

FY06

Technology Trust Fund Progress Report



Circuit Court Clerks' Use of the Technology Trust Fund
per § 17.1-279, Code of Virginia

December 1, 2006

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Introduction

The purpose of this report is to provide an annual update of the progress Circuit Court Clerks are making in providing secure remote access to land records on or before July 1, 2007.

The Technology Trust Fund

The Technology Trust Fund (TTF) originated in 1996 with § 17.1-279, Code of Virginia, that legislated a \$3 fee, known as the Technology Trust Fund Fee, to be assessed by the Clerk of each Circuit Court in every law and chancery action, upon each instrument recorded in the deed book, and upon each judgment docketed in the lien docket book. Effective July 1, 2004, the fee was increased to \$5 and the General Assembly has since specified intent that all Circuit Court Clerks in Virginia provide secure remote access to land records on or before July 1, 2007. The TTF fee is deposited to the State Treasury into a trust fund and the Compensation Board maintains a record of the deposits made by each Circuit Court Clerk.

Four dollars of the \$5 fee are allocated by the Compensation Board for the purposes of: (i) developing and updating individual land records automation plans for individual Circuit Court Clerks' offices; (ii) implementing automation plans to modernize land records in individual clerk's offices and provide secure remote access to land records throughout the Commonwealth; (iii) obtaining and updating office automation and information technology equipment, including software and conversion services; (iv) preserving, maintaining and enhancing court records, including, but not limited to, the costs of repairs, maintenance, service contracts and system upgrades; and (v) improving public access to court records. TTF funds may not be used for personnel costs within the Circuit Court Clerks' offices. The legislation requires that Circuit Court Clerks submit to the Compensation Board a written certification that the Clerk's proposed technology improvements of land records will accommodate secure remote access on a statewide basis.

The remaining \$1 of the TTF fee collected by each Circuit Court Clerk is amassed into a fund known as the \$1 Fund. The Compensation Board may allocate from the \$1 Fund (i) for the purposes of funding studies to develop and update individual land-records automation plans for individual clerk's offices and (ii) for the purposes enumerated above to implement the plan to modernize land records in individual clerk's offices and provide secure remote access to land records throughout the Commonwealth. Priority allocation from the \$1 Fund may be given to those individual clerk's offices whose deposits into the trust fund would not be sufficient to implement its modernization plan. The legislation requires that Circuit Court Clerks submit to the Compensation Board a written certification that the clerk's proposed technology improvements of land records will accommodate secure remote access on a statewide basis.

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Secure Remote Access to Land Records

In the Code of Virginia, § 17.1-279 requires Circuit Court Clerks or their designated technology services vendor(s) to certify compliance with security standards developed by the Virginia Information Technologies Agency (VITA) found in the document *Security Standard for Restricted Remote Access to Documents on Court-Controlled Websites, ITRM STANDARD SEC503-02* (dated March 28, 2005), and all subsequent revisions. This document is located on the VITA website at http://www.vita.virginia.gov/docs/psg/Rem_Accs_Docs_on_Crt-Contrd_Webs-revision1.pdf. The safeguards in this standard define what is meant by “secure” land records. Remote access is defined in the security standard as allowing inspection to a court record without the need to physically visit the courthouse where the court record is maintained. The Land Records Management Task Force defines land records as “deeds, deeds of trust, maps, and plats” in the document *Modernizing Land Records in Virginia, Final Report, January 1, 1998*.

In the Code of Virginia, § 2.2-3808.2 prohibits the posting of certain information on the Internet. The 2005 VITA security standard requires that Circuit Court Clerks make a self-certification to comply with § 2.2-3808.2. Compensation Board staff embedded the self-certification in the FY06 TTF Budget Request Process in COIN (Constitutional Officers Information Network), an online financial management tool for Constitutional Officers, thus providing a substitute for the paper self-certification form, Appendix C, located in the 2005 VITA security standard. A summary of § 2.2-3808.2 includes: A) Circuit Court Clerks may not allow access to a document on a court-controlled Web site with an actual signature, Social Security Number, date of birth, maiden name, financial account number, or name/age of a minor child; B) Circuit Court Clerks must post a list of documents routinely found on the court-controlled Web site; C) as provided by law, access to the original document is maintained; D) Circuit Court Clerks must restrict remote access to documents containing the above information to subscribers that are pre-approved and registered; E) Circuit Court Clerks are immune from suit arising from any acts or omissions relating to providing secure remote access on the Internet pursuant to this section unless the clerk was grossly negligent or engaged in willful misconduct; and F) the sunset of this provision of law is July 1, 2007.

The complete text of §§ 17.1-279 and 2.2-3808.2, Code of Virginia, is located in the Appendix of this report.

FY07 TTF Budget Request Process

In August of each year, Circuit Court Clerks have the opportunity to request TTF available funding for equipment and services. The Compensation Board allocates the funds requested by clerks in an amount not to exceed the deposits into the trust fund credited to their respective localities. The FY07 TTF Budget Request process is a sub-system of COIN and consisted of several options seamlessly integrated into a coherent whole, including:

- FY06 TTF Progress Survey;
- Certification for Secure Remote Access Security Standards;
- Election to FY07 Budget Request or Carry-over;
- \$4 for Civil or Criminal Divisions;
- \$4 TTF Equipment and/or Services Request(s);
- \$4 TTF Budget Request Certification;

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- \$1 Fund Request for Equipment and/or Services; and
- \$1 Fund Budget Request Certification.

