

COMPENSATION BOARD DOCKET #07/02

AUGUST 16, 2006

EMPLOYEE RECOGNITION

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
WINCHESTER CITY	SHERIFF'S OFFICE	<p>08-09-06 Email to Bruce W. Haynes regarding Charlene Rollins, Paige Christy and Chuck Redden from Sylvia (Bunny) Jackson, Executive Assistant, Winchester Sheriff's Office:</p> <p>"Dear Mr. Haynes, My name is Sylvia Jackson and I am employed with the Winchester City Sheriff's Office. I am in the process of learning how to navigate the COIN system and would like you to know how very helpful two of your employees have been to me. Charlene Rollins and Paige Curtis Christy are to be commended on their professionalism and abilities. They are always courteous and willing to assist me whenever I call upon them. Also, Mr. Chuck Redden has sent out instructions via email on how to process several items and this was very helpful. "Kudos" to all three! Thank You for your time."</p>	N/A	The Compensation Board wishes to thank Ms. Jackson for her kind remarks.

304-07-02: SHERIFFS & REGIONAL JAILS

OLD BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
WILLIAMSBURG- JAMES CITY COUNTY	SHERIFF	<p>07-10-06 Officer requests reconsideration of reallocation policy. In the new courthouse, there are six (6) courtrooms and four (4) holding cell areas. In the old courthouse there were three (3) courtrooms. The civil process deputies serve two (2) jurisdictions – Williamsburg and James City County covering a combined area of 185 square miles with a population of 70,000.</p> <p>AT THEIR JULY 26, 2006 MEETING, THE COMPENSATION BOARD DEFERRED ACTION ON THIS REQUEST PENDING ADDITIONAL REVIEW AND ANALYSIS.</p>	-0-	Deferred pending review by Compensation Board staff of additional information provided by the Sheriff.
FAUQUIER COUNTY	SHERIFF	<p>07-12-06 Officer requests reconsideration of reallocation policy. This is due to the need to re-evaluate the workload data submitted and used to determine FY07 percent of need. Because of turnover within the command staff of the Civil Process Division, the data that was originally used as performance indicators is questionable.</p> <p>AT THEIR JULY 26, 2006 MEETING, THE COMPENSATION BOARD DEFERRED ACTION ON THIS REQUEST PENDING ADDITIONAL REVIEW AND ANALYSIS.</p> <p>07-20-06 Revised workload information submitted from Fauquier County relating to their request for reconsideration of the allocation process. After thorough investigation, by the Sheriff's office, into the workload indicators, the following numbers were found to be true and accurate for the Calendar Year 2005. We are hoping that these numbers will eradicate our loss of a position for this Fiscal Year.</p> <p>Recalculation of staffing standards based upon the revised workload data submitted for CY05 results in a change from total position need for Court Services and Law Enforcement of 52.12 to 53.00. With a total of 54 funded positions, office is in excess of staffing standards by 1.00 positions instead of 1.88 positions.</p>	-0-	As office remains in excess of staffing standards by 1 whole position after consideration of revised workload data, an exemption from the reallocation policy for FY07 is not approved.

304-07-02: SHERIFFS & REGIONAL JAILS

OLD BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
STAFFORD COUNTY	SHERIFF	<p>07-14-06 While Officer does not dispute the workload data used in determining the reallocation, a reevaluation of internal processes allows for a more accurate workload reflection. In reviewing statistics for the first half of 2006 figures indicate this office would be justified with 12 positions. In July 2005, another General District Court was added to this jurisdiction and office is just now beginning to realize its effects on workload.</p> <p>AT THEIR JULY 26, 2006 MEETING, THE COMPENSATION BOARD DEFERRED ACTION ON THIS REQUEST PENDING ADDITIONAL REVIEW AND ANALYSIS.</p> <p>08-01-06 Based on CY2006 estimates, Officer would like to request reconsideration of the reallocation process. After thorough investigation, by the Sheriff's office, into 2006 workload indicators, the following numbers were found to be true and accurate for the first 6 months of Calendar Year 2006. We are hoping that these numbers will eradicate our loss of a position for this Fiscal Year.</p> <p>Recalculation of staffing standards based upon workload data from the first ½ of CY06 results in a change from total position need for Court Services and Law Enforcement of 87.67 to 88.88. With a total of 89 funded positions, office would be in excess of staffing standards by 0.12 positions instead of 1.33 positions.</p>	-0-	Compensation Board approved exemption from reallocation policy for 1 Court Services position on a one-time basis for FY07.

