

COMPENSATION BOARD DOCKET #03/06 DECEMBER 17, 2002

304-03-06: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
SPOTSYLVANIA COUNTY	SHERIFF	11/19/02 – OFFICER REQUESTS \$30396.93 IN OVERTIME FUNDING FOR WORK PERFORMED IN THE SNIPER INVESTIGATION. OFFICER HAS \$12273.00 IN TURNOVER AND \$2536.15 IN SPENDING REDUCTION VACANCY SAVINGS. THE BOARD MAY WISH TO UTILIZE THESE FUNDS IN LIEU OF ADDITIONAL FUNDING.	\$30396.93	Per information from the Department of Criminal Justice Services (DCJS), it appears that federal funds may become available for these costs. As federal funds would cover all overtime costs and the Compensation Board may only reimburse costs based upon Compensation Board salaries and positions, the Compensation Board believes it would be advantageous to the Sheriff to await further action by the federal government; and deferred action on this request.
SOUTHSIDE REGIONAL JAIL	SUPERINTENDENT	12/02/02 – OFFICER REQUESTS TRANSFER OF \$3,223.48 FROM VACANT RPMED POS #00020 VACATED ON 08/16/02 AT AR OF \$15,553 TO TEMPORARY ALLOWANCE TO HIRE PART-TIME NURSE.	-0-	Approved as an exception to policy, based upon the specific conditions stated by the officer.

320-03-06: COMMONWEALTH'S ATTORNEYS

NEW BUSINESS:

LOCALITY

OFFICER

REQUEST

TOTAL COST

COMPENSATION BOARD ACTION

NONE.

732-03-06: TREASURERS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
JAMES CITY COUNTY	TREASURER	11/21/02 Officer requests to transfer Turnover Funds @ \$1082.00 to BASE Temporary Funds. Based on current Staffing Standards office is ranked 18, is in need 28.37% and FTE need of 11.63	\$00.00	Approved per the Compensation Board's May 1, 2002, Budget Reduction Plan.

734-03-06: COMMISSIONERS OF THE REVENUE

NEW BUSINESS:

LOCALITY

OFFICER

REQUEST

TOTAL COST

COMPENSATION BOARD ACTION

NONE.

321-03-06: CIRCUIT COURT CLERKS

NEW BUSINESS:

LOCALITY

OFFICER

REQUEST

TOTAL COST

COMPENSATION BOARD ACTION

NONE.

OTHER MATTERS

OLD BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
1. EMERGENCY MEDICAL REQUESTS	COMPENSATION BOARD	Staff presents emergency medical request for reimbursement.	\$433.75 (Recommended for approval \$433.75)	Board approved staff recommendation.

Facility Name	Inmate Name	Date(s) of medical services	State Responsible	Bonus Start Date (date became state responsible)	Amount Requested	Amount Recommended for Approval	CB Staff Recommended Action
Prince Wm-Manassas Adult Det	Linda R. Smallwood	07/10/02	Yes	5/8/02	433.75	433.75	Approve. Expenses incurred during confinement. Booking staff released prisoner from LIDS in error.

OTHER MATTERS

NEW BUSINESS:

	<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
1.	MEETING MINUTES	COMPENSATION BOARD	Staff presents minutes for approval as follows: Docket #03/05	N/A	Approved.
2.	MONTHLY JAIL AUDIT ACTIVITY STATUS REPORT	COMPENSATION BOARD	Staff presents monthly Jail Audit Activity Status Report.	N/A	Noted.
3.	AUDIT STATUS REPORT	COMPENSATION BOARD	Staff presents the Audit Status Report.	N/A	Noted.
4.	TRAINING STATUS REPORT	COMPENSATION BOARD	Staff presents monthly Training Status Report.	N/A	Noted.

FOR YOUR INFORMATION

NEW BUSINESS:

LOCALITY

OFFICER

REQUEST

TOTAL COST

COMPENSATION BOARD ACTION

NONE.

