

COMPENSATION BOARD DOCKET #10/01

July 15, 2009

EMPLOYEE RECOGNITION

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
ALLEGHANY COUNTY	SHERIFF	<p>06-29-2009 Email from Diana Patterson, Sheriff's Office Administrative Assistant, regarding Regina Hill:</p> <p>"I just wanted to take a minute to tell you that Regina Hill is a valuable asset to the Compensation Board and especially to me and my office.</p> <p>Regina entered her position at a time when our Sheriff's Office was undergoing several changes under a new administration. It was also the time when we had just come under the budgetary restrictions and the combination of these things created circumstances and questions that I could not deal with on my own. Even though Regina was new to the position, she jumped right in and started trying to find answers for me. If she didnt know the answers herself, she would not stop searching until she found the right answer and got back to me with the appropriate information.</p> <p>She has continued to be of assistance and is always pleasant and determined to help me in any way she can. She has been a pleasure to work with and I want you to know that she is truly valuable to our department. I hope the Compensation Board realizes what a jewel they have in her! "</p>	N/A	The Compensation Board wishes to thank the Sheriff's office for their kind remarks.

307-10-01: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
RIVERSIDE REGIONAL JAIL	SUPERINTENDENT	<p>7-1-09 Superintendent requests an exception to the 90-Day Vacancy Policy for Pos. 00196, R CKB budgeted at \$24,804.</p> <p>This exception is requested due to the death of the employee.</p>	\$6,201	Approved as an exception to policy, based upon the specific conditions stated by the officer.
BRUNSWICK COUNTY	SHERIFF	<p>6-29-09 Officer wishes to rescind the 6-4-09 request placed on the June 25, 2009 docket for an exception to the 90-Day Vacancy Policy for Pos. 00006, L7 budgeted at \$28,234 in order to switch the Compensation Board funded employee with a locally funded employee.</p> <p>Officer states that this request was made in error.</p>	\$0	Approved as requested.
ORANGE COUNTY	SHERIFF	<p>7-7-09 Sheriff requests an exception to the 90-Day Vacancy Policy for Pos. 00002, L7 budgeted at \$30,864 will be vacant effective 7-20-09.</p> <p>Officer states that current circumstances will make it difficult to have this position remain vacant for 90 days as it would have the effect of preventing full staffing for 10 months.</p>	\$7,716	The Compensation Board provided preliminary approval of the request of the officer as an exception to policy, and delegated authority to the Executive Secretary for final approval based upon the conditions requested by the officer.
MADISON COUNTY	SHERIFF	<p>5-27-09 Officer provides documentation and requests in accordance with §15.2-1606 Code of Virginia, to reimburse the County of Madison for Defense Counsel at \$6,641.22.</p> <p>Staff notes the appropriateness of payment in this matter was determined at the March 25, 2009 board meeting.</p>	\$6,941.22	Approved in accordance with §15.2-1606, Code of Virginia.

307-10-01: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
VARIOUS	SHERIFFS/ SUPERINTENDENTS	The following localities are requesting to transfer the salaries of positions that will remain vacant for the entire fiscal year 2010 to office expenses to pay for contracted services.	\$0	Approved per the Compensation Board's FY10 Budget Priorities and Policies. This is a one-time transfer, not in the base budget