304-07-02: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
LISTED BELOW	SHERIFF/ SUPERINTENDENT	The following Officers request to keep positions vacant for FY07 and transfer the salary funds to other budget categories.	-0-	Approved per the Compensation Board's FY07 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.

FIPS	OFFICE	LOCALITY	REQUEST DATE	FROM POSITION #	CLASS	TO CATEGORY	AMT	TOTAL BY LOCALITY
139	304	Page County	01/27/06	00006	L11	Temporary	\$56,873	
				00007	CS7	Temporary	\$33,385	
							Total 139	\$90,258
455	304	Western Tidewater Regional Jail	08/10/06	00111	R CKB	Temporary	\$24,517	
				00112	R CKB	Temporary	\$24,517	
				00113	R CKB	Temporary	\$24,517	
				00114	R CKB	Temporary	\$24,517	
							Total 455	\$98,068
							GRAND TOTAL	\$188,326

NORTHWESTERN REGIONAL JAIL	SUPERINTENDENT	07-19-06 Superintendent requests Department of Corrections' staffing study based on expansion that includes 204 bed Community Corrections Center and the addition of a 96 bed medium security housing unit to the Main Jail.	-0-	The Compensation Board will request that the Department of Corrections perform a staffing analysis of the jail annex.
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LISTED BELOW	SHERIFF/ SUPERINTENDENT	The following localities are requesting Base Budget Fund transfers for Personnel Changes. Salary increases are within Compensation Board guidelines. All salary increases are effective August 1, 2006.	-0-	The Compensation Board approved a transfer of \$3,189 (James City), \$5,495 (Mecklenburg), \$1,176 (Nottoway) and \$2,558 (Shenandoah) from base temporary to effect the salary action requested by the officer in accordance with the Compensation Board's pay and classification policy. This action will result in a reduction in the officer's temporary budget in the current as well as subsequent fiscal years.
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FIPS	OFFICE	LOCALITY NAME	REQUEST DATE	FROM CATEGORY	TO CATEGORY	AMOUNT AVAILABLE	AMOUNT REQUESTED	PRORATED AMOUNT
095	304	James City County	08/04/06	Base Temporary	Permanent Personnel	\$37,867.00	\$3,189.00	\$2,923.25
117	304	Mecklenburg County	07/26/06	Base Temporary	Permanent Personnel	\$13,946.00	\$5,495.00	\$5,037.08
135	304	Nottoway County	08/03/06	Base Temporary	Permanent Personnel	\$28,065.00	\$1,176.00	\$1,078.00
171	304	Shenandoah County	08/09/06	Base Temporary	Permanent Personnel	\$31,947.00	\$2,558.00	\$2,344.83
		TOTALS					\$12,418.00	\$11,383.17

320-07-02: COMMONWEALTH'S ATTORNEYS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
FRANKLIN COUNTY	COMMONWEALTH'S ATTORNEY	08-03-06 Officer requests to transfer Office Expense into Permanent Salaries to fund a New Hire. The salary requested is within 15% of this employee's previous salary.	-0-	The Compensation Board approved a transfer of \$4,683 from base office expense to effect the salary action requested by the officer in accordance with the Compensation Board's pay and classification policy. This action will result in a reduction in the officer's office expense budget in the current as well as subsequent fiscal years.

