



Technology Trust Fund

December 1, 2007

FY07 TTF

Progress Report

Compensation Board & Circuit Court Clerks

FY07 TTF Progress Report

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Introduction

The purpose of this report is to provide an annual update of the Technology Trust Fund and the progress Circuit Court Clerks are making in providing secure remote access to land records on or before July 1, 2008.

The Technology Trust Fund

The Technology Trust Fund (TTF) originated in 1996 with § 17.1-279, Code of Virginia, that legislated a \$3 fee, known as the Technology Trust Fund Fee, to be assessed by the Clerk of each Circuit Court in every law and chancery action, upon each instrument recorded in the deed book, and upon each judgment docketed in the lien docket book. Effective July 1, 2004, the fee was increased to \$5 and the General Assembly has since specified intent that all Circuit Court Clerks in Virginia provide secure remote access to land records on or before July 1, 2008. The TTF fee is deposited to the State Treasury into a trust fund and the Compensation Board maintains a record of the deposits made by each Circuit Court Clerk.

Four dollars of the \$5 fee are allocated by the Compensation Board for the purposes of: (i) developing and updating individual land records automation plans for individual Circuit Court Clerks' offices; (ii) implementing automation plans to modernize land records in individual clerk's offices and provide secure remote access to land records throughout the Commonwealth; (iii) obtaining and updating office automation and information technology equipment, including software and conversion services; (iv) preserving, maintaining and enhancing court records, including, but not limited to, the costs of repairs, maintenance, land records consulting services, service contracts, redaction of social security numbers from land records, and system replacements or upgrades; and (v) improving public access to court records. TTF funds may not be used for personnel costs within the Circuit Court Clerks' offices. The legislation requires that Circuit Court Clerks submit to the Compensation Board a written certification that the Clerk's proposed technology improvements of land records will provide secure remote access to those land records on or before July 1, 2008.

The remaining \$1 of the TTF fee collected by each Circuit Court Clerk is amassed into a fund known as the \$1 Fund. The Compensation Board may allocate from the \$1 Fund (i) for the purposes of funding studies to develop and update individual land-records automation plans for individual clerk's offices and (ii) for the purposes enumerated in the above paragraph to implement the plan to modernize land records in individual clerk's offices and provide secure remote access to land records throughout the Commonwealth. Priority for allocation from the \$1 Fund may be given to those individual clerks' offices whose deposits into the trust fund would not be sufficient to implement its modernization plan. The legislation requires that Circuit Court Clerks submit to the Compensation Board a written certification that the Clerk's proposed technology improvements of land records will provide secure remote access to those land records on or before July 1, 2008.

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Secure Remote Access to Land Records

In the Code of Virginia, § 17.1-279 requires Circuit Court Clerks or their designated technology services vendor(s) to certify compliance with security standards developed by the Virginia Information Technologies Agency (VITA) found in the document *Security Standard for Restricted Remote Access to Documents on Court-Controlled Websites, ITRM STANDARD SEC503-02* (dated March 28, 2005), and all subsequent revisions. This document is located on the VITA website at <http://www.vita.virginia.gov/uploadedFiles/Library/Rem Accs Docs on Crt-Contrd Webs-revision1.pdf>. The safeguards in this standard define what is meant by “secure” land records. Remote access is defined in the security standard as allowing inspection to a court record without the need to physically visit the courthouse where the court record is maintained. The Land Records Management Task Force defines land records as “deeds, deeds of trust, maps, and plats” in the document *Modernizing Land Records in Virginia, Final Report, January 1, 1998*.

In the Code of Virginia, § 17.1-293 prohibits the posting of certain information on the Internet. The 2005 VITA security standard requires that Circuit Court Clerks make a self-certification to comply with § 17.1-293. Compensation Board staff embedded the self-certification in the FY07 TTF Budget Request Process in COIN (Constitutional Officers Information Network), an online financial management tool for Constitutional Officers, thus providing a substitute for the paper self-certification form, Appendix C, located in the 2005 VITA security standard. A summary of § 17.1-293 includes: A) Circuit Court Clerks may not allow access to a document on a court-controlled Web site with an actual signature, Social Security Number, date of birth, maiden name, financial account number, or name/age of a minor child; B) Circuit Court Clerks must post a list of documents routinely found on the court-controlled Web site; C) as provided by law, access to the original document is maintained; and D) Circuit Court Clerks are immune from suit arising from any acts or omissions relating to providing secure remote access on the Internet pursuant to this section unless the clerk was grossly negligent or engaged in willful misconduct.

The complete text of §§ 17.1-279 and 17.1-293, Code of Virginia, is located in the Appendix of this report.

FY08 TTF Budget Request Process

In August of each year, Circuit Court Clerks have the opportunity to request TTF available funding for equipment and services. The Compensation Board allocates the funds requested by clerks in an amount not to exceed the deposits into the trust fund credited to their respective localities (\$4). The FY08 TTF Budget Request process is a sub-system of COIN and consisted of several options seamlessly integrated into a coherent whole, including:

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- FY07 TTF Progress Survey;
- Certification for Secure Remote Access;
- Certification of VITA Security Standards;
- Election to FY08 Budget Request or Carry-over;
- \$4 Request for Equipment and/or Services;
- Certification of \$4 Budget Request;
- \$1 Fund Request for Equipment and/or Services; and
- Certification of \$1 Fund Budget Request.

Circuit Court Clerks had the month of August 2007 to complete the FY08 TTF Budget Request Process. If a Clerk does not complete the TTF Budget Request annual process in COIN, their TTF available balance automatically carries-over to a future fiscal year.

If a Circuit Court Clerk provides secure remote access to land records on or before July 1, 2008, then that Clerk may apply to the Compensation Board for an allocation from the Technology Trust Fund for automation and technology improvements in areas of his/her court not related to land records. Such a request cannot exceed the deposits into the trust fund credited to that locality (\$4).

FY08 TTF \$4 Available Balance

The FY08 TTF \$4 Available Balance is computed using several factors. Any unused portion of TTF from the previous fiscal year is added to the TTF collections credited to that locality for the previous fiscal year. A portion of TTF available funds is transferred to the Circuit Court Clerks' general operating funds to cover reimbursement of approved operating expenditures. The same amount was transferred in each fiscal year in each respective clerk's office. The formula for computing the TTF available balance for each clerk's office is:

$$\begin{array}{|c|} \hline \text{Unused FY07} \\ \text{TTF balance} \\ \hline \end{array} + \begin{array}{|c|} \hline \text{FY07 TTF} \\ \text{Collections} \\ \hline \end{array} - \begin{array}{|c|} \hline \text{FY07 Unspent \$1 Funds} \\ \text{of Clerks Not Certifying} \\ \text{SRA by 7/11/07} \\ \hline \end{array} - \begin{array}{|c|} \hline \text{Annual transfer of TTF} \\ \text{\$1.49M to Clerks' General} \\ \text{Operating Fund} \\ \hline \end{array} = \begin{array}{|c|} \hline \text{FY08 TTF \$4} \\ \text{Available Balance} \\ \hline \end{array}$$

A carry-over election in the FY08 TTF Budget Request Process means that the FY08 TTF Available Balance is reserved until the following fiscal year (FY09). The Compensation Board considers mid-year access to TTF funds not previously budgeted in August on a case-by-case basis and the availability of unencumbered funds. Application to the Compensation Board for mid-year access to TTF money not previously requested in August is made through a mid-year docket request. Instructions for making a mid-year docket request can be found on the Compensation Board website at <http://www.scb.virginia.gov> under the Land Records Technology tab. Mid-year access to TTF monies is not guaranteed to Clerks who do not submit a budget request in August.

A budget election and carry-over election are mutually exclusive. A Circuit Court Clerk must choose to either make a budget request for equipment and/or services or carry-over their TTF \$4 Available Balance.

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Executive Summary

FY07 TTF Financial Statement

- In FY07, TTF **collections** by Circuit Court Clerks were \$10.95M. From FY97 to FY07, Circuit Court Clerks' TTF collections were \$84.17M for average collections of \$7.65M per year.
- In FY07, Circuit Court Clerks' **expenditures** were \$8.63M. From FY98 to FY07, Circuit Court Clerks' expenditures were \$43.48M for average expenditures of \$4.35M per year.
- In FY07, **total TTF expenditures** were \$10.28M and from FY97 to FY07, total TTF expenditures were \$64.23M.
- Transfers of TTF funds to offset **general fund reductions** to the Circuit Court Clerks' general fund appropriation were \$9.86M from FY97 to FY07. This represents approximately 15 percent of total TTF expenditures.
- From FY97 to FY07, **budget reductions and transfers** of TTF funds to the Commonwealth's General fund were \$9.11M and account for approximately 14 percent of TTF expenditures.
- **Administrative costs**, which have been split into three categories (consulting services, position costs, and COIN / VITA Studies), were \$1.77M from FY97 to FY07 and account for less than three percent of total expenditures.

SRA Certification in July 2007

- In FY07, **\$2.8M in \$1 monies** were approved for 60 Circuit Court Clerks.
- In FY07, 28 Clerks fully **expended** their \$1 Fund monies, totaling \$2.1M.
- In FY07, 32 Clerks had **unexpended** \$1 Fund monies totaling \$769K.
- In July 2007, 25 of the 32 Clerks (78.1 percent) certified to providing secure remote access (SRA) to land records to public subscribers. Unexpended \$1 Fund monies of these 25 Clerks **totaled \$691K** and these funds carried over to their \$4 available balance.
- The 7 Clerks who certified to not providing SRA to public subscribers or chose not to carryover their \$1 Fund balance were required by the Compensation Board to return their \$1 monies to the \$1 Fund, **totaling \$78K**.

FY07 TTF Progress Survey

- In the TTF Progress Survey, 85 Clerks (71 percent) listed a **website address** owned and operated by their court or operated by a public or private agent that provides secure remote access to land records' images.
- 120 Clerks (100 percent) reported to providing **continuous years** of electronic land records indices and 119 Clerks (99 percent) provide continuous years of electronic land records' images.
- The **average year of continuous years** of electronic land records indices was 1967; the average year of continuous years of electronic land records' images was 1958.
- The year of 1653 was reported as the **oldest reported electronic land records** index and image.
- 86 Clerks (72 percent) reported to provide **secure remote access (SRA)** to electronic land records' images.
- The **number of electronic land records' images** available onsite was 172M and the number of land electronic land records' images available through SRA was 129.2M.

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FY07 TTF Progress Survey, continued

- 85 of the 86 Clerks reporting to currently provide SRA (99 percent) are **accepting public (non-governmental) subscribers** to SRA. The total number of subscribers reported by Circuit Court Clerks is 5,910.
- 70 of the 86 Clerks (81 percent) reporting to currently provide SRA have **publicized the availability of SRA** to land records' images.
- 20 Clerks (17 percent) reported **linkages** of their land records system with other automated systems.
- 118 Clerks (98 percent) have **signed a contract with a vendor** for a land records management system; 111 Clerks (93 percent) have signed a contract with a vendor for SRA internet hosting; 117 Clerks (98 percent) have signed a contract with a vendor for technology equipment, software, and maintenance; 96 Clerks (80 percent) have signed a contract with a vendor for redaction of social security numbers; and 88 Clerks (73 percent) have signed a contract with a vendor for back scanning of images / conversion services.
- 21 Clerks (18 percent) have begun **back-file redaction** of social security numbers. The average span of years of redacted images for these Clerks is 1970 to 2007.
- 48 Clerks (40 percent) reported the most common **obstacle** in providing secure remote access was privacy or liability issues.

FY08 SRA Certification

- 86 Circuit Court Clerks (72 percent) reported that their office currently provides to public subscribers **secure remote access** to land records' images on a website or system owned and operated by their court or operated by a public or private agent.
- 34 Circuit Court Clerks (28 percent) reported that they do not currently provide secure remote access land records' images.

FY08 VITA SRA Standards Certification

- 120 Circuit Court Clerks (100 percent) certified either current compliance or future compliance to VITA secure remote access standards.

FY08 \$4 Approvals for Areas of the Court Not Related to Land Records

- 24 out of the 86 eligible Clerks (28 percent) made a \$4 request using Purpose Code F.
- These \$4 requests totaled \$2,523,000.

FY08 \$4 Approvals for Equipment and Services

- The total FY08 **\$4 Available Balance** was \$14.5M.
- 118 Circuit Court Clerks (98 percent) were approved a **total of \$12.8M** for technology equipment and/or services.
- 8 Circuit Court Clerks (7 percent) were approved \$105K in \$4 funds for technology **equipment**.
- 118 Circuit Court Clerks (98 percent) were approved \$12.7M in \$4 funds for technology **services**.

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FY08 \$1 Fund Approvals for Equipment and Services

- In FY08, the total available in the \$1 Fund was **\$2.5M**.
- 63 Clerks (53 percent) were approved money from the \$1 TTF Fund for additional technology equipment and/or services, **totaling \$1.6M**.
- 4 Circuit Court Clerks (3 percent) were approved \$15K from the \$1 TTF Fund for technology **equipment**.
- 63 Circuit Court Clerks (53 percent) were approved \$1.6M from the \$1 TTF Fund for technology **services**.

TTF Approvals for Redaction of Social Security Numbers

- In FY07, 3 Clerks (2.5 percent) were approved \$45,501 in \$4 money and 22 Clerks (18.3 percent) were approved \$1.3M in \$1 Fund money for the redaction of social security numbers for a total of 34,477,491 images.
- In FY08, as of October 31, 2007, 81 Clerks (68 percent) were approved \$2.4M in \$4 funds and \$354K from the \$1 Fund for the redaction of social security numbers for a total of 75M **back-file** images.
- 12 Clerks (10 percent) were approved \$33K in \$4 funds and \$12K from the \$1 Fund for the redaction of social security numbers for a total of 1.8M **day-forward** images.

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FY07 TTF Financial Statement

The TTF financial statement consists of data regarding Clerks' annual cash collections and expenditures, and total expenditures, including budget reductions, transfers to the Clerks' general fund, and administrative costs.

Clerks' TTF Collections and Expenditures from FY97 to FY07

	Cash Collections	Expenditures*
FY97	\$4,243,367.42	\$0
FY98	\$4,822,885.65	\$886,404.38
FY99	\$5,768,994.81	\$2,214,766.32
FY00	\$5,051,605.90	\$2,526,303.63
FY01	\$5,122,196.96	\$4,757,461.69
FY02	\$6,586,856.51	\$5,141,600.61
FY03	\$7,921,175.89	\$4,802,609.45
FY04	\$8,512,088.24	\$3,384,769.22
FY05	\$12,404,426.50	\$4,385,882.67
FY06	\$12,787,943.26	\$6,755,771.76
FY07	\$10,949,662.12	\$8,630,099.87
Total	\$84,171,203.26	\$43,485,669.60

In FY97, the Technology Trust Fund fee was \$3 and in FY05 it increased to \$5. In the eleven-year period between FY97 and FY07, collections from the TTF fee increased from \$4,243,367 to \$10,949,662, a 158 percent increase. This represents average annual collections over the eleven-year period of \$7.65M.

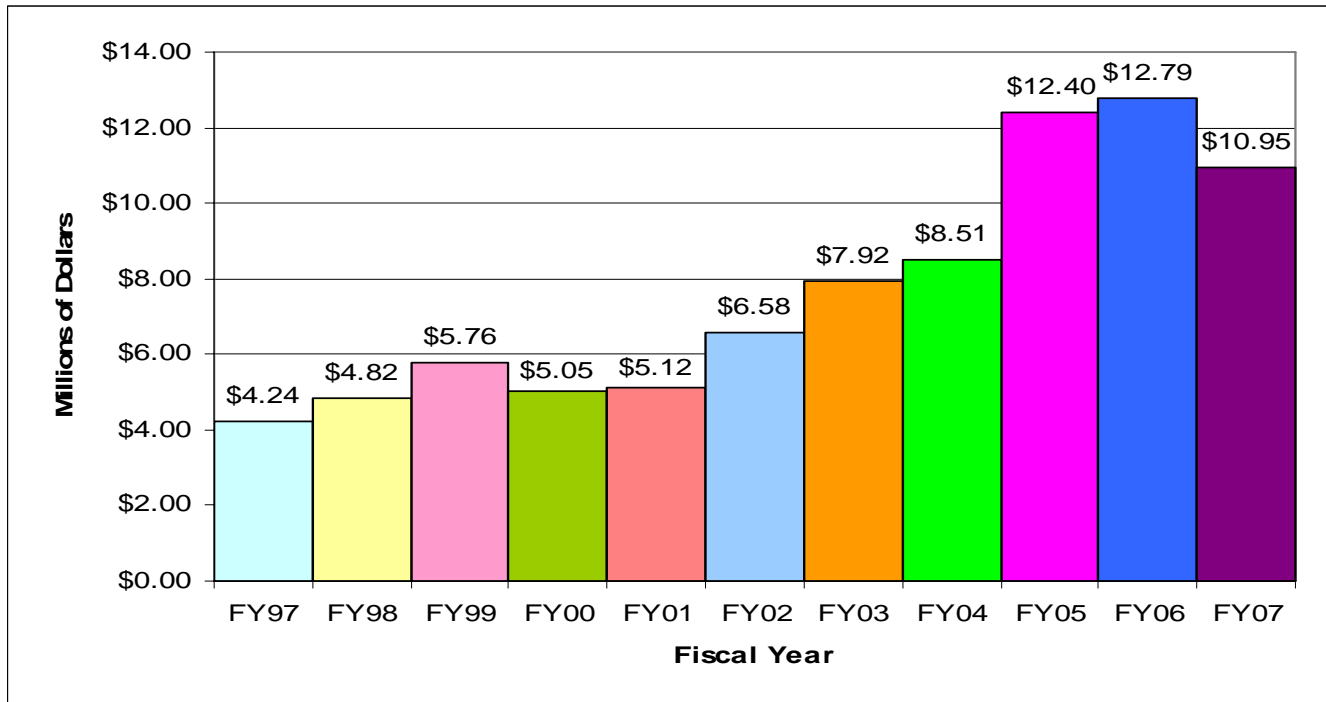
Expenditures of Circuit Court Clerks increased from \$886,404 in FY98 to \$8,630,100 in FY07, a 874 percent increase. This represents average annual expenditures over the ten-year period of \$4.35M.

The percentage of total expenditures to total collections over the eleven-year period is 52 percent.

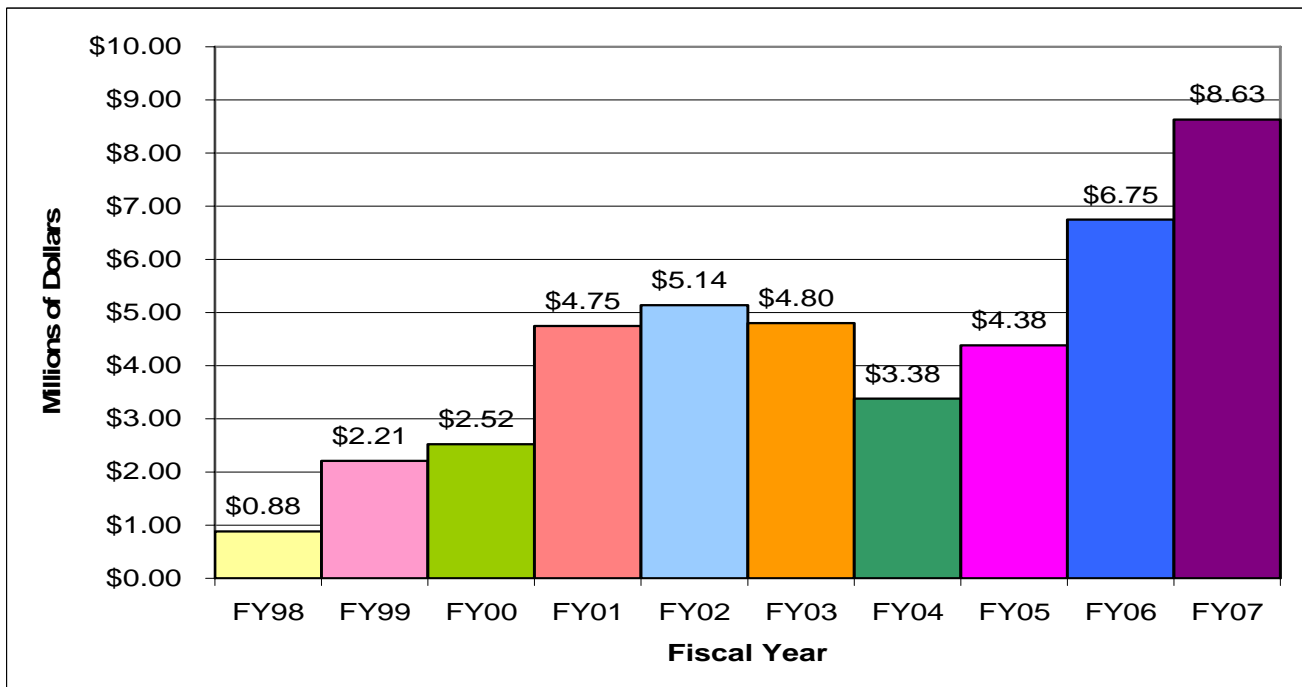
*Note: Due to a budget reduction strategy implemented in FY02, expenditures in FY02 were for the 11-month period of July 2001 through May 2002. Since FY03, expenditures are reported for the 12-month period of June through May. This is a change in presentation from previous TTF Progress Reports.

