

NEW OFFICER TRAINING AGENDA

December 8-9, 2008
Compensation Board
102 Governor Street
Richmond, VA 23219

DAY ONE

9:30 a.m. – 10:30 a.m.	Registration	
10:30 a.m. – 11:30 a.m.	Welcome and Introductions Compensation Board Functions & Duties	Walt Kucharski , Compensation Board Member Robyn deSocio , Executive Secretary, Compensation Board
11:30 a.m. – 12:30 p.m.	Division of Risk Management	Ann Coble , Senior Claims Mgr. Div. of Risk Management Dept of the Treasury
12:30 p.m. – 1:30 p.m.	Lunch	
1:30 p.m. – 2:45 p.m.	Lawful Employment Practices	John Gibney , Attorney at Law, Thompson & McMullan
2:45 p.m. – 3:00 p.m.	Break	
3:00 p.m. – 4:00 pm.	Media Relations	Larry Traylor , Department of Corrections
4:00 p.m. – 5:00 p.m.	Freedom of Information	Alan Gernhardt , Staff Attorney FOI Advisory Council

DAY TWO

7:00 a.m. – 8:00 a.m.	Continental Breakfast at the hotel	
8:15 a.m. – 9:15 a.m.	<u>Panel Discussion:</u> State and Compensation Board Budget Process and Locality Pay Plans & Budget Process	<u>Panelist:</u> Charlotte Luck , Senior Budget Analyst Sheriff Raleigh Isaacs , City of Suffolk Dan Sleeper , County Administrator Pittsylvania County
9:15 am – 10:15 am	<u>Compensation Board Pay Plans:</u> Treasurers & Commissioners.....	<u>Compensation Board Staff:</u> Bill Fussell , Sr. Fiscal Tech.
	Commonwealth's Attorneys & Circuit Court Clerks..... Fines and Fees	Paige G. Christy , Sr. Fiscal Tech. Lisa Carson , Sr. Policy Analyst
	Sheriff's & Superintendents.....	Gizella Jarrell , Sr. Fiscal Tech. Regina Hill , Sr. Fiscal Tech.
10:15 a.m. – 10:30 a.m.	Break	
10:30 a.m. -12:15 p.m.	Compensation Board Pay Plans-continued	
12:15 p.m.	Compensation Board portion Wrap-Up & Adjourn	

Formatted: Font: Bold

NEW OFFICER TRAINING AGENDA

December 8-9, 2008
Compensation Board
102 Governor Street
Richmond, VA 23219

TREASURER'S AGENDA ONLY

12:15 p.m. – 1:00 p.m.	Lunch	
1:00 p.m. – 1:15 p.m.	Welcome & Introductions	Tara Thomas , President, Treasurers' Association of Virginia Treasurer, County of Gloucester
1:15 p.m. – 2:00 p.m.	Treasurers' Primer	Kevin R. Appel , Legal Counsel, Treasurers' Association of Virginia Chief Deputy, Arlington County
2:00 p.m. – 2:30 pm	Roles & Responsibilities	M. Ann Davis , MGT of the Treasurer Continuing Education Chair, Treasurers' Assoc of VA, Treasurer, James City County/City of Williamsburg
2:30 p.m. – 2:45 p.m.	Break	
2:45 p.m. – 3:15 p.m.	Roles & Responsibilities continued	M. Ann Davis
3:15 p.m. – 4:00 p.m.	Delinquent Collections	Kevin R. Appel
4:00 p.m.	Wrap Up	