FIPS	OFFICE	LOCALITY NAME	REQUEST DATE	FROM CATEGORY	TO CATEGORY	AMOUNT AVAILABLE	AMOUNT REQUESTED	PRORATED AMOUNT
067	320	Franklin County	08/03/06	Office Expense	PERM SAL	\$4,683.00	4,683.00	\$4,292.75
TOTALS							4,683.00	\$4,292.75

MONTGOMERY COUNTY	COMMONWEALTHS ATTORNEY	08-07-06 Acting Officer requests additional Temporary Funding @ \$17,190.07. This is equivalent position #5 ATTIV @ \$63,918 from August 1, 2006 to November 7, 2006. The Special Election will be held on November 7, 2006. This request for "additional" funding is made in lieu of a request to transfer these funds to Temporary Funds budget, as I understand that the Compensation Board's interpretation of §24.2-226 and 228 is that position #5 ATTIV is not vacant during the period in which I am the Acting Commonwealth's Attorney, consequently funds cannot be transferred from this position.	\$17,190.07	Approved at no additional cost to the Compensation Board.
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734-07-02: COMMISSIONERS OF THE REVENUE

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>																								
ISLE OF WIGHT COUNTY	COMMISSIONER OF THE REVENUE	08-01-06 Acting Officer requests additional Temporary Funding in the amount of \$11,121. This is equivalent to position 00003 CDI, @ \$31,570 from July 1, 2006 to November 7, 2006. The special election will be held November 7, 2006. This request for additional funding is made in lieu of a request to transfer these funds to Temporary Funds. I understand the Compensation Board's interpretation of 24.2-226 and 228 is that position 00003, CDI, is not vacant during the period in which I am the Acting Commissioner of the Revenue; consequently funds cannot be transferred from this position.	\$11,121	Approved at no additional cost to the Compensation Board.																								
SMYTH COUNTY	COMMISSIONER OF THE REVENUE	08-07-06 Officer requests to transfer the balance of Temporary Funds, \$14,822, to Position 00001. Salary of position 00001 is currently \$1.	-0-	Approved per the Compensation Board's FY07 Budget Priorities and Policies. This is a base budget transfer.																								
RADFORD CITY	COMMISSIONER OF THE REVENUE	08-08-06 Officer requests to transfer funds from a vacant position to the categories listed for FY07.	-0-	Approved per the Compensation Board's FY07 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.																								
<table border="1"> <thead> <tr> <th>FIPS</th> <th>LOCALITY</th> <th>REQUEST DATE</th> <th>FROM</th> <th>TO CATEGORY</th> <th>CLASS</th> <th>AMOUNT</th> <th>ANNUAL ONE-TIME TRANSFER APPROVED</th> </tr> </thead> <tbody> <tr> <td>750</td> <td>City of Radford</td> <td>8/8/06</td> <td>00001</td> <td>Temporary</td> <td>DI</td> <td>2,294</td> <td>\$2,294</td> </tr> <tr> <td colspan="2">TOTAL</td> <td></td> <td></td> <td></td> <td></td> <td>2,294</td> <td>\$2,294</td> </tr> </tbody> </table>					FIPS	LOCALITY	REQUEST DATE	FROM	TO CATEGORY	CLASS	AMOUNT	ANNUAL ONE-TIME TRANSFER APPROVED	750	City of Radford	8/8/06	00001	Temporary	DI	2,294	\$2,294	TOTAL						2,294	\$2,294
FIPS	LOCALITY	REQUEST DATE	FROM	TO CATEGORY	CLASS	AMOUNT	ANNUAL ONE-TIME TRANSFER APPROVED																					
750	City of Radford	8/8/06	00001	Temporary	DI	2,294	\$2,294																					
TOTAL						2,294	\$2,294																					
COMMISSIONER OF THE REVENUE AND DEPUTY COMMISSIONER OF THE REVENUE CAREER DEVELOPMENT PROGRAM	COMMISSIONER OF THE REVENUE	08-16-06 Compensation Board staff requests approval of editorial changes to the Commissioner of the Revenue and Deputy Commissioner of the Revenue Career Development Programs. Changes include removing references to outdated information, adjusting fonts and formatting. Changes do not impact the structure or content of the CDP. Commissioner of the Revenue Audit Committee concurs.	-0-	Approved.																								