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Clerks' TTF Collections from FY97 to FY07



Clerks' TTF Expenditures from FY98 through FY07

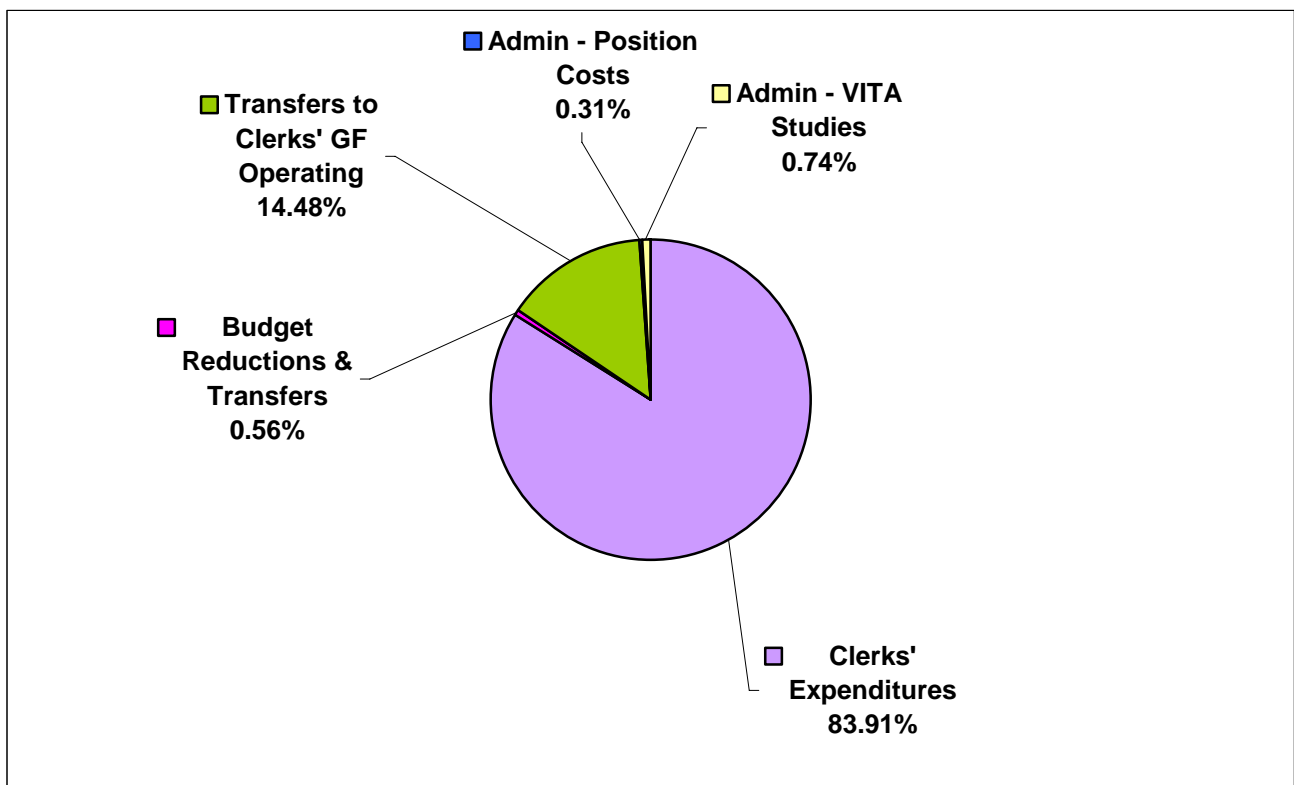


A matrix for Circuit Court Clerks' expenditures by locality is found in Appendix 2 of this report.

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FY07 TTF Total Expenditures

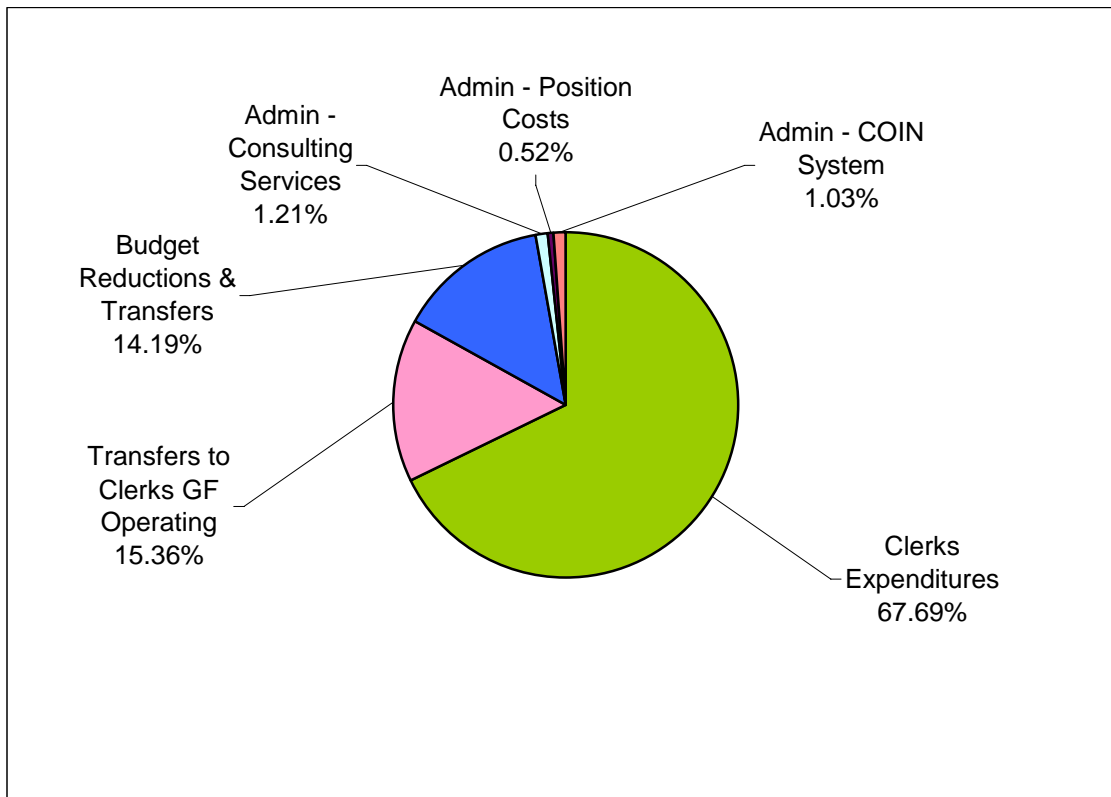
Circuit Court Clerks' Expenditures	\$8,630,099.87	83.91%
Budget Reductions and Transfers	\$57,848.00	0.56%
Transfers to Clerks' General Fund for operating expenses	\$1,489,212.98	14.48%
Administration: Position Costs (includes DPB appropriation transfers)	\$32,143.24	0.31%
Administration: VITA Studies	\$76,377.39	0.74%
TOTAL	\$10,285,681.48	100%



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TTF Total Expenditures from FY97 to FY07

Circuit Court Clerks' Expenditures	\$43,485,669.60	67.69%
Budget Reductions and Transfers	\$9,112,414.00	14.19%
Transfers to Clerks' General Fund for operating expenses	\$9,863,465.55	15.36%
Administration: Consulting services (including VITA Studies)	\$774,558.64	1.21%
Administration: Position Costs (includes DPB appropriation transfers)	\$330,984.86	0.52%
Administration: COIN System	\$664,000.44	1.03%
Total	\$64,231,093.09	100%



A matrix for Non-General Fund Cash Transactions for TTF from fiscal years 1997 through 2007 is found in Appendix 1 of this report.

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Secure Remote Access Certification in July 2007

In FY07, 60 Circuit Court Clerks were approved a total of \$2,849,653 from the \$1 Fund. These Clerks certified they would provide secure remote access (SRA) to land records on or before July 1, 2007. In FY07, 28 out of the 60 Clerks fully expended their money from the \$1 Fund, totaling \$2,080,638.47. Thirty-two Clerks had unexpended money from the \$1 Fund, totaling \$769,014.53.

In July 2007, the Compensation Board asked the 32 Clerks with unexpended monies from the \$1 Fund to certify the status of SRA to land records in their respective courts. All 32 Clerks responded to the certification process.

Twenty-five Clerks (78.1 percent) certified to providing SRA to land records to public subscribers. These Clerks were allowed to carry over their unexpended monies from the \$1 Fund to their \$4 available balance, totaling \$690,964.99. They were:

Clerks Who Certified to Providing SRA to Land Records to Public Subscribers

Amelia	Essex	Madison	Buena Vista
Appomatox	Floyd	Northampton	Chesapeake
Bath	Giles	Powhatan	Colonial Heights
Buchanan	Greensville	Pulaski	Radford
Charles City	Highland	Smyth	
Cumberland	King George	Sussex	
Dinwiddie	Lee	Wythe	

Six of 32 Clerks (18.8 percent) certified to not providing SRA to land records to public subscribers. These Clerks were not allowed to carry over their unexpended monies from the \$1 Fund to their \$4 available balance, totaling \$78,026.54. They were:

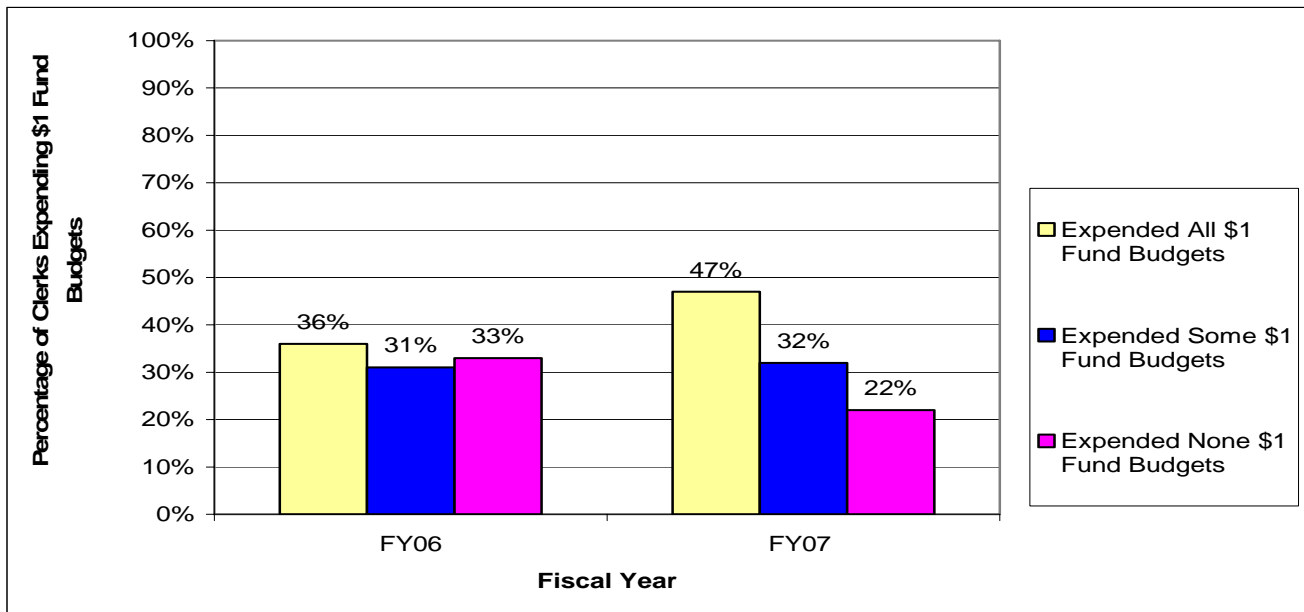
Clerks Who Certified to Not Providing SRA to Land Records to Public Subscribers

Campbell	King and Queen	Middlesex
Halifax	Mathews	Nelson

The Clerk of Waynesboro was not interested in the carry over of its unexpended monies from the \$1 Fund, totaling only \$23. Contact with staff of the Compensation Board was made but no certification was submitted and their money from the \$1 Fund did not carryover.

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Percentage of Clerks Expending All, Some, or None of \$1 Fund Budgets in FY07



In FY07, 28 of 60 Clerks (46.7 percent) had expended 100% of their \$1 Fund budgets; 19 Clerks (31.7 percent) expended some of their \$1 Fund budgets; and 13 Clerks (21.7 percent) had expended \$0 of their \$1 Fund budgets.

Expended All

Alleghany
Bland
Buchanan
Caroline
Carroll
Clarke
Craig
Fluvanna
Grayson
King William
Loudoun
Lunenburg
Mecklenburg
New Kent
Page
Prince Edward
Richmond County
Rockbridge
Russell
Scott
Southampton
Stafford
Surry
Westmoreland
Wise
Staunton
Suffolk
Virginia Beach

Expended Some

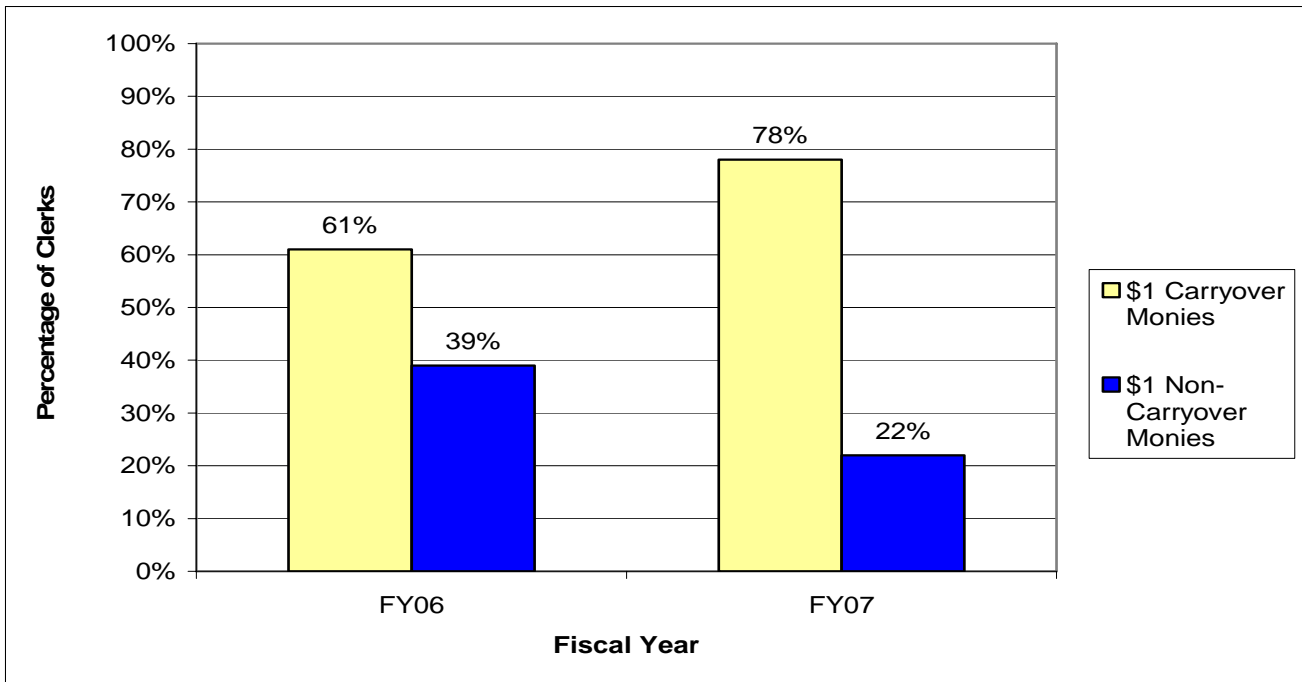
Amelia
Appomattox
Bath
Buckingham
Charles City
Cumberland
Giles
Greensville
King and Queen
King George
Lee
Nelson
Pulaski
Smyth
Sussex
Wythe
Colonial Heights
Radford
Waynesboro

Expended None

Campbell
Dinwiddie
Essex
Floyd
Halifax
Highland
Madison
Mathews
Middlesex
Northampton
Powhatan
Buena Vista
Chesapeake

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Percentage of Clerks with Carryover and Non-Carryover of Expended FY07 \$1 Fund to FY08



The 25 of the 32 Clerks (78.1 percent) who certified to providing SRA to land records to public subscribers were allowed to carryover their \$1 monies, totaling \$690,964.99 (89.9 percent of unexpended \$1 Fund monies). The 6 Clerks who certified to not providing SRA to land records to public subscribers (and the one Clerk who did not certify one way or the other, 21.9 percent) were not approved to carryover their \$1 monies, totaling \$78,049.54 (10.1 percent of unexpended funds).

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FY07 TTF Progress Survey

The annual TTF Progress Survey was integrated into the TTF Budget Request process in COIN. Clerks were required to answer 60 questions in order to proceed to the \$4 and \$1 Fund budget request screens. Survey topics included the website owned and operated by the court, continuous years of electronic indices and images, onsite access and secure remote access, SRA subscriptions and publicity for SRA service, technology vendors, redaction of social security numbers, and obstacles to SRA.

See Appendix 3 for questions in the FY07 TTF Progress Survey.

Website Owned and Operated by the Court

In the FY07 TTF Progress Survey, Clerks were asked to confirm providing a website or system owned and operated by their court or operated by a public or private agent for the purpose of providing SRA to land records' images.

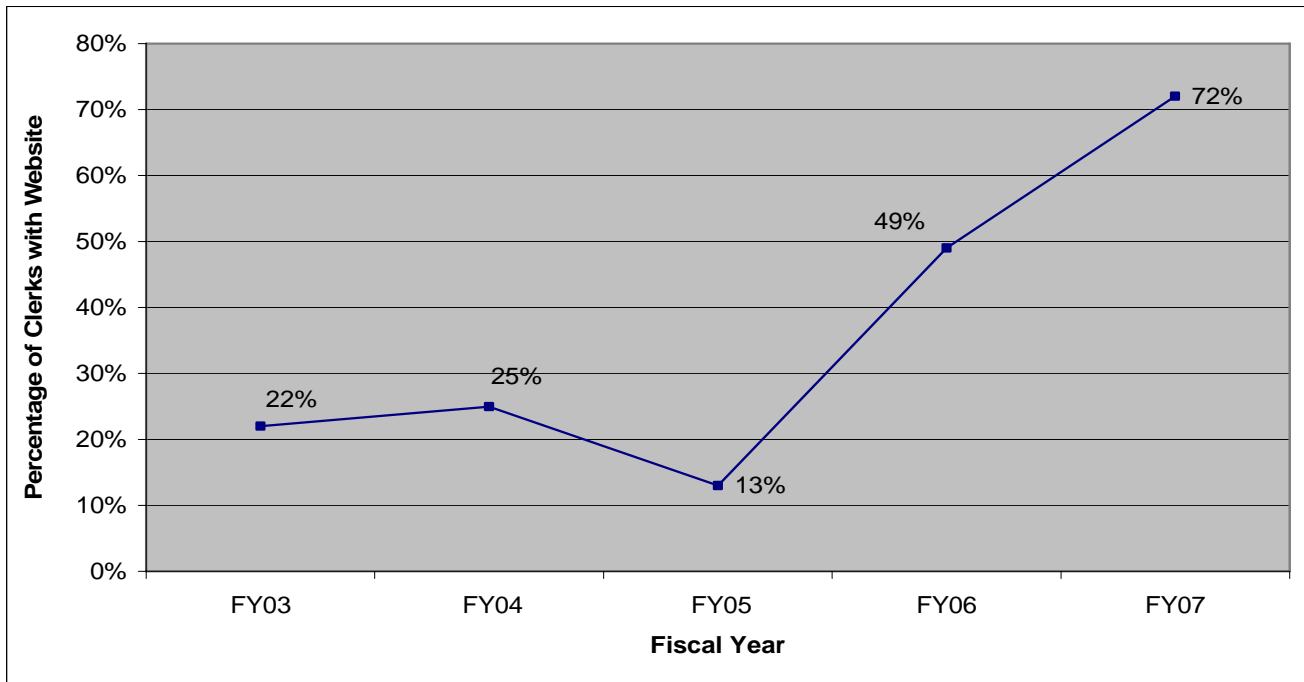
Clerks Reporting Website that Provides SRA to Land Records' Images

Clerks with SRA Website	FY03		FY04		FY05		FY06		FY07	
	n	%	n	%	n	%	n	%	n	%
In FY07, the question was posed as: a website that provides SRA to land records' images	26	22%	30	25%	15	13%	59	49%	86	72%
From FY03 to FY06, the question was posed as: a website that provides up-to-date public notice of land records' images										

In FY07, 95 out of 120 Clerks (79 percent) reported to have a website or system owned and operated by the the court or operated by a public or private agent for the purpose of providing SRA to land records' images. Eighty-five of the 95 Clerks who listed a website address currently provide SRA to land records' images. One additional Clerk, Newport News, reported that in their county SRA to land records was not web-based but will be by July 31, 2008 and for that reason did not list an internet address. Nine of the 95 Clerks who listed a website address also reported to not currently providing SRA to land records' images. They are: Campbell, Chesterfield, Henry, King and Queen, Lunenburg, Mecklenburg, Tazewell, Hopewell, and Salem.

FY07 TTF Progress Report

Percentage of Clerks Reporting Website that Provides SRA to Land Records' Images



In FY03, 26 Clerks (22 percent) reported that their court had a website that offered up-to-date public notice of electronic land records available through secure remote access; 30 Clerks (25 percent) in FY04; only 15 Clerks (13 percent) in FY05; and 59 Clerks (49 percent) in FY06. In FY07, 95 Clerks (79 percent) reported to have a website or system owned and operated by their court or operated by a public or private agent for the purpose of providing SRA to land records' images. Of those, 86 Clerks certified to currently providing SRA to land records' images in the FY08 TTF Budget Request process (Option 2 on the TTF Main Menu in COIN).

