

March 12, 2015

EMAIL MEMORANDUM

TO: Constitutional Officers
Regional Jail Superintendents
Governing Bodies

FROM: Robyn M. de Socio
Executive Secretary

SUBJECT: FY16 Budget Estimates & Budget Hearing

In accordance with §15.2-1636.8, Code of Virginia, the Compensation Board has prepared an estimate of expenses and other allowances to be fixed by the Board for fiscal year 2016, and has set the time, date, and place for the annual budget hearing.

The budget estimates are provided through a link entitled "Budget Estimates" located on the Compensation Board's agency website at <http://www.scb.virginia.gov/fy03budestm.cfm>. On the website, select your locality or regional jail, and then select which office estimate you wish to review. Each selection will provide you with an estimate of base level reimbursable expenses to be fixed for the upcoming fiscal year (FY16), and information regarding the development of the estimated fund amounts provided. Because budget estimates represent revenue to be anticipated by localities for support of constitutional and appointed offices, projected salary increases as approved in the 2015 General Assembly Conference Report have been included. Please further review the explanations provided along with the budget estimate figures to fully understand what is and is not included in the estimate at this time, and what other budgetary items not included in the estimate will be considered by the Compensation Board prior to approval of final budgets for FY16.

Please carefully review the online budget estimate information, or forward this notification to the appropriate member of your staff for review. Clerks' information includes an estimate of Technology Trust Fund (TTF) collections for FY15 and total TTF funds anticipated to be available to Clerks for budgeting in August, 2015. Estimates of per diem funding for local and regional jails for FY16 are also available.

The budget hearing will provide you with an overview of budget actions taken by the 2015 General Assembly and priorities set by the Compensation Board for the allocation of funding in FY16. The hearing also will allow you the opportunity to address specific concerns unique to your office with the Compensation Board members and staff, and provides Board members with the additional information and insights to assist them in budget decisions. This year the Compensation Board will meet on **Thursday, April 9, 2015 at 10:00 a.m.**, in the Compensation Board Conference Room, Room LL22 in the Oliver Hill Building, 102 Governor Street, Richmond, Virginia, 23219. The meeting will follow a public hearing format, beginning with an overview of the Compensation Board budget for FY16, followed by your comments and questions.

In order to have sufficient handouts available at the budget hearing, and that we provide proper notification to building security for your ease of access, **please let us know if you will be attending.** It would be appreciated if you would email Kenya Randolph at

kenya.randolph@scb.virginia.gov prior to 5:00 p.m. on April 3, and let her know that you and/or your representative will attend the hearing.

If you have questions regarding your budget estimate available on our agency website, please contact your program technician, Charlene Rollins, Charlotte Lee or me.

c: Compensation Board Members and Staff
The Honorable Nancy Rodrigues, Secretary of Administration
John W. Jones, Virginia Sheriffs' Association
Jane S. Chambers, Commonwealth's Attorneys' Services Council
Alan D. Albert, LeClair Ryan PC
John "Chip" Dicks, Future Law LLC
Ron Jordan, Advantus Strategies
Madeline I. Abbitt, Abbitt Consulting Inc
Mike Edwards, Kemper Consulting
Janet Areson, Virginia Municipal League
Dean A. Lynch, Virginia Association of Counties