

COMPENSATION BOARD DOCKET #16/12

June 29, 2016

EMPLOYEE RECOGNITION
NONE

307-16-12: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

CONSENT DOCKET

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
BUENA VISTA CITY	SHERIFF	<p>06-8-16 Officer requests to transfer the annual salary of position 00003 to Temporary Funds for FY16.</p> <p>The permanent position number 00003 showed "transferred" in the last name which denotes that the salary had been transferred for FY16. Upon further review it was determined the funds remained in the position and had been reimbursed to the locality from permanent personnel versus temporary funds. Compensation Board staff adjusted permanent personnel funds and reimbursed the locality for employees actually paid from Temporary funds.</p> <p>Staff seeks board confirmation of prior request for routine annual salary transfer of \$23,315 from position 00003 to Temporary Funds for FY16. (Annual Authorized amount \$23,239).</p>	-0-	The Compensation Board confirmed prior approval, per the Compensation Board's FY16 Budget Priorities and Policies. This is a one-time request, not in the base budget.

FIPS	Office Code	Locality Name	Request Date	From Permanent Position	Class Code	To Category	Current Salary	Amount Requested	Pro Rated Amount Approved
530	307	Buena Vista City	6/8/2016	00003	SECI	Temporary Funds	\$23,315.00	\$23,315.00	\$23,239.00
									\$23,239.00

772-16-12: COMMONWEALTH'S ATTORNEYS
NONE.

773-16-12: CIRCUIT COURT CLERK
NONE.

771-16-12: COMMISSIONERS OF THE REVENUE
NONE.

774-16-12: TREASURERS
NONE.

OTHER MATTERS

NEW BUSINESS:

	<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
1.	MEETING MINUTES	COMPENSATION BOARD	Staff presents minutes for approval as follows: Docket #16/11	N/A	Approved
2.	COMPENSATION BOARD MEETINGS	COMPENSATION BOARD	Confirmation of upcoming Board meetings: Wednesday, July 20, 2016 at 10:00 a.m. and Wednesday, August 24, 2016 at 10:00 a.m.	N/A	Confirmed
3.	FY17 COPYING COST POLICY	COMPENSATION BOARD	Staff presents FY17 Copying Cost Policy	N/A	Approved
4.	FINES AND FEES	COMPENSATION BOARD	Staff presents draft Fines and Fees materials including policy statements for Commonwealth's Attorneys and Circuit Court Clerks, Election of Collections Method Form for Commonwealth's Attorneys, and draft data collections forms and communications for FY16 delinquent assessment and collections data. Proposed updates to contracting guidelines, pending review of the Office of the Executive Secretary of the Supreme Court are also attached. Final updates to contracting guidelines will be provided for confirmation at the July Compensation Board meeting. Election forms and Policy Statements for FY17 are due July 29 and the data collection form is due August 26 for preparation of the FY16 Fines and Fees report.	N/A	Approved

OTHER MATTERS

NEW BUSINESS:

5.

LOCALITY
TECHNOLOGY TRUST
FUND COLLECTIONS

OFFICER
COMPENSATION BOARD

REQUEST
Collections:
FY16 collections for July through May totaled \$6,231,925.33, an increase of 3.86% compared to the same period of collections in FY15.

TOTAL COST
N/A

COMPENSATION BOARD ACTION
Noted

Expenditures:
Final FY16 Clerk's expenditures totaled \$3,423,984.53 or 68.86% of budgeted Technology Trust Funds.

Projections:
Based on year-to-date collections, FY16 TTF total collections would be approximately \$6.80 million, an increase of 3.35% compared to FY15 collections. Preliminary June collections will be available in early July and final collections will be available the last week of July.

6.

EMERGENCY MEDICAL
REQUEST

COMPENSATION BOARD

Staff presents Emergency Medical Requests for confirmation of prior approval

See Below

Approved as noted in Compensation Board Action Column

Facility Name	Last Name	CORIS ID	Final Sentencing Event	Date(s) of medical services	EMR Eligible (based upon 91 days after Final Sent)	Date Inmate Became EMR Eligible	Amount Requested	Amount Recommended for Approval	Compensation Board Action Approved/Not Approved
Patrick County Jail	Bowman	1172137	11/10/2015	1/21/2016, 3/12/2016, 3/16/2016	Yes	2/9/2016	\$293.92	\$227.92	Approved for services provided on 3/12/2016, 3/16/2016; others not approved. Offender not eligible on DOS; dental services not funded.
Patrick County Jail	Bowman	1172137	11/10/2015	03/16/16	Yes	2/9/2016	\$31.40	\$31.40	Approved
Patrick County Jail	Bowman	1172137	11/10/2015	11/9/2015, 9/21/2015	No	2/9/2016	\$255.63	\$0.00	Not approved Offender not Eligible on DOS
Patrick County Jail	Bowman	1172137	11/10/2015	9/9/2015, 9/10/2015	No	2/9/2015	\$71.66	\$0.00	Not approved Offender not Eligible on DOS
Patrick County Jail	Bowman	1172137	11/10/2015	12/10/2015, 11/23/2015	No	2/9/2016	\$428.50	\$0.00	Not approved Offender not Eligible on DOS
Patrick County Jail	Bennett	1421608	10/1/2014	04/28/15	Yes	12/31/2014	\$69.03	\$69.03	Approved-billed in current payment period