732-07-02: TREASURERS/DIRECTORS OF FINANCE

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
SCOTT COUNTY	TREASURER	08-01-06 On the July docket the Compensation Board approved a reduction in the salary of position 00005 to restore the budget reduced salary of the Treasurer. Officer now requests to transfer the balance of position 00005, \$6,459, to Temporary Funds.	-0-	Approved per the Compensation Board's FY07 Budget Priorities and Policies. This is a base budget transfer.
BEDFORD COUNTY	TREASURER	08-07-06 Officer requests to transfer \$1,540 from Turnover to Temporary Funds.	-0-	Approved per the Compensation Board's FY07 Budget Priorities and Policies. This is a base budget transfer.

321-07-02: CIRCUIT COURT CLERKS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
WINCHESTER CITY	CIRCUIT COURT CLERK	07-31-06 Officer requests to transfer Temporary Funds into Permanent Salaries to fund Internal Salary Adjustments. The salaries requested are within 10% of the current salaries.	-0-	The Compensation Board approved a transfer of \$5,829 from base temporary to effect the salary action requested by the officer in accordance with the Compensation Board's pay and classification policy. This action will result in a reduction in the officer's temporary budget in the current as well as subsequent fiscal years.

FIPS	OFFICE	LOCALITY NAME	REQUEST DATE	FROM CATEGORY	TO CATEGORY	AMOUNT AVAILABLE	AMOUNT REQUESTED	PRORATED AMOUNT
840	321	Winchester City	07/31/06	TEMPORARY	PERM SAL	\$5,924.00	5,829.00	\$4,857.50
TOTALS							5,829.00	\$4,857.50

PULASKI COUNTY	CIRCUIT COURT CLERK	08-09-06 Acting Officer requests additional Temporary Funding @ \$13,893.41. This is equivalent position #2 DCIV @ \$51,660 from August 1, 2006 to November 7, 2006. The Special Election will be held on November 7, 2006. This request for "additional" funding is made in lieu of a request to transfer these funds to Temporary Funds budget, as I understand that the Compensation Board's interpretation of \$24.2-226 and 228 is that position #2 DCIV is not vacant during the period in which I am the Acting Circuit Court Clerk, consequently funds cannot be transferred from this position.	\$13,893.41	Approved at no additional cost to the Compensation Board.
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OTHER MATTERS

NEW BUSINESS:

	<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
1.	MEETING MINUTES	COMPENSATION BOARD	Staff presents minutes for approval as follows: Docket #07/01.	N/A	Due to the Chairman's absence, minutes will be approved next month.
2.	MONTHLY JAIL AUDIT ACTIVITY STATUS REPORT	COMPENSATION BOARD	Staff presents monthly Jail Audit Activity Status Report.	N/A	Noted.
3.	AUDIT STATUS REPORT	COMPENSATION BOARD	Staff presents Audit Status Report.	N/A	Noted.
4.	COMPENSATION BOARD MEETINGS	COMPENSATION BOARD	Confirmation of upcoming Board meetings: Wednesday, September 20, 2006 and Wednesday, October 18, 2006.	N/A	Approved.
5.	GANG PROSECUTOR REPORTS	COMMONWEALTH'S ATTORNEYS	Staff presents annual Gang Prosecutor Reports from the Commonwealth's Attorneys in Fairfax County, Alexandria City, Loudoun County, Arlington County and Prince William County.	N/A	Noted. The Board expressed their appreciation to the Commonwealth's Attorneys for submitting the reports. The Board decided that there is no need for submission of these reports in future years.
6.	TECHNOLOGY TRUST FUND COLLECTIONS	CIRCUIT COURT CLERKS	<p>Collections: FY06 FINAL year-to-date collections totaled \$12,787,943.26, a 3.09% increase over FY05 collections.</p> <p>July FY07 collections totaled \$924,374.59, which is a 12.9% decrease compared to July FY06 collections.</p> <p>Expenditures: FY06 Clerks' expenditures totaled \$7,614,468.34, which was 65.62% of budgeted funding.</p> <p>FY07 funding requests will be presented at the September board meeting.</p> <p>Projections: FY07 projections will be provided in October after first quarter collection data is available.</p>	N/A	Noted.

