

COMPENSATION BOARD DOCKET #14/01

July 24, 2013

EMPLOYEE RECOGNITION
NONE.

307-13-12: SHERIFFS & REGIONAL JAILS

OLD BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
ALBEMARLE	SHERIFF	<p>At its June, 2013 meeting, the Compensation Board deferred action on this request pending additional review and analysis</p> <p>FY 14 6-11-13 Officer requests reconsideration of the position reallocation policy and the potential reduction of 2 permanent court services deputy positions.</p> <p>Officer states the workload has been generally the same or slightly higher in some areas of the county over the past 6 years. Albemarle County is 724 square miles. The Sheriff has travelled with his deputies serving process and in some cases they travel in excess of 40 minutes in one direction to serve a single paper. Unlike dense urban populations, theirs is spread out to the point where they end up going into remote mountain areas and sometimes fording creeks to reach clients. On a weekly basis deputies have to park at gate entrances and walk over a mile to serve process. They have a difficult time serving an average of 3 papers per hour under the staffing standard for localities with populations under 100,000. . In order to accomplish this they send bailiffs into the field as soon as any court is done to serve process and use volunteer reserve deputies to operate metal detectors as much as they can.</p> <p>The Sheriff states that reducing their workforce by two positions due to the population exceeding 100,000 and a change from 3 papers per hour to 5 papers per hour under the staffing standard would be a challenge that he would not welcome. He requests that the Compensation Board reconsider the recommended reductions. Officer also stated that the County population continues to grow and they need more deputies, not less.</p>	-0-	<p>The Compensation Board approved an exception for one of the two positions subject to reallocation, based upon the unique conditions stated by the Sheriff. The Sheriff's office will be subject to having one position held vacant during FY14 instead of two positions. The Board also noted that vacancy savings from any position held vacant during the year may be transferred to another budget category for expenditure during the remainder of the year.</p>

307-14-01: SHERIFFS & REGIONAL JAILS

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
BRUNSWICK COUNTY	SHERIFF	<p>At its June, 2013 meeting, the Compensation Board deferred action on this request pending additional review and analysis</p> <p>FY14 6-11-13 Officer requests reconsideration of the position reallocation policy and the potential reduction of 1 Law Enforcement and 1 Court Services deputy position.</p> <p>Officer states that the Law Enforcement positions are based on population, which has dropped drastically since the closing of the Brunswick Correctional Center, where the inmates were previously counted in the Census. The staffing standards reflect that he is in excess by 1.4 Law Enforcement deputy positions. He also stated that Court Services workload dropped over recent years because of the Jail closing. The Staffing Standards reflect that he is in excess by 0.80 Court Services deputy positions.</p> <p>The Sheriff's concern is with the two separate components being merged together, adding 1.4 and 0.8 to reflect a potential reduction of 2.2 staff positions. Officer respectfully requests that the Compensation Board not add the Court Services and Law Enforcement excesses together as they are not added together when being funded.</p>	-0-	The Compensation Board approved the Sheriff's request, and the office will only be subject to having one law enforcement position held vacant upon attrition under the position reallocation policy in FY14. The Board also noted that vacancy savings from any position held vacant during the year may be transferred to another budget category for expenditure during the remainder of the year..

307-14-01: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
VARIOUS	SHERIFF/ SUPERINTENDENT	6-07-13 The following localities are requesting to transfer the salaries of positions that will remain vacant for the entire fiscal year 2014 to office expenses to pay medical or food service contracts. There are also offices requesting that vacant position salaries be transferred to temporary funds.	-0-	Approved per the Compensation Board's FY14 Budget Priorities and Policies. This is a one-time transfer, not in the base budget. Amounts approved for transfer include current salary amount available in July plus additional amount available in August, which represents 11 months of the increased salary.