FIPS	Office	Locality	Request Date	FROM POSITION #	CLASS	To Category	Amount Requested
161	307	Roanoke County	03/03/09	00100	CKB	Office Expenses	\$25,361
161	307	Roanoke County	03/03/09	00066	CKA	Office Expenses	\$23,201
161	307	Roanoke County	03/03/09	00111	CKA	Office Expenses	\$22,192
161 Total							\$70,754
450	307	Rappahannock Reg Jail	05/01/09	00048	RCKA	Office Expenses	\$23,723
450	307	Rappahannock Reg Jail	05/01/09	00049	RCKA	Office Expenses	\$21,705
450	307	Rappahannock Reg Jail	05/01/09	00061	RCKB	Office Expenses	\$27,113
450	307	Rappahannock Reg Jail	05/01/09	00009	RCKB	Office Expenses	\$24,258
450	307	Rappahannock Reg Jail	05/01/09	00157	RCKB	Office Expenses	\$23,723
450 Total							\$120,522
491	307	Southside Reg Jail	05/07/09	00022	RCKB	Office Expenses	\$24,258
491	307	Southside Reg Jail	05/07/09	00025	RCKA	Office Expenses	\$21,705
491	307	Southside Reg Jail	05/07/09	00026	RCKA	Office Expenses	\$21,705
491 Total							\$67,668
740	307	City of Portsmouth	05/27/09	00125	PREC	Office Expenses	\$28,861
740	307	City of Portsmouth	05/27/09	00126	PREC	Office Expenses	\$28,861
740	307	City of Portsmouth	05/27/09	00127	PREC	Office Expenses	\$26,998
740	307	City of Portsmouth	05/27/09	00128	PREC	Office Expenses	\$26,998
740 Total							\$111,718

307-10-01: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
VARIOUS	SHERIFFS/ SUPERINTENDENTS	The following localities are requesting to transfer the salaries of positions that will remain vacant for the entire fiscal year 2010 to office expenses to pay for contracted services.	\$0	Approved per the Compensation Board's FY10 Budget Priorities and Policies. This is a one-time transfer, not in the base budget

Continued

FIPS	Office	Locality	Request Date	FROM POSITION #	CLASS	To Category	Amount Requested
810	307	City of Virginia Beach	05/27/09	00255	PMED	Office Expenses	\$18,496
810	307	City of Virginia Beach	05/27/09	00256	PMED	Office Expenses	\$18,496
810	307	City of Virginia Beach	05/27/09	00257	PMED	Office Expenses	\$18,496
810	307	City of Virginia Beach	05/27/09	00258	PMED	Office Expenses	\$18,496
810	307	City of Virginia Beach	05/27/09	00259	PMED	Office Expenses	\$18,496
810	307	City of Virginia Beach	05/27/09	00260	PMED	Office Expenses	\$18,496
810	307	City of Virginia Beach	05/27/09	00261	PMED	Office Expenses	\$18,496
810	307	City of Virginia Beach	05/27/09	00262	PMED	Office Expenses	\$18,496
810 Total							\$147,968
165	307	Rockingham County	06/15/09	00119	PMED	Office Expenses	\$26,406
165	307	Rockingham County	06/15/09	00121	PMED	Office Expenses	\$19,338
165	307	Rockingham County	06/15/09	00122	PMED	Office Expenses	\$18,496
165	307	Rockingham County	06/15/09	00123	PMED	Office Expenses	\$18,496
165	307	Rockingham County	06/15/09	00124	PMED	Office Expenses	\$18,912
165	307	Rockingham County	06/15/09	00125	PMED	Office Expenses	\$19,338
165 Total							\$120,986
107	307	Loudoun County	06/22/09	00111	PMED	Office Expenses	\$32,861
107	307	Loudoun County	06/22/09	00112	PMED	Office Expenses	\$25,825
107	307	Loudoun County	06/22/09	00113	PMED	Office Expenses	\$18,496
107	307	Loudoun County	06/22/09	00270	PMED	Office Expenses	\$18,496
107	307	Loudoun County	06/22/09	00271	PMED	Office Expenses	\$18,496
107	307	Loudoun County	06/22/09	00272	PMED	Office Expenses	\$18,496
107	307	Loudoun County	06/22/09	00273	PMED	Office Expenses	\$18,496
107 Total							\$151,166

307-10-01: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
VARIOUS	SHERIFFS/ SUPERINTENDENTS	The following localities are requesting to transfer the salaries of positions that will remain vacant for the entire fiscal year 2010 to office expenses to pay for contracted services.	\$0	Approved per the Compensation Board's FY10 Budget Priorities and Policies. This is a one-time transfer, not in the base budget