Patrick County Jail	Branch	1095000	6/29/2015	10/23/15	Yes	9/28/2015	\$2,058.49	\$69.03	Approved \$69.03; no supporting documentation for \$1,989.46
Patrick County Jail	Donahue	1726378	12/2/2015	11/12/15	No	3/2/2016	\$31.61	\$0.00	Not approved Offender not Eligible on DOS
Patrick County Jail	Metz	1201092	9/22/2015	10/29/15	No	12/22/2015	\$49.10	\$0.00	Not approved Offender not Eligible on DOS
Patrick County Jail	Rucker	1417254	5/18/2015	10/08/15	Yes	8/17/2015	\$130.00	\$130.00	Approved
Patrick County Jail	Lewis	1354187	11/20/2015	02/09/16	No	2/19/2016	\$9.48	\$0.00	Not approved Offender not Eligible on DOS
Patrick County Jail	Dalton	1464902	6/8/2015	1/14/2016, 1/17/2016, 1/18/2016	Yes	9/7/2015	\$1,466.65	\$1,466.65	Approved
Patrick County Jail	Craig	1158914	4/9/2016	01/31/16	No	7/9/2016	\$321.13	\$0.00	Not approved Offender not Eligible on DOS
Patrick County Jail	Young	1074384	7/7/2014	08/27/15	Yes	10/6/2014	\$11.31	\$11.31	Approved - billed in current payment period
Patrick County Jail	Nance	1504329	4/15/2015	12/18/15	Yes	7/15/2015	\$483.52	\$483.52	Approved
Patrick County Jail	Leath	1392500	7/1/2015	09/17/15	No	9/30/2015	\$82.00	\$0.00	Not approved Offender not Eligible on DOS; dental services not funded.
Patrick County Jail	Craig	1158914	4/29/2016	2/16/2016, 3/15/2016	No	7/29/2016	\$58.49	\$0.00	Not approved Offender not Eligible on DOS
Patrick County Jail	Dalton	1464902	6/8/2015	01/17/16	Yes	9/7/2015	\$1,160.84	\$1,160.84	Approved
Patrick County Jail	Lewis	1354187	11/20/2015	01/21/16	No	2/19/2016	\$129.34	\$0.00	Not approved Offender not Eligible on DOS
Patrick County Jail	Metz	1201092	9/22/2015	02/18/16	Yes	12/22/2015	\$82.00	\$82.00	Approved
Patrick County Jail	Pettigrew	1400672	10/14/2015	02/04/16	Yes	1/13/2016	\$82.00	\$0.00	Not Approved - dental services not funded.
Patrick County Jail	Whitt	1274356	12/11/2015	02/23/16	No	3/11/2016	\$23.58	\$0.00	Not approved Offender not Eligible on DOS
Patrick County Jail	Bowen	1151051	4/29/2015	10/13/15	Yes	7/29/2015	\$18.38	\$18.38	Approved
Patrick County Jail	Bowman	1172137	11/10/2015	09/30/15	No	2/9/2016	\$24.70	\$0.00	Not approved Offender not Eligible on DOS
Patrick County Jail	Bowman	1172137	11/10/2015	09/30/15	No	2/9/2016	\$74.48	\$0.00	Not approved Offender not Eligible on DOS
Patrick County Jail	Bowman	1172137	11/10/2015	09/30/15	No	2/9/2016	\$13.04	\$0.00	Not approved Offender not Eligible on DOS
Patrick County Jail	Bowman	1172137	11/10/2015	9/21/2015, 9/30/2015	No	2/9/2016	\$217.94	\$0.00	Not approved Offender not Eligible on DOS
Patrick County Jail	Pettigrew	1400672	10/14/2015	10/05/15	No	1/13/2016	\$189.96	\$0.00	Not approved Offender not Eligible on DOS
Patrick County Jail	Bowen	1151051	4/29/2015	08/19/15	Yes	7/29/2015	\$25.89	\$0.00	Not Approved - Not billed in current payment period

