

# COMPENSATION BOARD DOCKET #14/11

## May 28, 2014

EMPLOYEE RECOGNITION  
NONE.

### 307-14-11: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
VARIOUS	SHERIFF/ SUPERINTENDENT	5-2-14 Officer requests to transfer Vacancy Savings to Temporary Funds and/ or Office Expenses.	\$0	Approved per the Compensation Board's FY14 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.

FIPS	Office Code	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested
107	307	Loudoun County	5/15/2014	Vacancy Savings	Office Expense	\$20,068.59	\$20,068.59
121	307	Montgomery County	5/6/2014	Vacancy Savings	Office Expense	\$12,883.92	\$12,883.92
157	307	Rappahannock County	5/23/2014	Vacancy Savings	Temporary Funds	\$28,421.80	\$28,421.80
430	307	Piedmont Reg. Jail	5/15/2014	Vacancy Savings	Temporary Funds	\$13,666.23	\$13,666.23
465	307	Riverside Reg. Jail	5/5/2014	Vacancy Savings	Office Expense	\$549,693.96	\$549,693.96
475	307	Hampton Roads Reg. Jail	5/28/2014	Vacancy Savings	Office Expense	\$52,495.30	\$52,495.30
480	307	New River Valley Reg. Jail	5/19/2014	Vacancy Savings	Office Expense	\$72,135.00	\$72,135.00
485	307	Blue Ridge Reg. Jail	5/19/2014	Vacancy Savings	Temporary Funds	\$21,839.47	\$21,839.47
495	307	Meherrin River Reg. Jail	4/24/2014	Vacancy Savings	Office Expense	\$232,856.62	\$232,856.62
650	307	Hampton City	5/14/2014	Vacancy Savings	Office Expense	\$119,001.91	\$119,001.91
700	307	Newport News City	5/1/2014	Vacancy Savings	Office Expense	\$301,245.56	\$301,245.56
710	307	Norfolk City	5/20/2014	Vacancy Savings	Temporary Funds	\$58,934.11	\$58,934.11
760	307	Richmond City	5/12/2014	Vacancy Savings	Office Expense	\$399,321.59	\$399,321.59
810	307	Virginia Beach City	5/14/2014	Vacancy Savings	Temporary Funds	\$57,588.06	\$57,588.06
<b>Grand Total</b>						<b>\$1,940,152.12</b>	<b>\$1,940,152.12</b>

# 307-14-11: SHERIFFS & REGIONAL JAILS

## NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
WASHINGTON COUNTY	SHERIFF	<p>5-12-14 Officer requests to transfer \$10,578 from base Temporary funds to increase two Compensation Board approved salaries. The Officer would like to increase the salary of position 00013 from \$60,400 to \$66,440 and position 00057 from \$45,380 to \$49,918 effective May 1. The salaries requested are within Compensation Board policy and the funding is available.</p> <p>The officer acknowledges that due to budget reductions, he currently has two unfunded authorized positions, and understands that taking action to move base temporary funds to salaries of existing personnel may significantly reduce his options in dealing with any potential future funding reductions without impacting salaries of permanent staff.</p>	\$0	The Compensation Board approved a transfer of \$10,578 from base Temporary Funds to effect the salary actions requested by the officer in accordance with the Compensation Board's pay and classification policy. This action will result in a reduction in the officers' Temporary Fund budget in the current as well as subsequent fiscal years.

FIPS	Office Code	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested	Pro-Rate Amount
191	307	Washington County	05/12/14	Temporary	Position 00013	\$16,266	\$6,040	\$1,006.67
191	307	Washington County	05/12/14	Temporary	Position 00057		\$4,538	\$756.33
		<b>Totals</b>				<b>\$16,266</b>	<b>\$10,578</b>	<b>\$1,763</b>

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
NEW RIVER VALLEY REGIONAL JAIL	SUPERINTENDENT	<p>5-22-14 - Officer requests to transfer base temporary funds of \$ 3,474.30 to increase the annual salary of position #135 currently LT2 at \$34,743 to \$38,217.30. The new salary will be effective May 1, 2014.</p> <p>I Gerald A MCPeak, acknowledge that due to budget reductions I currently have 13 unfunded authorized positions; I understand that taking action to move base temporary funds to salaries of exiting personnel may significantly reduce my options in dealing with any potential future funding reductions without impacting salaries of permanent staff.</p>	\$0	The Compensation Board approved a transfer of \$3,474.30 from base Temporary Funds to effect the salary action requested by the officer in accordance with the Compensation Board's pay and classification policy. This action will result in a reduction in the officers' Temporary Fund budget in the current as well as subsequent fiscal years.

