

COMPENSATION BOARD DOCKET #10/10

April 28, 2010

EMPLOYEE RECOGNITION
NONE.

307-10-10: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

CONSENT DOCKET

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
GREENE COUNTY	SHERIFF	3-23-10 Sheriff requests funding for Livescan equipment. Officer has provided concurrence letters from the County Administrator and Virginia State Police. Staff notes that at its April 22, 2009 meeting, the Compensation Board did not approve FY10 requests for Livescan funding and provided that individual requests would be considered at regular monthly meetings.	\$7,692.85	The Compensation Board did not approve this request for additional funds.

307-10-10: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

CONSENT DOCKET

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
SEE BELOW	SHERIFF	3-5-10 Officer requests to transfer funds from vacancy savings to temporary funds and/or office expenses.	\$0	Approved at no additional cost to the Compensation Board. This is a one-time transfer, not in the base budget.

FIPS	Office	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested
141	307	Patrick County	03/30/10	Vacancy Savings	Office Expenses	\$4,067.48	\$4,067.48
121	307	Montgomery County	04/01/10	Vacancy Savings	Office Expenses	\$1,858.66	\$1,858.66
710	307	Norfolk City	04/06/10	Vacancy Savings	Office Expenses	\$586,397.98	\$75,000.00
191	307	Washington County	04/13/10	Vacancy Savings	Office Expenses	\$48,509.04	\$48,509.00
465	307	Riverside RJ	04/13/10	Vacancy Savings	Office Expenses	\$684,911.01	\$130,000.00
465	307	Riverside RJ	04/13/10	Vacancy Savings	Temporary Funds	\$684,911.01	\$20,000.00
073	307	Gloucester County	04/14/10	Vacancy Savings	Office Expenses	\$6,519.46	\$6,519.00
061	307	Fauquier County	04/22/10	Vacancy Savings	Temporary Funds	\$76,938.17	\$71,117.82
Totals						\$2,094,112.81	\$357,071.96

717-10-10: DIRECTORS OF FINANCE

NONE.

772-10-10: COMMONWEALTH'S ATTORNEYS

NEW BUSINESS:

CONSENT DOCKET

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
VARIOUS	COMMONWEALTH'S ATTORNEY	Officers request to transfer available Vacancy Savings to Office Expense Funds. Officers state they do have enough unexpended Vacancy Savings and Temporary Funds to offset the FY10 Budget Reduction.	\$0	Approved at no additional cost to the Compensation Board. This is a one-time transfer, not in the base budget.

FIPS	Office Code	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested
011	772	Appomattox County	04/06/10	Vacancy Savings	Office Expense	21,308	5,228.29
065	772	Fluvanna County	04/13/10	Vacancy Savings	Office Expense	5,931	500.00
117	772	Mecklenburg County	04/14/10	Vacancy Savings	Office Expense	28,509	11,444.19
		Totals					17,172.48

771-10-10: COMMISSIONERS OF THE REVENUE
NONE.

774-10-10: TREASURERS

NEW BUSINESS:

CONSENT DOCKET

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
MONTGOMERY COUNTY	TREASURER	04-05-2010 Officer requests to transfer \$1291.75 from Vacancy Savings to Office Expense.	\$0	Approved at no additional cost to the Compensation Board. This is a one-time transfer, not in the base budget.

FIPS	Office	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested
121	774	Montgomery County	04/05/10	Vacancy Savings	Office Expense	\$1291.75	\$1291.75
		Totals				\$1291.75	\$1291.75

773-10-10: CIRCUIT COURT CLERKS
NONE.

OTHER MATTERS

OLD BUSINESS:

REGULAR DOCKET

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
FY11 COMPENSATION BOARD MEETING SCHEDULE	COMPENSATION BOARD	<p>Staff presents for confirmation the following dates for FY11 scheduled meetings, reviewed at the March 2010 board meeting. Unless otherwise noted, all meetings are at 11:00 a.m. and are set for the 4th Wednesday of each month:</p> <ul style="list-style-type: none">• July 28, 2010• August 25, 2010• September 22, 2010• October 27, 2010• November 24, 2010• December 22, 2010• January 11, 2011 (special meeting to discuss legislation)• January 26, 2011• February 23, 2011• March 23, 2011• April 14, 2011 (Thursday) (budget hearing)• April 27, 2011• May 25, 2011• June 22, 2011	N/A	Approved.