Continued

FIPS	Office	Locality	Request Date	FROM POSITION #	CLASS	To Category	Amount Requested
475	307	Hampton Roads Reg Jail	06/22/09	00221	RP MED	Office Expenses	\$13,872
475	307	Hampton Roads Reg Jail	06/22/09	00233	RP MED	Office Expenses	\$18,496
475	307	Hampton Roads Reg Jail	06/22/09	00234	RP MED	Office Expenses	\$18,496
475	307	Hampton Roads Reg Jail	06/22/09	00235	RP MED	Office Expenses	\$18,496
475	307	Hampton Roads Reg Jail	06/22/09	00236	RP MED	Office Expenses	\$18,496
475	307	Hampton Roads Reg Jail	06/22/09	00237	RP MED	Office Expenses	\$18,496
475	307	Hampton Roads Reg Jail	06/22/09	00238	RP MED	Office Expenses	\$18,496
475	307	Hampton Roads Reg Jail	06/22/09	00239	RP MED	Office Expenses	\$18,496
475	307	Hampton Roads Reg Jail	06/22/09	00240	RP MED	Office Expenses	\$18,496
475	307	Hampton Roads Reg Jail	06/22/09	00241	RP MED	Office Expenses	\$18,496
475	307	Hampton Roads Reg Jail	06/22/09	00242	RP MED	Office Expenses	\$18,496
475	307	Hampton Roads Reg Jail	06/22/09	00245	RP MED	Office Expenses	\$18,496
475 Total							\$221,952
494	307	Western VA Reg Jail	06/29/09	00172	RP MED	Office Expenses	\$18,496
494	307	Western VA Reg Jail	06/29/09	00173	RP MED	Office Expenses	\$18,496
494	307	Western VA Reg Jail	06/29/09	00174	RP MED	Office Expenses	\$18,496
494	307	Western VA Reg Jail	06/29/09	00175	RP MED	Office Expenses	\$18,496
494	307	Western VA Reg Jail	06/29/09	00176	RP MED	Office Expenses	\$18,496
494	307	Western VA Reg Jail	06/29/09	00177	RP MED	Office Expenses	\$18,496
494	307	Western VA Reg Jail	06/29/09	00178	RP MED	Office Expenses	\$18,496
494	307	Western VA Reg Jail	06/29/09	00179	RP MED	Office Expenses	\$18,496
494	307	Western VA Reg Jail	06/29/09	00180	RP MED	Office Expenses	\$18,496
494	307	Western VA Reg Jail	06/29/09	00181	RP MED	Office Expenses	\$18,496
494 Total							\$184,960
Grand Total							\$1,197,694

307-10-01: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
VARIOUS	SHERIFFS/ SUPERINTENDENTS	The following localities are requesting to transfer the salaries of positions that will remain vacant for the entire fiscal year 2010 to temporary funds.	\$0	The Compensation Board approved the requests to transfer full position salaries for the year, less 90 days of salary pursuant to the current 90-day vacancy policy for separated positions.

