

## EMAIL MEMORANDUM

**TO:** Constitutional Officers  
Regional Jail Superintendents  
Governing Bodies

**FROM:** Bruce W. Haynes, Executive Secretary

**SUBJECT:** FY07 Budget Hearing

Although the General Assembly has not issued final approval on a budget agreement as of today, we need to progress through the budget approval process in anticipation of that action occurring.

Pursuant to Section 15.2-1636.8, Code of Virginia, I am writing to inform you that the Compensation Board has set a date for its annual budget hearing, a necessary step prior to setting budgets for the upcoming fiscal year.

The budget hearing will allow you the opportunity to address specific concerns unique to your office with Compensation Board members and staff, and provides Board members with additional information and insights to assist them in budget decisions. **This year, the Compensation Board will meet on Wednesday, June 28, 2006 at 11:00 a.m. in the Compensation Board Conference Room, Room LL22, 102 Governor Street, Richmond, Virginia.** The meeting will follow a public hearing format, beginning with an overview of the Compensation Board budget for FY07, followed by your comments and questions.

In order that we have sufficient handouts available at the budget hearings, **please let us know if you will be attending**. It would be appreciated if you would email Cindy Waddell at [cindy.waddell@scb.virginia.gov](mailto:cindy.waddell@scb.virginia.gov) or call her at (804) 225-3308 prior to 5:00 p.m. on June 23, 2006, and let her know that you and/or your representative will attend the hearing.

Due to construction in the area, parking in Capitol Square is not possible. The closest public parking lot to our building is located at 13<sup>th</sup> and Main Streets. From this parking lot, walk up 13<sup>th</sup> Street toward the Capitol and when you cross over Bank Street, you will be walking up Governor Street. The Oliver Hill Building at 102 Governor Street is on your left. Please allow ample time to locate parking in the downtown area. Directions to the Conference Room are located on the Compensation Board's website at the following address: <http://www.scb.virginia.gov/faqsmenu.html#directions>.

Once the House and Senate budget conferees reach an agreement and a conference report is available, Compensation Board staff will provide a written summary of budget actions, and will provide a timeline for providing budget estimates and final approved budgets.

c: Compensation Board Members and Staff

Honorable Viola O. Baskerville, Secretary of Administration

John W. Jones, Virginia Sheriffs' Association

Robert Q. Harris, Commonwealth's Attorneys' Services Council

Michael Amyx, Virginia Municipal League

James D. Campbell, Virginia Association of Counties

Alan D. Albert, LeClair Ryan PC

Jack Dewan, Executive Director, Virginia Association of Regional Jails

John "Chip" Dicks, Future Law, LLC