FIPS	Office	Locality Name	Request Date	From Category Position	Class Code	To Category	Current Salary Available - July	Amount with 3% increase	Additional Available - August
161	307	Roanoke County	06/03/13	00100	CKB	Office Expense	\$25,361.00	\$26,122	\$697.58
161	307	Roanoke County	06/03/13	00066	CKA	Office Expense	\$23,201.00	\$23,897	\$638.00
161	307	Roanoke County	06/03/13	00111	CKA	Office Expense	\$22,192.00	\$22,858	\$610.50
161	Total						\$70,754.00	\$72,877	\$1,946.08
450	307	Rappahannock Sec Ctr	05/02/13	00048	R CKA	Office Expense	\$23,723.00	\$24,435	\$652.67
450	307	Rappahannock Sec Ctr	05/02/13	00049	R CKA	Office Expense	\$21,705.00	\$22,356	\$596.75
450	307	Rappahannock Sec Ctr	05/02/13	00061	R CKB	Office Expense	\$27,113.00	\$27,926	\$745.25
450	307	Rappahannock Sec Ctr	05/02/13	00009	R CKB	Office Expense	\$24,258.00	\$24,986	\$667.33
450	307	Rappahannock Sec Ctr	05/02/13	00157	R CKB	Office Expense	\$23,723.00	\$24,435	\$652.67
450	Total						\$120,522.00	\$124,138	\$3,314.67
455	307	Western Tidewater Regional Jail	06/24/13	00111	R CKB	Office Expense	\$26,518.00	\$27,314	\$729.67
455	307	Western Tidewater Regional Jail	06/24/13	00112	R CKB	Office Expense	\$26,518.00	\$27,314	\$729.67
455	307	Western Tidewater Regional Jail	06/24/13	00113	R CKB	Office Expense	\$26,518.00	\$27,314	\$729.67
455	307	Western Tidewater Regional Jail	06/24/13	00114	R CKB	Office Expense	\$26,518.00	\$27,314	\$729.67
455	Total						\$106,072.00	\$109,254	\$2,916.83

FIPS	Office	Locality Name	Request Date	From Category Position	Class Code	To Category	Current Salary Available - July	Amount with 3% increase	Additional Available - August
465	307	Riverside Regional Jail	06/07/13	00200	R PMED	Office Expense	\$18,496.00	\$19,051	\$508.75
465	307	Riverside Regional Jail	06/07/13	00201	R PMED	Office Expense	\$18,496.00	\$19,051	\$508.75
465	307	Riverside Regional Jail	06/07/13	00202	R PMED	Office Expense	\$18,496.00	\$19,051	\$508.75
465	307	Riverside Regional Jail	06/07/13	00203	R PMED	Office Expense	\$18,496.00	\$19,051	\$508.75
465	307	Riverside Regional Jail	06/07/13	00204	R PMED	Office Expense	\$18,496.00	\$19,051	\$508.75
465	307	Riverside Regional Jail	06/07/13	00205	R PMED	Office Expense	\$18,496.00	\$19,051	\$508.75
465	307	Riverside Regional Jail	06/07/13	00206	R PMED	Office Expense	\$18,496.00	\$19,051	\$508.75
465	307	Riverside Regional Jail	06/07/13	00207	R PMED	Office Expense	\$18,496.00	\$19,051	\$508.75
465	307	Riverside Regional Jail	06/07/13	00208	R PMED	Office Expense	\$18,496.00	\$19,051	\$508.75
465	307	Riverside Regional Jail	06/07/13	00209	R PMED	Office Expense	\$18,496.00	\$19,051	\$508.75
465	307	Riverside Regional Jail	06/07/13	00210	R PMED	Office Expense	\$18,496.00	\$19,051	\$508.75
465	307	Riverside Regional Jail	06/07/13	00211	R PMED	Office Expense	\$18,496.00	\$19,051	\$508.75
465	307	Riverside Regional Jail	06/07/13	00212	R PMED	Office Expense	\$18,496.00	\$19,051	\$508.75
465	307	Riverside Regional Jail	06/07/13	00213	R PMED	Office Expense	\$18,496.00	\$19,051	\$508.75
465	307	Riverside Regional Jail	06/07/13	00214	R PMED	Office Expense	\$18,496.00	\$19,051	\$508.75
465	307	Riverside Regional Jail	06/07/13	00300	R PTRT	Office Expense	\$18,496.00	\$19,051	\$508.75
465	307	Riverside Regional Jail	06/07/13	00301	R PTRT	Office Expense	\$18,496.00	\$19,051	\$508.75
465	307	Riverside Regional Jail	06/07/13	00302	R PTRT	Office Expense	\$18,496.00	\$19,051	\$508.75
465	307	Riverside Regional Jail	06/07/13	00417	R PMED	Office Expense	\$18,496.00	\$19,051	\$508.75
465	307	Riverside Regional Jail	06/07/13	00419	R PMED	Office Expense	\$18,496.00	\$19,051	\$508.75
465	307	Riverside Regional Jail	06/07/13	00420	R PMED	Office Expense	\$18,496.00	\$19,051	\$508.75
465	307	Riverside Regional Jail	06/07/13	00421	R PMED	Office Expense	\$18,496.00	\$19,051	\$508.75
465	307	Riverside Regional Jail	06/07/13	00426	R PMED	Office Expense	\$18,496.00	\$19,051	\$508.75