FIPS	Office	Locality	Request Date	FROM POSITION #	CLASS	To Category	Amount Requested	Amount Approved
019	307	Bedford County	04/27/09	00048	L7	Temporary Funds	\$29,520	\$22,140
019 Total							\$29,520	\$22,140
191	307	Washington County	05/06/09	00029	L12	Temporary Funds	\$64,312	\$48,234
191 Total							\$64,312	\$48,234
800	307	Suffolk City	05/29/09	00003	CS12	Temporary Funds	\$68,751	\$51,563
800 Total							\$68,751	\$51,563
485	307	Blue Ridge Reg Jail	06/02/09	00046	C12	Temporary Funds	\$46,644	\$34,983
485	307	Blue Ridge Reg Jail	06/02/09	00223	C12	Temporary Funds	\$45,545	\$34,159
485 Total							\$92,189	\$69,142
730	307	Petersburg City	06/04/09	00076	PMED	Temporary Funds	\$18,682	\$14,012
730	307	Petersburg City	06/04/09	00079	PREC	Temporary Funds	\$18,496	\$13,872
730	307	Petersburg City	06/04/09	00082	CKA	Temporary Funds	\$19,856	\$14,892
730 Total							\$57,034	\$42,776
087	307	Henrico County	06/23/09	00154	PMED	Temporary Funds	\$18,496	\$13,872
087	307	Henrico County	06/23/09	00155	PMED	Temporary Funds	\$18,496	\$13,872
087	307	Henrico County	06/23/09	00164	PMED	Temporary Funds	\$18,496	\$13,872
087	307	Henrico County	06/23/09	00165	PMED	Temporary Funds	\$18,496	\$13,872
087	307	Henrico County	06/23/09	00166	PMED	Temporary Funds	\$18,496	\$13,872
087	307	Henrico County	06/23/09	00167	PMED	Temporary Funds	\$18,496	\$13,872
087	307	Henrico County	06/23/09	00168	PMED	Temporary Funds	\$18,496	\$13,872
087	307	Henrico County	06/23/09	00169	PMED	Temporary Funds	\$18,496	\$13,872
087	307	Henrico County	06/23/09	00170	PMED	Temporary Funds	\$18,496	\$13,872
087	307	Henrico County	06/23/09	00171	PMED	Temporary Funds	\$18,496	\$13,872
087	307	Henrico County	06/23/09	00172	PMED	Temporary Funds	\$18,496	\$13,872
087	307	Henrico County	06/23/09	00173	PMED	Temporary Funds	\$18,496	\$13,872
087 Total							\$221,952	\$166,464

307-10-01: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
VARIOUS	SHERIFFS/ SUPERINTENDENTS	The following localities are requesting to transfer the salaries of positions that will remain vacant for the entire fiscal year 2010 to temporary funds.	\$0	The Compensation Board approved the requests to transfer full position salaries for the year, less 90 days of salary pursuant to the current 90-day vacancy policy for separated positions.

Continued

FIPS	Office	Locality	Request Date	FROM POSITION #	CLASS	To Category	Amount Requested	Amount Approved
550	307	Chesapeake City	06/23/09	00009	CKA	Temporary Funds	\$21,705	\$16,279
550	307	Chesapeake City	06/23/09	00254	CKA	Temporary Funds	\$21,705	\$16,279
550	307	Chesapeake City	06/23/09	00255	CKA	Temporary Funds	\$21,705	\$16,279
550	307	Chesapeake City	06/23/09	00256	CKA	Temporary Funds	\$21,705	\$16,279
550	307	Chesapeake City	06/23/09	00257	CKA	Temporary Funds	\$21,705	\$16,279
550 Total							\$108,525	\$81,394
595	307	Emporia City	06/24/09	00003	SECI	Temporary Funds	\$21,705	\$16,279
595 Total							\$21,705	\$16,279
139	307	Page County	07/02/09	00006	L12	Temporary Funds	\$64,513	\$48,385
139	307	Page County	07/02/09	00007	CS7	Temporary Funds	\$35,894	\$26,921
139 Total							\$100,407	\$75,305
Grand Total							\$764,395	\$573,296

717-10-01: DIRECTORS OF FINANCE
NONE

772-10-01: COMMONWEALTH'S ATTORNEYS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
VARIOUS	COMMONWEALTH'S ATTORNEY	Officers request to transfer the annual salaries from vacant positions to Temporary Funds. Officers do not intend to fill these positions within FY10.	\$0	The Compensation Board approved the requests to transfer full position salaries for the year, less 90 days of salary pursuant to the current 90-day vacancy policy for separated positions.