FY07 TTF Progress Report

Website Address Reported by Clerks that Provides SRA to Land Records' Images

Locality	Website Address	Locality	Website Address
Accomack	www.csa.landsystems.com/Ironline	Montgomery	www.csa.landsystems.com/Ironline
Albemarle	www.albemarle.org/landrecs	New Kent	www.newkentvacocc.org
Alleghany	www.courts.state.va.us/rmsweb	Northampton	www.courts.state.va.us/rmsweb
Amelia	https://csa.landsystems.com/Ironline	Nottoway	www.csa.landsystems.com/Ironline
Amherst	https://landrecords.countyofamherst.com/	Orange	www.courts.state.va.us/rmsweb
Appomattox	www.csa.landsystems.com/Ironline	Page	www.csa.landsystems.com/Ironline
Arlington	http://158.59.15.28/arlington	Pittsylvania	www.courts.state.va.us/rmsweb
Bath	www.courts.state.va.us/rmsweb	Powhatan	www.csa.landsystems.com/Ironline
Bedford	www.courts.state.va.us/rmsweb	Prince Edward	www.csa.landsystems.com/Ironline
Bland	www.courts.state.va.us/rmsweb	Prince George	www.courts.state.va.us/rmsweb
Brunswick	www.brunswickco.com/html/clerk_s_office.html	Prince William	https://www3.pwcgov.org/panet
Buchanan	www.courts.state.va.us/rmsweb	Pulaski	http://records.pulaskicircuitcourt.com/icris/splash.jsp
Caroline	www.carolinevacocc.org	Rappahannock	www.courts.state.va.us/rmsweb
Carroll	www.carrollvacocc.org	Richmond Co	www.csa.landsystems.com/Ironline
Charles City Co	www.courts.state.va.us/rmsweb	Rockingham	www.uslandrecords.com
Charlotte	www.courts.state.va.us/rmsweb	Russell	www.csa.landsystems.com/Ironline
Clarke	www.clarkevaccoc.org	Scott	www.titlesearcher.com
Culpeper	www.courts.state.va.us/rmsweb	Shenandoah	www.courts.state.va.us/rmsweb
Cumberland	www.csa.landsystems.com/Ironline	Smyth	www.courts.state.va.us/rmsweb
Dickenson	www.courts.state.va.us/rmsweb	Southampton	www.courts.state.va.us/rmsweb
Dinwiddie	www.courts.state.va.us/rmsweb	Spotsylvania	www.csa.landsystems.com/Ironline
Essex	www.courts.state.va.us/rmsweb	Stafford	http://online.stafford.va.us
Fairfax County	www.fairfaxcounty.gov/cpan/index.cfm	Surry	www.surryvacocc.org
Fauquier	https://clerk.fauquiercounty.gov	Sussex	www.sussexvacocc.org
Floyd	www.courts.state.va.us/rmsweb	Warren	www.courts.state.va.us/rmsweb
Fluvanna	www.fluvannavacocc.org	Washington	www.courts.state.va.us/rmsweb
Franklin Co	www.courts.state.va.us/rmsweb	Wise	www.courtbar.org
Frederick Co	http://www.winfredclerk.com	Wythe	www.courts.state.va.us/rmsweb
Giles	www.csa.landsystems.com/Ironline	Bristol	www.courts.state.va.us/rmsweb
Gloucester	www.courts.state.va.us/rmsweb	Buena Vista	www.courts.state.va.us/rmsweb
Goochland	www.courts.state.va.us/rmsweb	Chesapeake	www.chesapeakeccland.org
Grayson	www.courts.state.va.us/rmsweb	Colonial Heights	http://colonialheights.landrecordsonline.com
Greensville	www.courts.state.va.us/rmsweb	Danville	www.courts.state.va.us/rmsweb
Highland	www.courts.state.va.us/rmsweb	Fredericksburg	www.courts.state.va.us/rmsweb
Isle of Wight	www.courts.state.va.us/rmsweb	Hampton	www.courts.state.va.us/rmsweb
James City Co	www.courts.state.va.us/rmsweb	Martinsville	www.ci.martinsville.va.us/circuitclerk/default.htm
King George	http://kg.landrecordsonline.com/	Newport News	Not web-based
King William	www.courts.state.va.us/rmsweb	Norfolk	www.courts.state.va.us/rmsweb
Lancaster	www.courts.state.va.us/rmsweb	Portsmouth	www.courts.state.va.us/rmsweb
Lee	www.courts.state.va.us/rmsweb	Radford	www.csa.landsystems.com/Ironline
Loudoun	https://liswe.loudoun.gov/recpublic/logon.asp	Suffolk	http://suffolk.landrecordsonline.com/
Louisa	http://landrecords.countyoflouisa.com/	Virginia Beach	www.vblandrecords.com
Madison	www.courts.state.va.us/rmsweb	Winchester	http://www.winfredclerk.com

In the FY07 TTF Progress Survey, 86 Clerks reported a website or system that currently provides SRA to land records' images and 85 Clerks reported a website address. The Clerk of Newport News reported a system providing SRA to land records' images that is not web-based.

FY07 TTF Progress Report

Electronic Indices and Images

In the FY07 TTF Budget Request and Reimbursement Manual, Clerks were instructed, for the purposes of the progress survey, to consider deeds / deeds of trust, plats / maps, judgments / liens, financing statements, and wills / fiduciary as types of land records. Clerks answered questions regarding the oldest continuous year of electronic indices and images provided by their court. If no index or image of that kind of record existed, the Clerk was to indicate with a 0000. The number of Clerks who reported indices and images is shown below. The average year of indices and images is shown in the following matrix.

Clerks Reporting Electronic Indices and Images

Electronic Land Records		FY03		FY04		FY05		FY06		FY07	
		n	%	n	%	n	%	n	%	n	%
Indices	Deeds / Deeds of Trust	109	91%	99	83%	111	93%	114	95%	120	100%
	Plats / Maps	77	64%	72	60%	78	65%	104	86%	97	81%
	Judgments / Liens	105	88%	97	81%	105	88%	97	81%	119	99%
	Financing Statements	102	85%	96	80%	100	83%	108	90%	115	96%
	Wills / Fiduciary	97	81%	91	76%	102	85%	106	88%	110	92%
Images	Deeds / Deeds of Trust	100	83%	58	48%	111	93%	112	93%	119	99%
	Plats / Maps	55	46%	86	72%	69	58%	103	86%	86	72%
	Judgments / Liens	87	73%	75	63%	100	83%	89	74%	114	95%
	Financing Statements	69	58%	82	68%	80	67%	102	85%	96	80%
	Wills / Fiduciary	85	71%	65	54%	100	83%	75	63%	110	92%

From FY03 to FY07, the number of Clerks that reported to having back scanned continuous years of **deeds / deeds of trust indices** increased from 109 to 120 (10 percent increase). The number of Clerks that reported to having back scanned continuous years of **deeds / deeds of trust images** increased from 100 to 119 (9 percent increase).

From FY03 to FY07, the number of Clerks that reported to having back scanned continuous years of **plats / maps indices** increased from 77 to 97 (26 percent increase). The number of Clerks that reported to having back scanned continuous years of **plats / maps images** increased from 55 to 86 (56 percent increase).

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From FY03 to FY07, the number of Clerks that reported to having back scanned continuous years of **judgments / liens indices** increased from 105 to 119 (13 percent increase). The number of Clerks that reported to having back scanned continuous years of **judgments / liens images** increased from 87 to 114 (31 percent increase).

From FY03 to FY07, the number of Clerks that reported to having back scanned continuous years of **financing statements indices** increased from 102 to 115 (13 percent increase). The number of Clerks that reported to having back scanned continuous years of **financing statements images** increased from 69 to 96 (39 percent increase).

From FY03 to FY07, the number of Clerks that reported to having back scanned continuous years of **wills / fiduciary indices** increased from 97 to 110 (13 percent increase). The number of Clerks that reported to having back scanned continuous years of **wills / fiduciary images** increased from 85 to 110 (29 percent increase).

Average Year of Continuous Years of Electronic Indices and Images Reported by Clerks

Electronic Indices and Images		Average				
		FY03	FY04	FY05	FY06	FY07
Indices	Deeds / Deeds of Trust	1982	1976	1977	1972	1967
	Plats / Maps	1983	1977	1978	1988	1974
	Judgments / Liens	1989	1991	1994	1988	1993
	Financing Statements	1994	1993	1996	1993	1996
	Wills / Fiduciary	1986	1988	1990	1996	1986
Images	Deeds / Deeds of Trust	1990	1978	1978	1976	1958
	Plats / Maps	1987	1971	1963	1992	1997
	Judgments / Liens	1997	1998	1998	1991	2000
	Financing Statements	1999	1999	1999	1998	1985
	Wills / Fiduciary	1997	1991	1995	1999	1985

From FY03 to FY07, the average age of **deeds / deeds of trust indices** reported by Clerks increased from 21 years old to 40 years old; the average age of **plats / maps indices** reported by Clerks increased from 20 years old to 33 years old; the average age of **judgments / liens indices** reported by Clerks remained the same at 14 years old; the average age of **financing statement indices** reported by Clerks increased from 9 years old to 11 years old; and the average age of **wills / fiduciary indices** reported by Clerks increased from 17 years old to 21 years old.

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From FY03 to FY07, the average age of **deeds / deeds of trust images** reported by Clerks increased from 13 years old to 49 years old; the average age of **plats / maps images** decreased from 16 years old to 10 years old (because the number of reporting Clerks rose from 55 to 86); the average age of **judgment images** increased from six years old to seven years old; the average age of **financing statement images** increased from four years old to 22 years old; and the average age of **wills / fiduciary images** increased from six years old to 22 years old.

Oldest Continuous Year of Electronic Indices and Images Reported by Clerks

Electronic Indices and Images		FY04		FY05		FY06		FY07	
		Oldest Year	Locality	Oldest Year	Locality	Oldest Year	Locality	Oldest Year	Locality
Indices	Deeds / Deeds of Trust	1653	Westmoreland	1653	Westmoreland	1653	Westmoreland	1653	Westmoreland
	Plats / Maps	1815	Scott	1742	Fairfax	1742	Fairfax	1742	Fairfax
	Judgments / Liens	1838	Greene	1939	Chesterfield	1939	Chesterfield	1939	Chesterfield
	Financing Statements	1838	Greene	1985	Alexandria	1984	Scott	1985	Alexandria
	Wills / Fiduciary	1726	King George	1726	King George	1726	King George	1749	Chesterfield
Images	Deeds / Deeds of Trust	1721	King George	1721	King George	1721	King George	1721	King George
	Plats / Maps	1742	Fairfax	1742	Fairfax	1742	Fairfax	1742	Fairfax
	Judgments / Liens	1981	Southampton	1980	King George	1979	Russell	1979	King George
	Financing Statements	1987	Tazewell	1987	Tazewell	1984	King George	1987	Tazewell
	Wills / Fiduciary	1726	King George	1726	King George	1726	King George	1653	Westmoreland

In FY07, the **oldest continuous year of indices and images** was reported to be 1653 (Deed / Deed of Trust and Wills / Fiduciary, respectively) in Westmoreland County.

Access to Electronic Land Records

Clerks answered questions about providing onsite and remote access for electronic indices and onsite and secure remote access (SRA) to electronic images.

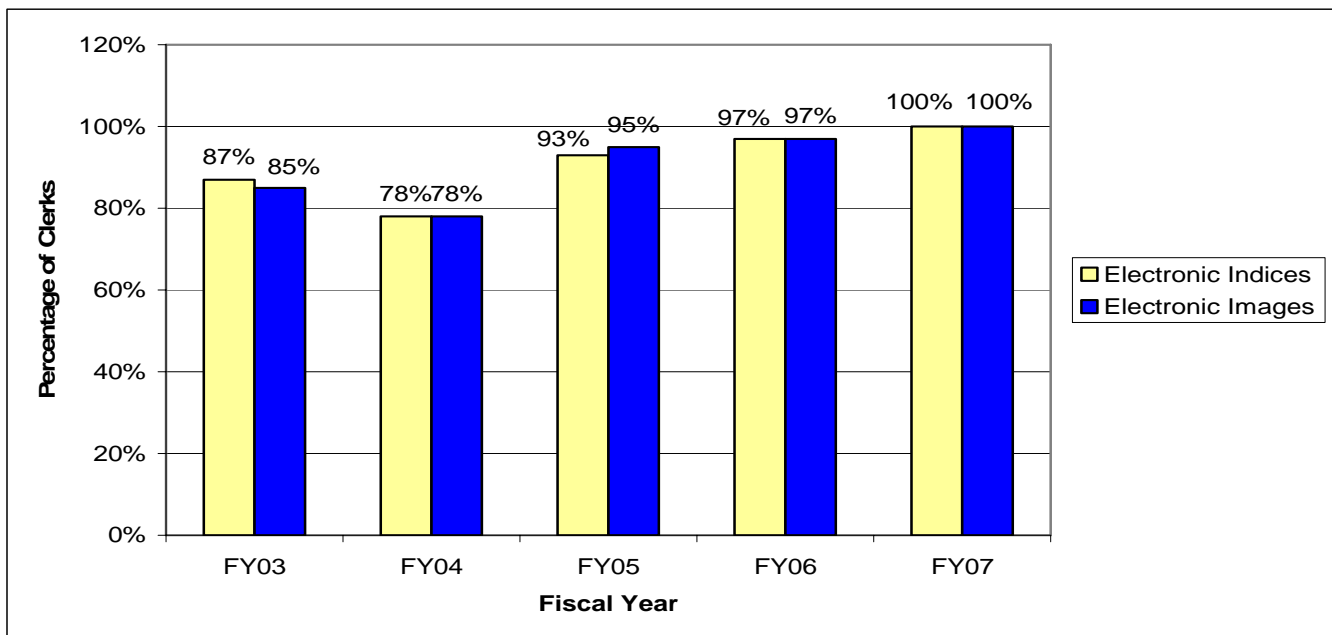
FY07 TTF Progress Report

Clerks Reporting Onsite and Remote Access to Electronic Indices and Images

Onsite and Remote Access		FY03		FY04		FY05		FY06		FY07	
		n	%	n	%	n	%	n	%	n	%
Electronic Indices	Onsite Access	104	87%	93	78%	112	93%	116	97%	120	100%
	Remote Access	32	27%	30	25%	35	29%	67	56%	96	80%
Electronic Images	Onsite Access	102	85%	93	78%	114	95%	116	97%	120	100%
	Secure Remote Access	18	15%	14	12%	22	18%	59	49%	86	72%
	Cover Sheet	12	10%	13	11%	14	12%	4	3%	15	13%
	Unique PIN Number	77	64%	75	63%	74	62%	14	12%	65	54%
	Electronic Filing	4	3%	7	6%	2	2%	59	49%	7	6%

In FY07, 120 Clerks (100 percent) reported to having onsite access to electronic indices and images. Ninety-six Clerks (80 percent) reported to provide remote access to electronic indices and 86 Clerks (72 percent) reported to provide SRA to electronic images. From the previous fiscal year, the number of Clerks reporting to provide secure remote access to land records' images increased 59 to 86 (46 percent).

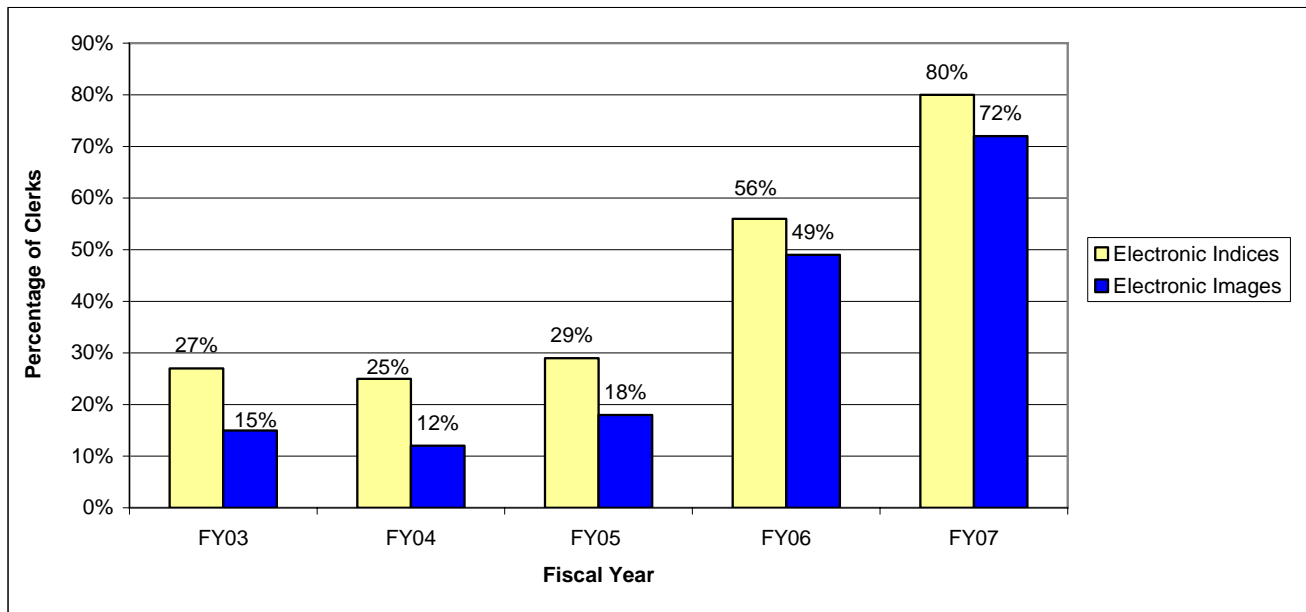
Percentage of Clerks Reporting to Provide Onsite Access to Electronic Land Records



In the FY07 Progress Survey, 100 percent of Clerks reported onsite access to both electronic land records' indices and images.

FY07 TTF Progress Report

Percentage of Clerks Reporting to Provide Remote Access to Electronic Land Records



In FY07, 80 percent of Clerks reported remote access to electronic land records' indices and 72 percent of Clerks reported secure remote access to electronic land records' images.

FY07 TTF Progress Report

Land Records Images Reported by Clerks Available Onsite and through SRA

Locality	LR Images		Locality	LR Images	
	Onsite	SRA		Onsite	SRA
Accomack	612,000	612,000	Montgomery	1,505,000	1,505,000
Albemarle	2,266,972	2,266,972	New Kent	54,000	44,000
Alleghany	297,527	297,527	Northampton	213,000	213,000
Amelia	215,000	215,000	Nottoway	192,500	192,500
Amherst	9,354	9,354	Orange	813,000	813,000
Appomattox	235,400	235,400	Page	500,000	500,000
Arlington	2,000,000	2,000,000	Pittsylvania	205,000	205,000
Bath	24,629	24,629	Powhatan	575,700	575,700
Bedford	1,515,659	1,515,659	Prince Edward	332,800	332,800
Bland	47,482	47,482	Prince George	395,299	395,299
Brunswick	364,705	364,705	Prince William	7,500,000	7,500,000
Buchanan	25,000	25,000	Pulaski	481,025	481,025
Caroline	1,000,000	900,000	Rappahannock	201,724	201,724
Carroll	628,937	628,937	Richmond Co	210,000	210,000
Charles City Co	3,201	3,201	Rockingham	1,500,000	1,500,000
Charlotte	10,000	10,000	Russell	580,000	580,000
Clarke	447,810	447,810	Scott	589,405	589,405
Culpeper	628,864	628,864	Shenandoah	579,338	579,338
Cumberland	121,900	121,900	Smyth	153,369	153,369
Dickenson	18,921	18,921	Southampton	631,236	631,236
Dinwiddie	4,300	4,300	Spotsylvania	3,800,000	3,800,000
Essex	27,025	27,025	Stafford	397,844	397,844
Fairfax County	33,690,287	33,690,287	Surry	365,000	265,000
Fauquier	17,772,000	17,772,000	Sussex	152,000	152,000
Floyd	279,592	278,592	Warren	812,655	812,655
Fluvanna	582,000	582,000	Washington	613,650	613,650
Franklin Co	382,150	382,150	Wise	720,507	720,507
Frederick Co	2,236,775	2,236,775	Wythe	336,000	336,000
Giles	19,440	19,440	Bristol	125,200	125,200
Gloucester	697,000	697,000	Buena Vista	56,383	56,383
Goochland	267,557	267,557	Chesapeake	6,000,000	6,000,000
Grayson	2,874	2,874	Colonial Heights	279,000	269,000
Greensville	121,428	121,428	Danville	594,481	594,481
Highland	9,800	9,800	Fredericksburg	228,267	226,515
Isle of Wight	770,676	770,676	Hampton	2,301,775	2,301,775
James City Co	2,215,526	2,215,526	Martinsville	482,631	482,631
King George	685,000	685,000	Newport News	3,560,000	3,560,000
King William	26,212	26,212	Norfolk	4,464,781	4,464,781
Lancaster	224,019	128,200	Portsmouth	2,067,766	2,067,766
Lee	484,590	484,590	Radford	83,500	83,500
Loudoun	6,000,000	6,000,000	Suffolk	2,500,000	2,500,000
Louisa	799,563	799,563	Virginia Beach	20,000,000	20,000,000
Madison	173,700	173,700	Winchester	447,350	447,350

In FY07, 120 Clerks reported the total number of electronic land records' images available onsite at the Clerks' offices was 172,350,691. Only those Clerks who reported to be providing SRA to land records' images are listed above. Those 86 Clerks reported the total number of electronic land records' images available through SRA was 129,227,490. Only seven Clerks (highlighted in gray) reported a difference between electronic images available onsite and images available through SRA.

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Clerks Reporting Date SRA First Provided or Told SRA Capable by Vendor

Clerks Providing SRA	Date SRA Provided	Clerks Providing SRA	Date SRA Provided	Clerks Not Providing SRA	Told SRA Capable by Vendor
Accomack	July 2006	Montgomery	July 2007	Augusta	Yes (SCV)
Albemarle	July 2007	New Kent	July 2006	Botetourt	Yes (SCV)
Alleghany	July 2007	Northampton	March 2006	Buckingham	Yes (ILS)
Amelia	November 2006	Nottoway	July 2006	Campbell	Yes (SCV)
Amherst	June 2007	Orange	July 2006	Chesterfield	Yes (Logan)
Appomattox	May 2007	Page	July 2006	Craig	No (SCV)
Arlington	January 2000	Pittsylvania	August 2007	Greene	Yes (Cott)
Bath	December 2006	Powhatan	July 2006	Halifax	No (SCV)
Bedford	November 2007	Prince Edward	May 2007	Hanover	No (AmCad)
Bland	August 2007	Prince George	January 2006	Henrico	Yes (ILS)
Brunswick	July 2006	Prince William	December 2001	Henry	Yes (SCV)
Buchanan	January 2007	Pulaski	September 1998	King and Queen	Yes (SCV)
Caroline	July 2006	Rappahannock	July 2007	Lunenburg	Yes (SCV)
Carroll	February 2002	Richmond Co	July 2006	Mathews	Yes (SCV)
Charles City Co	February 2007	Rockingham	October 2006	Mecklenburg	Yes (SCV)
Charlotte	January 2007	Russell	July 2007	Middlesex	Yes (SCV)
Clarke	December 2005	Scott	July 2006	Nelson	Yes (SCV)
Culpeper	September 2006	Shenandoah	January 2007	Northumberland	Yes (ILS)
Cumberland	May 2007	Smyth	March 2006	Patrick	Yes (SCV)
Dickenson	July 2007	Southampton	June 2006	Roanoke Co	Yes (SCV)
Dinwiddie	December 2006	Spotsylvania	July 2006	Rockbridge	Yes (SCV)
Essex	March 2006	Stafford	April 2006	Tazewell	Yes (SCV)
Fairfax County	May 1999	Surry	July 2006	Westmoreland	No (AmCad)
Fauquier	July 2006	Sussex	July 2006	York	Yes (York Co)
Floyd	July 2006	Warren	May 2004	Alexandria	Yes (No Vendor)
Fluvanna	June 2006	Washington	August 2007	Charlottesville	Yes (No Vendor)
Franklin Co	August 2007	Wise	November 1998	Hopewell	Yes (SCV)
Frederick Co	July 2006	Wythe	April 2006	Lynchburg	Yes (SCV)
Giles	June 2006	Bristol	July 2006	Petersburg	Yes (ILS)
Gloucester	November 2007	Buena Vista	July 2007	Richmond City	Yes (Cott)
Goochland	July 2006	Chesapeake	June 2007	Roanoke City	Yes (SCV)
Grayson	August 2007	Colonial Heights	February 2007	Salem	Yes (SCV)
Greensville	July 2006	Danville	January 2005	Staunton	Yes (SCV)
Highland	July 2007	Fredericksburg	July 2006	Waynesboro	Yes (SCV)
Isle of Wight	July 2006	Hampton	May 2006		
James City Co	July 2006	Martinsville	November 2002		
King George	Ju1y 2006	Newport News	July 2000		
King William	January 2007	Norfolk	July 2005		
Lancaster	July 2006	Portsmouth	October 2006		
Lee	April 2006	Radford	June 2006		
Loudoun	February 2004	Suffolk	August 2006		
Louisa	August 2007	Virginia Beach	July 2002		
Madison	July 2007	Winchester	July 2006		

Eighty-six Clerks reported the month and year they began providing SRA to land records' images. Two Clerks reported to provide SRA in 1998; one Clerk in 1999; two Clerks in 2000; one Clerk in 2001; three Clerks in 2002; no Clerks in 2003; two Clerks in 2004; three Clerks in 2005; 44 Clerks in 2006; and 28 Clerks in 2007. The remaining 34 Clerks (who are not providing SRA) reported whether or not they had been informed by their vendor that their system was SRA capable. All but four Clerks reported that their vendor had informed them that their system was SRA capable.