FIPS	Office Code	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested	Pro-Rate Amount
480	307	New River Valley Reg. Jail	05/21/14	Temporary	Position 00135	\$14,271	\$3,474.30	\$579.05
		<b>Totals</b>				<b>\$14,271</b>	<b>\$3,474.30</b>	<b>\$579.05</b>

# 307-14-11: SHERIFFS & REGIONAL JAILS

## NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
FLUVANNA COUNTY	SHERIFF	<p>5-22-14 Interim Officer requests additional Temporary funding @ \$9,130.38. This is equivalent to the salary of position 6, L11 at \$57,391 from May to June 30, 2014. The Sheriff's election will be held November 5, 2014.</p> <p>This request for "additional" funding is made in lieu of a request to transfer these funds to Temporary Funds, as I understand the Compensation Board's interpretation of 24 2-266 and 228 is that position 0006, L11 is not vacant during the period in which I am the Interim Sheriff, consequently funds cannot be transferred from this position</p>	\$0	Approved at no additional cost to the Compensation Board.
ROANOKE CITY	SHERIFF	<p>4-16-14 Officer requests to transfer \$11,664 from Vacancy Savings to equipment to purchase the following.</p> <p>Officer states that their locality agrees to fund the stressed cost of the equipment purchase.</p>	\$0	Approved per the Compensation Board's FY14 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.

FIPS	Locality	Equipment Requested	Requested Qty	Requested Cost	Total Requested Cost	Per Policy Qty	Per Policy Cost	Total Cost Approved	Stressed Cost
770	Roanoke City	Scanners	12	\$900	\$10,800	12	\$7,200.00	\$7,200.00	\$6,292.80
770	Roanoke City	PC	1	\$864	\$ 864.00	1	\$864.00	\$864.00	\$755.14
	<b>Totals</b>				<b>\$11,664.00</b>		<b>\$8064.00</b>	<b>\$8,064.00</b>	<b>\$7047.94</b>

# 772-14-11: COMMONWEALTH'S ATTORNEYS

## NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
CHESAPEAKE CITY	COMMONWEALTH'S ATTORNEY	4-24-2014 Officer requests to transfer Vacancy Savings to Office Expense Funds.	\$0	Approved per the Compensation Board's FY14 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.

<b>FIPS</b>	<b>Office Code</b>	<b>Locality Name</b>	<b>Request Date</b>	<b>From Category</b>	<b>To Category</b>	<b>Amount Available</b>	<b>Amount Requested</b>
550	772	Chesapeake City	4/24/2014	Vacancy Savings	Office Expense	\$25,084	\$25,083.85

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
CARROLL COUNTY	COMMONWEALTH'S ATTORNEY	<p>5-1-2014 Officer requests to transfer base Temporary Funds in the amount of \$3,546 to increase the salary of position 00004 for a New Hire who qualifies for more than the increased salary. This is to be effective May 5, 2014.</p> <p>Pos. 00004, JATTI, current salary of \$53,747, would be increased to a salary of \$57,293.</p> <p>Staff notes this office has 1 unfunded position.</p> <p>Officer acknowledges that due to budget reductions he currently has 1 unfunded authorized position, and states his understanding that taking action to move base temporary and/or office expense funds to salaries of existing personnel may significantly reduce officer's options in dealing with any potential future funding reductions without impacting salaries of permanent staff.</p>	\$0	The Compensation Board approved a transfer of \$3,546 from base Temporary Funds to effect the salary action requested by the officer in accordance with the Compensation Board's pay and classification policy. This action will result in a reduction in the officers' Temporary Fund budget in the current as well as subsequent fiscal years