FIPS	Office Code	Locality Name	Request Date	From Category	Class Code	To Category	Amount Requested	Amount Approved
061	772	Fauquier County	06/19/09	pos. 00009	SEC	Temporary	23,723.00	17,792.25
065	772	Fluvanna County	06/22/09	pos. 00004	PA	Temporary	23,723.00	17,792.25
071	772	Giles County	06/23/09	pos. 00004	ATTI	Temporary	45,385.00	34,038.75
093	772	Isle of Wight County	06/25/09	pos. 00004	JATTI	Temporary	9,874.00	7,405.50
105	772	Lee County	07/01/09	pos. 00004	ATTI	Temporary	45,385.00	34,038.75
111	772	Lunenburg County	06/29/09	pos. 00003	ATTI	Temporary	45,385.00	34,038.75
173	772	Smyth County	06/25/09	pos. 00005	JSECA	Temporary	12,307.00	9,230.25
175	772	Southampton County	06/29/09	pos. 00007	PA	Temporary	23,723.00	17,792.25
820	772	Waynesboro City	06/30/09	pos. 00006	ATTI	Temporary	45,385.00	34,038.75
820	772	Waynesboro City	06/30/09	pos. 00007	SEC	Temporary	23,723.00	17,792.25
840	772	Winchester City	06/25/09	pos. 00008	ATTI	Temporary	1,273.00	954.75
840	772	Winchester City	06/25/09	pos. 00009	ATTI	Temporary	45,385.00	34,038.75
		Totals					345,271.00	258,953.25

771-10-01: COMMISSIONERS OF THE REVENUE

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
LISTED BELOW	COMMISSIONER OF THE REVENUE	FY10 The following officers request to transfer funds from a vacant position to the categories listed for FY10. Officers do not intend to fill these positions within FY10.	\$0	The Compensation Board approved the requests to transfer full position salaries for the year, less 90 days of salary pursuant to the current 90-day vacancy policy for separated positions.

FIPS	Office	Locality	Request Date	FROM POSITION #	CLASS	To Category	Amount Requested	Amount Approved
790	771	Staunton City	06/15/09	00005	DII	Temporary	\$22,497	\$16,872.75
005	771	Alleghany County	06/24/09	00005	DII	Temporary	\$14,221	\$10,665.75
680	771	Lynchburg City	06/26/09	00001	DII	Temporary	\$23,831	\$17,873.25
680	771	Lynchburg City	06/26/09	00009	DIII	Temporary	\$28,340	\$21,255.00
						Total	\$88,889	\$66,666.75

ROCKBRIDGE COUNTY	COMMISSIONER OF THE REVENUE	7-1-09 Officer requests an exception to the 90-Day Vacancy Policy for pos. 00003, budgeted at \$26,530 which became vacant June 30. Officer cites that the loss of this position impacts his ability to produce the September billing of Personal Property Tax. Staff notes that pos. 00003 represents 1 of his 3 deputy positions.	\$6,632.50	The Compensation Board did not approve this request, per FY10 Budget Priorities and Policies identified May 1, 2009. A 90-day vacancy policy is in effect as a part of the Governor and General Assembly's approved Budget Reduction plans for FY10
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774-10-01: TREASURERS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
RUSSELL COUNTY	TREASURER	07-01-09 Acting Officer requests additional Temporary Funding of \$12,519.14 This is equivalent to position # 00001 DIV budgeted at \$36,684 from July 1, 2009 to Nov 3, 2009. This request for "additional" funding is made in lieu of a request to transfer these funds to Temporary Funds budget, as Acting Officer understands that the Compensation Board's interpretation of §24.2-226 and 228 is that position #00001 DIV is not vacant during the period in which she is the Acting Treasurer. Consequently, funds cannot be transferred from this position.	\$0	Approved at no additional cost to the Compensation Board.
LISTED BELOW	TREASURER	FY10 The following officers request to transfer funds from a vacant position to the categories listed for FY10. Officer does not intend to fill these positions within FY10.	\$0	The Compensation Board approved the requests to transfer full position salaries for the year, less 90 days of salary pursuant to the current 90-day vacancy policy for separated positions.

