

COMPENSATION BOARD DOCKET #06/04 OCTOBER 19, 2005

EMPLOYEE RECOGNITION

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
NOTTOWAY COUNTY	CIRCUIT COURT CLERK	<p>9-28-05 Letter to Bruce W. Haynes from Jane L. Brown, Clerk, Nottoway County, regarding Paige G. Curtis, Senior Fiscal Technician, and a thank you to the Board:</p> <p>"I would like to thank the Compensation Board for the additional part-time funding approved on September 21, 2005, for this office. Our office has always been fortunate to receive guidance in an expeditious manner from the staff at the Compensation Board. Our Senior Fiscal Technician, Paige Curtis, has continuously been a tremendous help to this office over the years and during the recent retirement of James W. King. Please express our appreciation to her and other staff members. Thank you again."</p>	N/A	The Compensation Board wishes to thank the Clerk for her kind remarks.

304-06-04: SHERIFFS & REGIONAL JAILS

OLD BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
PIEDMONT REGIONAL JAIL	JAIL BOARD	<p>9-14-05 Piedmont Regional Jail requests exemption to the federal inmate recovery.</p> <p>AT THEIR SEPTEMBER 21, 2005 MEETING, COMPENSATION BOARD DEFERRED ACTION ON THIS REQUEST PENDING REVIEW BY LEGAL COUNSEL AND RECEIPT OF THE PIEDMONT REGIONAL JAIL'S BUSINESS PLAN FOR THE EXPANSION AND OPERATION OF THE FACILITY HOUSING FEDERAL INMATES AS WELL AS RECEIPT OF THE PIEDMONT REGIONAL JAIL'S COST ALLOCATION PLAN FOR HOUSING FEDERAL INMATES PREPARED PURSUANT TO OMB CIRCULAR A-87 (REVISED MAY 10, 2004).</p>	N/A	The Compensation Board has not received the business plan for the expansion and operation of the facility housing federal inmates, or the jail's cost allocation plan for housing federal inmates as requested by letter of September 21, 2005. Further action on this matter is deferred pending receipt of this information.
NORTHHAMPTON COUNTY	SHERIFF	<p>9-16-05 Officer requests \$33,339 in temporary funds for the period of November 2005 through June 2005. This is for two (2) court security deputies for the new courthouse. Without additional court security the courthouse will remain vacant. One deputy would staff the entrance of the courthouse and the other would be security for the holding cells. A request for additional perm personnel will be submitted on the next budget request.</p> <p>AT THEIR SEPTEMBER 21, 2005 MEETING, THE COMPENSATION BOARD DEFERRED ACTION ON THIS REQUEST UNTIL THE OCTOBER 19, 2005 MEETING PENDING ADDITIONAL INFORMATION.</p>	\$33,339	The Compensation Board hopes that the information provided by the Executive Secretary on October 13, 2005 is helpful. As the office is not due any additional Compensation Board funded CS positions and no additional funding is available, the Compensation Board is unable to provide any further assistance at this time. The Compensation Board has requested additional funding for CS deputies in its budget request and suggests that the Sheriff resubmit this request in his January 2006 COIN budget submission to the Compensation Board. Further, the Compensation Board notes that the county has collected fees pursuant to 53.1-120 D, <u>Code of Virginia</u> , which may only be appropriated to your office.