FIPS	Office	Locality Name	Request Date	From Category Position	Class Code	To Category	Current Salary Available - July	Amount with 3% increase	Additional Available - August
465	307	Riverside Regional Jail	06/07/13	00427	R PMED	Office Expense	\$18,496.00	\$19,051	\$508.75
465	307	Riverside Regional Jail	06/07/13	00428	R PMED	Office Expense	\$18,496.00	\$19,051	\$508.75
465	307	Riverside Regional Jail	06/07/13	00429	R PMED	Office Expense	\$18,496.00	\$19,051	\$508.75
465	307	Riverside Regional Jail	06/07/13	00430	R PMED	Office Expense	\$18,496.00	\$19,051	\$508.75
465	307	Riverside Regional Jail	06/07/13	00431	R PMED	Office Expense	\$18,496.00	\$19,051	\$508.75
465	307	Riverside Regional Jail	06/07/13	00432	R PTRT	Office Expense	\$18,496.00	\$19,051	\$508.75
465	307	Riverside Regional Jail	06/07/13	00194	R CKA	Office Expense	\$21,705.00	\$22,356	\$596.75
465	307	Riverside Regional Jail	06/07/13	00195	R CKB	Office Expense	\$23,723.00	\$24,435	\$652.67
465	307	Riverside Regional Jail	06/19/13	00196	R CKB	Office Expense	\$23,723.00	\$24,435	\$652.67
465	307	Riverside Regional Jail	06/19/13	00197	R CKB	Office Expense	\$23,723.00	\$24,435	\$652.67
465	Total						\$629,258.00	\$648,136	\$17,304.83
475	307	Hampton Roads Regional Jail	06/26/13	00220	R PMED	Office Expense	\$18,496.00	\$19,051	\$508.75
475	307	Hampton Roads Regional Jail	06/26/13	00221	R PMED	Office Expense	\$18,496.00	\$19,051	\$508.75
475	307	Hampton Roads Regional Jail	06/26/13	00225	R PMED	Office Expense	\$18,496.00	\$19,051	\$508.75
475	307	Hampton Roads Regional Jail	06/26/13	00226	R PMED	Office Expense	\$18,496.00	\$19,051	\$508.75
475	307	Hampton Roads Regional Jail	06/27/13	00227	R PMED	Office Expense	\$18,496.00	\$19,051	\$508.75
475	307	Hampton Roads Regional Jail	06/28/13	00228	R PMED	Office Expense	\$18,496.00	\$19,051	\$508.75
475	307	Hampton Roads Regional Jail	06/29/13	00229	R PMED	Office Expense	\$18,496.00	\$19,051	\$508.75
475	307	Hampton Roads Regional Jail	06/30/13	00232	R PMED	Office Expense	\$18,496.00	\$19,051	\$508.75
475	307	Hampton Roads Regional Jail	07/01/13	00242	R PMED	Office Expense	\$18,496.00	\$19,051	\$508.75
475	307	Hampton Roads Regional Jail	07/02/13	00243	R PMED	Office Expense	\$18,496.00	\$19,051	\$508.75
475	307	Hampton Roads Regional Jail	07/03/13	00245	R PMED	Office Expense	\$18,496.00	\$19,051	\$508.75
475	307	Hampton Roads Regional Jail	07/04/13	00260	R PMED	Office Expense	\$18,496.00	\$19,051	\$508.75
475	307	Hampton Roads Regional Jail	07/05/13	00261	R PMED	Office Expense	\$18,496.00	\$19,051	\$508.75