FY07 TTF Progress Report

SRA Subscription

In the FY07 TTF Progress Survey, only those Clerks who had previously answered YES to currently providing secure remote access to land records' images to public (non-governmental) subscribers were allowed to answer questions about the SRA subscription process in their offices.

Seventy-eight out of the 86 Clerks (91 percent) reported that their office approves all applications for subscription to SRA. Eight Clerks indicated that they did not approve all subscriptions. Eighty-five out of 86 Clerks (99 percent) reported to be currently accepting public (non-governmental) subscribers to SRA. One Clerk (Charlotte County) indicated NO to accepting public subscribers.

Eighty-four out of 85 Clerks (99 percent) reported a fee schedule for SRA subscription. The subscription fees ranged from \$50 a quarter (\$200 per year) to \$200 per month (\$2,400 per year). The most frequent answers were \$25 per month (11 Clerks), \$80 per month (13 Clerks), \$100 per month (21 Clerks), and \$50 per month (22 Clerks). Eleven Clerks differentiated fees for individual users and corporate (business) users. Nine of these 11 Clerks set \$200 per month as the corporate subscription fee (allowing between four to five users per corporate account). One Clerk (Dinwiddie County) had not yet established a fee schedule for SRA subscription.

Paid Subscribers for SRA Reported by Clerks

Accomack	8	Gloucester	0	Russell	1
Albemarle	8	Goochland	0	Scott	5
Alleghany	2	Grayson	0	Shenandoah	21
Amelia	0	Greensville	0	Smyth	6
Amherst	2	Highland	0	Southampton	10
Appomattox	0	Isle of Wight	13	Spotsylvania	31
Arlington	300	James City Co	0	Stafford	34
Bath	0	King George	23	Surry	0
Bedford	0	King William	0	Sussex	0
Bland	0	Lancaster	3	Warren	38
Brunswick	1	Lee	17	Washington	0
Buchanan	1	Loudoun	205	Wise	46
Caroline	10	Louisa	2	Wythe	7
Carroll	38	Madison	0	Bristol	0
Charles City Co	0	Montgomery	1	Buena Vista	0
Charlotte	N/A	New Kent	0	Chesapeake	16
Clarke	21	Northampton	80	Colonial Heights	0
Culpeper	9	Nottoway	0	Danville	17
Cumberland	0	Orange	15	Fredericksburg	4
Dickenson	0	Page	7	Hampton	0
Dinwiddie	0	Pittsylvania	2	Martinsville	12
Essex	0	Powhatan	0	Newport News	3
Fairfax County	2,194	Prince Edward	0	Norfolk	340
Fauquier	22	Prince George	0	Portsmouth	23
Floyd	5	Prince William	810	Radford	0
Fluvanna	0	Pulaski	10	Suffolk	15
Franklin Co	0	Rappahannock	0	Virginia Beach	900
Frederick Co	106	Richmond Co	0	Winchester	60
Giles	0	Rockingham	406		

Eighty-five Clerks reported the number of paid subscribers they had registered as of August 1, 2007. The total number of registered public (non-governmental) subscribers was 5,910. One Clerk (Charlotte County) reported the question as not-applicable.

FY07 TTF Progress Report

SRA Publicity

In the FY07 TTF Progress Survey, only those Clerks who had previously answered YES to providing SRA to land record's images could answer Yes/No to the questions concerning publicity (86 Clerks).

Clerks Reporting Publicity of SRA to Land Records' Images

SRA Publicity		FY07		
		Yes	No	N/A
General	My office has publicized the availability of SRA to land records' images.	70	16	34
	My office has publicized SRA on my court's website.	37	32	51
	Other Publicity	49	21	50
Specific Groups	Bar Association	48	22	50
	Realtors	56	14	50
	Surveyors	57	13	50
	Title Companies	61	9	50
	Financial Institutions	47	23	50
	Public	51	19	50
	Other Groups	25	42	53

In FY07, 70 out of the 86 Clerks (81 percent) who provide SRA reported that they had publicized the availability of SRA to land records' images.

Forty-nine Clerks made comments in the space provided for the question, "Other Publicity". In order of frequency, the comments consisted of:

- Posting in the main office / posting in the records room;
- Memo / letter / Notice to specific groups;
- Word of mouth;
- Handouts / fliers to the public or put in mailboxes;
- Advertised on court website;
- Personal contact with business people during office hours;
- Announced at public meetings;
- Advertised on public TV or local channel; and
- Testing SRA with two land surveyors.

FY07 TTF Progress Report

Twenty-five Clerks made comments in the space provided for the question, "Other Groups". In order of frequency, the comments consisted of:

- Local attorneys;
- Office business people;
- Genealogists;
- Posted in main office / record room;
- Advertised on court website;
- Government offices;
- Historians;
- Appraisers;
- Hospitals;
- Credit agencies;
- Civic Leagues;
- Community groups; and
- Newspaper / media.

Linkages with Automated Systems

As in previous years, Clerks answered questions about linkages of their land records system with other automated systems.

Clerks Reporting Automated Systems Linked to Land Records System

Automated Systems	FY03		FY04		FY05		FY06		FY07	
	n	%	n	%	n	%	n	%	n	%
Tax Assessment Records	12	10%	15	13%	17	14%	19	16%	19	16%
Title Transfer History	5	4%	2	2%	16	13%	18	15%	20	17%
Delinquent Real Estate Taxes	6	5%	5	4%	15	13%	13	12%	14	12%
Building Permits	3	3%	4	3%	3	3%	4	3%	4	3%
Geological Information System (GIS)	6	5%	11	9%	5	4%	6	5%	9	8%

In FY07, 19 Clerks (16 percent) reported to have linked their land records system with tax assessment records; 20 Clerks (17 percent) have linked title transfers to land records; 14 Clerks (12 percent) have linked delinquent real estate taxes with land records; four Clerks (three percent) have linked building permits with land records; and nine Clerks (eight percent) have linked their GIS with land records.

FY07 TTF Progress Report

Technology Vendors

In the FY07 TTF Progress Survey, Clerks were asked to identify technology vendors for five specific areas: 1) land records management system, 2) SRA internet hosting, 3) equipment, software and maintenance needs, 4) services for the redaction of social security numbers, and 5) back scanning of images / conversion services. Clerks could report more than one vendor per area.

Clerks Naming Technology Vendors for Specific Areas

Vendor	LR Management System	SRA Internet Hosting	Equipment, Software & Maintenance	Redaction of Social Security Numbers	Back Scanning of Images / Conversion
AmCad	6	6	6	6	6
BIS	1	1	1	1	1
City / County	1	1	1	1	1
Cott	5	5	5	5	5
CW Warthen	0	0	0	0	0
DTS	2	2	2	2	2
Eagle	2	2	2	2	2
In-House	0	0	0	2	6
ILS	18	18	18	18	18
Logan	10	10	10	10	10
Meadows	0	0	0	0	0
Mixnet	0	0	0	0	0
SCV	70	70	70	70	70
Sutton	2	2	2	2	2
Other	6	6	6	6	6
No Vendor	2	9	3	24	32

In FY07, 118 Clerks (98 percent) reported they have contracted with a vendor for their land records management system; 111 Clerks (93 percent) reported they have contracted with a vendor for SRA internet hosting; 117 Clerks (98 percent) reported they have contracted with a vendor for equipment, software and maintenance needs; 96 Clerks (80 percent) reported they have contracted with a vendor for the redaction of social security numbers; and 88 Clerks (73 percent) have reported they have contracted with a vendor for back scanning and conversion services.

Vendors were listed in the "Other" category if no more than one Clerk listed them. "Other" vendors are listed below, in no particular order:

Image Vision
 Document Management Services
 Nortel Government Solutions
 ESI
 Inego
 Govolution
 GTSI
 Carasoft

Input
 Accel
 NGS
 A & E Supply
 Data Agents
 Image X
 Databanks
 Board of Supervisors

Image Acceptance
 ACS
 M & W Printers
 Reams
 Unity Business Systems
 Rogers Technology
 W.R. Systems
 Alternative Image Services

FY07 TTF Progress Report

Clerks Reporting Technology Vendors for SRA Internet Hosting

Locality	SRA Vendor	Locality	SRA Vendor	Locality	SRA Vendor
Accomack	ILS	Halifax	SCV	Scott	BIS
Albemarle	Cott, County	Hanover	No Vendor	Shenandoah	SCV
Alleghany	SCV	Henrico	ILS	Smyth	SCV
Amelia	ILS	Henry	SCV	Southampton	SCV
Amherst	Cott	Highland	SCV	Spotsylvania	ILS
Appomattox	ILS	Isle of Wight	SCV	Stafford	Logan
Arlington	County, ImageVision	James City Co	SCV	Surry	Logan
Augusta	SCV	King and Queen	SCV	Sussex	Logan
Bath	SCV	King George	AmCad	Tazewell	SCV
Bedford	SCV	King William	SCV	Warren	SCV
Bland	SCV	Lancaster	SCV	Washington	SCV
Botetourt	SCV	Lee	SCV	Westmoreland	AmCad, M&W Printers
Brunswick	SCV	Loudoun	DTS	Wise	SCV, Mixnet
Buchanan	SCV	Louisa	Cott	Wythe	SCV
Buckingham	No Vendor	Lunenburg	SCV	York	County
Campbell	SCV	Madison	SCV	Alexandria	No Vendor
Caroline	Logan	Mathews	No Vendor	Bristol	SCV
Carroll	Logan	Mecklenburg	SCV	Buena Vista	SCV
Charles City Co	SCV	Middlesex	SCV	Charlottesville	No Vendor
Charlotte	SCV	Montgomery	ILS	Chesapeake	Logan
Chesterfield	No Vendor	Nelson	SCV	Colonial Heights	AmCad
Clarke	Logan	New Kent	Logan	Danville	SCV
Craig	No Vendor	Northampton	SCV	Fredericksburg	SCV
Culpeper	SCV	Northumberland	ILS	Hampton	SCV
Cumberland	ILS	Nottoway	ILS	Hopewell	SCV
Dickenson	SCV	Orange	SCV	Lynchburg	SCV
Dinwiddie	SCV	Page	ILS	Martinsville	Rogers Tech
Essex	SCV	Patrick	SCV	Newport News	SCV
Fairfax County	County, In-House	Pittsylvania	SCV	Norfolk	SCV
Fauquier	Cott, County	Powhatan	ILS	Petersburg	No Vendor
Floyd	SCV	Prince Edward	ILS	Portsmouth	SCV
Fluvanna	Logan	Prince George	SCV	Radford	ILS
Franklin Co	SCV	Prince William	DTS, County	Richmond City	SCV, Cott
Frederick	SCV	Pulaski	Eagle, SCV	Roanoke City	SCV
Giles	ILS	Rappahannock	SCV	Salem	SCV
Gloucester	SCV	Richmond Co	ILS	Staunton	SCV
Goochland	SCV	Roanoke Co	SCV	Suffolk	AmCad
Grayson	SCV	Rockbridge	SCV	Virginia Beach	AmCad
Greene	No Vendor	Rockingham	ACS	Waynesboro	SCV
Greensville	SCV	Russell	ILS	Winchester	SCV

In FY07, 111 Clerks (93 percent) have a contract with a vendor to provide SRA to land records' images. The remaining nine Clerks report "No Vendor" for the area of SRA Internet Hosting (highlighted above).

FY07 TTF Progress Report

Redaction of Social Security Numbers

In the FY07 TTF Progress Survey, Clerks were asked to indicate their progress in the redaction of social security numbers (SSN) from their electronic land records' images.

Clerks Reporting Progress in Redaction of SSN

Redaction of SSN	FY07	
	Yes	No
My office has contracted with a vendor for back-file redaction	64	56
My office has decided to perform back-file redaction in-house.	11	109
My vendor / office staff have begun back-file redaction.	21	99
Average reported span of years for redacted images.	1970 to 2007	

In FY07, 64 Clerks (53 percent) reported to have contracted with a vendor for back-file (historical) redaction services; 11 Clerks (nine percent) reported to performing back-file redaction in-house; 21 Clerks (18 percent) indicated that they have begun back-file redaction; and the average span of years for redacted images reported by those 21 Clerks was 1970 to 2007.

FY07 TTF Progress Report

Obstacles to Providing SRA

As in FY05 and FY06, Clerks were asked to report obstacles in providing SRA to land records' images. All Clerks answered either Yes or No to a set of seven obstacles. The Clerks were also given an opportunity to write in an obstacle not provided in the list of seven.

Clerks Reporting Obstacles to Providing SRA

Obstacles	FY05		FY06		FY07	
	n	%	n	%	n	%
Funding is insufficient	59	49%	35	29%	47	39%
Privacy or liability issues	57	48%	42	35%	48	40%
Vendor problems	8	7%	7	6%	9	8%
Timing issues	36	30%	26	22%	27	23%
Office staff is insufficient for SRA workload	62	52%	44	37%	46	38%
Local support lacking	37	31%	34	28%	42	35%
Number of paid subscribers for SRA is insufficient	35	29%	29	24%	45	38%
Other obstacles	6	5%	11	9%	17	14%

Circuit Court Clerks could choose more than one obstacle. In the three-year period, from FY05 to FY07, the number of Clerks reporting:

- Insufficient funding as an obstacle decreased from 59 to 47 (20 percent decrease);
- Privacy or liability issues as an obstacle decreased from 57 to 48 (16 percent decrease);
- Vendor problems as an obstacle increased from 8 to 9 (13 percent increase);
- Timing issues as an obstacle decreased from 36 to 27 (25 percent decrease);
- Insufficient office staff to handle SRA workload as an obstacle decreased from 62 to 46 (26 percent decrease);
- Local support lacking as an obstacle increased from 37 to 42 (14 percent increase); and
- Insufficient number of paid subscribers for SRA as an obstacle increased from 35 to 45 (29 percent increase).

In the FY07 survey, the number one reported obstacle reported by Clerks was privacy or liability issues (48 Clerks), followed closely by insufficient funding (47 Clerks), insufficient office staff for SRA workload (46 Clerks), and insufficient number of paid subscribers (45 Clerks).

F407 TTF Progress Report

Sixteen Clerks (13 percent) reported “Other” obstacles.

Other Obstacles

- Concern that SRA user fees will not equal copy fees
- Local searchers cannot afford fees
- Release also pending legislative authority/mandate
- Redaction will be completed by 6/30/08
- Vendor problems with Cott
- Task complete
- Number of subscribers & available funding varies / cannot project
- If we don't receive trust funds requested
- Currently provide, will continue to provide
- Number of subscribers is unknown at present time
- I will need \$1 funding to assist in redaction
- Office space limits due to courthouse renovation
- Redaction of social security numbers
- Lack of interest
- Time span is not enough for title search
- Number of subscribers & available funding varies / cannot project

Thirty-seven Clerks (31 percent) choose no obstacles to providing SRA to land records' images and made no comment in the “Other Obstacles” section.

FY07 TTF Progress Report

FY08 Secure Remote Access Certification

The Code of Virginia, § 17.1-279 B, requires Circuit Court Clerks to submit to the Compensation Board a written certification that the Clerk's proposed technology improvements of his land records will provide SRA to land records on or before July 1, 2008. In the FY08 TTF Budget Request process, the Compensation Board required Clerks to certify their current status regarding providing SRA to land records' images on a website or system owned and operated by their court or operated by a public or private agent.

Clerks Who Certify to Currently Providing SRA to Land Records' Images

Accomack	Fairfax County	New Kent	Sussex
Albemarle	Fauquier	Northampton	Warren
Alleghany	Floyd	Nottoway	Washington
Amelia	Fluvanna	Orange	Wise
Amherst	Franklin Co	Page	Wythe
Appomattox	Frederick Co	Pittsylvania	Bristol
Arlington	Giles	Powhatan	Buena Vista
Bath	Gloucester	Prince Edward	Chesapeake
Bedford	Goochland	Prince George	Colonial Heights
Bland	Grayson	Prince William	Danville
Brunswick	Greensville	Pulaski	Fredericksburg
Buchanan	Highland	Rappahannock	Hampton
Caroline	Isle of Wight	Richmond Co	Martinsville
Carroll	James City Co	Rockingham	Newport News
Charles City Co	King George	Russell	Norfolk
Charlotte	King William	Scott	Portsmouth
Clarke	Lancaster	Shenandoah	Radford
Culpeper	Lee	Smyth	Suffolk
Cumberland	Loudoun	Southampton	Virginia Beach
Dickenson	Louisa	Spotsylvania	Winchester
Dinwiddie	Madison	Stafford	
Essex	Montgomery	Surry	

Clerks Who Certify to Not Currently Providing SRA to Land Records' Images

Augusta	Henrico	Patrick	Lynchburg
Botetourt	Henry	Roanoke Co	Petersburg
Buckingham	King and Queen	Rockbridge	Richmond City
Campbell	Lunenburg	Tazewell	Roanoke City
Chesterfield	Mathews	Westmoreland	Salem
Craig	Mecklenburg	York	Staunton
Greene	Middlesex	Alexandria	Waynesboro
Halifax	Nelson	Charlottesville	
Hanover	Northumberland	Hopewell	

In FY08, at the date of this report, 86 Clerks (72 percent) certified to currently providing SRA to land records' images. Thirty-four Clerks (28 percent) certified to not currently providing SRA to land records' images.

F408 VITA Secure Remote Access Standards Certification

The Code of Virginia, § 17.1-279 D, requires Circuit Court Clerks to certify compliance with secure remote access standards established by the Virginia Information Technologies Agency (VITA).

In the FY08 TTF Budget Request process, the 86 Circuit Court Clerks (72 percent) that certified to currently providing secure remote access to land records further certified their compliance with the VITA document, "Security Standards for Remote Access to Court Documents on Court-Controlled Websites" (ITRM Standrad SEC503-02), effective March 28, 2005, and any subsequent revisions. They also certified that:

"my website or remote access system are in compliance and any proposed technology improvement to land records will accommodate SRA."

The 34 Clerks who certified to not currently providing SRA to land records nonetheless certified that:

"my website or remote access system will be in compliance and my request for TTF monies is made in order to provide SRA to land records on or before July 1, 2008".

See Appendix 4 for the FY08 TTF Budget Request certification screens in COIN.

F407 TTF Progress Report

F408 \$4 Approvals for Areas of the Court Not Related to Land Records

In accordance with § 17.1-279 F, Code of Virginia, if a Circuit Court Clerk provides SRA to land records on or before July 1, 2008, then that clerk may apply to the Compensation Board for an allocation from the Technology Trust Fund for automation and technology improvements in areas of his/her court not related to land records. Such requests cannot exceed the deposits into the trust fund credited to the locality (\$4 funds).

FY08 \$4 Approvals for Areas of the Court Not Related to Land Records

Locality	Equipment / Services Description	Vendor	Amount
Albemarle	Services – Case Imaging System (CIS)	SCV	\$44,600
Bedford	Services – CIS software	SCV	\$5,000
Culpeper	Services – CIS	SCV	\$24,965
Fairfax County	Services – Case Management System (CMS) Interface	Nortel	\$75,000
Fauquier	Services – CIS	SCV	\$68,565
Franklin County	Services – CIS	SCV	\$18,621
Gloucester	Services - CIS	SCV	\$16,596
Isle of Wight	Equipment - Laptop; Services – Scan Civil Indexes, Scanners, Monitors, Maintenance	SCV; ACS	\$27,757
Loudoun	Services – CMS, Warrant, License, Software, System Register, Internet Access, Legal Periodical Subscription	AmCad; DTS; ScanSoft; Westlaw; ComCast	\$1,200,850
Orange	Services – CIS, Monitors, Printers	SCV	\$19,030
Prince George	Services – CIS, Scanners	SCV	\$10,700
Prince William	Services – CMS Integration	Praetorian; Prince William County IT	\$523,124
Rockingham	Services – CIS, Monitors, Scanners, Server	SCV	\$59,623
Southampton	Services – CIS	SCV	\$14,750
Spotsylvania	Services – Docket System	Infax, Inc.	\$30,000
Surry	Equipment – Personal Computer	None listed	\$1,500
Warren	Services – PCs and Printers	SCV	\$8,360
Washington	Services – CIS Interface	SCV	\$5,000
Wise	Services – Civil Document Conversion	SCV; Data Ensure	\$22,245
Wythe	Equipment – PC; Services – Monitor	SCV	\$2,500
Fredericksburg	Services – CIS	SCV	\$13,909
Hampton	Services – CMS, Maintenance, Scanners	SCV	\$39,400
Newport News	Services – CIS	SCV	\$10,100
Virginia Beach	Services – AICMS Software / Services	AmCad	\$280,805
24 Clerks			\$2,523,000

In FY08, as of October 31, 2007, 24 out of 86 Clerks (28 percent) who certified to currently providing SRA to land records' images were approved \$4 requests for areas of the court not related to land records totaling \$2,523,000.

F407 TTF Progress Report

F408 \$4 Approvals for Equipment and Services

\$4 Available Balance and Clerks' Total Approvals and Expenditures

\$4	FY03	FY04	FY05	FY06	FY07	FY08*
\$4 Available Balance	\$5,280,784	\$5,674,725	\$9,923,541	\$10,230,355	\$13,437,799	\$14,501,993
Equipment Budgets	\$655,855	\$1,160,091	\$1,500,884	\$893,571	\$192,843	\$105,034
Services Budgets	\$3,847,210	\$3,722,214	\$3,565,234	\$9,107,464	\$11,613,105	\$12,719,218
Total \$4 Budgeted	\$4,503,065	\$4,882,305	\$5,066,118	\$10,001,035	\$11,805,948	\$12,824,252
Year-End Expenditures**	\$4,802,609	\$3,384,769	\$4,385,883	\$6,755,772	\$8,630,100	

* As of October 31, 2007.