304-06-04: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
EMPORIA CITY	SHERIFF	9-21-05 Sheriff requests amendment to the Appropriations Act for minimum staffing level of 2 deputies in all offices.	\$25,004	The Compensation Board has submitted its budget request September 15 and did not include this request. The Compensation Board suggests that the Sheriff seek the support of the Virginia Sheriffs' Association and his General Assembly members to amend the Appropriation Act in the upcoming General Assembly session. Statewide cost for four additional deputies (Buena Vista, Norton, Emporia and Falls Church) would be \$104,416.
FALLS CHURCH CITY	SHERIFF	9-21-05 Sheriff requests amendment to the Appropriations Act for minimum staffing level of 2 deputies in all offices.	\$25,004	The Compensation Board has submitted its budget request September 15 and did not include this request. The Compensation Board suggests that the Sheriff seek the support of the Virginia Sheriffs' Association and his General Assembly members to amend the Appropriation Act in the upcoming General Assembly session. Statewide cost for four additional deputies (Buena Vista, Norton, Emporia and Falls Church) would be \$104,416.
NORTON CITY	SHERIFF	9-21-05 Sheriff requests amendment to the Appropriations Act for minimum staffing level of 2 deputies in all offices.	\$25,004	The Compensation Board has submitted its budget request September 15 and did not include this request. The Compensation Board suggests that the Sheriff seek the support of the Virginia Sheriffs' Association and his General Assembly members to amend the Appropriation Act in the upcoming General Assembly session. Statewide cost for four additional deputies (Buena Vista, Norton, Emporia and Falls Church) would be \$104,416.
FREDERICKSBURG CITY	SHERIFF	9-26-05 Officer requests \$15,000.96 in Temporary Funds for FY06. This is for a total of 1248 hours for one part-time court security. This locality has 3 separate court buildings with multiple screening points and 2 of these buildings have holding cells without restrooms requiring additional deputies for escort purposes also.	\$15,000.96	The Compensation Board did not approve this request. As noted in the Compensation Board's letter of May 1, 2005, additional funding is not available this year. The Sheriff should submit this request as part of his January 2006 submission to the Compensation Board. The Compensation Board will seek additional funding from the General Assembly to address Court Security needs statewide.
PAGE COUNTY	SHERIFF	9-28-05 Officer requests to transfer temporary funds originally transferred from position 00005, \$21,010, back to permanent salaries effective October 1, 2005. Prorated amount is \$15,757.50.	-0-	Approved as an exception to policy, based upon the specific conditions stated by the officer.

304-06-04: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
NORTHWESTERN REGIONAL ADULT DETENTION CENTER	SUPERINTENDENT	9-26-05 Regional Jail is expanding capacity to include a 204-bed community corrections center (EDC May 2006) and a 96-bed expansion of the existing facilities (EDC March 2007). DOC Staffing analysis recommends an additional 32 positions (28 corrections officers, 3 cooks, 1 records clerk) for the community corrections center and 15 positions (corrections officers) for the expansion beds. Superintendent requests approval of the total 47 positions recommended by DOC, and funding for the 32 positions for the community corrections center prior to May 2006.	N/A	Compensation Board has submitted a request for these positions and funding in the current and next biennium to the Department of Planning and Budget for the community corrections center and facility expansion. Compensation Board deferred action on the request for 32 positions and funding until the March 2006 Board meeting, pending action by the Governor and General Assembly to fund the facility in the current fiscal year during the 2006 General Assembly session. Compensation Board did not approve the additional 15 positions for the expansion beds in FY07, and advises the Superintendent to include these positions in his COIN budget request for FY07 in January 2006, so that it can be acted upon during the FY07 budget development process.
BOTETOURT COUNTY	SHERIFF	9-30-05 Officer requests 3 additional emergency correctional positions. The jail capacity is 38 and the current jail population is 70. According to the July 1, 2005 staffing standards, the ADP is 62.54. Additional needed is 1.57. The percent of need is 5.68%.	-0-	Deferred pending additional review by Compensation Board staff and additional information from the Sheriff. Specifically, the Sheriff is requested to provide the duty post assignments of the requested position to the Compensation Board by November 2, 2005.
ALBERMARLE COUNTY	SHERIFF	10-4-05 Officer requests to purchase a LiveScan costing \$12,605 and a backup digital cameral costing \$300. The total cost is \$12,905. Stressed \$6,960.96.	\$6,960.96	Approved per the Compensation Board's FY06 Budget Priorities and Policies; contingent upon the Sheriff's compliance with Compensation Board policies regarding LiveScan purchases. Any amounts approved will be reimbursed at the stressed cost amount. Because this is a one-time approval, any amounts not requested for reimbursement on or before the May 2006 payroll reimbursement request will not be available for expenditure in June 2006 or in FY07.
PRINCE EDWARD COUNTY	SHERIFF	10-12-04 Officer requests to transfer temporary funds originally transferred from position 00012, \$21,010, back to permanent salaries effective October 1, 2005. Prorated amount is \$15,757.50.	-0-	Approved as an exception to policy, based upon the specific conditions stated by the officer.