FIPS	Office	Locality Name	Request Date	From Category Position	Class Code	To Category	Current Salary Available - July	Amount with 3% increase	Additional Available - August
475	307	Hampton Roads Regional Jail	07/06/13	00262	R PMED	Office Expense	\$18,496.00	\$19,051	\$508.75
475	307	Hampton Roads Regional Jail	07/07/13	00263	R PMED	Office Expense	\$18,496.00	\$19,051	\$508.75
475	Total						\$277,440.00	\$285,763	\$7,629.42
480	307	New River Regional Jail	07/05/13	00067	C7	Temporary Funds	\$28,234.00	\$29,081	\$776.42
480	307	New River Regional Jail	07/05/13	00073	C7	Temporary Funds	\$28,234.00	\$29,081	\$776.42
480	307	New River Regional Jail	07/05/13	00080	C7	Temporary Funds	\$28,234.00	\$29,081	\$776.42
480	307	New River Regional Jail	07/05/13	00126	C7	Temporary Funds	\$28,234.00	\$29,081	\$776.42
480	307	New River Regional Jail	07/05/13	00145	C7	Temporary Funds	\$28,234.00	\$29,081	\$776.42
480	307	New River Regional Jail	07/05/13	00007	R PMED	Temporary Funds	\$18,496.00	\$19,051	\$508.75
480	Total						\$159,666.00	\$164,456.00	\$4,390.83
485	307	Blue Ridge Regional Jail	06/21/13	00223	R C12	Temporary Funds	\$45,545.00	\$46,911	\$1,252.17
485	Total						\$45,545.00	\$46,911	\$1,252.17
491	307	Southside Regional Jail	06/24/13	00022	R CKB	Office Expense	\$23,540.00	\$24,246	\$647.17
491	307	Southside Regional Jail	06/24/13	00026	R CKA	Office Expense	\$21,705.00	\$22,356	\$596.75
491	Total						\$45,245.00	\$46,602	\$1,243.92
495	307	Meherrin River Regional Jail	07/01/13	00100	R PTRT	Office Expense	\$18,496.00	\$19,051	\$508.75
495	307	Meherrin River Regional Jail	07/01/13	00101	R PTRT	Office Expense	\$18,496.00	\$19,051	\$508.75
495	307	Meherrin River Regional Jail	07/01/13	00102	R PTRT	Office Expense	\$18,496.00	\$19,051	\$508.75
495	307	Meherrin River Regional Jail	07/01/13	00103	R PTRT	Office Expense	\$18,496.00	\$19,051	\$508.75
495	307	Meherrin River Regional Jail	07/01/13	00104	R PTRT	Office Expense	\$18,496.00	\$19,051	\$508.75
495	307	Meherrin River Regional Jail	07/01/13	00105	R PTRT	Office Expense	\$18,496.00	\$19,051	\$508.75
495	307	Meherrin River Regional Jail	07/01/13	00106	R PTRT	Office Expense	\$18,496.00	\$19,051	\$508.75
495	307	Meherrin River Regional Jail	07/01/13	00108	R PMED	Office Expense	\$18,496.00	\$19,051	\$508.75
495	307	Meherrin River Regional Jail	07/01/13	00109	R PMED	Office Expense	\$18,496.00	\$19,051	\$508.75

FIPS	Office	Locality Name	Request Date	From Category Position	Class Code	To Category	Current Salary Available - July	Amount with 3% increase	Additional Available - August
495	307	Meherrin River Regional Jail	07/01/13	00110	R PMED	Office Expense	\$18,496.00	\$19,051	\$508.75
495	307	Meherrin River Regional Jail	07/01/13	00111	R PMED	Office Expense	\$18,496.00	\$19,051	\$508.75
495	307	Meherrin River Regional Jail	07/01/13	00112	R PCLS	Office Expense	\$18,496.00	\$19,051	\$508.75
495	307	Meherrin River Regional Jail	07/01/13	00113	R PCLS	Office Expense	\$18,496.00	\$19,051	\$508.75
495	307	Meherrin River Regional Jail	07/01/13	00184	R CKB	Office Expense	\$23,723.00	\$24,435	\$652.67
495	307	Meherrin River Regional Jail	07/01/13	00185	R PTRT	Office Expense	\$18,496.00	\$19,051	\$508.75
495	307	Meherrin River Regional Jail	07/01/13	00186	R PTRT	Office Expense	\$20,392.00	\$21,004	\$561.00
495	307	Meherrin River Regional Jail	07/01/13	00187	R PTRT	Office Expense	\$18,496.00	\$19,051	\$508.75
495	307	Meherrin River Regional Jail	07/01/13	00189	R PCLS	Office Expense	\$18,496.00	\$19,051	\$508.75
495	307	Meherrin River Regional Jail	07/01/13	00119	R CKB	Office Expense	\$23,723.00	\$24,435	\$652.67
495	307	Meherrin River Regional Jail	07/01/13	00120	R CKB	Office Expense	\$23,723.00	\$24,435	\$652.67
495	307	Meherrin River Regional Jail	07/01/13	00134	R CKB	Office Expense	\$23,723.00	\$24,435	\$652.67
495	307	Meherrin River Regional Jail	07/01/13	00148	R CKA	Office Expense	\$19,856.00	\$20,452	\$546.33
495	307	Meherrin River Regional Jail	07/01/13	00183	R CKA	Office Expense	\$21,158.00	\$21,793	\$582.08
495	Total						\$452,234.00	\$465,801	\$12,436.42
595	307	Emporia	06/26/13	00003	SECI	Temporary Funds	\$21,705.00	\$22,356	\$596.75
595	Total						\$21,705.00	\$22,356	\$596.75
800	307	Suffolk	06/20/13	00003	CS12	Temporary Funds	\$68,751.00	\$70,814	\$1,891.08
800	Total						\$68,751.00	\$70,814	\$1,891.08
Grand Total							\$1,997,192.00	\$2,057,120.00	\$54,934.00

717-14-01: DIRECTORS OF FINANCE
NONE.