OTHER MATTERS

NEW BUSINESS:

	<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
7.	PROPOSED AGENCY LEGISLATION FOR 2007 GENERAL ASSEMBLY SESSION	COMPENSATION BOARD	<p>Staff proposes changes to §§ 15.2-1629 & 15.2-1631, <u>Code of Virginia</u>, regarding the prioritization of part-time Commonwealth's Attorneys that seek full-time status. The changes dictate that the Compensation Board prioritize the list of localities eligible to have a full-time attorney for the Commonwealth based on the <i>"same workload measures utilized by the Compensation Board in staffing standards established for assistant Commonwealth's Attorney positions in Commonwealth's Attorneys' offices statewide."</i></p> <p>With Board concurrence and satisfactory review by the Office of the Attorney General, staff will submit the legislative proposals to the Secretary of Administration by the August 24 deadline.</p>	N/A	Approved.
8.	COMMISSIONERS OF THE REVENUE STAFFING STANDARDS	COMPENSATION BOARD	Staff presents recommended changes to weights and formula for Commissioners of the Revenue staffing standards.	N/A	Approved. Board had approved interim changes at the January 26, 2006 meeting.
9.	TREASURERS' STAFFING STANDARDS	COMPENSATION BOARD	Staff presents recommended changes to weights and formula for Treasurers' staffing standards.	N/A	Approved. Board had approved interim changes at the January 26, 2006 meeting.
10.	CONVERSION OF PART-TIME COMMONWEALTH'S ATTORNEYS TO FULL-TIME	COMMONWEALTH'S ATTORNEYS	Staff requests consent of the Compensation Board for Commonwealth's Attorneys' conversion requests from part-time to full-time status. Of 10 part-time Commonwealth's Attorneys' offices eligible to elect conversion to full-time status, Buckingham and Highland Counties have elected to convert. With the Compensation Board's concurrence, staff will include a budget amendment with its Fall, 2006 budget submission to DPB to fund the conversion of these two offices, effective July 1, 2007. Anticipated cost for FY08 to convert these offices to full-time status is \$166,286.	N/A	The Compensation Board approved this request to convert these two offices to full-time status contingent upon Department of Planning and Budget/General Assembly action. The Compensation Board directed the staff to include a budget amendment with its Fall, 2006 budget submission to DPB to fund the conversion of these 2 offices effective July 1, 2007.

FOR YOUR INFORMATION
NONE.

**CLOSED MEETING
COMPENSATION BOARD DOCKET #07/02
AUGUST 16, 2006**

NO CLOSED MEETING.

1) **MOTION FOR “CLOSED MEETING” by Chairman Frank Drew. (_____ seconded the motion).**

- Under the provisions of Section 2.1-344.A.1, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** to discuss personnel issues—discussion of interview applicants, assignment, appointment, promotion, performance, salaries, discipline or resignation of specific officers, appointees or employees.
- Under the provisions of Section 2.1-344.A.7, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** to obtain consultation with legal counsel as to actual or “probable litigation” concerning

2) **Chairman Frank Drew: I move to return to open session. (_____ seconded the motion).**

When the closed meeting is complete, the public body must ***immediately*** reconvene in open session and take a recorded vote of its members in roll call fashion.

MOTION BY CHAIRMAN FRANK DREW: I move to certify that only public business exempt from the Act was discussed. (_____ seconded the motion.)

