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EX-OFFICIO MEMBERS

## COMMONWEALTH OF VIRGINIA

### *Compensation Board*

P.O. Box 710  
Richmond, Virginia 23218-0710

September 30, 2009

#### EMAIL MEMORANDUM

To: Governing Bodies and Regional Jail Superintendents

From: Robyn M. de Socio, Executive Secretary

RE: Request for Locality DUNS number for Federal Funds Distribution for FY10 Budgets

I write requesting information related to the provision of federal funds for reimbursements of FY10 budgeted amounts for Sheriffs' Offices and Regional Jails.

As you will recall from previous communications, the 2009 General Assembly approved the allocation of \$23.3 million of federal recovery Byrne Justice Assistance Grant (JAG) Program funding to the Compensation Board to restore reduced general fund dollars that support the operating budgets of Sheriffs' Offices and Regional Jails. Please recall that this is not an additional funding stream available to your office or locality; rather, in the absence of this allocation of the JAG funds the Compensation Board would have been required to reduce operating budgets for Sheriffs' offices and Regional Jails for FY10 when setting budgets on May 1. Previous communications and information regarding federal fund distributions can be found on the Compensation Board's [ARRA Federal Stimulus Funds webpage](#).

As the prime recipient of federal funds, the Commonwealth will maintain responsibility for federal stimulus fund reporting requirements. However, to meet these requirements, I will need you to provide your DUNS number to our office. Please forward this communication to the appropriate locality or regional jail finance personnel for providing this information. The responding individual should reply to this email providing **Locality or Regional Jail name** and **DUNS number** for the recipient of Compensation Board reimbursement payments. **Please reply to this email with the information as soon as possible, but no later than Tuesday, October 6.** If your locality does not have a DUNS number, please visit the Dun and Bradstreet website at [www.dnb.com](http://www.dnb.com) and follow all directions to "get a D&B DUNS number". DUNS numbers can usually be obtained within one business day. As sub-recipients of federal funding in FY10 through the Compensation Board, each locality and regional jail must have or obtain a DUNS number.

Please let me know if you have any questions regarding this request. I look forward to your reply by Tuesday, October 6.

C: Sheriffs  
Charlene M. Rollins, Customer Service Manager  
Regina L. Hill, Senior Fiscal Technician