772-14-01: COMMONWEALTH'S ATTORNEYS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
VARIOUS	COMMONWEALTH'S ATTORNEY	Officers request to transfer the annual vacant salaries of the following positions to Temporary Funds. Each Officer states they do not intend to fill the vacant positions in FY14.	-0-	Approved per the Compensation Board's FY14 Budget Priorities and Policies. This is a one-time transfer, not in the base budget. Amounts approved for transfer include current salary amount available in July plus additional amount available in August, which represents 11 months of the increased salary.

FIPS	Office	Locality Name	Request Date	From Category Position	Class Code	To Category	Current Salary Available - July	Amount with 3% increase	Additional Available - August
065	772	Fluvanna County	06/24/13	00004	PA	Temporary	\$23,723.00	\$24,435	\$652.67
065 Total							\$23,723.00	\$24,435	\$652.67
670	772	Hopewell City	06/25/13	00007	PA	Temporary	\$23,723.00	\$24,435	\$652.67
670 Total							\$23,723.00	\$24,435	\$652.67
680	772	Lynchburg City	06/26/13	00013	JATTI	Temporary	\$48,840.00	\$49,751	\$835.08
680	772	Lynchburg City	06/26/13	00017	SEC	Temporary	\$23,723.00	\$24,435	\$652.67
680	772	Lynchburg City	06/26/13	00019	SEC	Temporary	\$23,723.00	\$24,435	\$652.67
680 Total							\$96,286.00	\$98,621	\$2,140.42
820	772	Waynesboro City	06/26/13	00004	JATTI	Temporary	\$55,390.00	\$56,432	\$955.17
820	772	Waynesboro City	06/26/13	00007	SEC	Temporary	\$23,723.00	\$24,435	\$652.67
820 Total							\$79,113.00	\$80,867	\$1,607.83
840	772	Winchester City	06/26/13	00009	ATTI	Temporary	\$48,693.00	\$49,601	\$832.33
840 Total							\$48,693.00	\$49,601	\$832.33
Grand Total							\$271,538.00	\$277,959.00	\$5,885.92

772-14-01: COMMONWEALTH'S ATTORNEYS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
FREDERICK COUNTY	COMMONWEALTH'S ATTORNEY	<p>6-25-13 Acting Officer, requests additional Temporary Funding @ \$23,786.57. This is equivalent to position #2 CPII @ \$67,928 from July 1, 2013 to November 5, 2013. The Special Election will be held on November 5, 2013.</p> <p>This request for "additional" funding is made in lieu of a request to transfer these funds to Temporary Funds budget, as I understand that the Compensation Board's interpretation of §24.2-226 and 228 is that position #2 CPII is not vacant during the period in which I am the Acting Commonwealth's Attorney, consequently funds cannot be transferred from this position.</p>	-0-	Approved at no additional cost to the Compensation Board.
HENRY COUNTY	COMMONWEALTH'S ATTORNEY	<p>6-27-13 Acting Officer, requests additional Temporary Funding @ \$20,371.43. This is equivalent to position #8 CPII @ \$58,178 from July 1, 2013 to November 5, 2013. The Special Election will be held on November 5, 2013.</p> <p>This request for "additional" funding is made in lieu of a request to transfer these funds to Temporary Funds budget, as I understand that the Compensation Board's interpretation of §24.2-226 and 228 is that position #8 CPII is not vacant during the period in which I am the Acting Commonwealth's Attorney, consequently funds cannot be transferred from this position.</p>	-0-	Approved at no additional cost to the Compensation Board.