FIPS	Office	Locality	Request Date	FROM POSITION #	CLASS	To Category	Amount Requested	Amount Approved
007	774	AMELIA COUNTY	05/19/2009	00003	DI	Temporary	\$6,198	\$4,648.50
700	774	NEWPORT NEWS CITY	07/07/2009	00004	GC	Temporary	\$19,856	\$14,892.00
620	774	FRANKLIN CITY	07/08/2009	00002	DII	Temporary	\$33,885	\$25,413.75
620	774	FRANKLIN CITY	07/08/2009	00003	DI	Temporary	\$9,786	\$7,339.50
Total							\$69,725	\$52,293.75

773-10-01: CIRCUIT COURT CLERKS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
VARIOUS	CIRCUIT COURT CLERK	Officers request to transfer the annual salary from vacant positions to Temporary Funds. Officer does not intend to fill this position within FY10.	\$0	The Compensation Board approved the requests to transfer full position salaries for the year, less 90 days of salary pursuant to the current 90-day vacancy policy for separated positions.

FIPS	Office Code	Locality Name	Request Date	From Category	Class Code	To Category	Amount Requested	Amount Approved
059	773	Fairfax County	06/26/09	pos. 00067	DCII	Temporary	27,371.00	20,528.25
155	773	Pulaski County	06/19/09	pos. 00006	SCT	Temporary	11,951.00	8,963.25
183	773	Sussex County	06/22/09	pos. 00003	GOC	Temporary	12,253.50	12,253.50
		Totals					51,575.50	41,745.00

ORANGE COUNTY	CIRCUIT COURT CLERK	6-30-2009 Acting Circuit Court Clerk requests additional Temporary Funding at \$11,342.79. This is equivalent to position #00005 DCIV1 at \$33,237 from July 1, 2009 to November 3, 2009. The special election will be held on November 3, 2009. This request for "additional" funding is made in lieu of a request to transfer these funds to Temporary Funds budget, as I understand that the Compensation Board's interpretation of §24.2-226 and 228 is that position #00005 DCIV is not vacant during the period in which I am the Acting Circuit Court Clerk, consequently funds cannot be transferred from this position.	\$0	Approved at no additional cost to the Compensation Board.
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OTHER MATTERS

NEW BUSINESS:

	<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
1.	MEETING MINUTES	COMPENSATION BOARD	Staff presents minutes for approval as follows: Docket #09/12.	N/A	Approved.
2.	FY10 LIDS ANNUAL AUDIT PLAN	COMPENSATION BOARD	Staff presents annual LIDS audit plan for FY10.	N/A	Approved.
3.	COMPENSATION BOARD MEETINGS	COMPENSATION BOARD	Confirmation of upcoming Board meetings: Wednesday, August 19, 2009 at 11:00a.m., and Wednesday September 16, 2009 at 11:00a.m.	N/A	Approved.
4.	FY09 TECHNOLOGY TRUST FUND COLLECTIONS	CIRCUIT COURT CLERKS	<p>Collections: FY09 preliminary collections totaled \$8,120,497.93, which is a 10.7% decrease compared FY08.</p> <p>Expenditures: FY09 expenditures, which represent the reimbursement for July through June, total \$8,421,871.04, which is 66.35% of budgeted funding</p>	N/A	Noted.

FOR YOUR INFORMATION NONE.

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HANDCARRY COMPENSATION BOARD DOCKET #10/01 JULY 15, 2009

EMPLOYEE RECOGNITION

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
DEPARTMENT OF CRIMINAL JUSTICE SERVICES	TONY CASALE	<p>07-07-2009 I have recently had the pleasure of reviewing Anne's work on revising what was the Tuesday Report on LIDS. I have reviewed the data and I think having the monthly ADP in forecast format is fantastic and that Anne did a great job with formatting this data and creating the historical data tables. In the long run, it will be far more useful for tracking population, for forecasting, and for local and regional jail planning than was the Tuesday Report. We will be shortly discussing the possibility of Monthly Pretrial Commits Report.</p> <p>Also, Kari Bullock followed through immediately today on my request and provided me with information on Process Only cases [PO] that the SCB has advised jails to use on their jail management information systems so they will not be reported on LIDS.</p> <p>Thanks for having a great and responsive staff.</p> <p>Tony</p>	N/A	The Compensation Board wishes to thank Mr. Casale for his kind remarks.