<b>FIPS</b>	<b>Office Code</b>	<b>Locality Name</b>	<b>Request Date</b>	<b>From Category</b>	<b>Class Code</b>	<b>To Category</b>	<b>Current Salary</b>	<b>Amount Requested</b>	<b>Pro Rated</b>
035	772	Carroll County	5/1/2014	Temporary	JATTI	pos. 00004	\$53,747	\$3,546	\$564.14
		<b>Totals</b>						<b>\$3,546</b>	<b>\$564.14</b>

# 772-14-11: COMMONWEALTH'S ATTORNEYS

## NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
GLOUCESTER COUNTY	COMMONWEALTH'S ATTORNEY	<p>5-16-2014 Officer requests an exception to the Career Prosecutor Minimum Criteria, to establish the Date of Selection for Megan Zwisohn as 05-16-2000 versus her hire date in the office of 7/16/2012.</p> <p>Officer states: Since the beginning of her career, this Assistant Attorney has never left the service of prosecution and surpasses the requirements necessary for consideration. As I understand them, one of the requirements to be considered a Career Prosecutor is a minimum 3 years length of service "as an assistant Commonwealth's attorney" and be designated as an ATTI. She has been prosecuting continuously since 1997 and is designated as an ATTI.</p> <p>She has an abundance of specialized training contemplated by the definition of a career prosecutor, she routinely volunteers as faculty for the Commonwealth's Attorney's Services Council and is an instructor for their Trial Advocacy Courses. She met the minimum requirements long before she arrived at my office.</p> <p>I understand the guidelines seek to serve the foal of encouraging "professionalism in Commonwealth's Attorneys offices by improving personal skills, knowledge and abilities of ATTI and JATTI Assistants in order to meet department objectives and to reduce Assistant turnover." This Assistant attorney not only meets, but exceeds those goals.</p> <p>I understand, this assistant attorney was classified as JATTI in the Virginia Beach Commonwealth's Attorney's office many years ago. She is now also classified as ATTI in my office. Determining her eligibility because she was put into a slot different from ATTI at some point in her career does not seem to most accurately reflect her commitment to prosecution.</p> <p>Staff notes the employment history:              810-772 position 00038 JATTI 01/01/1998 to 10/31/2000              810-772 position 00038 JCPII 11/01/2000 to 07/15/2003              710-772 position 00003 ATTII 07/15/2003 to 01/31/2005              710-772 position 00034 ATTI 02/01/2005 to 07/05/2012              073-772 position 00002 ATTI 07/16/2012 to present</p>	\$0	<p>While the Compensation Board appreciates the longevity of quality service stated by the officer, the Compensation Board maintained the eligibility date of 7/16/2012 for the named Assistant Commonwealth's Attorneys' participation in the Career Prosecutor Program. The assistant was not an employee in the Gloucester Commonwealth's Attorneys' office prior to 7/16/2012, therefore the officer cannot certify to the Assistant Commonwealth's Attorney meeting all criteria for the program in the 9 years preceding her work in the office after leaving a career prosecutor position in another office.</p>

# 772-14-11: COMMONWEALTH'S ATTORNEYS

## NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
JAMES CITY COUNTY	COMMONWEALTH'S ATTORNEY	5-6-14 Officer requests in accordance with §15.2-1606, to reimburse James City County for legal fees and expenses incurred in the defense of a civil action arising out of the performance of his official duties in the amount of \$1,279.00.	\$1,279	The Compensation Board deferred action on this request until the June board meeting pending additional review by staff.
VARIOUS	COMMONWEALTH'S ATTORNEY	Officers request to transfer Vacancy Savings and Office Expense Funds to Equipment to fund the cost of the following items.  Officers state the localities do agree to fund the stressed cost of the purchases and acknowledge the reimbursements must be claimed no later than the May payroll reimbursement process.	\$26,505.00 Total Cost \$23,244.93 Stressed Cost	Approved per the Compensation Board's FY14 Budget Priorities and Policies. This is a one-time transfer, not in the base budget. Equipment purchases must be completed and expenses requested for reimbursement no later than the May, 2014 reimbursement request.