772-14-01: COMMONWEALTH'S ATTORNEYS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
NORFOLK CITY	COMMONWEALTH'S ATTORNEY	<p>6-28-2013 Officer requests reconsideration of the position reallocation policy and the potential reduction of 6 assistant Commonwealth's Attorney positions. Officer states the calculation utilized to reach this decision is a poor reflection of this Office's past, current, and future workload.</p> <p>Officer provides additional information regarding numbers of cases commenced as misdemeanors or as felonies in lower courts that ultimately do not factor into the Compensation Board's Staffing Standards but that the officer feels reflects a higher workload than is recognized by the Board's standards.</p> <p>In addition, officer notes the Office currently has 37 defendants charged with murder and related charges pending trial which includes 1 defendant charged with Capital Murder. Year to year, Norfolk routinely has more murders than any other jurisdiction in the Commonwealth according to multiple local, state, and federal agencies responsible for gathering and reporting crime statistics. The same agencies also show Norfolk as having one of Virginia's highest crime rates, especially in the category of violent crime.</p> <p>The proposed loss of 6 attorneys adds insult to injury as the Office has genuinely cooperated with City and State requests to reduce spending since these on-going economic and budget challenges took a firm hold a few years ago. This office has not filled attorney positions, has removed attorney positions from our budget/roster, and has zeroed out our employee training budget. The office is down 8-10 attorney positions since 2006. In the last 5 years, 2 dozen prosecutors have left the Office of which more than a dozen went to private sector positions. An additional loss of 6 attorneys will certainly compromise our ability to perform as it should – at an optimum level with a high standard of legal care.</p>	-0-	The Compensation Board agreed to defer any implementation of the position reallocation policy for this office for six months, pending discussion with the Virginia Association of Commonwealth's Attorneys regarding current staffing standards, and a review of potential alternate available data sources to consider for use in evaluating workload. Staff will report back to the Board prior to the end of the current calendar year regarding findings and recommendations regarding the position reallocation policy and its application in this office. The Board notes that the officer will not be required to hold vacant positions that become vacant through attrition during the remainder of the calendar year.

771-14-01: COMMISSIONERS OF THE REVENUE

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
WARREN COUNTY	COMMISSIONER OF THE REVENUE	<p>7-17-2013 Acting Officer requests additional Temporary Funding @ \$10,976.63. This is equivalent to position #6 MDIV @ \$32,616 from July 1, 2013 to November 5, 2013. The Special Election will be held on November 5, 2013.</p> <p>This request for "additional" funding is made in lieu of a request to transfer these funds to Temporary Funds budget, as she understands that the Compensation Board's interpretation of §24.2-226 and 228 is that position #6 MDIV is not vacant during the period in which she is the Acting Commissioner, consequently funds cannot be transferred from this position.</p>	-0-	Approved at no additional cost to the Compensation Board.
CITY OF MANASSAS	COMMISSIONER OF THE REVENUE	<p>7-17-2013 Acting Officer requests additional Temporary Funding @ \$12,472. This is equivalent to position #2 DIV @ \$24,944 from July 1, 2013 to December 31, 2013. The General Election will be held on November 5, 2013.</p> <p>This request for "additional" funding is made in lieu of a request to transfer these funds to Temporary Funds budget, as she understands that the Compensation Board's interpretation of §24.2-226 and 228 is that position #2 DIV is not vacant during the period in which she is the Acting Commissioner, consequently funds cannot be transferred from this position.</p>	-0-	Approved at no additional cost to the Compensation Board.

774-14-01: TREASURERS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
ESSEX COUNTY	TREASURER	<p>7-17-13 Acting Officer requests additional Temporary Funding @ \$3034.30. This is equivalent to position #3 DI @ \$8,789 from July 1, 2013 to November 5, 2013. The Special Election will be held on November 5, 2012.</p> <p>This request for "additional" funding is made in lieu of a request to transfer these funds to Temporary Funds budget, as she understands that the Compensation Board's interpretation of §24.2-226 and 228 is that position #3 DI is not vacant during the period in which she is the Acting Treasurer, consequently funds cannot be transferred from this position.</p>	-0-	Approved at no additional cost to the Compensation Board.

773-14-01: CIRCUIT COURT CLERKS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
VARIOUS	CIRCUIT COURT CLERK	Officers request to transfer the annual vacant salaries of the following positions to Temporary Funds. Each officer states they do not intend to fill the vacant positions in FY14.	-0-	Approved per the Compensation Board's FY14 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.

Amounts approved for transfer include current salary amount available in July plus additional amount available in August, which represents 11 months of the increased salary.

FIPS	Office	Locality Name	Request Date	From Category Position	Class Code	To Category	Current Salary Available - July	Amount with 3% increase	Additional Available - August
101	773	King William County	07/05/13	00004	GOC	Temporary	\$20,556	\$21,173	\$565.58
105	773	Lee County	06/18/13	00003	SCT	Temporary	\$553.00	\$570	\$15.58
183	773	Sussex County	06/26/13	00003	GOC	Temporary	\$16,338.00	\$16,828	\$449.17
							\$37,447.00	\$38,571.00	\$1,030.33