307-10-01: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
TAZEWELL COUNTY	SHERIFF	<p>7-10-09 Sheriff requests an exception to the 90-Day Vacancy Policy for Pos. 00009, L7 budgeted at \$28,234 vacant effective 7/10/09, Pos. 00063, CS12 budgeted at \$44,058, and Pos. 00052, L7 budgeted at \$28,234.</p> <p>Officer states the employee who previously held Pos. 00009 was hired on 5-16-09 and terminated on 7-9-09.</p> <p>The employee in Pos. 00063 has been on leave without pay since April 2009 and the employee in Pos. 00052 has been on leave without pay since July 2009. Officer is requesting exceptions when and if the positions are filled so it won't be necessary to wait another month to ask the board for an exception to the 90-Day Vacancy Policy.</p>	\$7,058.50	The Compensation Board approved, as an exception to policy, an exemption to the 90-Day vacancy policy for positions 00009 and 00063, based upon the specific conditions stated by the officer. The Compensation Board did not approve an exception to the 90-Day vacancy policy for pos. 00052.
DINWIDDIE COUNTY	SHERIFF	<p>7-7-09 Sheriff requests an exception to the 90-Day Vacancy Policy for Pos. 00017, L7 budgeted at \$37,001 in order to switch the Compensation Board funded employee with a locally funded employee.</p> <p>Officer states the deputy currently in the Compensation Board funded position in now the School Resource Officer which is funded by a grant.</p>	\$9,250.26	Approved as an exception to policy, based upon the specific conditions stated by the officer.
HIGHLAND COUNTY	SHERIFF	<p>Sheriff requests to transfer the salary of Pos. 00017 that will remain vacant for the entire fiscal year 2010 to temporary funds</p>	\$0	The Compensation Board approved the request to transfer full position salary for the year, less 90 days of salary pursuant to the current 90-day vacancy policy for separated positions.

FIPS	Office	Locality Name	Request Date	FROM POSITION #	CLASS	To Category	Amount Requested	Amount Approved	
091	307	Highland County	07/14/09	00017	SECI	Temporary Funds	\$21,705	\$16,278.75	
Totals							Total	\$21,705	\$16,278.75

772-10-01: COMMONWEALTH'S ATTORNEYS NONE.

771-10-01: COMMISSIONERS OF THE REVENUE
NONE.

774-10-01: TREASURERS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
CITY OF RICHMOND	TREASURER	<p>7-10-09 Officer requests reconsideration for an exception to the 90-Day Vacancy Policy for pos. 00003, budgeted at \$28,230, which became vacant on 06/5/2009. Position 00003 represents 1 of her 2 Compensation Board Funded deputies in her office. Officer states that she needs to undergo a medical procedure which requires rehabilitation. Her new hire will need to be in place and trained prior to her procedure.</p> <p>Officer also states that holding position 00003 vacant has prevented both her and her deputy from attending Career Development continuing education classes. She further states that the vacancy has prevented her deputy from using accrued leave time.</p>	\$2,352.50	Approved as an exception to policy, based upon the specific conditions stated by the officer.
WASHINGTON COUNTY	TREASURER	<p>7-9-09 Position 00001, DIII, budgeted at \$31,360, became vacant on 4/1/2009. Officer requests to transfer pos. 00004, MDIII to pos. 00001 with a CDP increased salary of \$31,198. Officer further requests to promote from position 00005, MDII, budgeted at \$27,205 to position 00004, MDIII with a CDP increased salary of \$31,285.</p> <p>Staff notes that the promotion will not increase the base salary budget, but will increase the CDP budget by \$588. However, CDP costs have been reduced by \$5,983 since budget approval May 1, 2009 due to turnover.</p> <p>Officer provided locality concurrence.</p>	\$588	Approved as an exception to policy, based upon the specific conditions stated by the officer.