<b>FIPS</b>	<b>Locality Name</b>	<b>Equipment Requested</b>	<b>Requested Qty</b>	<b>Requested Cost</b>	<b>Total Requested Cost</b>	<b>Per Policy Qty</b>	<b>Per Policy Cost</b>	<b>Total Cost Approved</b>	<b>Stressed Cost</b>
175	Southampton County	Laptops	3	\$1,241.46	\$3,724	3	\$1,241.46	\$3,724.38	\$2,658.09
	<b>Southampton County Total</b>			<b>\$1,241.46</b>	<b>\$3,724</b>		<b>\$1,241.46</b>	<b>\$3,724.38</b>	<b>\$2,658.09</b>
740	Portsmouth City	PC's	18	\$1,183.66	\$21,306	18	\$1,183.66	\$21,305.88	\$19,254.12
740	Portsmouth City	Printers	6	\$177.79	\$1,067	6	\$177.79	\$1,066.74	\$964.01
740	Portsmouth City	External Blu-Ray Drive	1	\$107.99	\$108	1	\$108.00	\$108.00	\$97.60
740	Portsmouth City	Monitor	1	\$1,800.00	\$1,800	1	\$300.00	\$300.00	\$271.11
	<b>Portsmouth City Total</b>			<b>\$3,269.44</b>	<b>\$24,281</b>		<b>\$1,661.45</b>	<b>\$22,780.62</b>	<b>\$20,586.84</b>
	<b>Grand Total</b>			<b>\$4,510.90</b>	<b>\$28,005</b>		<b>\$2,902.91</b>	<b>\$26,505.00</b>	<b>\$23,244.93</b>

771-14-11: COMMISSIONERS OF THE REVENUE  
NONE.

774-14-11: TREASURERS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
WESTMORELAND COUNTY	TREASURER	<p>5-12-2014 Acting Officer, effective June 1, 2014, requests additional Temporary Funding in the amount of \$2,343.33. This is equivalent to position #00004 DIII \$28,120 from June 1, 2014 to June 30, 2014. The Special Election will be held on November 3, 2015.</p> <p>This request for "additional" funding is made in lieu of a request to transfer these funds to Temporary Funds budget, as I understand that the Compensation Board's interpretation of §24.2-226 and 228 is that position #00004 DIII is not vacant during the period in which I am the Acting Treasurer, consequently funds cannot be transferred from this position.</p>	\$0	Approved at no additional cost to the Compensation Board.
FAUQUIER COUNTY	TREASURER	<p>4-16-2014 Position 3, DIV, budgeted at \$34,457 became vacant on 4/14/14. Officer requests to promote the deputy in position 00004, MDII, Budgeted at \$31,784 (base salary \$29,080) to position 00003, DIV with a base salary of \$33,442 and a CDP Salary of \$36,552 effective 4/14/2014</p> <p>Staff Notes that this request will increase the total budget and the CDP budget of this office by \$53 for FY14 and by \$406 on an annualized basis. Locality concurrence has been obtained.</p>	\$53 (FY14)	Approved as Requested.

# 773-14-11: CIRCUIT COURT CLERKS

## NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
STAFFORD COUNTY	CIRCUIT COURT CLERK	5-19-2014 Officer requests to transfer Vacancy Savings in the amount of \$44,295.98 to Office Expense Funds.	\$0	Approved per the Compensation Board's FY14 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.

<b>FIPS</b>	<b>Office Code</b>	<b>Locality Name</b>	<b>Request Date</b>	<b>From Category</b>	<b>To Category</b>	<b>Amount Available</b>	<b>Amount Requested</b>
179	773	Stafford County	5/19/2014	Vacancy Savings	Office Expense	\$44,296	\$44,295.98
		<b>Roanoke City Total</b>				<b>\$44,296</b>	<b>\$44,295.98</b>

BATH COUNTY	CIRCUIT COURT CLERK	<p>4-22-2014 Chief Deputy Clerk requests Emergency Temporary Funds in the amount of \$3,440.00 to hire a part-time employee to help alleviate the workload during the time the Constitutional Officer is out of the office, under medical care.</p> <p>Staff notes this office has 2 full-time positions and no other office funding. This office does not anticipate have any vacancy savings.</p> <p>The part-time funding requested is calculated at \$10.00 per hour for 40 hours per week from May 1, 2014 to June 30, 2014 = \$3,440.00.</p>	\$3,440	The Compensation Board approved one-time funds in Temporary Salaries in the amount of \$3,440, based upon the unique circumstances stated by the Chief Deputy Clerk.
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# OTHER MATTERS