320-06-04: COMMONWEALTH'S ATTORNEYS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
SCOTT COUNTY	COMMONWEALTH'S ATTORNEY	9-15-05 Officer requests exception to Compensation Board policy for calculating staffing standards.	N/A	Board deferred to the November 30 th meeting pending staff review.
SHENANDOAH COUNTY	COMMONWEALTH'S ATTORNEY	The following officers requests to transfer Restoration Funds to the categories listed.	-0-	Approved as an exception to policy as this request was due to the Compensation Board on June 25.

FIPS	LOCALITY	Request Date	FROM	TO POSITION	AMOUNT	PRO-RATED
171	Shenandoah	9/27/05	Office Expense	Perm Salary	2,836	2,363
	TOTAL				2,836	2,363

734-06-04: COMMISSIONERS OF THE REVENUE

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
CAREER DEVELOPMENT PROGRAM	COMMISSIONER OF THE REVENUE	Staff requests to amend Deputy Commissioner CDP minimum criteria as follows; Chairperson of CDP Committee concurs. <u>Eligibility</u> "The CDP must identify by grade level, or position number the positions eligible to participate in the CDP." "Compensation Board reimbursed full-time positions grade six (6) or higher are eligible."	N/A	Approved.
CITY OF RADFORD	COMMISSIONER OF THE REVENUE	10-5-05 Officer requests to transfer annual vacant funds from position 00001, DI, @ \$2197 to temporary funds for FY06.	-0-	Approved at no additional cost to the Compensation Board.

732-06-04: TREASURERS NONE.

321-06-04: CIRCUIT COURT CLERKS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
BRISTOL CITY	CIRCUIT COURT CLERK	10-4-05 Per the provision of item 66, paragraph H, Chapter 951, 2005 Acts of Assembly, the officer requests to reduce his salary by \$2,600 of the December 1, 2005 increase to fund Internal Salary Adjustments for positions #2, 3, 4 and 5. The salaries requested are within 10% of the current salary and the funding is available within his current budget. Officer requests that the salaries of pos. #2 be set at \$35,037, pos. #3 be set at \$22,701, pos. #4 be set at \$28,184 and pos. #5 be set at \$22,501.	-0-	Deferred pending further review by Compensation Board staff as to the intent of Paragraph H, Item 66.
MARTINSVILLE CITY	CIRCUIT COURT CLERK	The following officer requests to transfer Budgeted Funds to Permanent salaries for Internal Salary Adjustments.	-0-	The Compensation Board approved a transfer of \$2,000 from base temporary to effect the salary action requested by the officer in accordance with the Compensation Board's pay and classification policy. This action will result in a reduction in the officer's temporary budget in the current as well as subsequent fiscal years.

FIPS	LOCALITY	Request Date	FROM	TO POSITION	AMOUNT	PRO-RATED
690	Martinsville	10/19/05	Temp.	Perm Salary	2,000	1,500
	TOTAL				2,000	1,500

OTHER MATTERS

OLD BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
1. JAIL COST REPORT	COMPENSATION BOARD	<p>Staff presents final FY04 Jail Cost Report.</p> <ul style="list-style-type: none"> • Comments and suggestions received from Roy W. Cherry of the Hampton Roads Regional Jail. • The Board may wish to consider suggestion #2 for next year's Jail Cost Report. • The Board may wish to consider suggestion #3 for this year's Jail Cost Report, which would entail substituting the chart on page 10 with alternate. <p>AT THEIR SEPTEMBER 21, 2005 MEETING, THE COMPENSATION BOARD APPROVED THIS ITEM AS AN EXPOSURE DRAFT WITH FINAL ACTION TO BE TAKEN AT THE OCTOBER 19, 2005 MEETING.</p>	N/A	Approved as submitted with suggestion #3 by Mr. Cherry to be adopted.
2. FY05 FINES & FEES REPORT	COMPENSATION BOARD	<p>Staff recommends deferring approval of the FY05 Fines & Fees Report to the November Board meeting pending resolution of issues raised in the attached e-mail from John Frey, Fairfax County.</p> <p>AT THEIR SEPTEMBER 21, 2005 MEETING, THE COMPENSATION BOARD APPROVED THIS ITEM AS AN EXPOSURE DRAFT WITH FINAL ACTION TO BE TAKEN AT THE OCTOBER 19, 2005 MEETING.</p>	N/A	Board deferred final action to the November 30 th Board meeting and asked staff to follow-up with the Fairfax Clerk and determine corrective action necessary.