Frank Drew, Chairman	Yes _____	No _____
Walter J. Kucharski, Member	Yes _____	No _____
Janie E. Bowen, Member	Yes _____	No _____

AND

MOTION BY CHAIRMAN FRANK DREW: I move to certify that only public business matters identified in the motion to convene the closed meeting were discussed. (_____ seconded the motion.)

Frank Drew, Chairman	Yes _____	No _____
Walter J. Kucharski, Member	Yes _____	No _____
Janie E. Bowen, Member	Yes _____	No _____

Any member who cannot certify must state the specific details of the unauthorized discussion on the record. That record can be used as evidence in a lawsuit brought against the public body for violating the Act.

H A N D C A R R Y COMPENSATION BOARD DOCKET #07/02 AUGUST 16, 2006

EMPLOYEE RECOGNITION
NONE.

304-07-02: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
MARTINSVILLE CITY	SHERIFF	08-07-06 Officer requests approval to purchase a second LiveScan unit for use outside of the jail. Currently they are using the LiveScan in the jail to process printing for concealed weapon permits, persons charged and not arrested, and applicants.	\$11,740 (stressed cost)	Approved per the Compensation Board's FY07 Budget Priorities and Policies; contingent upon the Sheriff/Superintendent's compliance with Compensation Board policies regarding LiveScan purchases. Any amounts approved will be reimbursed at the stressed cost amount. Because this is a one-time approval, any amounts not requested for reimbursement on or before the May 2007 payroll reimbursement request will not be available for expenditure in June 2007 or in FY08.

FIPS	OFFICE	LOCALITY NAME	REQUEST	EQUIPMENT COST	FY07 STRESS FACTOR	STRESSED COST
690	304	Martinsville City	1	\$12,910.00	90.94%	\$11,740.35
		TOTALS		\$12,910.00		\$11,740.35

PORTSMOUTH CITY	SHERIFF	08-08-06 Officer requests allocation of two Court Services due in FY08.	\$52,208	The Compensation Board does not have any additional Court Services (CS) positions available this year. While 9 additional positions were established by the General Assembly for CS needs in Sheriffs' offices in FY08, these positions will not be available by law for allocation to Sheriffs' offices until July 1, 2007. FY08 CS position allocations will be based upon CY06 workload data in accordance with approved staffing standards policy and allocation of positions to any specific locality is not guaranteed in advance.
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AMELIA COUNTY	SHERIFF	08-11-06 Officer requests Base Budget Fund transfer for a personnel change. Salary increase within Compensation Board guidelines. Salary increase effective August 1, 2006.	-0-	The Compensation Board approved a transfer of \$3,916 from base temporary to effect the salary action requested by the officer in accordance with the Compensation Board's pay and classification policy. This action will result in a reduction in the officer's temporary budget in the current as well as subsequent fiscal years.
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FIPS	OFFICE	LOCALITY NAME	REQUEST DATE	FROM CATEGORY	TO CATEGORY	AMOUNT AVAILABLE	AMOUNT REQUESTED	PRORATED AMOUNT
007	304	Amelia County	08/11/06	Temporary	Permanent Personnel	\$32,562.00	\$3,916.00	\$3,589.67
		TOTALS					\$3,916.00	\$3,589.67

304-07-02: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
LISTED BELOW	SHERIFF	The following localities have submitted revised workload information for Calendar Years 2004 and 2005.	-0-	Compensation Board asks that staff use revised workload data as submitted by the Sheriffs.