773-10-01: CIRCUIT COURT CLERKS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
CARROLL COUNTY	CIRCUIT COURT CLERK	7-10-2009 Officer requests an exception to the 90-Day Vacancy Rule for pos. 00003, DCI budgeted at \$5,938 that will become vacant on July 15, 2009. Officer states the locality will no longer supplement the Compensation Board salary that was reduced in the FY04 budget reduction. Staffing Standards shows this office is due 2 positions.	\$1,484.50	The Compensation Board did not approve this request, per FY10 Budget Priorities and Policies identified May 1, 2009. A 90-day vacancy policy is in effect as a part of the Governor and General Assembly's approved Budget Reduction plans for FY10.
		To maintain the workload of this office, Officer requests to transfer the balance of the annual vacant salary \$5,701.34 to Temporary Funds. Officer does not intend to fill this position in FY10.	\$0	The Compensation Board approved the request to transfer the remaining position salary for the year, less 90 days of salary pursuant to the current 90-day vacancy policy for separated positions.

FIPS	Office Code	Locality Name	Request Date	From Category	Class Code	To Category	Amount Requested	Amount Approved
035	773	Carroll County	07/10/09	pos. 00003	DCI	Temporary	5,701.34	4,216.84
		Totals						4,216.84

RUSSELL COUNTY	CIRCUIT COURT CLERK	7-14-2009 Officer requests an exception to the 90-Day Vacancy Rule for pos. 00004, DCII budgeted at \$26,893 that became vacant on June 30, 2009. Officer requests to promote employee from pos. 5, DCI budgeted at \$11,226, effective July 1, 2009. Officer requests an exception to the 90-Day Vacancy Rule for pos. 00005, DCI budgeted at \$11,226, that will become vacant by Promoting this employee into pos. 4 effective July 1, 2009, and pos. 6 DCI budgeted at \$23,723 that became vacant effective July 8, 2009.	\$6,723.25	The Compensation Board approved the promotion of the incumbent of pos. 00005 to pos. 00004, with pos. 00004 to remain vacant the duration of the 90 days.
			Pos. 5 \$2,806.50 Pos. 6 \$5,930.75	The Compensation Board did not approve the exceptions to the 90-Day Vacancy Policy for positions 00005 and 00006. A 90-day vacancy policy is in effect as a part of the Governor and General Assembly's approved Budget Reduction plans for FY10.

OTHER MATTERS

NEW BUSINESS:

	<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
1.	EXCESS FEES PAYMENTS FOR FY09	CIRCUIT COURT CLERKS	Staff provides status update regarding excess fee revenue refunds for Albemarle County for FY09	N/A	Compensation Board deferred payment of revenue refunds for FY09 pending receipt of locality response.
2.	VIRGINIA CENTER FOR POLICING INNOVATION	COMPENSATION BOARD	06-22-2009 In accordance with Chapter 781, Item 76, paragraph R, VCPI requests funding of \$1,004,500 to continue to implement and provide support for the SAVIN victim notification system in all local and regional jail facilities, and to continue to implement and support the interface between SAVIN and the Sex Offender Registry.	N/A	The Compensation Board deferred action on this request until the August 19 meeting, pending additional information regarding availability of funding.

FOR YOUR INFORMATION NONE.

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Public Body: Compensation Board
Date: July 15, 2009
Time: 11:00 a.m.
Location: Compensation Board Conference Room
Oliver Hill Building, 102 Governor Street
Richmond, VA 23219
Members: Frank Drew, Chairman (present)
Walt Kucharski (present)
Janie Bowen (absent)