

COMPENSATION BOARD DOCKET #16/05

November 18, 2015

EMPLOYEE RECOGNITION
NONE.

307-16-05: SHERIFFS & REGIONAL JAILS

NEW BUSINESS

CONSENT DOCKET

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
RAPPAHANNOCK REG. JAIL	SUPERINTENDENT	11-3-2015 Officer requests to transfer \$284,771.43 from Vacancy Savings to Temporary Funds.	\$0	Approved per the Compensation Board's FY16 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.

FIPS	Office Code	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested
450	307	Rappahannock Regional Jail	11/3/2015	Vacancy Savings	Temporary	\$284,771.43	\$284,771.43
		Total			Temporary	\$284,771.43	\$284,771.43

ROANOKE COUNTY	SHERIFF	<p>11-4-15 Interim Officer requests additional Temporary Funds @11,986.51. This is equivalent to the salary of position #00002, and class C13 at \$75,515 from November 4 to December 31, 2015.</p> <p>This request for "additional" funding is made in lieu of a request to transfer these funds to Temporary Funds, as I understand the Compensation Boards' interpretation of §24.2-266 and 228 is that position #00002 is not vacant during the period in which I am the interim Sheriff, consequently funds cannot be transferred from this position.</p>	\$0	Approved at no additional cost to the Compensation Board.
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772-16-05: COMMONWEALTH'S ATTORNEYS

NEW BUSINESS:

CONSENT DOCKET

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
WISE COUNTY	COMMONWEALTH'S ATTORNEY	11-6-2015 Officer requests to transfer Vacancy Savings in the amount of \$35,625.32 to Office Expense Funds. Staff Notes: This amount includes the October payroll Vacancy Savings.	-0-	Approved per the Compensation Board's FY16 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.

771-16-05: COMMISSIONERS OF THE REVENUE

NONE.

774-16-05: TREASURERS

NONE.

773-16-05: CIRCUIT COURT CLERKS

NONE.

OTHER MATTERS

NEW BUSINESS:

REGULAR DOCKET

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
1. MEETING MINUTES	COMPENSATION BOARD	Staff presents minutes for approval as follows: Docket #16/04	N/A	Approved
2. COMPENSATION BOARD MEETINGS	COMPENSATION BOARD	Confirmation of upcoming Board meetings: Wednesday, December 16, 2015 at 11:00 a.m., a special meeting with Association leadership on Tuesday, January 12, 2016 at 2:00 p.m., and Wednesday, January 27, 2016 at 11:00 a.m.	N/A	Board confirmed meeting dates. Board has approved changing the normal meeting time for standard monthly meetings from 11:00 a.m. to 10:00 a.m., beginning with the January 27, 2016 meeting.
3. TECHNOLOGY TRUST FUND COLLECTIONS	COMPENSATION BOARD	<p>Collections:</p> <p>FY16 collections for July through October totaled \$2,474,165.50, an increase of 11.06% compared to the same period of collections in FY15.</p> <p>Expenditures:</p> <p>FY16 year-to-date Clerk's expenditures through 11/10/15, totaled \$534,565.11 or 10.77% of budgeted Technology Trust Funds.</p> <p>Projections:</p> <p>Based on current collections, FY16 TTF total collections would be approximately \$7.42 million, an increase of 12.77% compared to FY15 collections. Budgeting for FY16 is based upon FY15 collection of \$6.5 million.</p>	NA	Noted
4. FINES & FEES REPORT	COMPENSATION BOARD	Staff presents the FY15 Fines & Fees Report Exposure Draft.	N/A	Approved
5. NEW OFFICER TRAINING	COMPENSATION BOARD	The New Officer Training will be held December 9 – 11 at the Doubletree by Hilton in Midlothian. One hundred officers were invited; to-date, 85 have confirmed they will attend.	N/A	Noted
6. INVITE ASSOCIATION LEADERSHIP TO JANUARY 2016 LEGISLATIVE MEETING	COMPENSATION BOARD	Staff presents memo for approval inviting Association Presidents for special legislative meeting with Board on Tuesday, January 12, 2016 at 2:00 p.m.	N/A	Approved

**CLOSED MEETING
COMPENSATION BOARD DOCKET #16/03
November 18, 2015**

NO CLOSED MEETING.

1) **MOTION FOR “CLOSED MEETING” by Chairman Susan Swecker. (_____ seconded the motion).**

- Under the provisions of Section 2.2-3711.A.1, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** to discuss personnel issues—discussion of interview applicants, assignment, appointment, promotion, performance, salaries, discipline or resignation of specific officers, appointees or employees.
- Under the provisions of Section 2.2-3711.A.7, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** for consultation with legal counsel and/or briefing by staff members pertaining to actual or “probable litigation” concerning

When the closed meeting is complete, the public body must ***immediately*** reconvene in open session and take a recorded vote of its members in roll call fashion.

MOTION BY CHAIRMAN SUSAN SWECKER: I move to certify that only public business exempt from the Act was discussed.
(_____ seconded the motion.)

Susan Swecker, Chairman	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Craig Burns, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Martha Mavredes, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>

AND

MOTION BY CHAIRMAN SUSAN SWECKER: I move to certify that only public business matters identified in the motion to convene the closed meeting were discussed. (_____ seconded the motion.)

Susan Swecker, Chairman	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Craig Burns, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Martha Mavredes, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Any member who cannot certify must state the specific details of the unauthorized discussion on the record. That record can be used as evidence in a lawsuit brought against the public body for violating the Act.

HANDCARRY COMPENSATION BOARD DOCKET #16/05 November 18, 2015

772-16-05: COMMONWEALTH'S ATTORNEY

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
ARLINGTON COUNTY	COMMONWEALTH'S ATTORNEY	Officer requests an exception to the Substitute Prosecutor \$500, 60-day reimbursement policy. The expenditures for one trip including lodging expenses exceeded the \$500 limit.	-0-	Approved as an exception to policy, based upon the specific conditions stated by the officer.

FIPS	Office	Locality	Prosecutor	Expenses From - To	Defendant	Total
013	772	Arlington County	Alejandra Rueda	04/15/2015 to 09/30/2015	Michael Gardner	\$1,583.33

OTHER MATTERS

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
EMERGENCY MEDICAL REQUEST	COMPENSATION BOARD	Staff recommends deferral of Emergency Medical Requests for consideration at the December, 2015 Meeting pending additional review of late requests.	N/A	Board deferred consideration of emergency medical requests received prior to the meeting date to the December 16, 2015 meeting.

FOR YOUR INFORMATION NONE.

Public Body: Compensation Board
 Date: November 18, 2015
 Time: 11:00 a.m.
 Location: Compensation Board Conference Room
 Oliver Hill Building, 102 Governor Street
 Richmond, VA 23219
 Members: Susan Swecker, Chairman (present)
 Craig Burns, Ex Officio member (present)
 Martha Mavredes, Ex Officio member (present)

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