OTHER MATTERS

OLD BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
3. TECHNOLOGY TRUST FUND COLLECTIONS	COMPENSATION BOARD	<p>AT THEIR SEPTEMBER 21, 2005 MEETING, THE COMPENSATION BOARD ASKED THE STAFF TO PROVIDE REFINED TTF PROJECTIONS AT THE OCTOBER 19, 2005 MEETING.</p> <p>Collections: FY06 year to date collections total \$3,506,701.02, a 10.15% increase over the same period in FY05.</p> <p>Projections:</p> <ol style="list-style-type: none"> 1. Based on current collections, FY06 TTF collections would be approximately \$14 million, an increase of 13.08% over FY05 collections. 2. The 2006 Session Six Year Nongeneral Fund Revenue Estimate submitted to the Department of Planning and Budget was based on a 5-year average recordings based on collections, or \$11,681,660 annually for FY06 – FY12. 3. Based on a projected reduction in recordings of 10% over the remainder of FY06, collections for FY06 would be \$12,974,793, an increase of 4.6% over FY05 collections. <p>Expenditures: FY06 YTD expenditures total \$38,526.98, which is 0.39% of budgeted funding.</p>	N/A	Noted.

OTHER MATTERS

OLD BUSINESS:

LOCALITY	OFFICER	REQUEST	TOTAL COST	COMPENSATION BOARD ACTION
4. CHARLES CITY, CHESTERFIELD, FREDERICK, GILES, GRAYSON, GREENE, LUNENBURG, RUSSELL, SCOTT, SURRY, SUSSEX, AND WESTMORELAND COUNTIES COLONIAL HEIGHTS, DANVILLE, SALEM, AND WINCHESTER CITIES	CIRCUIT COURT CLERKS	Technology Trust Fund Requests from \$4 & \$1 Fund AT THEIR SEPTEMBER 21, 2005 MEETING, THE COMPENSATION BOARD DEFERRED ACTION ON THESE REQUESTS PENDING ADDITIONAL INFORMATION FROM THE CLERKS. Staff requests approval of previous deferrals of TTF requests for \$4 and \$1 equipment and services. All localities have responded with appropriate documentation or support and / or have made adjustments as appropriate. See table below for amended requests. Cash and appropriation are available. Total TTF requests now equal: \$4 TTF \$9,969,418 \$1 TTF \$1,475,814 Total TTF \$11,445,232	\$1,566,616	Approved.

FIPPS	LOCALITY	\$4			\$1			\$4 AND \$1 REQUEST
		EQUIPMENT	SERVICES	TOTAL	EQUIPMENT	SERVICES	TOTAL	
036	CHARLES CITY COUNTY	0	13,151	\$13,151	0	37,317	\$37,317	\$50,468
041	CHESTERFIELD	118,248	405,687	\$523,935			\$0	\$523,935
069	FREDERICK	122,963	30,000	\$152,963			\$0	\$152,963
071	GILES	0	14,064	\$14,064	0	51,715	\$51,715	\$65,779
077	GRAYSON	0	16,071	\$16,071	0	12,556	\$12,556	\$28,627
079	GREENE	0	45,178	\$45,178	0	7,509	\$7,509	\$52,687
111	LUNENBURG	0	6,301	\$6,301	0	53,580	\$53,580	\$59,881
167	RUSSELL	0	12,209	\$12,209	0	101,209	\$101,209	\$113,418
169	SCOTT	0	8,972	\$8,972	0	74,136	\$74,136	\$83,108
181	SURRY	0	3,537	\$3,537	0	44,184	\$44,184	\$47,721
183	SUSSEX	0	2,810	\$2,810	0	23,788	\$23,788	\$26,598
193	WESTMORELAND	0	21,921	\$21,921	0	36,198	\$36,198	\$58,119
570	COLONIAL HEIGHTS	0	8,923	\$8,923	0	42,077	\$42,077	\$51,000
590	DANVILLE	133,751	40,000	\$173,751			\$0	\$173,751
775	SALEM	0	38,085	\$38,085			\$0	\$38,085
840	WINCHESTER	30,476	0	\$30,476	10,000	0	\$10,000	\$40,476
	TOTAL	\$405,438	\$666,909	\$1,072,347	\$10,000	\$484,269	\$494,269	\$1,566,616

