Master Deputy status.	\$0	Compensation Board approved inclusion of the Officer's certification of the CDP for these deputy positions with all other program certifications for deputies as an exception to policy and based upon specific conditions stated by the Officer. Approval of pay raise associated with certification of CDP will be considered with all deputy certifications during the budget approval process prior to May 1, 2010.

FIPS	Locality	Request Date	DEPUTY	POSITION	CLASS
085	Hanover	02/19/2010	Angela Baxter	00007	MCDII
191	Washington	02/19/2010	Kathy Laoo	00001	MDIII

SEE BELOW	TREASURER	02-19-2010 Officer requests Board approval to provide the following Weldon Cooper newly certified deputies to the Career Development Audit Committee for consideration to maintain the status associated with the program. These deputies were erroneously omitted from the FY11 Budget Request. Weldon Cooper did not notify these officers of the Certification Status in time to certify their FY11 Budget Request. These deputies are currently not receiving the increase, and are applying for certification:	\$0	Compensation Board approved inclusion of the Officer's certification of the CDP for these deputy positions with all other program certifications for deputies as an exception to policy and based upon specific conditions stated by the Officer. Approval of pay raise associated with certification of CDP will be considered with all deputy certifications during the budget approval process prior to May 1, 2010.
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FIPS	Locality	Request Date	DEPUTY	POSITION	CLASS
081	Greenville	02/19/2010	Cathy Wray	00003	DII
117	Mecklenburg	02/19/2010	Samantha Finch	00002	DII
159	Richmond	03/09/2010	Billie Bryant	00003	DII
570	City of Colonial Heights	02/19/2010	Harriet Frenier	00004	DII
810	City of Virginia Beach	02/26/2010	Laura Martini	00036	DII

774-10-09: TREASURERS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
SEE BELOW	TREASURER	02-19-2010 Officer request s Board approval for the following Weldon Cooper Certified Officers, to be forwarded to the Career Development Program Audit Committee for consideration to maintain the 'Master Treasurer' status associated with the program. The Officer was erroneously omitted from the FY11 Budget Request. Since the increase associated with their Career Development status is not currently funded, the officers did not realize they were required to certify the Special Programs portion of their FY11 Budget Request. They are not currently receiving the increase and are applying for recertification.	\$0	Compensation Board approved inclusion of the Officer's certification of the CDP with all other program certifications for officers as an exception to policy and based upon specific conditions stated by the Officer. Approval of pay raise associated with certification of CDP will be considered with all deputy certifications during the budget approval process prior to May 1, 2010.

FIPS	Locality	Request Date	OFFICER	POSITION	CLASS
075	Goochland	02/19/2010	Brenda Grubbs	00002	TREAS
570	City of Colonial Heights	02/19/2010	Joy Moore	00002	TREAS

773-10-09: CIRCUIT COURT CLERKS NONE.

FOR YOUR INFORMATION NONE.

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Public Body: Compensation Board
 Date: March 24, 2010
 Time: 11:00 a.m.
 Location: Compensation Board Conference Room
 Oliver Hill Building, 102 Governor Street
 Richmond, VA 23219
 Members: Frank Drew, Chairman (present)
 Walt Kucharski (present)
 Janie Bowen (absent)