OTHER MATTERS

NEW BUSINESS:

REGULAR DOCKET

	<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
1.	MEETING MINUTES	COMPENSATION BOARD	Staff presents minutes for approval as follows: Docket #10/09.	N/A	Approved.
2.	MONTHLY ACTIVITY REPORT-LIDS AUDIT, JAIL COST REPORT REVIEWS & ANNUAL LIDS AUDIT STATUS REPORT	COMPENSATION BOARD	Staff presents monthly activity for Local Inmate Data Systems (LIDS), Jail Audits, Jail Cost Report Reviews & Annual LIDS Audit Status Report.	N/A	Noted.
3.	COMPENSATION BOARD MEETINGS	COMPENSATION BOARD	Confirmation of upcoming Board meetings: Wednesday, May 19, 2010 at 10:00 a.m. and Wednesday June 23, 2010 at 11:00 a.m.	N/A	Approved.
4.	FY11 BUDGET ALLOCATIONS & POLICIES	COMPENSATION BOARD	Staff presents final budget allocations	N/A	Approved.
5.	LIDS CONFERENCE	COMPENSATION BOARD	The 2010 LIDS conference will be held at the Richmond Marriott West on May 20 th -21 st . There are 104 attendees currently registered.	N/A	Noted.
6.	BUDGET LETTER	COMPENSATION BOARD	Staff presents May 1 st budget letter to be sent to all constitutional officers.	N/A	Approved.
7.	FY11 COPYING COST POLICY	COMPENSATION BOARD	Staff presents FY11 Copying Cost Policy.	N/A	Approved.

**FOR YOUR INFORMATION
NONE.**

**CLOSED MEETING
COMPENSATION BOARD DOCKET #10/10
April 28, 2010**

NO CLOSED MEETING

1) **MOTION FOR “CLOSED MEETING”** by _____. (_____ seconded the motion).

- Under the provisions of Section 2.2-3711.A.1, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** to discuss personnel issues—discussion of interview applicants, assignment, appointment, promotion, performance, salaries, discipline or resignation of specific officers, appointees or employees.
- Under the provisions of Section 2.2-3711.A.7, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** for consultation with legal counsel and/or briefing by staff members pertaining to actual or “probable litigation” concerning

When the closed meeting is complete, the public body must ***immediately*** reconvene in open session and take a recorded vote of its members in roll call fashion.

MOTION BY _____: I move to certify that only public business exempt from the Act was discussed.
(_____ seconded the motion.)

Frank Drew, Chairman	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Walter J. Kucharski, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Janie E. Bowen, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>

AND

MOTION BY _____: I move to certify that only public business matters identified in the motion to convene the closed meeting were discussed. (_____ seconded the motion.)

Frank Drew, Chairman	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Walter J. Kucharski, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Janie E. Bowen, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Any member who cannot certify must state the specific details of the unauthorized discussion on the record. That record can be used as evidence in a lawsuit brought against the public body for violating the Act.

H A N D C A R R Y
COMPENSATION BOARD DOCKET #10/10
April 28, 2010

EMPLOYEE RECOGNITION
NONE.

307-10-10: SHERIFFS & REGIONAL JAILS
NONE.

717-10-10: DIRECTORS OF FINANCE
NONE.

772-10-10: COMMONWEALTH'S ATTORNEYS
NONE.

771-10-10: COMMISSIONERS OF THE REVENUE
NONE.

774-10-10: TREASURERS
NONE.

773-10-10: CIRCUIT COURT CLERKS

NEW BUSINESS:

CONSENT DOCKET

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
ROCKINGHAM COUNTY	CIRCUIT COURT CLERK	4-8-10 Officer requests additional TTF \$4 money in the amount of \$7,566.84 for monitors for the land records system (\$1,566.84) and online setup for SRA for Wills (\$6,000). Rockingham County is the vendor for these services for areas of the court related to land records (Purpose Code B).	\$7,566.84	The Compensation Board did not approve this request. No additional TTF balances will be budgeted in FY10, based upon anticipated cash balances necessary at years end to meet reductions approved by General Assembly action. These amounts may still be available for budgeting at a later date for FY11.
NORTHAMPTON COUNTY	CIRCUIT COURT CLERK	6-4-2009 Officer requests, in accordance with §15.2-1606, to be reimburse the County of Northampton for Defense Counsel at \$2,200.00 The Clerk stated that due to time being of essence and Mr. Poulson, private Attorney retained by the Clerk, had already filed pleadings, Mr. Poulson was appointed by the court to represent the Clerk.	\$2,200	Approved in accordance with Code of Virginia, §15.2-1606.
APPOMATTOX COUNTY	CIRCUIT COURT CLERK	4-6-10 Officer requests to transfer Vacancy Savings to Office Expense Funds. Officer has enough Vacancy Savings available to off-set the FY10 budget reduction.	\$0	Approved at no additional cost to the Compensation Board. This is a one-time transfer, not in the base budget.

FIPS	Office Code	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested
011	773	Appomattox County	04/27/10	Vacancy Savings	Office Expense	14,587	5,000.00
		Totals					5,000.00

OTHER MATTERS
NONE.

**FOR YOUR INFORMATION
NONE.**

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Public Body: Compensation Board
Date: April 28, 2010
Time: 11:00 a.m.
Location: Compensation Board Conference Room
Oliver Hill Building, 102 Governor Street
Richmond, VA 23219
Members: Frank Drew, Chairman (present)
Walt Kucharski (present)
Janie Bowen (absent)