In FY03, Clerks were approved \$4.5M out of the total \$4 available balance of \$5.3M (85 percent). In FY04, Clerks were approved \$4.9M out of the total \$4 available balance of \$5.7M (86 percent). In FY05, Clerks were approved \$5.1M out of the total \$4 available balance of \$9.9M (51 percent). In FY06, Clerks were approved \$10.0M out of the total \$4 available balance of \$10.2M (98 percent). In FY07, Clerks were approved \$11.8M out of the total \$4 available balance of \$13.4M (88 percent). In FY08, Clerks were approved \$12.8M out of the total \$4 available balance of \$14.5M (88 percent). In the six-year period, the average amount approved was \$8.2M, or 84 percent of the average \$4 available balance of \$9.8M.

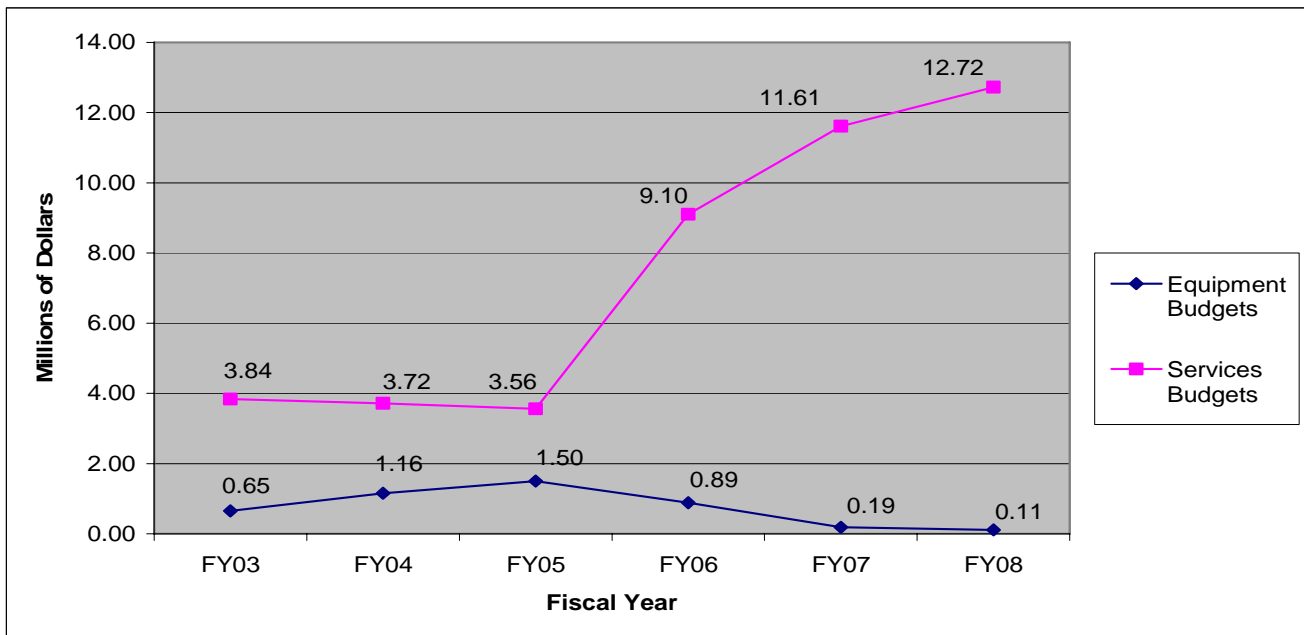
In FY03, Clerks expended \$4.8M out of the total budgeted \$4.5M (107 percent). FY03 expenditures exceed the FY03 budgeted total due to a June FY02 reimbursement processed in July 2002 (FY03). In FY04, Clerks expended \$3.4M out of the total budgeted \$4.9M (69 percent). In FY05, Clerks expended \$4.4M out of the total budgeted \$5.1M (87 percent). In FY06, Clerks expended \$6.8M out of the total budgeted \$10.0M (68 percent). In FY07, Clerks expended \$8.6M out of the total budgeted \$11.8M (73 percent). In the five-year period, the average amount expended was \$5.6M, or 77 percent of the average budgeted amount of \$7.3M.

In the six-year period, from FY03 to FY08, **Equipment budgets** have decreased from \$655K to \$105K (\$550,821) or 84 percent. In the same time period, **Services budgets** have increased from \$3.8M to \$12.7M (\$8,872,008), or 231 percent. In the six-year period, total budgeted amounts have increased from \$4.5M to \$12.8M (\$8,321,187), or 185 percent. In the five-year period, from FY03 to FY07, year-end expenditures have increased from \$4.8M to \$8.6M (\$3,827,491), or 80 percent.

**Note: Due to a budget reduction strategy implemented in FY02, shifting reimbursement of June expenditures to the following fiscal year, expenditures are reported for the 12-month period of June through May. This is a change in presentation from previous TTF Progress Reports.

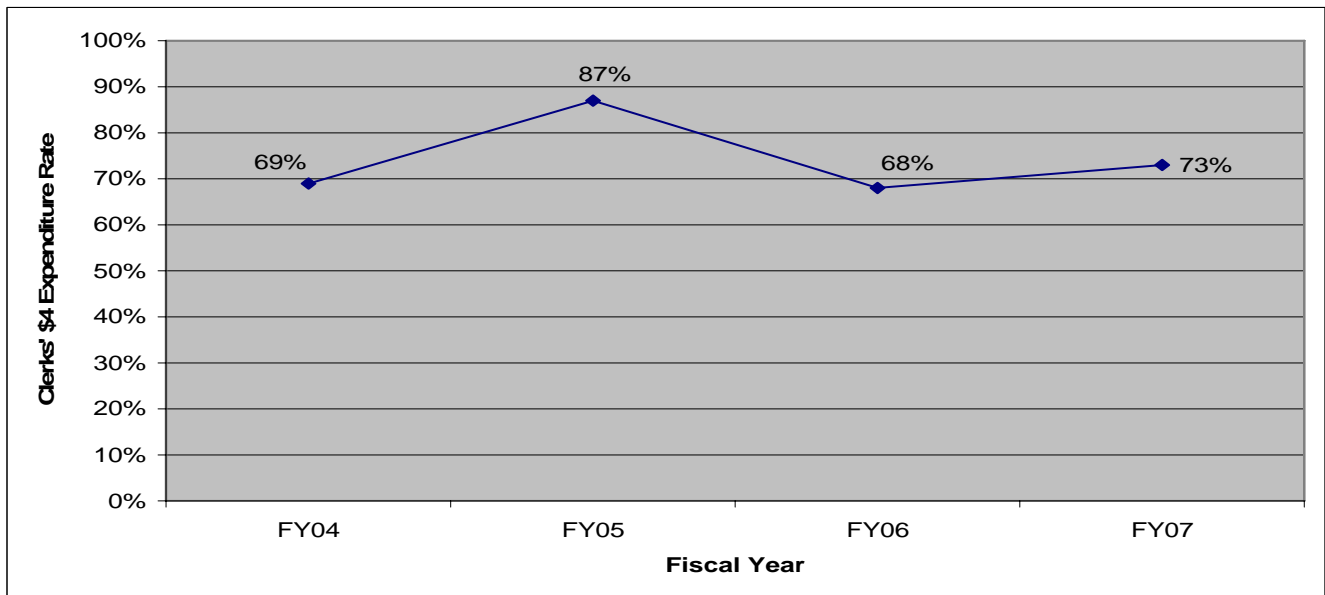
FY07 TTF Progress Report

\$4 Equipment and Services Requests from FY03 to FY08



In the six-year period, from FY03 to FY08, **Equipment budgets** have decreased from \$655K to \$105K (\$550,821), or 84 percent. In the same time period, **Services budgets** have increased from \$3.8M to \$12.7M (\$8,872,008), or 231 percent.

\$4 Expenditure Rate from FY04 to FY07



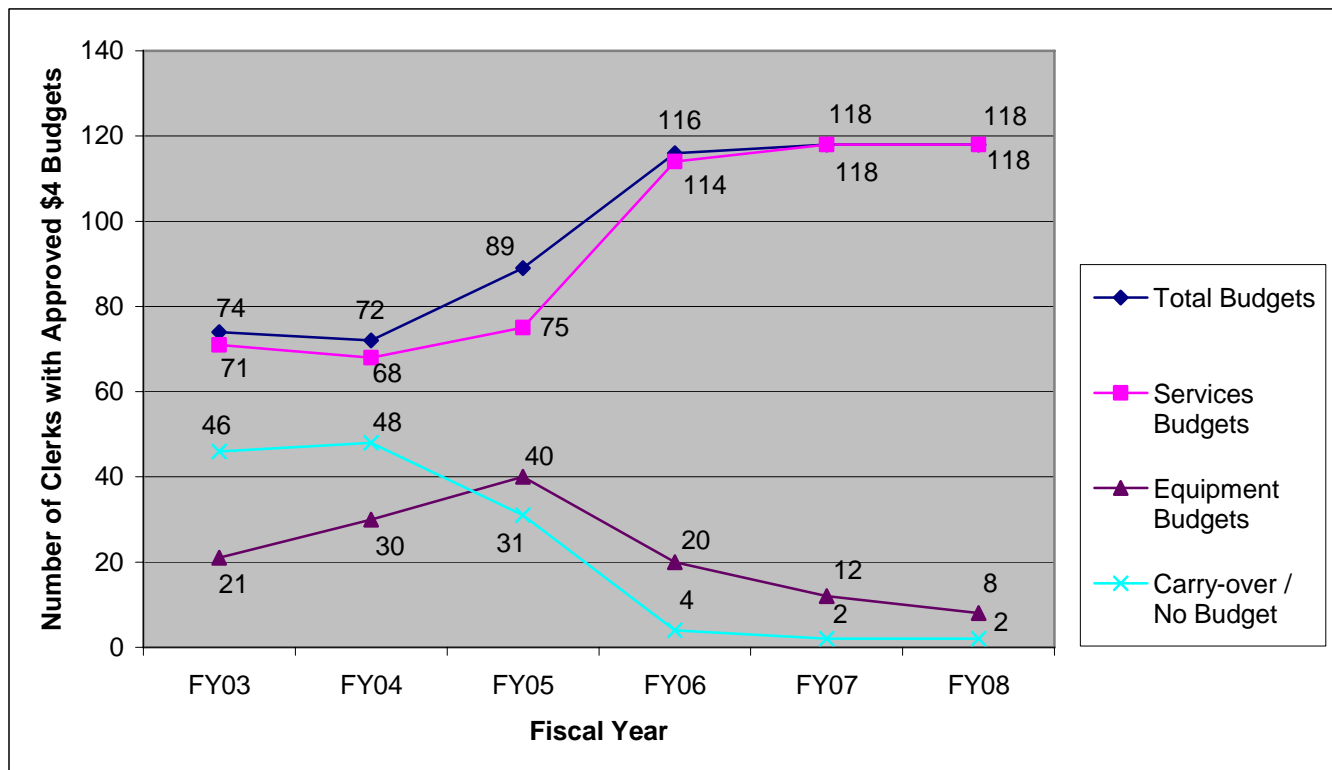
Over the four-year period, from FY04 to FY07, the \$4 expenditure rate increased from 69 to 73 percent.

FY07 TTF Progress Report

Number of Clerks with Approved \$4 Equipment and Services Budgets

\$4 Approved Budgets	FY03	FY04	FY05	FY06	FY07	FY08
TTF Budgets	74	72	89	116	118	118
Equipment Budgets	21	30	40	20	12	8
Services Budgets	71	68	75	114	118	118
Carryover Request or No Budget Provided	46	48	31	4	2	2

In FY07, 120 Circuit Court Clerks (100 percent) completed the TTF Budget Request Process. One hundred and eighteen Clerks (98 percent) were approved a \$4 services budget and eight Clerks (7 percent) were approved a \$4 equipment budget. Two Clerks (2 percent) carried-over their \$4 available balance to a future fiscal year. The James City County Clerk carried-over \$147,830 in \$4 available money and the Charlottesville City Clerk carried-over \$74,422 in \$4 available money.



From FY03 to FY08, total approved budgets from Clerks have increased from 74 to 118 (59 percent). Equipment budgets from Clerks have decreased from 21 to 8 (62 percent). Services budgets from Clerks increased 71 to 118 (66 percent). Carry-over requests from Clerks or not providing a budget decreased from 46 to 2 (96 percent).

F407 TTF Progress Report

F408 \$1 Fund Approvals for Equipment and Services

\$1 Fund Requests for Equipment and Services

\$1 Fund	FY06		FY07		FY08*	
	#	\$	#	\$	#	\$
Available Balance		\$1,961,821		\$3,164,943		\$2,543,602
Equipment Requests	12	\$95,058	1	\$7,394	4	\$15,282
Services Requests	64	\$1,388,207	60	\$2,842,259	63	\$1,612,447
Total Approved	66	\$1,483,265	60	\$2,849,653	63	\$1,627,729
Expenditures	44	\$816,002	47	\$2,080,638		
Total Unspent	31	\$667,263	31	\$769,014		

* As of October 31, 2007.

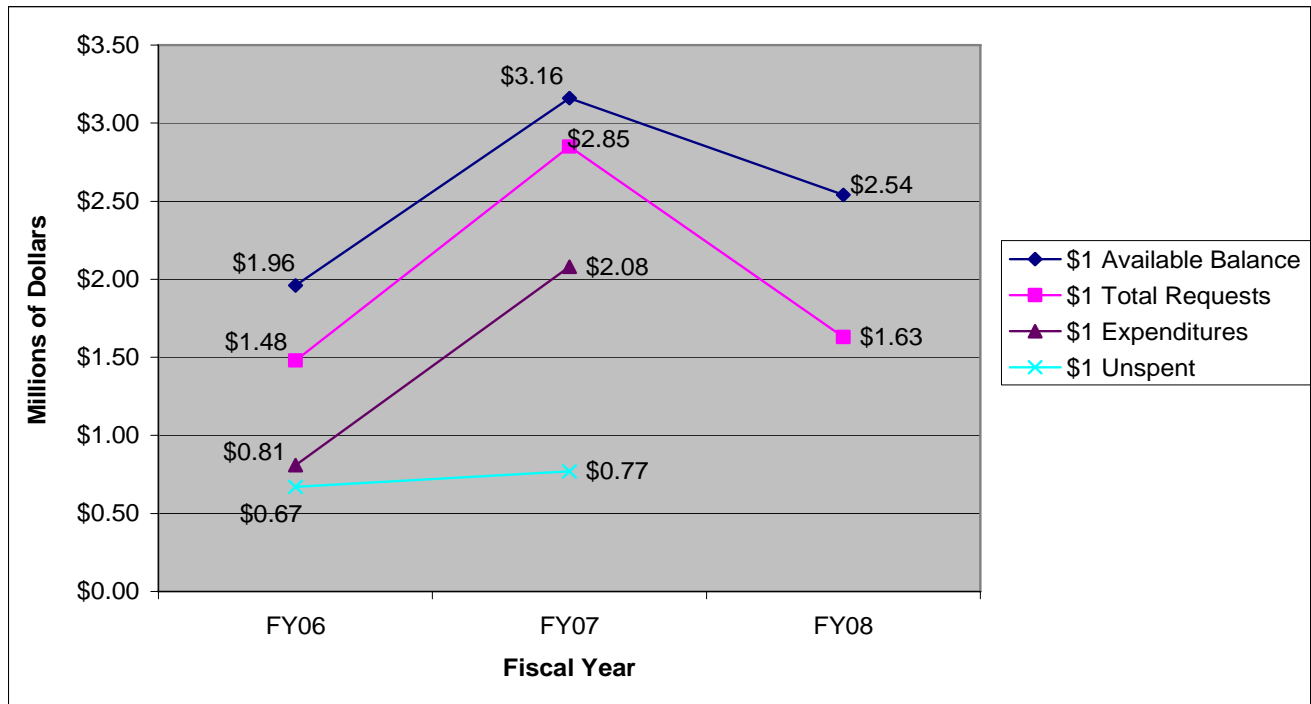
In FY06, the total available in the \$1 Fund was \$1.9M. During the annual budget period in August, eligibility to request from the \$1 Fund was confined to the 105 Circuit Court Clerks who certified to not currently providing secure remote access to land records. Clerks making a \$1 request were asked to certify a shortfall of technology funds needed to achieve the goal set by the General Assembly of providing secure remote access to land records on or before July 1, 2006. Including one mid-year docket request made in November 2005, 66 out of the 105 Circuit Court Clerks (63 percent) requested a total of \$1.48M from the \$1 Fund. Twelve out of the 66 Clerks (18 percent) made an equipment request and 64 out of the 66 Clerks (97 percent) made a services request. Forty-four Clerks expended \$816,002 in FY06 and 31 Clerks had \$667,263 in unspent \$1 Fund monies.

In FY07, the total available in the \$1 Fund was \$3.2M. During the annual budget period in August, eligibility to request from the \$1 Fund was confined to the 61 Circuit Court Clerks who certified to not currently providing secure remote access to land records, but mid-year in FY07 the \$1 Fund was open to all Clerks. A total of 60 Clerks (50 percent) requested \$2.9M from the \$1 Fund in FY07. One Clerk made an equipment requests for \$7,394. All 60 Clerks (100 percent) made a services request, totaling \$2.8M. Forty-seven Clerks expended \$2.1M in FY07 and 32 Clerks had \$769K in unspent \$1 Fund monies.

In FY08, the total available in the \$1 Fund was \$2.5M. During the annual budget period in August, eligibility to request from the \$1 Fund was open to all 120 Circuit Court Clerks, regardless of whether they certified to currently providing secure remote access to land records' images. In August 2007, 63 out of 120 Clerks (53 percent) requested a total of \$1.6M from the \$1 Fund. Four out of 120 Clerks (3 percent) made an equipment request from the \$1 Fund, totaling \$15,282. Sixty-three out of 120 Clerks (53 percent) made a services request from the \$1 Fund, totaling \$1.6M.

FY07 TTF Progress Report

\$1 Fund Available Balance and Clerks' Total Approvals and Expenditures



In FY06, requests from the \$1 Fund that were approved totaled 76 percent of the \$1 Fund Available Balance and \$1 Fund expenditures were 55 percent of \$1 Fund requests that were approved.

In FY07, requests from the \$1 Fund that were approved totaled 90 percent of the \$1 Fund Available Balance and \$1 Fund expenditures were 73 percent of \$1 Fund requests that were approved.

During the FY08 TTF Budget Request process in August 2007, requests from the \$1 Fund that were approved totaled 64 percent of the \$1 Fund Available Balance.

TTF Approvals for Redaction of Social Security Numbers

In October 2006, the Virginia Information Technologies Agency (VITA) Redaction Workgroup published the *Methods for the Redaction of Social Security Numbers from Electronic Land Record Documents Report*. The Redaction Workgroup was made up of representatives from the Virginia Court Clerks' Association, Virginia Information Technologies Agency, Virginia Bar Association, real estate brokers, mortgage lenders, bankers, technology vendors, and the Compensation Board. In FY07, the Compensation Board approved requests for funding the redaction of social security numbers (SSN) using the recommendations of this report, which included:

- The use of software (Optical Character Recognition-OCR) plus one manual review for quality control and assurance is a reliable method of redaction.
- Redaction is limited to SSN and performed on a back-file (historical) basis from 1935 to the present as one project and day-forward redaction, at least annually, as a separate project.
- Plan for an estimated average redaction cost of 4 cents per image for back-file redaction and a similar cost for day-forward redaction. This estimate average cost is based on information VITA received from three vendors (AmCad, ILS, and Logan) regarding their pricing structure for the software redaction system and employee responsibilities attendant to running the software redaction system.
- Redaction should never result in permanent removal of text from an original document, only copies, and is achieved by removing the text containing the SSN and overlaying the space with a graphical element such as a black rectangle.
- At least a 95 percent level of accuracy can be expected with the OCR plus one manual pass method.

FY07 TTF Progress Report

Clerks Approved for Back-file Redaction Services in FY07

Clerk	Vendor	Span of Years	Number of Images	Cost per Image	\$4 Approval	\$1 Fund Approval
Appomattox	ILS	1973-2006	229,307	3 cents	\$6,879	\$0
Buckingham	ILS	1973-2007	21,800	3 cents	\$6,540	\$0
Caroline	Logan	1967-2007	668,000	4 cents	\$0	\$26,720
Carroll	Logan	1967-2007	585,000	4 cents	\$0	\$23,400
Cumberland	ILS	1993-2007	116,920	3 cents	\$0	\$3,508
Fluvanna	Logan	1967-2007	605,000	4 cents	\$0	\$24,200
Giles	ILS	1977-2007	253,194	3 cents	\$0	\$7,596
King George	AmCad	1930-2007	427,417	4 cents	\$0	\$17,097
Loudoun	DTS	1967-1988	2,800,000	4 cents	\$0	\$112,000
Montgomery	ILS	1976-2006	1,388,857	3 cents	\$32,082	\$0
New Kent	Logan	1935-1966	436,000	4 cents	\$0	\$17,440
Northampton	AmCad	1997-2008	490,909	4 cents	\$0	\$19,636
Page	ILS	1977-2006	459,039	3 cents	\$0	\$12,271
Powhatan	ILS	1976-2006	553,631	3 cents	\$0	\$16,609
Prince Edward	ILS	1941-2006	324,452	3 cents	\$0	\$9,734
Richmond Co	ILS	1935-2006	192,823	3 cents	\$0	\$5,785
Russell	ILS	1935-2006	516,134	3 cents	\$0	\$15,484
Stafford	Logan	1935-2007	3,418,000	4 cents	\$0	\$134,093
Surry	Logan	1967-2007	189,000	4 cents	\$0	\$7,560
Wise	Mixnet	1945-2007	854,501	4 cents	\$0	\$34,180
Chesapeake	Logan	1935-2007	5,817,000	4 cents	\$0	\$226,425
Colonial Heights	AmCad	1948-2007	400,000	4 cents	\$0	\$16,000
Radford	ILS	1985-2006	159,219	3 cents	\$0	\$4,777
Suffolk	AmCad	1974-2006	2,189,820	4 cents	\$0	\$87,593
Virginia Beach	AmCad	1981-2007	11,381,468	4 cents	\$0	\$455,259
25 - TOTAL			34,477,491		\$45,501	\$1,277,367

AmCad – Amercian Cadastre
DTS – Document Technology Systems
ILS – International Land Systems
Logan – Logan Systems
Mixnet – Mixnet Corporation

In FY07, requests for back-file redaction were approved for 25 Clerks who certified to currently providing SRA to land records. All approvals were for the method of OCR plus one manual pass. The total number of images to be redacted were 34,477,491. Approvals for redaction in FY07 totaled \$45,501 in \$4 money and \$1,277,367 from the \$1 Fund.