**CLOSED MEETING
COMPENSATION BOARD DOCKET #03/06
DECEMBER 17, 2002**

No closed meeting.

1) **MOTION FOR “CLOSED MEETING” by Chairman Frank Drew. (_____ seconded the motion).**

- Under the provisions of Section 2.1-344.A.1, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** to discuss personnel issues—discussion of interview applicants, assignment, appointment, promotion, performance, salaries, discipline or resignation of specific ricers, appointees or employees.
- Under the provisions of Section 2.1-344.A.7, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** to obtain consultation with legal counsel as to actual or “probable litigation” concerning the .

2) **Chairman Frank Drew: I move to return to open session. (_____ seconded the motion).**

When the closed meeting is complete, the public body must **immediately** reconvene in open session and take a recorded vote of its members in roll call fashion. The members must certify that they discussed: **only public business exempt from the Act,**

Frank Drew, Chairman	Yes _____	No _____
Walter J. Kucharski, Member	Yes _____	No _____
Kenneth W. Thorson, Member	Yes _____	No _____

AND

only public business matters identified in the motion to convene the closed meeting.

Frank Drew, Chairman	Yes _____	No _____
Walter J. Kucharski, Member	Yes _____	No _____
Kenneth W. Thorson, Member	Yes _____	No _____

Any member who cannot certify must state the specific details of the unauthorized discussion on the record. That record can be used as evidence in a lawsuit brought against the public body for violating the Act.

**H A N D C A R R Y
COMPENSATION BOARD DOCKET #03/06
DECEMBER 17, 2002**

304-03-06: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

LOCALITY

OFFICER

REQUEST

TOTAL COST

COMPENSATION BOARD ACTION

NONE.

320-03-06: COMMONWEALTH'S ATTORNEYS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
CARROLL COUNTY	COMMONWEALTHS ATTORNEY	11-6-2002 Officer requests to transfer Turnover Funds @ \$6,420.00 to BASE Temporary Funds.	-0-	Approved per the Compensation Board's May 1, 2002, Budget Reduction Plan.

732-03-06: TREASURERS

NEW BUSINESS:

LOCALITY

OFFICER

REQUEST

TOTAL COST

COMPENSATION BOARD ACTION

NONE.

734-03-06: COMMISSIONERS OF THE REVENUE

NEW BUSINESS:

LOCALITY

OFFICER

REQUEST

TOTAL COST

COMPENSATION BOARD ACTION

NONE.

321-03-06: CIRCUIT COURT CLERKS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>		<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
SPOTSYLVANIA COUNTY	CIRCUIT CLERK	COURT	Officer requests reconsideration of FY03 TTF budget approval. Our approval of \$137,400 was based on contractual obligations reported by ILS, Spotsylvania's land records management vendor, because their response to the FY03 TTF Budget Detail survey had not been received. Their faxed response dated October 8, which shows total contractual obligations of \$234,581, was found in our office after our request for funding had been submitted. Our request would have reflected \$234,581 had we found their request prior to our submission.	\$97,181 (NGF)	Approved to seek DPB allocation of additional funds.

OTHER MATTERS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
1. TECHNOLOGY TRUST FUND COLLECTIONS § 17.1 – 279	CIRCUIT CLERKS	COURT <u>COLLECTIONS:</u> FY03 YTD collections total \$2,996,964.98. FY03 collections for a similar period of time totaled \$2,537,829.29. This represents a 18% increase in collections over last fiscal year. <u>EXPENDITURES:</u> Current YTD expenditures as of December 16, 2002, total \$1,807,999.27. This represents 20% of budgeted TTF funds. <u>PROJECTIONS:</u> Based on YTD projections, \$7,129,715.95 will be collected in FY03. This would represent an 8% increase over last fiscal year.	N/A	Noted.

FOR YOUR INFORMATION

NEW BUSINESS:

LOCALITY

OFFICER

REQUEST

TOTAL COST

COMPENSATION BOARD ACTION

NONE.

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