NORTHUMBERLAND COUNTY	CIRCUIT COURT CLERK	<p>6-25-13 Acting Officer requests additional Temporary Funding at \$14,513.62. This is equivalent to position #2 DCIV at \$41,104 from July 1, 2013 to November 5, 2013. The Special Election will be held on November 5, 2013.</p> <p>This request for "additional" funding is made in lieu of a request to transfer these funds to Temporary Funds budget, as I understand that the Compensation Board's interpretation of Code Section 24.2-226 and 228 is that position #2 DCIV is not vacant during the period in which I am the Acting Circuit Court Clerk, consequently funds cannot be transferred from this position.</p>	-0-	Approved at no additional cost to the Compensation Board.
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773-14-01: CIRCUIT COURT CLERKS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
MATHEWS COUNTY	CIRCUIT COURT CLERK	<p>Acting Officer requests additional Temporary Funding @ \$10,116.53. This is equivalent to position #2 DCIII @ \$28,651 from July 1, 2013 to November 5, 2013. The Special Election will be held on November 5, 2013.</p> <p>This request for "additional" funding is made in lieu of a request to transfer these funds to Temporary Funds budget, as I understand that the Compensation Board's interpretation of §24.2-226 and 228 is that position #2 DCIII is not vacant during the period in which I am the Acting Circuit Court Clerk, consequently funds cannot be transferred from this position.</p>	-0-	Approved at no additional cost to the Compensation Board.
MIDDLESEX COUNTY	CIRCUIT COURT CLERK	<p>6-25-2013 Acting Officer requests additional Temporary Funding @\$9,372.82. This is equivalent to position #3 DCIII @ \$26,545 from July 1, 2013 to November 5, 2013. The Special Election will be held on November 5, 2013.</p> <p>This request for "additional" funding is made in lieu of a request to transfer these funds to Temporary Funds budget, as I understand that the Compensation Board's interpretation of 24.2-226 and 228 is that position #3 DCIII is not vacant during the period in which I am the Acting Circuit Court Clerk, consequently funds cannot be transferred from this position.</p>	-0-	Approved at no additional cost to the Compensation Board.

773-14-01: CIRCUIT COURT CLERKS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
CHESTERFIELD COUNTY	CIRCUIT COURT CLERK	<p>7-15-13 Officer request additional temporary funding for 5 additional positions budgeted at \$40,000 for six months in order to address a backlog in her workload created by a loss of 7 full-time locally funded positions.</p> <p>Officer provides documentation of concerns and states that the loss of these positions has compromised her ability to manage the workload of the Criminal Division, Record Room, and Deed Recording in her office and will continue to worsen if she does not receive the requested funds.</p> <p>Staff notes that according to FY14 Staffing Standards, the Clerk's office is currently due 3 additional full-time positions. The Compensation Board funded entry-level salary of a deputy circuit court clerk effective August 1, 2013 is \$24,435.</p>	\$100,000.00	The Compensation Board deferred this item for consideration at their August 21, 2013 meeting.

OTHER MATTERS

NEW BUSINESS:

	<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
1.	MEETING MINUTES	COMPENSATION BOARD	Staff presents minutes for approval as follows: Docket #13/12	N/A	Approved.
2.	COMPENSATION BOARD MEETINGS	COMPENSATION BOARD	Confirmation of upcoming Board meetings: Wednesday August 21, 2013 at 11:00 a.m. and Wednesday September 25, 2013 at 11:00 a.m.	N/A	Confirmed.
3.	CONSTITUTIONAL OFFICER ASSOCIATION PRESIDENTS	COMPENSATION BOARD	Congratulations and thank you letters to incoming and outgoing presidents of the Virginia Circuit Court Clerks' Association, Virginia Association of Commonwealth's Attorneys, Commissioners of the Revenue Association of Virginia, Treasurers' Association of Virginia, Virginia Sheriff's Association, and the Virginia Association of Regional Jails.	N/A	Approved.
4.	VIRGINIA CENTER FOR POLICING INNOVATION	COMPENSATION BOARD	In accordance with Chapter 806, Item 68, paragraph M., VCPI requests funding of \$1,004,500 to continue to implement and provide support for the SAVIN victim notification system in all local and regional jail facilities, and to continue to implement and support the interface between SAVIN and the Sex Offender Registry.	N/A	Approved.

**CLOSED MEETING
COMPENSATION BOARD DOCKET #14/01
July 24, 2013**

NO CLOSED MEETING

1) **MOTION FOR “CLOSED MEETING” by Chairman Frank Drew. (_____ seconded the motion).**

- Under the provisions of Section 2.2-3711.A.1, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** to discuss personnel issues—discussion of interview applicants, assignment, appointment, promotion, performance, salaries, discipline or resignation of specific officers, appointees or employees.
- Under the provisions of Section 2.2-3711.A.7, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** for consultation with legal counsel and/or briefing by staff members pertaining to actual or “probable litigation” concerning

When the closed meeting is complete, the public body must ***immediately*** reconvene in open session and take a recorded vote of its members in roll call fashion.

