



SUSAN R. SWECKER
CHAIRMAN

ROBYN M. DE SOCIO
EXECUTIVE SECRETARY

CRAIG BURNS
MARTHA MAVREDES
EX-OFFICIO MEMBERS

COMMONWEALTH OF VIRGINIA

Compensation Board

P.O. Box 710
Richmond, Virginia 23218-0710

April 29, 2016

EMAIL MEMORANDUM

TO: Constitutional Officers and Regional Jail Superintendents

FROM: Susan R. Swecker, Chairman

SUBJECT: Compensation Board Approved Budget for the Fiscal Year beginning July 1, 2016 (FY17)

Your Compensation Board Budget for FY2017 is now available in the COIN Budget Request Subsystem. This budget has been approved subject to the provisions of the 2016 Appropriation Act (2016 Virginia Acts of Assembly). This memorandum also serves as official notification that the Compensation Board, in accordance with §15.2-1636.8, Code of Virginia, has fixed the salaries and expenses for the fiscal year ending June 30, 2017.

Please note that your right as a Constitutional Officer to file a notice of appeal, pursuant to §15.2-1636.9, Code of Virginia, originates from the date of this memorandum. Any communication(s) subsequent to this memorandum does not extend the period within which you may file your notice of appeal. Similarly, any objection filed by a governing body pursuant to §15.2-1636.8, Code of Virginia, commences from this date and is not extended by any subsequent communication(s).

Please note that the Compensation Board does not mail a paper copy of your Compensation Board budget. However, you can download and print a copy of your approved budget from the COIN Budget Request Subsystem. Instructions for downloading and printing your FY17 approved budget from the COIN system are available on the Compensation Board website at <http://www.scb.virginia.gov/coininformation/ftpbudgetreport.pdf>. Your budget is also available for review on the agency website; go to <http://www.scb.virginia.gov/>, click on Constitutional Officers Budget and Salaries, then Approved FY17 May 1 Budgets, and follow the instructions to review your budget. If you have any difficulty downloading and printing a copy of your budget from COIN, or viewing your budget on our website, please call or email your Compensation Board Technician.

An overview of Compensation Board FY17 Budget Priorities and Policies, which includes key funding items included in the Compensation Board's approved FY17 budgets and key information regarding approved revenue contingent salary increases for new participation in career development programs, across-the-board 2% salary increases for all officers and staff and compression based increases for staff in Sheriffs' offices and Regional Jails, is available on the Compensation Board website at <http://www.scb.virginia.gov/docs/fy17budgetoverview.docx>.

Funding approved by the 2016 General Assembly for additional participation in career development programs effective December 1, 2016 is contingent upon FY16 year-end revenue meeting required thresholds and is therefore not displayed on the May 1 budget at this time. However, offices affected are being provided an additional communication at this time identifying those specific eligible participants that are approved for funding with contingent revenues, identifying the approved budgeted salary effective July 1 and the increased salary amount as of December 1, 2016, assuming revenue contingencies are met.

A final listing identifying recovery amounts by office for the retiree health care credit and general liability insurance and surety bond premiums for FY17 will be available at <http://www.scb.virginia.gov/docs/fy17premdist.pdf> in the next week as soon as final figures are received from the Division of Risk Management. A separate link to the listing of recovery amounts will also be accessible from the Constitutional Officers' Budgets and Salaries page of the Compensation Board website.

Please review the documents at the above web links and let your Compensation Board Technician know if you have any questions.

- c: City Managers and County Administrators
- Compensation Board Members and Staff
- The Honorable Nancy Rodrigues, Secretary of Administration
- Banci Tewolde, Department of Planning and Budget
- Nicole Storm, Department of Planning and Budget
- John W. Jones, Virginia Sheriffs' Association
- Jane S. Chambers, Commonwealth's Attorneys' Services Council
- Alan D. Albert, LeClair Ryan PC
- Madeline Abbitt, Abbitt Consulting
- Ron Jordan, Advantus Strategies
- John "Chip" Dicks, Future Law LLC
- Mike Edwards, Kemper Consulting
- Janet Areson, Virginia Municipal League
- Dean Lynch, Virginia Association of Counties