FY07 TTF Progress Report

FY08 Approvals for Back-file Redaction Services

Clerk	Vendor	Span of Years	Number of Images	Cost per Image	\$4 Approval	\$1 Fund Approval
Accomack	ILS	1984-2007	638,050	3 cents	\$19,142	\$0
Albemarle	Cott	1959-2002	1,193,255	4 cents	\$47,730	\$0
Alleghany	SCV	1980-2007	322,163	4 cents	\$0	\$12,887
Augusta	SCV	1992-2007	1,179,022	4 cents	\$47,161	\$0
Augusta	Logan	1935-1992	599,400	4 cents	\$0	\$23,976
Bedford	SCV	1993-2007	1,515,659	4 cents	\$60,626	\$0
Bland	SCV	2000-2007	47,482	4 cents	\$0	\$1,900
Botetourt	SCV	2000-2007	409,520	4 cents	\$16,381	\$0
Brunswick	SCV	1945-2007	167,471	4 cents	\$14,545	\$0
Campbell	SCV	1972-2007	713,024	4 cents	\$28,521	\$0
Caroline	Logan	1987-2007	28,500	4 cents	\$1,140	\$0
Carroll	Logan	1935-1965	126,500	4 cents	\$0	\$5,059
Charles City Co	SCV	2000-2007	35,113	4 cents	\$0	\$1,405
Charlotte	SCV	2004-2007	38,615	4 cents	\$1,545	\$0
Chesterfield	Logan	1935-2007	8,936,050	4 cents	\$346,538	\$0
Clarke	Logan	1935-2008	391,000	4 cents	\$0	\$15,640
Culpeper	SCV	1996-2007	628,864	4 cents	\$25,155	\$0
Dickenson	SCV	2000-2007	102,615	4 cents	\$320	\$3,785
Dinwiddie	SCV	2006-2007	24,963	4 cents	\$999	\$0
Essex	SCV	2006-2007	32,574	4 cents	\$1,303	\$0
Fauquier	Cott	1976-2007	1,771,737	3.25 cents	\$15,033	\$42,548
Floyd	SCV	1983-2007	279,592	4 cents	\$11,184	\$0
Fluvanna	Logan	1935-1966	43,750	4 cents	\$0	\$1,750
Franklin Co	SCV	1993-2007	382,167	4 cents	\$15,287	\$0
Frederick	SCV	1983-2007	2,236,775	4 cents	\$89,471	\$0
Gloucester	SCV	1994-2007	696,964	4 cents	\$27,879	\$0
Goochland	SCV	2001-2007	267,557	4 cents	\$10,702	\$0
Grayson	SCV	1984-2007	287,439	4 cents	\$0	\$11,497
Greensville	SCV	1975-2007	121,428	4 cents	\$4,857	\$0
Halifax	SCV	1985-2007	397,447	4 cents	\$15,897	\$0
Hanover	AmCad	1935-2007	2,500,000	4 cents	\$100,000	\$0
Henrico	ILS	1935-2007	8,123,613	3 cents	\$184,713	\$0
Henry	SCV	2001-2007	390,629	4 cents	\$15,626	\$0
Highland	SCV	1993-2007	39,249	4 cents	\$1,570	\$0
Isle of Wight	SCV	1970-2007	770,676	4 cents	\$30,828	\$0
King and Queen	SCV	2005-2007	25,964	4 cents	\$1,039	\$0
King George	AmCad	1930-2007	247,700	4 cents	\$0	\$9,908
King William	SCV	1999-2007	26,212	4 cents	\$1,048	\$0
Lancaster	SCV	1989-2007	244,019	4 cents	\$0	\$9,761
Lee	SCV	1969-2007	484,590	4 cents	\$19,384	\$0
Madison	SCV	1993-2007	168,040	4 cents	\$1,483	\$5,263
Mecklenburg	SCV	1993-2007	524,148	4 cents	\$20,966	\$0
Middlesex	SCV	2006-2007	40,226	4 cents	\$1,609	\$0
Montgomery	ILS	1976-2006	1,622,500	3 cents	\$48,675	\$0
Nelson	SCV	1992-2007	386,509	4 cents	\$15,460	\$0
New Kent	Logan	1935-1966	48,000	4 cents	\$0	\$1,920

F407 TTF Progress Report

FY08 Approvals for Back-file Redaction Services, continued

Clerk	Vendor	Span of Years	Number of Images	Cost per Image	\$4 Approval	\$1 Fund Approval
Northampton	AmCad	1997-2008	490,909	4 cents	\$19,636	\$0
Northumberland	ILS	1987-2007	337,460	3 cents	\$10,124	\$0
Nottoway	ILS	1975-2007	208,700	3 cents	\$0	\$6,261
Orange	SCV	1961-2007	808,233	4 cents	\$0	\$37,740
Patrick	SCV	1999-2007	163,278	4 cents	\$6,531	\$0
Pittsylvania	SCV	2004-2007	156,314	4 cents	\$0	\$6,253
Powhatan	ILS	1976-2007	605,000	3 cents	\$18,150	\$0
Prince George	SCV	1996-2007	395,299	4 cents	\$15,812	\$0
Rappahannock	SCV	1987-2007	201,724	4 cents	\$8,069	\$0
Roanoke Co	SCV	2001-2007	1,019,239	4 cents	\$40,769	\$0
Rockbridge	SCV	1992-2007	436,773	4 cents	\$17,471	\$0
Scott	BIS	1985-2007	527,815	3 cents	\$7,535	\$8,300
Shenandoah	SCV	1999-2007	579,338	4 cents	\$23,174	\$0
Smyth	SCV	1990-2007	153,369	4 cents	\$0	\$6,135
Southampton	SCV	1953-2007	631,236	4 cents	\$0	\$25,249
Tazewell	SCV	1984-2007	808,892	4 cents	\$0	\$32,355
Warren	SCV	1994-2007	812,655	4 cents	\$32,507	\$0
Washington	SCV	1983-2007	613,650	4 cents	\$24,546	\$0
Westmoreland	M&W	1970-2007	390,000	4 cents	\$15,600	\$0
York	Logan	1935-2007	2,230,000	4 cents	\$87,970	\$0
Alexandria	AmCad	1935-2007	4,400,687	4 cents	\$176,028	\$0
Bristol	SCV	1974-2007	146,198	4 cents	\$5,848	\$0
Buena Vista	SCV	2001-2007	55,226	4 cents	\$0	\$2,209
Chesapeake	Logan	1935-2007	5,817,000	4 cents	\$226,425	\$0
Danville	SCV	1981-2007	594,481	4 cents	\$29,271	\$0
Hampton	SCV	2003-2007	2,301,775	4 cents	\$92,071	\$0
Hopewell	SCV	1984-2007	416,366	4 cents	\$16,655	\$0
Lynchburg	SCV	1985-2007	1,288,718	4 cents	\$41,280	\$10,269
Martinsville	City	1942-2007	757,331	4 cents	\$0	\$30,293
Newport News	SCV	1985-2007	550,000	4 cents	\$22,000	\$0
Petersburg	ILS	1970-2007	528,240	3 cents	\$15,895	\$648
Richmond City	SCV	1993-2007	3,580,688	4 cents	\$143,228	\$0
Richmond City	Cott	1935-1993	2,214,555	3.25 cents	\$71,973	\$0
Salem	SCV	2002-2007	223,481	4 cents	\$8,940	\$0
Staunton	SCV	1954-2007	577,318	4 cents	\$0	\$23,093
Waynesboro	SCV	1977-2007	311,882	4 cents	\$12,475	\$0
Winchester	SCV	1983-2007	447,355	4cents	\$0	\$17,894
81 - TOTAL			75,037,956		\$2,433,800	\$353,998

AmCad – American Cadestre
 BIS – Business Information Systems
 Cott – Cott Systems
 City – Locality of Martinsville City
 ILS – International Land Systems
 Logan – Logan Systems
 M&W – M&W Printers
 SCV – Supreme Court of Virginia

FY07 TTF Progress Report

In FY08, as of October 31, 2007, requests for back-file redaction were approved for 81 Clerks. All approvals were for the method of OCR plus one manual pass (OCR+1X). The total number of images to be redacted are 75,037,956. Approvals for redaction services in FY08 totaled \$2,433,800 in \$4 money and \$353,998 from the \$1 Fund.

Vendors quoted the following accuracy rates for the OCR+1X method of redaction:

- AmCad no more than 95% to 3 out of 4 localities; 99.5% to 4th locality
- BIS high 90s%
- Cott 95 to 99%
- DTS 98.9 to 99.9%
- ILS 95 to 99%
- Logan 95 to 99% (determined on case-by-case basis with sample of 10,000 images)
- Martinsville City 99%
- M&W 98%
- Mixnet 98%
- SCV above 95% (will sub-contract out redaction services to undetermined vendor, at the date of this report)

FY07 TTF Progress Report

FY08 Approvals for Day-Forward Redaction Services

Clerk	Vendor	Span of Years	Number of Images	Cost per Image	\$4 Approval	\$1 Fund Approval
Albemarle	Cott	FY08	187,000	4 cents	\$7,480	\$0
Appomattox	ILS	2007	17,850	3 cents	\$0	\$536
Caroline	Logan	FY08	74,000	4 cents	\$2,960	\$0
Carroll	Logan	FY08	43,000	4 cents	\$0	\$1,720
Chesterfield	Logan	FY08	317,000	2.4 cents	\$7,608	\$0
Cumberland	ILS	2007	13,900	3 cents	\$0	\$417
Fauquier	Cott	FY08	155,000	3.25 cents	\$0	\$5,038
Fluvanna	Logan	FY08	59,000	4 cents	\$0	\$2,360
New Kent	Logan	FY08	46,000	4 cents	\$0	\$1,840
Prince Edward	ILS	2007	24,000	3 cents	\$0	\$711
York	Logan	FY08	280,000	2.5 cents	\$7,000	\$0
Chesapeake	Logan	FY08	540,000	1.5 cents	\$8,100	\$0
12 - TOTAL			1,756,750		\$33,148	\$12,622

In FY08, as of October 31, 2007, requests for day-forward redaction were approved for 12 Clerks. All approvals were for the method of OCR plus one manual pass. The Compensation Board approved day-forward redaction in which the vendor will run the images through the OCR software and then perform the manual review. The Board also approved day-forward redaction in which the Clerk will purchase the OCR software only and perform the manual review in-house. To the date of this report, the total number of day-forward images to be redacted in FY08 are 1,756,750. Approvals for redaction services in FY08 totaled \$33,148 in \$4 money and \$12,622 from the \$1 Fund.

F407 TTF Progress Report

F407 TTF Report Highlights and Actions for F408

F407 TTF Financial Statement

FY07 Report Highlights:

- TTF annual collections by Circuit Court Clerks decreased from \$12.8M in FY06 to \$10.9M in FY07.
- TTF expenditures by Clerks increased from \$6.8M in FY06 to \$8.6M in FY07.

Action for FY08:

- TTF balances appear to be sufficient in FY08 to aid Circuit Court Clerks in meeting expectations of the General Assembly in § 17.1-279 C., Code of Virginia, to provide secure remote access to land records on or before July 1, 2008.
- FY08 TTF Budget requests, as of October 31, 2007, total \$14,451,981.

SRA Certification in July 2007

FY07 Report Highlights:

- 32 out of 60 Clerks (53 percent) that made requests from the \$1 Fund in FY07 had unexpended \$1 Fund monies totaling \$769K (27 percent of \$2.8M in \$1 Fund approvals for FY07).

Action for FY08:

- During the FY08 TTF Budget Request process, 86 Clerks (72 percent) certified to currently providing SRA to land records' images to public subscribers.

F407 TTF Progress Survey

FY07 Report Highlights:

- In FY07, 86 Circuit Court Clerks reported to be providing SRA to land records' images to public (non-governmental) subscribers. In FY06, 59 Clerks reported to be currently providing SRA to land records' images. This represents a 46 percent increase in SRA from FY06 to FY07.

Actions for FY08:

- The Code of Virginia, § 17.1-279, requires that all Circuit Court Clerks submit a written certification to the Compensation Board that the Clerk's proposed technology improvements of his land records will provide secure remote access to those land records on or before July 1, 2008.

FY07 TTF Progress Report

FY07 TTF Progress Survey, continued

FY07 Report Highlights:

- In FY07, the reported average year of continuous years of electronic land records' images was 1958. In FY06, the average year was reported to be 1976. This represents an 18-year increase in back-scanned images from FY06 to FY07.
- In FY07, 84 Clerks reported 5,910 public (non-governmental) subscribers to SRA. In FY06, 31 Clerks reported 3,767 paid subscribers. This represents a 2,143 increase in subscribers (57 percent) from FY06 to FY07. Sixty-nine Clerks out of the 84 (82 percent) report to have publicized the availability of SRA.
- 48 Clerks (40 percent) reported privacy or liability issues as an obstacle in providing SRA to land records. 47, 46, and 45 Clerks reported insufficient funding, insufficient office staff, and insufficient paid subscribers, respectively, as an obstacle in providing SRA to land records.

Actions for FY08:

- With the redaction of Social Security Numbers, it is anticipated that the number of continuous years of electronic land records' images will increase significantly.
- The number of public (non-governmental) subscribers to SRA is anticipated to increase in FY08 as all Clerks are required to provide SRA to electronic land records on or before July 1, 2008.
- The Code of Virginia, § 17.1-279 C., requires all Circuit Court Clerks to provide SRA to land records on or before July 1, 2008.

FY08 SRA Certification

FY07 Report Highlight:

- 86 Circuit Court Clerks certified YES to currently providing to public subscribers SRA to land records' images on a website or system owned and operated by the their court or operated by a public or private agent. 34 Clerks certified NO.

Action for FY08:

- The Code of Virginia, § 17.1-279, requires that all Circuit Court Clerks submit a written certification to the Compensation Board that the Clerk's proposed technology improvements of his land records will provide secure remote access to those land records on or before July 1, 2008. The Compensation Board further clarified the definition of "secure remote access" in the FY08 TTF Budget Request process to include access to public (non-governmental) subscribers.

FY07 TTF Progress Report

FY08 \$4 Approvals for Areas of the Court Not Related to Land Records

FY07 Report Highlight:

- In FY07, 15 Clerks were approved a \$4 request for Civil or Criminal Divisions of their court totaling \$1,605,438. In FY08, 24 Clerks were approved a \$4 request for areas of the court not related to land records totaling \$2,523,000. This represents a 60 percent increase in Clerks and 57 percent increase in \$4 "other area" requests.

Action for FY08:

- As more Clerks provide secure remote access to land records' images, they may take advantage of the provision in § 17.1-279 F., Code of Virginia, that allows a Clerk to use TTF \$4 for areas of the court not related to land records.

FY08 \$4 Approvals for Equipment and Services

FY07 Report Highlight:

- From FY03 to FY07, the average amount approved was 84 percent of the total available balance. Total budgeted amounts have increased by 185 percent from FY03 to FY08.
- From FY03 to FY07, year-end expenditures increased from \$4.8M to \$8.6M (80 percent).

Action for FY08:

- During the FY08 TTF budget period, \$12.8M was approved out of a total \$4 available balance of \$14.5M (88 percent).

FY08 \$1 Fund Approvals for Equipment and Services

FY07 Report Highlight:

- In FY07, 60 Clerks were approved \$2.9M from the \$1 Fund.

Action for FY08:

- During the FY08 TTF budget period, 63 Circuit Court Clerks were approved \$1.6M from the \$1 Fund.

TTF Approvals for Redaction of Social Security Numbers

FY07 Report Highlight:

- In FY07, 25 Clerks were approved \$46K in \$4 funds and \$1.3M from the \$1 Fund for redaction services.

Action for FY08:

- In FY08, as of October 31, 2007, 81 Circuit Court Clerks have been approved \$2.4M in \$4 funds and \$353K from the \$1 Fund for redaction services.

Appendix

Appendix 1 - TTF Non-General Fund Cash Transactions from F497 to F407

Appendix 2 - Total TTF Expenditures by Locality

Appendix 3 - F407 TTF Progress Survey Questions

Appendix 4 - F408 SRA, VITA, and Budget Certification Screens

Appendix 5 - F408 TTF \$4 and \$1 Fund Approvals for Equipment and Services

Appendix 6 - Code of Virginia - TTF Related Sections

FY07 TTF Progress Report

Appendix 1 – TTF Non-General Fund Cash Transactions from FY97 to FY07

	Total Cash	Clerks	Admin
	\$3 (\$5 in FY05+)	\$2 (\$4 in FY05+)	\$1
		portion	portion of fee
FY97 Cash Collections	4,243,367.42	2,828,911.61	1,414,455.81
FY97 Expenditure Transfers - DIT Technology	(252,388.00)	-	(\$252,388.00)
FY97 Year-End Available Cash	3,990,979.42	2,828,911.61	1,162,067.81
FY98 Expend - Clerk Reimbursements	(886,404.38)	(886,404.38)	-
FY98 Allocation of FY97 \$1 portion to Clerks	-	1,162,066.00	(1,162,066.00)
FY98 Cash Collections	4,822,885.65	3,215,257.10	1,607,628.55
FY98 Expend - Administrative Costs	(18,082.58)	-	(18,082.58)
FY98 Year-End Available Cash	7,909,378.11	6,319,830.33	1,589,547.78
FY99 Expend - Clerk Reimbursements	(2,214,766.32)	(2,214,766.32)	-
FY99 Allocation of FY98 \$1 portion to Clerks	-	1,009,530.00	(1,009,530.00)
FY99 Cash Collections	5,768,994.81	3,845,996.54	1,922,998.27
FY99 Expend - Administrative Costs	(354,296.85)	-	(354,296.85)
FY99 Year-End Available Cash	11,109,309.75	8,960,590.55	2,148,719.20
FY00 Expend - Clerk Reimbursements	(2,526,303.63)	(2,526,303.63)	-
FY00 Allocation of FY99 \$1 portion to Clerks	-	2,000.00	(2,000.00)
FY00 Cash Collections	5,051,605.90	3,367,737.27	1,683,868.63
FY00 Expend - Administrative Costs	(40,571.58)	-	(40,571.58)
FY00 Year-End Available Cash	13,594,040.44	9,804,024.19	3,790,016.25
FY01 Expend - Clerk Reimbursements	(4,757,461.69)	(4,757,461.69)	-
FY01 Allocation of FY00 \$1 portion/RIF1	-	2,035,121.00	(2,035,121.00)
FY01 Allocation of FY00 \$1 portion/RIF2	-	749,799.69	(749,799.69)
FY01 Cash Collections	5,122,196.96	3,414,797.97	1,707,398.99
FY01 Expend - Administrative Costs	(124,640.50)	-	(124,640.50)
FY01 Year-End Available Cash	13,834,135.21	11,246,281.16	2,587,854.05
FY02 Expend - Clerk Reimbursements	(5,141,600.61)	(5,141,600.61)	-
FY02 Cash Collections	6,586,856.51	4,391,237.67	2,195,618.84
FY02 Expend - Administrative Costs	(69,184.15)	-	(69,184.15)

FY07 TTF Progress Report

TTF Non-General Fund Cash Transactions from FY97 to FY07, continued

	\$3 (\$5 in FY05+)	\$2 (\$4 in FY05+) portion	\$1 portion of fee
FY02 Year-End Available Cash	15,210,206.96	10,495,918.22	4,714,288.74
FY02 Cash Reversion to GF	(3,732,050.00)	(3,732,050.00)	-
FY03 Transfer to Clerks' GF Operating	(4,449,998.84)	-	(4,449,998.84)
FY03 Budget Reduction	(550,000.00)	-	(550,000.00)
FY03 10/15/02 Budget Reduction	(462,640.00)	-	(462,640.00)
FY03 Expend - Clerk Reimbursements	(4,802,609.45)	(4,802,609.45)	-
FY03 Allocation of FY03 \$1 portion	-	133,861.00	(133,861.00)
FY03 Cash Collections	7,921,175.89	5,280,783.93	2,640,391.96
FY03 Expend - Administrative Costs	(45,200.23)	-	(45,200.23)
FY03 Expend - COIN Costs	(25,175.50)	-	(25,175.50)
FY03 Year-End Available Cash	9,063,708.83	7,375,903.70	1,687,805.13
FY03 Cash Reversion to GF	(3,500,000.00)	-	(3,500,000.00)
FY04 10/15/02 Budget Reduction	(462,787.00)	-	(462,787.00)
FY04 Transfer to Clerks' GF Operating	(1,489,212.73)	(1,487,142.46)	(2,070.27)
FY04 Expend - Clerk Reimbursements	(3,384,769.22)	(3,384,769.22)	-
FY04 Cash Collections	8,512,088.24	5,674,725.49	2,837,362.75
FY04 Expend - COIN Costs	(130,901.00)	-	(130,901.00)
FY04 Expend - Administrative Costs	(23,504.69)	-	(23,504.69)
Adj to CARS cash bal - DPB Apprpr Xfers	(74.97)	-	(74.97)
Adj to CARS cash bal - DPB Apprpr Xfers	(83.00)	-	(83.00)
Adj to CARS cash bal - DPB Apprpr Xfers	(2,082.00)	-	(2,082.00)
Adj to CARS cash bal - DPB Apprpr Xfers	(669.00)	-	(669.00)
FY04 Year-End Available Cash	8,584,622.43	8,178,717.51	405,904.92
FY05 Bud Red/Transfer to GF	(231,393.00)	-	(231,393.00)
FY05 Transfer to Clerks' GF Operating	(1,489,213.00)	(1,487,142.73)	(2,070.27)
FY05 Offset of Transfer to GF w/GF Reappropriation	543,385.00	543,385.00	-
FY05 Expend - Clerk Reimbursements (incl. Reapprop)	(4,385,882.67)	(4,385,882.67)	-
FY05 Cash Collections	12,404,426.50	9,923,541.20	2,480,885.30
FY05 Expend - COIN	(427,254.47)	-	(427,254.47)
FY05 Expend - Administrative Costs	(31,846.09)	-	(31,846.09)
FY05 Year-End Available Cash	14,966,844.70	12,772,618.31	2,194,226.39
FY06 Transfer to Clerks' GF Operating	(1,489,213.00)	(1,487,142.73)	(2,070.27)
FY06 Bud Red/Transfer to GF	(115,696.00)	-	(115,696.00)
FY06 Expend - Clerk Reimbursements	(6,755,771.76)	(6,755,771.76)	-
FY06 Allocation of \$1 Fee	-	1,233,845.83	(1,233,845.83)
FY06 Cash Collections	12,787,943.26	10,230,354.61	2,557,588.65
FY06 Expend - COIN	(80,669.47)	-	(80,669.47)
FY06 Expend - Administrative Costs	(34,399.23)	-	(34,399.23)

FY07 TTF Progress Report

TTF Non-General Fund Cash Transactions from FY97 to FY07, continued

	\$3 (\$5 in FY05+)	\$2 (\$4 in FY05+) portion	\$1 portion of fee
FY06 Year-End Available Cash	19,279,038.50	15,993,904.26	3,285,134.24
FY07 Transfer to Clerks' GF Operating	(1,489,212.98)	(1,487,142.71)	(2,070.27)
FY07 Bud Red/Transfer to GF	(57,848.00)	-	(57,848.00)
FY07 Expend - Clerk Reimbursements	(8,630,099.87)	(8,630,099.87)	-
FY07 Allocation of \$1 Fee	-	2,762,488.70	(2,762,488.70)
FY07 Cash Collections	10,949,662.12	8,759,729.70	2,189,932.42
FY07 Expend - COIN/VITA Studies	(75,989.25)	(41,533.25)	(34,456.00)
FY07 Expend - Administrative Costs	(32,143.24)	-	(32,143.24)
FY07 Year-End Available Cash	19,943,407.28	17,357,346.83	2,586,060.45
Recon to CARS402, B1	(388.14)	-	(388.14)
Adjusted FY07 Year-end Available Cash	19,943,019.14	17,357,346.83	2,585,672.31
FY08 Obligations:			
FY08 Expend - June FY07 Clerks Expenditures	(1,397,570.95)	(1,397,570.95)	-
FY08 Transfer to Clerks' GF Operating	(1,489,213.00)	(1,487,142.73)	(2,070.27)
FY08 Expend - Administrative Costs	(40,000.00)	-	(40,000.00)
FY08 Clerks TTF Budget Requests	(14,451,981.00)	(12,824,252.00)	(1,627,729.00)
Anticipated Balance	2,564,254.19	1,648,381.15	915,873.04

Note: The Clerks TTF Budget Request total for FY08 includes original budget requests in August and Mid-Year Docket requests as of October 31, 2007.