REVISED WORKLOAD INFORMATION								
FIPS	OFFICE	LOCALITY	NOTES	CY	CIRCUIT COURT DAYS	GD COURT DAYS	JDR COURT DAYS	PAPERS SERVED
149	304	Prince George County	Originally Submitted	2004	180	465	327	12440
149	304	Prince George County	Actual Revised	2004	134	135	101	12440
				Difference	-46	-330	-226	0
149	304	Prince George County	Originally Submitted	2005	204	442	406	12678
149	304	Prince George County	Actual Revised	2005	154	133	107	12678
				Difference	-50	-309	-299	0
113	304	Madison County	Originally Submitted	2004	59	51	45	3777
113	304	Madison County	Actual Revised	2004	59	51	45	3777
				Difference	0	0	0	0
113	304	Madison County	Originally Submitted	2005	58	62	41	4385
113	304	Madison County	Actual Revised	2005	58	62	41	4294
				Difference	0	0	0	-91

320-07-02: COMMONWEALTH'S ATTORNEYS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
CRAIG COUNTY	COMMONWEALTH'S ATTORNEY	08-10-06 Officer requests to transfer the Annual Vacant Funds to the category listed.	-0-	Approved per the Compensation Board's FY07 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.

FIPS	OFFICE	LOCALITY NAME	REQUEST DATE	FROM CATEGORY	TO CATEGORY	AMOUNT AVAILABLE	AMOUNT REQUESTED	PRORATED AMOUNT
045	320	Craig County	08/10/06	Pos. 2	Temporary	\$10,384.00	10,384.00	\$9,518.67
		TOTALS					10,384.00	9,518.67

734-07-02: COMMISSIONERS OF THE REVENUE

NONE.

732-07-02: TREASURERS/DIRECTORS OF FINANCE

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
ALEXANDRIA CITY	DIRECTOR OF FINANCE	08-01-06 Officer requests to amend their FY07 Budget Request to include 4 additional Compensation Board funded positions. Officer cites difficulty in entering office workload measures in their FY07 Budget Request. A spreadsheet containing CY05 workload measures was forwarded to Compensation Board staff, who entered the workload on the officer's behalf. No additional positions were requested in this office's FY07 Budget Request.	-0-	Deferred pending Compensation Board approval of staffing standards and process for allocation of positions.
ALBEMARLE COUNTY	DIRECTOR OF FINANCE	08-01-06 Officer requests to amend their FY07 Budget Request to include 4 additional positions, 1 GC, 1 FA, and 3 DI's. When the Budget Request was originally submitted this office did not anticipate that positions would be allocated by the General Assembly this year, since they had not received any additional positions for several years.	-0-	Deferred pending Compensation Board approval of staffing standards and process for allocation of positions.

321-07-02: CIRCUIT COURT CLERKS

NONE.

OTHER MATTERS

NEW BUSINESS:

	<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
1.	TRAINING STATUS REPORT	COMPENSATION BOARD	Staff presents Training Status Report.	N/A	
2.	TTF & VITA APPROVED STUDIES FOR FY07	COMPENSATION BOARD	<p>The 2006 General Assembly approved the following two studies to be funded out of Technology Trust Fund (TTF) collections during FY2007:</p> <ol style="list-style-type: none"> 1. HB563 (Nixon), amends §17.1-279 to provide that VITA "develop a method for the redaction of social security numbers from land records documents maintained in electronic form by offices of circuit court clerks and made available via remote secure access..." 2. HB433 (Devolites-Davis), amends §55-66.13 to provide funding to support the "initial development and ongoing maintenance of information technology policies, standards, and guidelines to implement the provisions of" the Secure Remote Access standard, the Uniform Real Property Electronic Recording Act, and the Uniform Residential Mortgage Satisfaction Act. <p>Project budget amounts have been provided by VITA.</p>	<p>\$34,456 from the \$1 NGF TTF</p> <p>\$41,533.25 from the \$4 NGF TTF FY07 Collections</p>	<p>Approved.</p> <p>Approved.</p>
3.	TREASURERS' ASSOCIATION OF VIRGINIA	COMPENSATION BOARD	Congratulations and thank you letters to incoming and outgoing Presidents of Treasurers' Association of Virginia.	N/A	Approved.

FOR YOUR INFORMATION NONE.

h\waddell\Docket\Aug06MINUTES