MOTION BY CHAIRMAN FRANK DREW: I move to certify that only public business exempt from the Act was discussed.
(_____ seconded the motion.)

Frank Drew, Chairman	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Craig Burns, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Martha Mavredes, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>

AND

MOTION BY CHAIRMAN FRANK DREW: I move to certify that only public business matters identified in the motion to convene the closed meeting were discussed. (_____ seconded the motion.)

Frank Drew, Chairman	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Craig Burns, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Martha Mavredes, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Any member who cannot certify must state the specific details of the unauthorized discussion on the record. That record can be used as evidence in a lawsuit brought against the public body for violating the Act.

**H A N D C A R R Y
 COMPENSATION BOARD DOCKET #14/01
 July 24, 2013**

EMPLOYEE RECOGNITION
 NONE.

307-13-12: SHERIFFS & REGIONAL JAILS
 NONE.

772-13-12: COMMONWEALTH'S ATTORNEYS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
STAUNTON CITY	COMMONWEALTH'S ATTORNEY	7-22-13. Officer requests to increase Career Prosecutor funding for pos. 00004 by \$206 due to salary restoration of Base Compensation Board salary. This is to be effective July 1, 2013. The current Base Salary of pos. 00004 as JATTI is \$47,636; Career Prosecutor current salary is \$56,915. Cost of Career Prosecutor increase is \$9,279. Using Turnover funds to restore the Base JATTI salary to be \$48,693, the Career Prosecutor salary will be \$58,178. Cost of Career Prosecutor increase will be \$9,485. \$206 increase of current Career Prosecutor salary.	\$206	Approved as an exception to policy, based upon the specific conditions stated by the officer.

771-13-12: COMMISSIONERS OF THE REVENUE

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
BEDFORD COUNTY	COMMISSIONER OF THE REVENUE	7-22-13 Officer requests to reclass position 1, currently in the career development program, from MMT at \$31,379 to MCDI at \$37,036 using \$5,176 of turnover created from position 9, required to increase the base salary and \$481 additional career development cost effective July 1, 2013. Locality concurrence has been obtained.	\$481.00	Approved as an exception to policy, based upon the specific conditions stated by the officer.

774-13-12: TREASURERS

NONE.

773-13-12: CIRCUIT COURT CLERKS

NONE.

OTHER MATTERS

NEW BUSINESS:

	<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
1.	FY13 TECHNOLOGY TRUST FUND COLLECTIONS & FY14 BUDGETING	COMPENSATION BOARD	<p>FY13 Collections: Preliminary FY13 collections totaled \$8,603,608.94, which is a 13.58% increase compared to FY12.</p> <p>FY13 Expenditures: FY13 Expenditures of Clerk's budgeted Technology Trust Funds totaled \$4,896,451.26, or 73.8% of budgeted TTF. FY13 unbudgeted prior year collections and unexpended FY13 collections amounts for the entire fund totaled \$3,793,997.49.</p> <p>FY14 TTF Budgeting: The 2010 General Assembly approved an \$8 million Line of Credit for budgeting each year's incoming cash collections for expenditure in the year collected. Staff recommends a maximum line of credit allocation of \$8 million based upon FY13 actual collections. Combined with prior year cash balances and based on preliminary FY13 collections, total amounts available for budgeting are \$11.79 million, less \$2.98 million for GF budget needs and \$80,000 for administrative expenses, providing a total of \$6.63 million in \$4 TTF and \$2.11 million in \$1 TTF for budgeting to Clerks' offices. Although the Line of Credit is proposed for use in budgeting, expenditure reimbursements will be limited to not exceed at any time the greater of 50% of budgeted amount or actual cash on hand through FY14 collections.</p> <p>Actual budgeting of these amounts based upon requests by Clerks will be presented for consideration by the Board at its September 25, 2013 meeting.</p>	N/A	Approved.
2.	FY14 BUDGET DEVELOPMENT PROCESS	COMPENSATION BOARD	Staff provides overview of budget development process and potential budget amendment items for submission to DPB.	N/A	Approved.

FOR YOUR INFORMATION
NONE.

Public Body: Compensation Board
Date: July 24, 2013
Time: 11:00 a.m.
Location: Compensation Board Conference Room
Oliver Hill Building, 102 Governor Street
Richmond, VA 23219
Members: Frank Drew, Chairman (present)
Craig Burns, ex-officio member (absent)
Martha Mavredes, ex-officio member (present)

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