F407 TTF Progress Report

Appendix 2 – Total TTF Expenditures by Locality

FIPS	LOCALITY	FUNDS EXPENDED FY07	TOTAL EXPENDED*	PERCENT OF TOTAL
001	ACCOMACK	18,680.00	132,733.49	0.31%
003	ALBEMARLE	42,602.78	300,257.52	0.69%
005	ALLEGHANY	17,620.50	139,991.50	0.32%
007	AMELIA	-	110,369.14	0.25%
009	AMHERST	22,786.10	36,113.53	0.08%
011	APPOMATTOX	5,459.00	98,212.94	0.23%
013	ARLINGTON	178,316.00	873,464.87	2.01%
015	AUGUSTA	50,397.76	304,263.42	0.70%
017	BATH	13,885.00	55,809.46	0.13%
019	BEDFORD	27,061.25	279,371.12	0.64%
021	BLAND	2,400.00	97,570.42	0.22%
023	BOTETOURT	18,175.80	153,637.22	0.35%
025	BRUNSWICK	11,622.25	102,849.31	0.24%
027	BUCHANAN	63,125.00	149,429.60	0.34%
029	BUCKINGHAM	-	98,079.97	0.23%
031	CAMPBELL	74,134.75	248,659.45	0.57%
033	CAROLINE	72,583.00	219,220.06	0.50%
035	CARROLL	22,733.00	203,560.18	0.47%
036	CHARLES CITY	17,930.58	93,433.58	0.21%
037	CHARLOTTE	4,500.00	37,030.05	0.09%
041	CHESTERFIELD	527,872.05	1,766,324.63	4.06%
043	CLARKE	16,600.00	130,388.00	0.30%
045	CRAIG	23,600.00	104,521.74	0.24%
047	CULPEPER	30,519.51	181,100.89	0.42%
049	CUMBERLAND	-	95,419.11	0.22%
051	DICKENSON	-	110,858.00	0.25%
053	DINWIDDIE	41,217.00	61,217.00	0.14%
057	ESSEX	16,825.00	62,775.20	0.14%
059	FAIRFAX	1,625,641.20	7,376,057.36	16.96%
061	FAUQUIER	49,053.00	262,752.80	0.60%
063	FLOYD	-	92,985.58	0.21%
065	FLUVANNA	107,353.31	278,790.33	0.64%
067	FRANKLIN	30,291.00	57,220.00	0.13%
069	FREDERICK	52,077.17	328,326.55	0.75%
071	GILES	21,623.24	107,404.24	0.25%
073	GLOUCESTER	-	109,149.37	0.25%
075	GOOCHLAND	2,400.00	97,551.28	0.22%
077	GRAYSON	25,361.00	198,992.56	0.46%
079	GREENE	43,021.00	43,021.00	0.10%
081	GREENSVILLE	3,000.00	100,489.32	0.23%
083	HALIFAX	5,165.94	146,226.52	0.34%
085	HANOVER	78,223.75	547,030.86	1.26%
087	HENRICO	84,281.69	951,515.23	2.19%

F407 TTF Progress Report

Total TTF Expenditures by Locality, continued

FIPS	LOCALITY	FUNDS EXPENDED FY07	TOTAL EXPENDED*	PERCENT OF TOTAL
089	HENRY	12,726.00	153,895.65	0.35%
091	HIGHLAND	-	41,924.00	0.10%
093	ISLE OF WIGHT	14,016.53	141,970.45	0.33%
095	JAMES CITY	135,173.00	710,294.60	1.63%
097	KING AND QUEEN	10,406.20	63,467.48	0.15%
099	KING GEORGE	40,000.00	214,273.11	0.49%
101	KING WILLIAM	27,652.00	127,444.16	0.29%
103	LANCASTER	13,259.00	122,083.87	0.28%
105	LEE	33,748.00	141,716.18	0.33%
107	LOUDOUN	167,011.96	1,105,441.67	2.54%
109	LOUISA	-	137,630.22	0.32%
111	LUNENBURG	36,769.00	187,207.00	0.43%
113	MADISON	11,038.00	97,827.05	0.22%
115	MATHEWS	-	39,068.00	0.09%
117	MECKLENBURG	50,558.42	185,019.96	0.43%
119	MIDDLESEX	-	39,549.45	0.09%
121	MONTGOMERY	13,112.00	215,487.50	0.50%
125	NELSON	59,301.69	150,994.95	0.35%
127	NEW KENT	57,597.00	167,512.26	0.39%
131	NORTHAMPTON	-	137,107.58	0.32%
133	NORTHUMBERLAND	-	89,953.88	0.21%
135	NOTTOWAY	18,603.02	103,260.83	0.24%
137	ORANGE	24,050.14	228,934.79	0.53%
139	PAGE	-	151,950.71	0.35%
141	PATRICK	10,506.00	59,083.74	0.14%
143	PITTSYLVANIA	22,847.50	148,971.50	0.34%
145	POWHATAN	500.00	121,894.55	0.28%
147	PRINCE EDWARD	20,764.00	126,143.33	0.29%
149	PRINCE GEORGE	17,495.01	158,864.15	0.37%
153	PRINCE WILLIAM	722,751.00	3,296,403.80	7.58%
155	PULASKI	65,406.76	251,834.54	0.58%
157	RAPPAHANNOCK	19,256.91	85,391.34	0.20%
159	RICHMOND	15,542.00	76,089.18	0.17%
161	ROANOKE	115,555.00	438,808.74	1.01%
163	ROCKBRIDGE	28,627.00	112,143.85	0.26%
165	ROCKINGHAM	94,391.43	346,864.93	0.80%
167	RUSSELL	93,597.00	336,487.81	0.77%
169	SCOTT	98,095.00	293,847.55	0.68%
171	SHENANDOAH	36,912.75	313,168.11	0.72%
173	SMYTH	74,878.00	218,903.87	0.50%
175	SOUTHAMPTON	42,005.00	152,757.30	0.35%
177	SPOTSYLVANIA	226,858.66	922,980.09	2.12%
179	STAFFORD	324,052.00	948,990.56	2.18%

FY07 TTF Progress Report

Total TTF Expenditures by Locality, continued

FIPS	LOCALITY	FUNDS EXPENDED FY07	TOTAL EXPENDED*	PERCENT OF TOTAL
181	SURRY	46,092.50	108,545.19	0.25%
183	SUSSEX	29,663.00	76,476.30	0.18%
185	TAZEWELL	22,354.00	170,881.66	0.39%
187	WARREN	18,622.02	220,002.17	0.51%
191	WASHINGTON	899.95	87,824.92	0.20%
193	WESTMORELAND	25,697.00	175,588.27	0.40%
195	WISE	74,279.00	279,020.49	0.64%
197	WYTHE	35,027.94	194,807.12	0.45%
199	YORK	71,122.50	527,258.23	1.21%
510	ALEXANDRIA	83,076.71	680,168.11	1.56%
520	BRISTOL	11,600.00	133,491.34	0.31%
530	BUENA VISTA	-	25,211.95	0.06%
540	CHARLOTTESVILLE	-	111,966.48	0.26%
550	CHESAPEAKE	6,400.00	1,145,760.83	2.63%
560	CLIFTON FORGE	-	29,364.00	0.07%
570	COLONIAL HEIGHTS	-	160,200.34	0.37%
590	DANVILLE	-	141,398.36	0.33%
630	FREDERICKSBURG	13,927.72	136,239.43	0.31%
650	HAMPTON	15,467.85	432,730.54	1.00%
670	HOPEWELL	2,000.00	107,073.46	0.25%
680	LYNCHBURG	44,137.58	346,892.08	0.80%
690	MARTINSVILLE	7,065.00	180,446.71	0.41%
700	NEWPORT NEWS	67,414.07	639,481.30	1.47%
710	NORFOLK	207,210.00	966,188.34	2.22%
730	PETERSBURG	-	82,696.01	0.19%
740	PORTSMOUTH	28,357.65	425,870.05	0.98%
750	RADFORD	35,675.71	116,110.63	0.27%
760	RICHMOND	25,604.07	446,747.42	1.03%
764	RICHMOND	-	-	0.00%
770	ROANOKE	125,787.67	406,430.37	0.93%
775	SALEM	-	74,168.66	0.17%
790	STAUNTON	49,726.00	207,438.27	0.48%
800	SUFFOLK	103,778.32	421,449.91	0.97%
810	VIRGINIA BEACH	1,161,711.00	3,755,403.40	8.64%
820	WAYNESBORO	89,857.00	185,555.95	0.43%
840	WINCHESTER	24,344.00	182,495.58	0.42%
	TOTALS	\$8,630,099.87	\$43,489,202.56	100.00%

*Total TTF expenditures include an unreconciled balance of \$3,533 due to fiscal year crossover expenditures.

FY07 TTF Progress Report

Appendix 3 – FY07 TTF Progress Survey Questions

Items 1-3: Website or system for secure remote access (SRA) to land records' images. Enter Y for YES or N for NO.

- Website**
1. I have a website or system owned and operated by my court or operated by a public or private agent for the purpose of providing SRA to land records' images.
2. If YES to question 1: List the website address:
- _____
3. My website or system requires a user name and password for SRA.

Items 4-8: If your office provides electronic indexes of land records, indicate the oldest continuous year for these types of indexes. Type 0000 if no index of that type exists.

- Electronic Indexes**
- | | | |
|----|------------------------|---|
| 4. | Deeds / Deeds of Trust | <input style="width: 80px; height: 20px;" type="text"/> |
| 5. | Plats / Maps | <input style="width: 80px; height: 20px;" type="text"/> |
| 6. | Judgements / Liens | <input style="width: 80px; height: 20px;" type="text"/> |
| 7. | Financing Statements | <input style="width: 80px; height: 20px;" type="text"/> |
| 8. | Wills / Fiduciary | <input style="width: 80px; height: 20px;" type="text"/> |

Items 9-10: Indicate if your office provides electronic indexes of land records. Enter Y for YES or N for NO.

- Index Access**
- | | | |
|-----|---|---|
| 9. | My office provides onsite access to electronic indexes of land records. | <input style="width: 80px; height: 20px;" type="text"/> |
| 10. | My office provides remote access to electronic indexes of land records. | <input style="width: 80px; height: 20px;" type="text"/> |

Items 11-16: If your office provides electronic images of land records, indicate the oldest continuous year for these types of images. Type 0000 if no image of that type exists.

- Electronic Images**
- | | | |
|-----|---|---|
| 11. | Deeds / Deeds of Trust | <input style="width: 80px; height: 20px;" type="text"/> |
| 12. | Plats / Maps | <input style="width: 80px; height: 20px;" type="text"/> |
| 13. | Judgements / Liens | <input style="width: 80px; height: 20px;" type="text"/> |
| 14. | Financing Statements | <input style="width: 80px; height: 20px;" type="text"/> |
| 15. | Wills / Fiduciary | <input style="width: 80px; height: 20px;" type="text"/> |
| 16. | In my office, the total number of electronic images of land records is: | <input style="width: 80px; height: 20px;" type="text"/> |
- _____

FY07 TTF Progress Report

FY07 TTF Progress Survey, continued

Items 17-18: Indicate the status of your office in providing access to land records' images. Enter Y for YES or N for NO.

- | | | | |
|------------|-----|---|----------------------|
| SRA | 17. | My office provides onsite access to land records' images. | <input type="text"/> |
| | 18. | My office provides secure remote access (SRA) to land records' images to public (non-governmental) subscribers. | <input type="text"/> |

Items 19-21: Indicate the status of your office in providing access to land records' images. Enter Y for YES or N for NO.

- | | | | |
|------------|-------|---|----------------------|
| SRA | 19. | If YES to question 18: My total number of land records' images available through SRA is: | |
| | _____ | | |
| | 20. | If YES to question 18: My office began providing SRA to land records' images to public (non-governmental) subscribers in (provide mm/yyyy): | <input type="text"/> |
| | 21. | If NO to question 18: My technology vendor has informed me that I am SRA capable. | <input type="text"/> |

Items 22-25: Indicate how your office handles the SRA subscription process. Enter Y for YES, N for NO, or X for NOT APPLICABLE.

- | | | | |
|-------------------------|-----|--|----------------------|
| SRA Subscription | 22. | My office approves all applications for subscription to SRA. | <input type="text"/> |
| | 23. | I am accepting public (non-governmental) subscribers to SRA. | <input type="text"/> |
| | 24. | I charge SRA subscription fee(s) of: | |
| _____ | | | |
| | 25. | In my office, as of August 1, 2007, the number of registered public (non-governmental) subscribers for SRA is: | |
| _____ | | | |

Items 26-29: Indicate how your office has publicized the availability of SRA to land records' images to the public. Enter Y for YES, N for NO, or X for NOT APPLICABLE.

- | | | | |
|-----------------------------|-----|---|----------------------|
| SRA Publicity Part 1 | 26. | My office has publicized the availability of SRA to land records' images. | <input type="text"/> |
| | 27. | My office has publicized SRA on my court's website. | <input type="text"/> |
| | 28. | Other publicity: | |
| _____ | | | |
| _____ | | | |
| | 29. | My office has publicized SRA to the BAR Association. | <input type="text"/> |

FY07 TTF Progress Report

FY07 TTF Progress Survey, continued

Items 30-35: Indicate how your office has publicized the availability of SRA to land records' images to the public. Enter Y for YES, N for NO, or X for NOT APPLICABLE.

SRA Publicity Part 2	30.	My office has publicized SRA to realtors.	
	31.	My office has publicized SRA to surveyors.	
	32.	My office has publicized SRA to title companies.	
	33.	My office has publicized SRA to financial institutions.	
	34.	My office has publicized SRA to the public.	
	35.	Other groups:	

Items 36-38: Indicate your office procedures in providing electronic images of land records. Enter Y for YES or N for NO.

Office Procedures	36.	My office offers the capability to e-file (electronically file) images of land records.	
	37.	My office requires the use of a cover sheet on electronic images.	
	38.	My office requires the use of a unique PIN (parcel identification number) to identify electronic images of land records.	

Items 39-43: Indicate if these automated systems are linked to your land records system. Enter Y for YES or N for NO.

Linkages	39.	Tax Assessments	
	40.	Title Transfers	
	41.	Delinquent Real Estate Taxes	
	42.	Building Permits	
	43.	Geographical Information System (GIS)	

FY07 TTF Progress Report

FY07 TTF Progress Survey, continued

Items 44-48: Indicate the technology vendors (including your locality) with whom you have signed a contract for the following services. Please spell out vendor names completely.

Technology Vendors

- 44. Land records automation system: _____
- 45. Secure remote access internet hosting: _____
- 46. Equipment, software, and maintenance: _____
- 47. Redaction of social security numbers: _____
- 48. Back scanning of images / conversion: _____

Items 49-52: Indicate your progress in the redaction of social security numbers (SSN) from your land records' images. Enter Y for YES or N for NO.

SSN Redaction

- 49. My office has contracted with a vendor for back-file redaction services.
- 50. My office has decided to perform back-file redaction in-house.
- 51. My vendor / my office staff have begun back-file redaction of SSN.
- 52. If YES to question 51: Indicate the span of years of your redacted images (as of August 1, 2007):

From: _____ To: _____

Items 53-60: Indicate obstacles in providing / continuing to provide SRA to land records' images on or before July 1, 2008. Enter Y for YES or N for NO.

Obstacles

- 53. Funding is insufficient.
- 54. Privacy or liability issues.
- 55. Vendor problems.
- 56. Timing issues.
- 57. Office staff for SRA workload is insufficient.
- 58. Local support is lacking.
- 59. Number of paid subscribers for SRA is insufficient.
- 60. Other:

FY07 TTF Progress Report

Appendix 4 – FY08 SRA, VITA, and Budget Certification Screens

OPTION 2 – CERTIFICATION FOR SECURE REMOTE ACCESS TO LAND RECORDS		
My office currently provides to public subscribers secure remote access to land records' images on a website or system owned and operated by my court or operated by a public or private agent. Enter Y for YES or N for NO.		
Date:	Officer Logon ID:	Officer Name:

OPTION 3 – CERTIFICATION FOR VITA SECURITY STANDARDS (If answer is YES to option 2)		
CURRENTLY PROVIDING SRA TO LAND RECORDS.		
Pursuant to §§ 17.1-279 D and 17.1-294 A, <u>Code of Virginia</u> , and in accordance with the VITA document, "Security Standards for Remote Access to Court Documents on Court-Controlled Websites" (ITRM Standard SEC503-02), effective March 28, 2005, and any subsequent revisions, I certify that:		
<ol style="list-style-type: none"> 1) My website or remote access system are in compliance and 2) Any proposed technology improvements to land records will accommodate SRA. 		
To concur with the above statement, enter Y for YES or N for NO.		
Date:	Officer Logon ID:	Officer Name:

OPTION 3 – CERTIFICATION FOR VITA SECURITY STANDARDS (If answer is NO to option 2)		
NOT CURRENTLY PROVIDING SRA TO LAND RECORDS.		
Pursuant to §§ 17.1-279 D and 17.1-294 A, <u>Code of Virginia</u> , and in accordance with the VITA document, "Security Standards for Remote Access to Court Documents on Court-Controlled Websites" (ITRM Standard SEC503-02), effective March 28, 2005, and any subsequent revisions, I certify that:		
<ol style="list-style-type: none"> 1) My website or remote access system will be in compliance and 2) My request for TTF monies is made in order to provide SRA to land records on or before July 1, 2008. 		
To concur with the above statement, enter Y for YES or N for NO.		
Date:	Officer Logon ID:	Officer Name:

F407 TTF Progress Report

FY08 SRA, VITA, and Budget Certification Screens, continued

OPTION 7 – CERTIFICATION FOR \$4 BUDGET REQUEST

I certify that the amount of my \$4 budget request for proposed automation and technology improvements will provide / continue to provide secure remote access to land records' images on or before July 1, 2008.

I certify to the best of my knowledge and belief that the process utilized to procure any equipment or services for which payment will be made using funds requested herein is in conformance with the Virginia Public Procurement Act, 11-35 et.seq., Code of Virginia.

I have provided / will provide my local governing body with a copy of all documentation and justification supplied to the Compensation Board.

Date:

Officer Logon ID:

Officer Name:

OPTION 10 – CERTIFICATION FOR \$1 FUND BUDGET REQUEST

I certify that the amount of my request from the \$1 Fund is based upon a shortfall of \$4 funds needed to provide / continue to provide secure remote access to land records' images on or before July 1, 2008.

I certify to the best of my knowledge and belief that the process utilized to procure any equipment or services for which payment will be made using funds requested herein is in conformance with the Virginia Public Procurement Act, 11-35 et.seq., Code of Virginia.

I have provided / will provide my local governing body with a copy of all documentation and justification supplied to the Compensation Board.