Patrick County Jail	Metz	1201092	9/22/2015	09/09/15	No	12/22/2015	\$23.71	\$0.00	Not approved Offender not Eligible on DOS
Patrick County Jail	Rorrer	1283323	4/17/2015	08/20/15	Yes	7/17/2015	\$164.00	\$0.00	Not Approved - dental services not funded.
Patrick County Jail	Rucker	1417254	5/18/2015	08/27/15	Yes	8/17/2015	\$201.77	\$201.77	Approved
Patrick County Jail	Bowman	1050643	8/13/2014	03/16/15	Yes	11/12/2014	\$179.29	\$0.00	Not Approved - Not billed in current payment period
Patrick County Jail	Young	1074384	7/7/2014	08/27/15	Yes	10/6/2014	\$1,025.74	\$0.00	Not Approved - Not billed in current payment period
Grand Total							\$9,488.58	\$3,951.85	

FOR YOUR INFORMATION
NONE.

**CLOSED MEETING
COMPENSATION BOARD DOCKET #16/12
June 29, 2016**

NO CLOSED MEETING.

1) **MOTION FOR “CLOSED MEETING” by Chairman Susan Swecker. (_____ seconded the motion).**

- Under the provisions of Section 2.2-3711.A.1, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** to discuss personnel issues—discussion of interview applicants, assignment, appointment, promotion, performance, salaries, discipline or resignation of specific officers, appointees or employees.
- Under the provisions of Section 2.2-3711.A.7, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** for consultation with legal counsel and/or briefing by staff members pertaining to actual or “probable litigation” concerning

When the closed meeting is complete, the public body must ***immediately*** reconvene in open session and take a recorded vote of its members in roll call fashion.

MOTION BY CHAIRMAN SUSAN SWECKER: I move to certify that only public business exempt from the Act was discussed. (_____ seconded the motion.)

Susan Swecker, Chairman	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Craig Burns, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Martha Mavredes, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>

AND

MOTION BY CHAIRMAN SUSAN SWECKER: I move to certify that only public business matters identified in the motion to convene the closed meeting were discussed. (_____ seconded the motion.)

Susan Swecker, Chairman	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Craig Burns, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Martha Mavredes, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Any member who cannot certify must state the specific details of the unauthorized discussion on the record. That record can be used as evidence in a lawsuit brought against the public body for violating the Act.

HANDCARRY COMPENSATION BOARD DOCKET #16/12 June 29, 2016

OTHER MATTERS

NEW BUSINESS:

CONSENT DOCKET

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
Letter from State Treasurer regarding VaRISK Program	COMPENSATION BOARD	<p>Staff presents a letter from the State Treasurer to the Secretary of Finance regarding plans to develop an exit policy for regional jails considering leaving the VaRISK plan and affirmation that FY17 premium amounts are not subject to change in the event of any regional jail's decision to leave the plan in FY17.</p> <p>Mr. Roger Wiley of Hefty, Wiley & Gore P.C. and Mr. Dean Lynch, Deputy Executive Director of the Virginia Association of Counties addressed the Board. Mr. Wiley voiced frustration regarding FY17 costs that will be prohibitive to regional jails considering leaving the VaRISK plan.</p> <p>Mr. Lynch echoed Mr. Wiley's sentiments and expressed disappointment in the VaRISK exit plan process for FY17 and further stated he believes savings could be achieved for regional jails procuring coverage less expensively elsewhere, where the money to be spent for VaRISK could be utilized in the community and supporting other objectives. Mr. Lynch recommends the Compensation Board send a letter to Secretary of Finance Ric Brown suggesting that regional jails choosing to exit VaRISK for FY17 not be assessed their premium allocation. Mr. Lynch expressed his desire that the Compensation Board intervene and provide this relief.</p>	N/A	Noted. The Compensation Board thanks Mr. Wiley and Mr. Lynch for their comments and expressed concerns, and notes that staff will communicate as soon as possible notice received from the Division of Risk Management regarding an exit policy for regional jails departing the VaRISK program, and staff will present to the Board for consideration a complimentary policy regarding notification requirements to the Board, likewise for communication to regional jails.

**OTHER MATTERS
NONE.**

**FOR YOUR INFORMATION
NONE.**

Public Body: Compensation Board
Date: June 29, 2016
Time: 10:00 a.m.
Location: Compensation Board Conference Room
Oliver Hill Building, 102 Governor Street
Richmond, VA 23219
Members: Susan Swecker, Chairman (present)
Craig Burns, Ex Officio member (absent)
Martha Mavredes, Ex Officio member (present)