OTHER MATTERS

NEW BUSINESS:

	<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
1.	MEETING MINUTES	COMPENSATION BOARD	Staff presents minutes for approval as follows: Docket #06/03	N/A	Approved.
2.	TRAINING STATUS REPORT	COMPENSATION BOARD	Staff presents Training Status Report.	N/A	Noted.
3.	MONTHLY JAIL AUDIT ACTIVITY STATUS REPORT	COMPENSATION BOARD	Staff presents monthly Jail Audit Activity Status Report.	N/A	Noted.
4.	AUDIT STATUS REPORT	COMPENSATION BOARD	Staff presents Audit Status Report.	N/A	Noted.
5.	COMPENSATION BOARD MEETINGS	COMPENSATION BOARD	Confirmation of upcoming Board meetings: Wednesday, November 16, 2005 and Wednesday, December 21, 2005.	N/A	Compensation Board rescheduled the November meeting to Wednesday, November 30. December 21, 2005 meeting date approved.
6.	COMMISSIONER OF THE REVENUE ASSOCIATION OF VIRGINIA VIRGINIA COURT CLERKS' ASSOCIATION	COMPENSATION BOARD	Staff provides thanks/congratulations letters from the Compensation Board to outgoing/incoming presidents of the Commissioner of the Revenue Association of Virginia and the Virginia Court Clerks' Association.	N/A	Approved.
7.	STRATEGIC PLAN	COMPENSATION BOARD	Staff presents agency Strategic Plan.	N/A	Approved.

FOR YOUR INFORMATION
NONE.

CLOSED MEETING
COMPENSATION BOARD DOCKET #06/04
OCTOBER 19, 2005

NO CLOSED MEETING.

1) **MOTION FOR “CLOSED MEETING” by Chairman Frank Drew. (_____ seconded the motion).**

- Under the provisions of Section 2.1-344.A.1, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** to discuss personnel issues—discussion of interview applicants, assignment, appointment, promotion, performance, salaries, discipline or resignation of specific ricers, appointees or employees.
- Under the provisions of Section 2.1-344.A.7, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** to obtain consultation with legal counsel as to actual or “probable litigation” concerning

2) **Chairman Frank Drew: I move to return to open session. (_____ seconded the motion).**

When the closed meeting is complete, the public body must **immediately** reconvene in open session and take a recorded vote of its members in roll call fashion. The members must certify that they discussed: **only public business exempt from the Act,**

Frank Drew, Chairman	Yes _____	No _____
Walter J. Kucharski, Member	Yes _____	No _____
Kenneth W. Thorson, Member	Yes _____	No _____

AND

only public business matters identified in the motion to convene the closed meeting.

Frank Drew, Chairman	Yes _____	No _____
Walter J. Kucharski, Member	Yes _____	No _____
Kenneth W. Thorson, Member	Yes _____	No _____

Any member who cannot certify must state the specific details of the unauthorized discussion on the record. That record can be used as evidence in a lawsuit brought against the public body for violating the Act.

H A N D C A R R Y
 COMPENSATION BOARD DOCKET #06/04
 OCTOBER 19, 2005

EMPLOYEE RECOGNITION
 NONE.