Date:

Officer Logon ID:

Officer Name:

FY07 TTF Progress Report

Appendix 5 – FY08 TTF \$4 and \$1 Fund Approvals for Equipment and Services

FY08 TTF \$4 and \$1 Fund Equipment and Services Approvals*										
FIPS	Locality	Certify SRA	\$4 Available Balance	\$4 Equipment	\$4 Services	\$4 TOTAL Approved	\$4 Unbudgeted	\$1 Equipment	\$1 Services	\$1 TOTAL Approved
001	ACCOMACK	Y	63,129	-	49,699	49,699	13,430	-	-	-
003	ALBEMARLE	Y	227,454	-	227,454	227,454	-	-	-	-
005	ALLEGHANY	Y	5,930	-	5,930	5,930	-	-	22,889	22,889
007	AMELIA	Y	8,962	-	8,962	8,962	-	-	21,318	21,318
009	AMHERST	Y	52,044	-	52,044	52,044	-	-	-	-
011	APPOMATTOX	Y	18,515	-	18,515	18,515	-	-	11,936	11,936
013	ARLINGTON	Y	308,415	-	308,415	308,415	-	-	-	-
015	AUGUSTA	N	104,788	-	104,788	104,788	-	-	206,091	206,091
017	BATH	Y	19,387	-	19,387	19,387	-	-	-	-
019	BEDFORD	N	155,344	-	155,344	155,344	-	-	46,376	46,376
021	BLAND	Y	843	-	843	843	-	-	15,246	15,246
023	BOTETOURT	N	47,704	-	47,547	47,547	157	-	-	-
025	BRUNSWICK	Y	27,222	-	26,421	26,421	801	-	-	-
027	BUCHANAN	Y	14,265	-	14,265	14,265	-	-	26,974	26,974
029	BUCKINGHAM	N	26,790	-	26,790	26,790	-	3,556	4,000	7,556
031	CAMPBELL	N	41,573	-	41,138	41,138	435	-	-	-
033	CAROLINE	Y	35,628	-	35,628	35,628	-	-	3,691	3,691
035	CARROLL	Y	21,039	-	21,039	21,039	-	-	76,086	76,086
036	CHARLES CITY CO	Y	9,259	-	9,259	9,259	-	-	35,119	35,119
037	CHARLOTTE	Y	37,536	-	24,931	24,931	12,605	-	-	-
041	CHESTERFIELD	N	395,221	-	395,221	395,221	-	-	-	-
043	CLARKE	Y	10,856	-	10,856	10,856	-	-	22,984	22,984
045	CRAIG	N	880	-	880	880	-	-	48,104	48,104
047	CULPEPER	Y	111,953	-	99,668	99,668	12,285	-	-	-
049	CUMBERLAND	Y	17,247	-	17,247	17,247	-	3,200	2,417	5,617
051	DICKENSON	Y	8,900	-	8,900	8,900	-	-	3,785	3,785
053	DINWIDDIE	Y	41,158	-	34,192	34,192	6,966	-	-	-

FY07 TTF Progress Report

FY08 TTF \$4 and \$1 Fund Approvals for Equipment and Services, continued

FY08 TTF \$4 and \$1 Fund Equipment and Services Approvals*												
FIPS	Locality	Certify SRA	\$4 Available Balance	\$4 Equipment	\$4 Services	\$4 TOTAL Approved	\$4 Unbudgeted	\$1 Equipment	\$1 Services	\$1 TOTAL Approved		
057	ESSEX	Y	61,231	-	41,676	41,676	19,555	-	-	-		
059	FAIRFAX COUNTY	Y	988,959	-	988,959	988,959	-	-	-	-		
061	FAUQUIER	Y	120,126	-	120,126	120,126	-	-	47,586	47,586		
063	FLOYD	Y	19,961	-	19,961	19,961	-	2,800	4,129	6,929		
065	FLUVANNA	Y	24,581	-	24,581	24,581	-	-	42,005	42,005		
067	FRANKLIN COUNTY	Y	262,585	-	197,920	197,920	64,665	-	-	-		
069	FREDERICK	Y	221,972	-	191,127	191,127	30,845	-	-	-		
071	GILES	Y	65,527	-	65,527	65,527	-	-	-	-		
073	GLOUCESTER	N	115,123	-	95,875	95,875	19,248	-	-	-		
075	GOOCHLAND	Y	47,423	-	47,423	47,423	-	-	10,000	10,000		
077	GRAYSON	Y	9,516	-	9,516	9,516	-	-	20,429	20,429		
079	GREENE	N	39,419	-	39,419	39,419	-	-	6,117	6,117		
081	GREENSVILLE	Y	56,380	-	18,733	18,733	37,647	-	-	-		
083	HALIFAX	N	71,682	-	71,682	71,682	-	-	-	-		
085	HANOVER	N	178,566	8,422	170,144	178,566	-	-	-	-		
087	HENRICO	N	740,782	31,226	709,556	740,782	-	-	-	-		
089	HENRY	N	67,530	-	67,530	67,530	-	-	7,500	7,500		
091	HIGHLAND	Y	40,357	-	40,357	40,357	-	-	7,297	7,297		
093	ISLE OF WIGHT	Y	78,295	1,500	76,795	78,295	-	-	-	-		
095	JAMES CITY COUNTY	Y	147,830	C A R R Y O V E R								
097	KING AND QUEEN	N	18,975	-	18,975	18,975	-	-	17,888	17,888		
099	KING GEORGE	Y	38,034	30,000	8,034	38,034	-	-	9,908	9,908		
101	KING WILLIAM	Y	29,372	-	29,372	29,372	-	-	7,777	7,777		
103	LANCASTER	Y	10,810	-	10,810	10,810	-	-	11,941	11,941		
105	LEE	Y	55,200	-	32,260	32,260	22,940	-	-	-		
107	LOUDOUN	Y	1,699,796	3,000	1,671,850	1,674,850	24,946	-	-	-		
109	LOUISA	Y	119,335	-	55,092	55,092	64,243	-	-	-		

FY07 TTF Progress Report

FY08 TTF \$4 and \$1 Fund Approvals for Equipment and Services, continued

FY08 TTF \$4 and \$1 Fund Equipment and Services Approvals*										
FIPS	Locality	Certify SRA	\$4 Available Balance	\$4 Equipment	\$4 Services	\$4 TOTAL Approved	\$4 Unbudgeted	\$1 Equipment	\$1 Services	\$1 TOTAL Approved
111	LUNENBURG	N	5,068	-	5,068	5,068	-	-	44,412	44,412
113	MADISON	Y	12,846	-	12,846	12,846	-	-	6,914	6,914
115	MATHEWS	N	14,786	-	11,400	11,400	3,386	-	-	-
117	MECKLENBURG	N	43,856	-	40,613	40,613	3,243	-	-	-
119	MIDDLESEX	N	26,115	-	26,115	26,115	-	-	5,687	5,687
121	MONTGOMERY	Y	201,150	-	201,150	201,150	-	-	15,435	15,435
125	NELSON	N	22,676	-	22,676	22,676	-	-	15,660	15,660
127	NEW KENT	Y	16,967	-	16,967	16,967	-	-	63,115	63,115
131	NORTHAMPTON	Y	48,610	-	48,610	48,610	-	-	120,708	120,708
133	NORTHUMBERLAND	N	54,391	-	54,391	54,391	-	-	-	-
135	NOTTOWAY	Y	12,144	-	12,144	12,144	-	-	16,604	16,604
137	ORANGE	Y	68,395	4,250	64,145	68,395	-	-	37,740	37,740
139	PAGE	Y	17,000	-	17,000	17,000	-	-	11,413	11,413
141	PATRICK	N	22,300	-	22,300	22,300	-	-	5,137	5,137
143	PITTSYLVANIA	Y	46,573	-	46,573	46,573	-	-	17,180	17,180
145	POWHATAN	Y	82,925	-	37,200	37,200	45,725	-	-	-
147	PRINCE EDWARD	Y	9,757	-	9,757	9,757	-	-	14,765	14,765
149	PRINCE GEORGE	Y	45,668	-	45,668	45,668	-	-	37,000	37,000
153	PRINCE WILLIAM	Y	523,124	-	523,124	523,124	-	-	-	-
155	PULASKI	Y	40,250	-	40,250	40,250	-	-	5,270	5,270
157	RAPPAHANNOCK	Y	37,897	-	37,897	37,897	-	-	34,011	34,011
159	RICHMOND COUNTY	Y	2,354	-	2,354	2,354	-	-	16,583	16,583
161	ROANOKE COUNTY	N	75,679	-	75,674	75,674	5	-	-	-
163	ROCKBRIDGE	N	30,770	-	30,770	30,770	-	-	1,267	1,267
165	ROCKINGHAM	Y	617,981	-	123,023	123,023	494,958	-	-	-
167	RUSSELL	Y	10,483	-	10,483	10,483	-	-	38,817	38,817
169	SCOTT	Y	7,535	-	7,535	7,535	-	-	8,300	8,300

FY07 TTF Progress Report

FY08 TTF \$4 and \$1 Fund Approvals for Equipment and Services, continued

FY08 TTF \$4 and \$1 Fund Equipment and Services Approvals*												
FIPS	Locality	Certify SRA	\$4 Available Balance	\$4 Equipment	\$4 Services	\$4 TOTAL Approved	\$4 Unbudgeted	\$1 Equipment	\$1 Services	\$1 TOTAL Approved		
171	SHENANDOAH	Y	68,749	-	68,749	68,749	-	-	-	-		
173	SMYTH	Y	35,515	-	35,515	35,515	-	-	15,132	15,132		
175	SOUTHAMPTON	Y	15,574	-	15,574	15,574	-	-	39,811	39,811		
177	SPOTSYLVANIA	Y	158,627	-	158,627	158,627	-	-	-	-		
179	STAFFORD	Y	131,449	-	131,449	131,449	-	-	-	-		
181	SURRY	Y	9,109	1,500	7,609	9,109	-	-	-	-		
183	SUSSEX	Y	10,128	-	10,128	10,128	-	-	7,032	7,032		
185	TAZEWELL	N	20,815	-	20,815	20,815	-	-	32,355	32,355		
187	WARREN	Y	122,808	-	76,210	76,210	46,598	-	-	-		
191	WASHINGTON	Y	195,489	-	149,396	149,396	46,093	-	-	-		
193	WESTMORELAND	N	17,702	-	15,600	15,600	2,102	-	-	-		
195	WISE	Y	37,256	-	37,256	37,256	-	-	-	-		
197	WYTHE	Y	85,104	1,000	84,104	85,104	-	-	45,000	45,000		
199	YORK	N	242,218	-	242,218	242,218	-	-	-	-		
510	ALEXANDRIA	N	252,024	-	229,488	229,488	22,536	-	-	-		
520	BRISTOL	Y	23,768	-	23,768	23,768	-	-	8,848	8,848		
530	BUENA VISTA	Y	12,837	-	12,837	12,837	-	-	7,185	7,185		
540	CHARLOTTESVILLE	N	74,422	C A R R Y O V E R								
550	CHESAPEAKE	Y	529,341	5,500	523,841	529,341	-	-	-	-		
570	COLONIAL HEIGHTS	Y	85,173	-	85,173	85,173	-	-	18,000	18,000		
590	DANVILLE	Y	201,636	-	201,636	201,636	-	-	-	-		
630	FREDERICKSBURG	Y	13,909	-	13,909	13,909	-	-	12,728	12,728		
650	HAMPTON	Y	253,510	-	253,510	253,510	-	-	-	-		
670	HOPEWELL	N	27,551	-	26,435	26,435	1,116	-	-	-		
680	LYNCHBURG	N	59,470	-	59,470	59,470	-	-	10,269	10,269		
690	MARTINSVILLE	Y	16,569	-	16,569	16,569	-	5,726	41,281	47,007		

FY07 TTF Progress Report

FY08 TTF \$4 and \$1 Fund Approvals for Equipment and Services, continued

FY08 TTF \$4 and \$1 Fund Equipment and Services Approvals*										
FIPS	Locality	Certify SRA	\$4 Available Balance	\$4 Equipment	\$4 Services	\$4 TOTAL Approved	\$4 Unbudgeted	\$1 Equipment	\$1 Services	\$1 TOTAL Approved
700	NEWPORT NEWS	Y	359,901	12,000	75,700	87,700	272,201	-	-	-
710	NORFOLK	Y	188,876	-	188,876	188,876	-	-	-	-
730	PETERSBURG	N	80,693	-	80,693	80,693	-	-	648	648
740	PORTSMOUTH	Y	147,040	6,636	140,404	147,040	-	-	-	-
750	RADFORD	Y	2,468	-	2,468	2,468	-	-	12,990	12,990
760	RICHMOND CITY	N	825,553	-	764,201	764,201	61,352	-	-	-
770	ROANOKE CITY	N	196,759	-	94,834	94,834	101,925	-	-	-
775	SALEM	N	69,765	-	46,284	46,284	23,481	-	-	-
790	STAUNTON	N	14,518	-	14,518	14,518	-	-	64,837	64,837
800	SUFFOLK	Y	120,968	-	120,968	120,968	-	-	-	-
810	VIRGINIA BEACH	Y	525,327	-	525,327	525,327	-	-	-	-
820	WAYNESBORO	N	12,536	-	12,536	12,536	-	-	18,524	18,524
840	WINCHESTER	Y	18,127	-	18,127	18,127	-	-	22,196	22,196
122		84	\$14,501,993	\$105,034	\$12,719,218	\$12,824,252	\$1,455,489	\$15,282	\$1,612,447	\$1,627,729

*Approved requests through October 31, 2007

Appendix 6 – Code of Virginia – TTF Related Sections

§ [17.1-279](#). Additional fee to be assessed by circuit court clerks for information technology.

A. In addition to the fees otherwise authorized by this chapter, the clerk of each circuit court shall assess a \$5 fee, known as the "Technology Trust Fund Fee," in each civil action, upon each instrument to be recorded in the deed books, and upon each judgment to be docketed in the judgment lien docket book. Such fee shall be deposited by the State Treasurer into a trust fund. The State Treasurer shall maintain a record of such deposits.

B. Four dollars of every \$5 fee shall be allocated by the Compensation Board from the trust fund for the purposes of: (i) developing and updating individual land records automation plans for individual circuit court clerks' offices; (ii) implementing automation plans to modernize land records in individual circuit court clerks' offices and provide secure remote access to land records throughout the Commonwealth pursuant to § [17.1-294](#); (iii) obtaining and updating office automation and information technology equipment including software and conversion services; (iv) preserving, maintaining and enhancing court records, including, but not limited to, the costs of repairs, maintenance, land records, consulting services, service contracts, redaction of social security numbers from land records, and system replacements or upgrades; and (v) improving public access to court records. The Compensation Board in consultation with circuit court clerks and other users of court records shall develop and update policies governing the allocation of funds for these purposes. However, such funds shall not be used for personnel costs within the circuit court clerks' offices. The Compensation Board policies governing the allocation of funds shall require that a clerk submit to the Compensation Board a written certification that the clerk's proposed technology improvements of his land records will provide secure remote access to those land records on or before July 1, 2008.

The annual budget submitted by each circuit court clerk pursuant to § [15.2-1636.7](#) may include a request for technology improvements in the upcoming fiscal year to be allocated by the Compensation Board from the trust fund. Such request shall not exceed the deposits into the trust fund credited to that locality. The Compensation Board shall allocate the funds requested by the clerks in an amount not to exceed the deposits into the trust fund credited to their respective localities.

C. The remaining \$1 of each such fee may be allocated by the Compensation Board from the trust fund (i) for the purposes of funding studies to develop and update individual land-records automation plans for individual circuit court clerks' offices, at the request of and in consultation with the individual circuit court clerk's offices, and (ii) for the purposes enumerated in subsection B to implement the plan to modernize land records in individual circuit court clerks' offices and provide secure remote access to land records throughout the Commonwealth. The allocations pursuant to this subsection may give priority to those individual clerks' offices whose deposits into the trust fund would not be sufficient to implement its modernization plan. The Compensation Board policies governing the allocation of funds shall require that a clerk submit to the Compensation Board a written certification that the clerk's proposed technology improvements of his land records will provide secure remote access to those land records on or before July 1, 2008.

Code of Virginia – TTF Related Sections, continued

D. 1. Secure remote access to land records shall be by paid subscription service through individual circuit court clerk's offices pursuant to § [17.1-276](#), or through designated application service providers. Compliance with secure remote access standards developed by the Virginia Information Technologies Agency pursuant to § [17.1-294](#) shall be certified by the individual circuit court clerks' offices to the Compensation Board. The individual circuit court clerk's office or its designated application service provider shall certify compliance with such secure remote access standards. Nothing in this section shall prohibit the Compensation Board from allocating trust fund money to individual circuit court clerks' offices for the purpose of complying with such secure remote access standards or redaction of social security numbers from land records.

2. If a circuit court clerk proceeds to accelerate the redaction of social security numbers from land records using local funds, the clerk may request reimbursement for such expenditures from the Technology Trust Fund in accordance with clause (iv) of subsection B to provide reimbursement to the locality for advancing such funds in the fiscal year in which such local expenditures are incurred. For local expenditures to accelerate the redaction of social security numbers from land records incurred in prior fiscal years for which reimbursement has not been previously made, the Compensation Board may approve payment to the locality in accordance with clause (iv) of subsection B upon certification by the locality that it has advanced such funds.

3. Every circuit court clerk shall provide secure remote access to land records pursuant to § [17.1-294](#) on or before July 1, 2008.

E. Such fee shall not be assessed to any instrument to be recorded in the deed books nor any judgment to be docketed in the judgment lien docket books tendered by any federal, state or local government.

F. If a circuit court clerk provides secure remote access to land records on or before July 1, 2008, then that clerk may apply to the Compensation Board for an allocation from the Technology Trust Fund for automation and technology improvements in his office that are not related to land records. Such request shall not exceed the deposits into the trust fund credited to that locality.

G. Information regarding the technology programs adopted by the circuit court clerks shall be shared with the Virginia Information Technologies Agency, The Library of Virginia, and the Office of the Executive Secretary of the Supreme Court.

H. Nothing in this section shall be construed to diminish the duty of local governing bodies to furnish supplies and equipment to the clerks of the circuit courts pursuant to § [15.2-1656](#). Revenue raised as a result of this section shall in no way supplant current funding to circuit court clerks' offices by local governing bodies.

I. Effective July 1, 2006, except for transfers pursuant to this section, there shall be no transfers out of the fund, including transfers to the general fund.

(1996, c. 431, § 14.1-125.2; 1997, c. 675; 1998, c. 872; 2000, cc. 440, 446; 2002, cc. 140, 250, 637; 2003, cc. 205, 865, 981, 1021; 2004, c. 676; 2005, cc. 681, 738; 2006, c. 647; 2007, cc. 548, 626.)

Code of Virginia – TTF Related Sections, continued

§ [17.1-292](#). Applicability; definitions.

A. The provisions of § [17.1-293](#) of this article shall apply to clerks of the courts of record as defined in § [1-212](#) and courts not of record as defined in § [16.1-69.5](#).

B. As used in this article:

"Internet" means the international computer network of interoperable packet-switched data networks.

"Land records" means any writing authorized by law to be recorded on paper or in electronic format that the clerk records affecting title to real property, including but not limited to instruments, orders, or any other writings recorded under this title, Article 5 (§ [8.01-446](#) et seq.) of Chapter 17 of Title 8.01, Title 8.9A and Chapter 6 (§ [55-106](#) et seq.) of Title 55.

(2007, cc. 548, 626.)

§ [17.1-293](#). Posting and availability of certain information on the Internet; prohibitions.

A. Notwithstanding Chapter 37 (§ [2.2-3700](#) et seq.) of Title 2.2 or subsection B of this section, it shall be unlawful for any court clerk to disclose the social security number or other identification numbers appearing on driver's licenses or information on credit cards, debit cards, bank accounts, or other electronic billing and payment systems that was supplied to a court clerk for the purpose of paying fees, fines, taxes, or other charges collected by such court clerk. The prohibition shall not apply where disclosure of such information is required (i) to conduct or complete the transaction for which such information was submitted or (ii) by other law or court order.

B. Beginning January 1, 2004, no court clerk shall post on the Internet any document that contains the following information: (i) an actual signature, (ii) a social security number, (iii) a date of birth identified with a particular person, (iv) the maiden name of a person's parent so as to be identified with a particular person, (v) any financial account number or numbers, or (vi) the name and age of any minor child.

C. Each such clerk shall post notice that includes a list of the documents routinely posted on its website.

D. Nothing in this section shall be construed to prohibit access to any original document as provided by law.

E. This section shall not apply to the following:

Code of Virginia – TTF Related Sections, continued

1. Providing access to any document among the land records via secure remote access pursuant to § [17.1-294](#);
 2. Postings related to legitimate law-enforcement purposes;
 3. Postings of historical, genealogical, interpretive, or educational documents and information about historic persons and events;
 4. Postings of instruments and records filed or recorded prior to 1907; and
 5. Providing secure remote access to any person and his counsel to documents filed in matters to which such person is a party.
- F. Nothing in this section shall prohibit the Supreme Court or any other court from providing online access to a case management system that may include abstracts of case filings and proceedings in the courts of the Commonwealth.
- G. The court clerk shall be immune from suit arising from any acts or omissions relating to providing remote access on the Internet pursuant to this section unless the clerk was grossly negligent or engaged in willful misconduct.

This subsection shall not be construed to limit, withdraw, or overturn any defense or immunity already existing in statutory or common law, or to affect any cause of action accruing prior to July 1, 2005.

(2007, cc. 548, 626.)

§ [17.1-294](#). Secure remote access to land records.

- A. No circuit court clerk shall provide secure remote access to any land record that does not comply with the provisions of this section and the secure remote access standards developed by the Virginia Information Technologies Agency in consultation with the circuit court clerks, the Executive Secretary of the Supreme Court, the Compensation Board, and users of land and other court records.
- B. 1. The original land record maintained by the clerk may contain a social security number if otherwise provided by law, but that original record shall not be made available via secure remote access unless it complies with this section.
2. Except in cases where the original record is required by law to contain a social security number, the attorney or party who prepares or submits the land record for recordation has the responsibility for ensuring that the social security number has been removed from the writing prior to the instrument's being submitted for recordation.

Code of Virginia – TTF Related Sections, continued

C. Nothing in this section shall be construed to prohibit access to any original document as provided by law.

D. The clerk of the circuit court of any jurisdiction shall be immune from suit arising from any acts or omissions relating to providing secure remote access to land records pursuant to this section unless the clerk was grossly negligent or engaged in willful misconduct.

(2007, cc. 548, 626.)

Note: House Bill 2062 of the 2007 Session of the General Assembly issued an enactment clause that provided the following intent:

2. That any clerk of a circuit court shall have the authority to redact social security numbers from any land record made available via secure remote access pursuant to § 17.1-294 of the Code of Virginia, and that this declarative of existing law.
3. That any clerk of a circuit court may engage a vendor to redact social security numbers from all land records made available via secure remote access pursuant to § 17.1-294 of the Code of Virginia, using a software redaction system, for records beginning January 1, 1935, to the date of redaction, and that the redaction shall be completed on or before July 1, 2010.
4. That the provisions of subdivision B 1 of § 17.1-294 of the Code of Virginia of this act shall not become effective unless an appropriation of general fund effectuating the purpose of this act is included in a general appropriation act passed by the 2007 Session of the General Assembly, which becomes law.

Code of Virginia – TTF Related Sections, continued

§ [20-121.03](#). Identifying information confidential; separate addendum.

Any petition, pleading, motion, order, or decree filed under this chapter, including any agreements of the parties or transcripts, shall not contain the social security number of any party or of any minor child of any party, or any financial information of any party that provides identifying account numbers for specific assets, liabilities, accounts, or credit cards. Such information if required by law to be provided to a governmental agency or required to be recorded for the benefit or convenience of the parties, shall be contained in a separate addendum filed by the attorney or party. Such separate addendum shall be used to distribute the information only as required by law. Such addendum shall otherwise be made available only to the parties, their attorneys, and to such other persons as the court in its discretion may allow. The attorney or party who prepares or submits a petition, pleading, motion, agreement, order, or decree shall ensure that any information protected pursuant to this section is removed prior to filing with the clerk and that any separate addendum is incorporated by reference into the petition, pleading, motion, agreement, order or decree. The clerk has the authority to reject any petition, pleading, motion, agreement, order, or decree for recordation as a land record that does not comply with the provisions of this section.

(2005, c. 500; 2006, c. 734; 2007, cc. 548, 626.)