## NEW BUSINESS:

## REGULAR DOCKET

	<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
1.	MEETING MINUTES	COMPENSATION BOARD	Staff presents minutes for approval as follows: Docket #14/10.	N/A	Approved.
2.	COMPENSATION BOARD MEETINGS	COMPENSATION BOARD	Confirmation of upcoming Board meetings: Wednesday, June 25 <sup>th</sup> , 2014 at 11:00 a.m. and Wednesday, July 23 <sup>rd</sup> , 2014 at 11:00 a.m.	N/A	Next regular meeting dates are confirmed by the Board. The Board also notes that the next tentative date for the budget hearing will be Wednesday, June 25, subject to action by the General Assembly to approve a budget for the Commonwealth for FY15. Three days public notice will be provided in advance of the hearing.
3.	FY15 COPYING COST POLICY	COMPENSATION BOARD	Staff presents FY15 Copying Cost Policy	N/A	Approved.
4.	ACKNOWLEDGEMENT OF NOTIFICATION OF PROVISIONS OF THE APPROPRIATION ACT	COMPENSATION BOARD	Staff submits to Board members and for Chairman's signature "Acknowledgement of Notification of Indebtedness to State Agencies" Appendix A and associated references.	N/A	Chairman provided notification to board members and signed acknowledgement statement.
5.	TECHNOLOGY TRUST FUND COLLECTIONS	COMPENSATION BOARD	<p>Collections:  FY14 year-to-date collections for July – April totaled \$5,988,394.59, a decrease of 16.62% over the same period in FY13.</p> <p>Expenditures:  FY14 year-to-date Clerk's expenditures through 5/16/14, totaled \$3,292,716.18 or 43.56% of budgeted Technology Trust Funds.</p> <p>Projections:  Based on current collections, FY14 TTF total collections would be approximately \$7.15 million, a decrease of 17.57% over FY13 collections.</p> <p>If the number of recordings falls 10% over the remainder of FY14, total collections for FY14 would be \$7.04 million, a decrease of 18.92% over FY13 collections.</p>	N/A	Noted.

# OTHER MATTERS

## NEW BUSINESS:

## REGULAR DOCKET

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
6. EMERGENCY MEDICAL REQUESTS	COMPENSATION BOARD	Staff presents Emergency Medical Requests for approval of reimbursement.	See Below	Approved as noted below.