304-06-04: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
SOUTHWEST VIRGINIA REGIONAL JAIL AUTHORITY	CHAIRMAN	Staff presents Southwest Virginia Regional Jail Authority LIDS audit.	N/A	Approved.
SHENANDOAH COUNTY	SHERIFF	10-14-05 Officer requests to transfer \$563 from base temporary to permanent salaries to fund internal salary adjustment for position 79005. The increase is within 10% above the current salary. The increase is within the min and max of the pay band. The salary increase is effective October 1, 2005. Prorated \$422.25.	-0-	The Compensation Board approved a transfer of \$563 from base temporary to effect the salary action requested by the officer in accordance with the Compensation Board's pay and classification policy. This action will result in a reduction in the officer's temporary budget in the current as well as subsequent fiscal years.
WYTHE COUNTY	SHERIFF	10-14-05 Officer requests to purchase a LiveScan for the purchase price of \$12,605 and a backup digital camera for \$300 totaling \$12,905. Stressed \$9,974.28.	\$9,974.28 (stressed cost)	Approved per the Compensation Board's FY06 Budget Priorities and Policies; contingent upon the Sheriff's compliance with Compensation Board policies regarding LiveScan purchases. Any amounts approved will be reimbursed at the stressed cost amount. Because this is a one-time approval, any amounts not requested for reimbursement on or before the May 2006 payroll reimbursement request will not be available for expenditure in June 2006 or in FY07.
LEE COUNTY	SHERIFF	10-14-05 Officer requests to transfer \$1,440 from base temporary to equipment to purchase 1 PC (\$1,040) and 1 copier (\$400) totaling \$1,440. Stressed 1158.34.	-0-	Approved per the Compensation Board's FY06 Budget Priorities and Policies. Any amounts approved will be reimbursed at the stressed cost. Because this is a one-time approval, any amounts not requested for reimbursement on or before the May 2006 payroll reimbursement request will not be available for expenditure in June 2006 or in FY07. This is a one-time transfer approval, not in the base. PC must meet minimum Compensation Board specifications

304-06-04: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
APPOMATTOX COUNTY	SHERIFF	10-17-05 Officer requests to transfer \$5,654 from base temporary salaries to permanent salaries to fund internal salary adjustment for positions 00021 and 00022. The increase requested is within 10% above the current salary. The increases are within the min and max of the pay band. These salaries are effective July 1, 2005. The officer also requests to transfer \$710 from base temporary to base office expense.	-0-	The Compensation Board approved a transfer of \$5,654 from base temporary to effect the salary action requested by the officer in accordance with the Compensation Board's pay and classification policy. This action will result in a reduction in the officer's temporary budget in the current as well as subsequent fiscal years. The request to transfer \$710 from base temporary to base office expense is also approved.
RICHMOND COUNTY	SHERIFF	10-17-05 Officer requests to transfer \$14,013 from turnover to base temporary salaries effective October 1, 2005. Prorated \$10,509.75.	-0-	Approved per the Compensation Board's May 1, 2005 Budget Priorities and Policies; this is a base budget transfer.

320-06-04: COMMONWEALTH'S ATTORNEYS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
CHESTERFIELD COUNTY	COMMONWEALTH'S ATTORNEY	10-17-05 Officer requests to hire an employee in pos. #25 @ \$67,193. Position is budgeted @ \$40,193. Cost to increase @ \$27,000. Officer requests to transfer Office Expense Funds @ \$27,000 to fund the increase. This employee is in a locality funded position in Chesterfield @ \$69,160.	-0-	The Compensation Board approved a transfer of \$27,000 from base office expense to effect the salary action requested by the officer in accordance with the Compensation Board's pay and classification policy. This action will result in a reduction in the officer's office expense budget in the current as well as subsequent fiscal years.

FIPS	LOCALITY	Request Date	FROM	TO POSITION	AMOUNT	PRO-RATED
041	Chesterfield	10/17/05	Office Expense	Perm Salary	27,000	20,250
	TOTAL				27,000	20,250

734-06-04: COMMISSIONERS OF THE REVENUE
NONE.

732-06-04: TREASURERS
NONE.

321-06-04: CIRCUIT COURT CLERKS
NONE.

OTHER MATTERS
NONE.

FOR YOUR INFORMATION
NONE.

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