Facility Name	Inmate Name	CORIS ID	Date(s) of medical services	EMR Eligible (based upon 91 days after Final Sent)	Final Sentencing Event	Date Inmate Became EMR Eligible	Amount Requested	Amount Recommended for Approval	Compensation Board Action Approved/Not Approved
Pamunkey Regional Jail	Thomas Dillon	1078076	12/16/13, 12/20/13, 3/5/14	No	3/21/2014	6/20/2014	\$616.89	\$0.00	Not approved-Offender not Eligible on DOS
Pamunkey Regional Jail	Russell Talley	1465694	1/18/14-1/21/14	Yes	11/19/2012	2/18/2013	\$37,098.70	\$37,098.70	Approved
Pamunkey Regional Jail	Mark Coughlin	1421011	11/25/2013, 12/11/13, 1/9/14, 1/23/14	No	2/11/2014	5/10/2014	\$8,741.37	\$0.00	Not approved-Offender not Eligible on DOS
Pamunkey Regional Jail	Carol West	1172793	11/20/13, 12/6/13, 12/17/13,	No	9/24/2013	12/24/2013	\$3,542.39	\$0.00	Not approved-Offender not Eligible on DOS
Pamunkey Regional Jail	Carol West	1172793	12/31/13, 1/7/14	Yes	9/24/2013	12/24/2013	\$42.88	\$42.88	Approved
Pamunkey Regional Jail	Eddie Coleman	1398996	11/14-11/15/13	No	9/5/2013	12/5/2013	\$20,454.05	\$0.00	Not approved-Offender not Eligible on DOS
Pamunkey Regional Jail	Carl Smith	1465891	12/29/13	No	10/30/2013	1/29/2014	\$1,820.42	\$0.00	Not approved-Offender not Eligible on DOS
Pamunkey Regional Jail	Michael Gilbert	1099479	1/15/14, 1/21/14, 1/23/14, 1/24/14, 1/26/14	Yes	4/11/2011	5/10/2011	\$12,146.27	\$12,146.27	Approved
Pamunkey Regional Jail	Calvin Walker	1047382	12/19/13	No	10/21/2013	1/20/2014	\$138.63	\$0.00	Not approved-Offender not Eligible on DOS
Pamunkey Regional Jail	Calvin Walker	1047382	2/27/14	Yes	10/21/2013	1/20/2014	\$390.09	\$390.09	Approved
<b>Pamunkey Regional Jail Total</b>							<b>\$84,991.69</b>	<b>\$49,677.94</b>	
Petersburg City Jail	Richard Baden	1064131	8/29/13,9/4/13,9/19/13, 9/24/13	Yes	4/26/2013	7/25/2013	\$359.38	\$359.38	Approved
Petersburg City Jail	Kevin Godette	1196134	9/13/13, 9/17/13, 9/30/13	Yes	3/20/2012	6/19/2012	\$1,443.79	\$1,443.79	Approved
Petersburg City Jail	Wesley McLaughlin	1114431	12/12/13	Yes	1/15/2013	4/13/2013	\$222.72	\$222.72	Approved
Petersburg City Jail	Melvin Joyner	1247431	12/11/13,12/12/13, 12/18/13	Yes	8/20/2013	11/19/2013	\$45.68	\$45.68	Approved
Petersburg City Jail	Diamante Malone	1428404	11/21/13, 12/26/13	Yes	8/20/2013	11/19/2013	\$1,733.32	\$1,733.32	Approved
<b>Petersburg City Jail Total</b>							<b>\$3,804.89</b>	<b>\$3,804.89</b>	
<b>Grand Total</b>							<b>\$88,796.58</b>	<b>\$53,482.83</b>	

FOR YOUR INFORMATION  
NONE.

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**CLOSED MEETING  
COMPENSATION BOARD DOCKET #14/11  
May 28, 2014**

**NO CLOSED MEETING**

1) **MOTION FOR “CLOSED MEETING” by Chairman Susan Swecker. (\_\_\_\_\_ seconded the motion).**

- Under the provisions of Section 2.2-3711.A.1, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** to discuss personnel issues—discussion of interview applicants, assignment, appointment, promotion, performance, salaries, discipline or resignation of specific officers, appointees or employees.
- Under the provisions of Section 2.2-3711.A.7, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** for consultation with legal counsel and/or briefing by staff members pertaining to actual or “probable litigation” concerning

When the closed meeting is complete, the public body must ***immediately*** reconvene in open session and take a recorded vote of its members in roll call fashion.

**MOTION BY CHAIRMAN SUSAN SWECKER: I move to certify that only public business exempt from the Act was discussed. (\_\_\_\_\_ seconded the motion.)**

Susan Swecker, Chairman	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Craig Burns, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Martha Mavredes, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>

**AND**

**MOTION BY CHAIRMAN SUSAN SWECKER: I move to certify that only public business matters identified in the motion to convene the closed meeting were discussed. (\_\_\_\_\_ seconded the motion.)**

Susan Swecker, Chairman	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Craig Burns, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Martha Mavredes, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>

**Any member who cannot certify must state the specific details of the unauthorized discussion on the record. That record can be used as evidence in a lawsuit brought against the public body for violating the Act.**

Public Body: Compensation Board

Date: May 28, 2014

Time: 11:00 a.m.

Location: Compensation Board Conference Room

Oliver Hill Building, 102 Governor Street

Richmond, VA 23219

Members: Susan Swecker, Chairman (present)

Martha Mavredes, ex-officio member (present)

Craig Burns, ex-officio member (present)

h\kbullock/AdminAsstBackup/Docket/FY14Minutes/May14Minutes