Circuit Court Clerks had the month of August 2006 to complete the FY07 TTF Budget Request Process. If a Clerk does not complete the TTF Budget Request annual process in COIN, their TTF available balance automatically carries-over to a future fiscal year.

If a Circuit Court Clerk provides secure remote access to land records on or before July 1, 2007, then that Clerk may apply to the Compensation Board for an allocation from the Technology Trust Fund for automation and technology improvements in the Civil or Criminal Divisions, of his office. Such a request cannot exceed the deposits into the trust fund credited to that locality. As a condition of approval of a Civil or Criminal Divisions request, the Compensation Board may consider what local funds have been spent to accelerate technology improvements.

FY07 TTF \$4 Available Balance

The FY07 TTF \$4 Available Balance is computed using several factors. Any unused portion of TTF from the previous fiscal year is added to the TTF collections credited to that locality for the previous fiscal year. In FY07, as in FY06, a portion of TTF available funds was transferred to the Circuit Court Clerks' general operating funds to cover reimbursement of approved operating expenditures. The same amount was transferred in each fiscal year in each respective clerk's office. The formula for computing the TTF available balance for each clerk's office is:

Unused FY06 TTF balance	+	FY06 TTF Collections	-	FY06 Unspent \$1 Funds of Clerks Not Certifying SRA by 7/19/06	-	FY07 TTF Transfer of TTF to Clerks' General Operating Fund	=	FY07 TTF \$4 Available Balance
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A carry-over election in the FY07 TTF Budget Request Process means that the FY07 TTF Available Balance is reserved until the following fiscal year (FY08). The Compensation Board considers mid-year access to TTF funds not previously budgeted in August on a case-by-case basis and the availability of unencumbered funds. Application to the Compensation Board for mid-year access to TTF money not previously requested in August is made through a mid-year docket request. Instructions for making a mid-year docket request can be found on the Compensation Board website at <http://www.scb.state.va.us/docs/ttfmidyearrequest.pdf>. Mid-year access to TTF monies is not guaranteed to clerks who do not submit a budget request in August.

A budget election and carry-over election are mutually exclusive. A Circuit Court Clerk must choose to either make a budget request for equipment and/or services or carry-over their TTF Available Balance.

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Executive Summary

FY06 TTF Financial Statement

- In FY06, TTF **collections** by Circuit Court Clerks were \$12.8M. From FY97 to FY06, Circuit Court Clerks' TTF collections were \$73.2M.
- In FY06, Circuit Court Clerks' **expenditures** were \$7.4M and from FY97 to FY06, Circuit Court Clerks' expenditures were \$35.9M and account for 65 percent of all TTF expenditures.
- In FY06, **total expenditures** were \$9.2M and from FY97 to FY06, total TTF expenditures were \$55.6M.
- Transfers of TTF funds to offset **general fund reductions** to the Circuit Court Clerks' general fund appropriation were \$8.9M from FY97 to FY06. This represents 16 percent of total TTF expenditures.
- From FY97 to FY06, **budget reductions and transfers** of TTF funds to the Commonwealth's General fund were \$9.1M and account for 16 percent of TTF expenditures.
- **Administrative costs**, which have been split into three categories (consulting services, position costs, and COIN), were \$1.6M and account for approximately three percent of total expenditures.

SRA Certification in July 2006

- In FY06, **\$1,483,265 in \$1 monies** were approved for 66 Circuit Court Clerks.
- In July 2006, 32 of the **66 Clerks** (49 percent) certified to providing secure remote access (SRA) to land records and 34 Clerks (51 percent) certified to not providing SRA or did not return the certification form.
- In FY06, the total amount of **unexpended \$1 monies was \$667,263**.
- The **32 Clerks** who certified to providing SRA to land records by July 19, 2006, carried-over their \$1 monies, **totaling \$403,492**. The 34 Clerks who certified to not providing SRA or who did not return the certification form were required by the Compensation Board to return their \$1 monies to the \$1 Fund, totaling \$263,771.

FY06 TTF Progress Survey

- In the TTF Progress Survey, 52 Circuit Court Clerks (43 percent) listed a **website address** that provides up-to-date public notice of electronic indices and images.
- 110 Circuit Court Clerks (92 percent) reported to provide **electronic indices** of land records and 116 Clerks provide **electronic images** (97 percent).
- 67 Circuit Court Clerks (56 percent) reported to provide **secure remote access (SRA)** to electronic indices and 59 Clerks (49 percent) provide secure remote access to electronic images of land records.
- 114 Circuit Court Clerks (95 percent) reported to provide **continuous years** of electronic land records indices and 112 Clerks (93 percent) provides continuous years of electronic land records' images.
- The **average age** of electronic land records indices was 34 years old and the average age of electronic land records' images was 30 years old.
- The year of 1653 was reported as the **oldest reported electronic land records** index and the year of 1721 was the oldest reported electronic land records image.
- 22 Circuit Court Clerks reported 60 **automated systems** were linked to electronic land records in FY06.

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- 72 Circuit Court Clerks (60 percent) have signed a contract with the Supreme Court of Virginia as their secure remote access **vendor** and 48 Clerks (40 percent) have contracted with another vendor for SRA.
- 95 Circuit Court Clerks (79 percent) reported the most common **technology project** for land records management is back scanning land records' images.
- 44 Circuit Court Clerks (37 percent) reported the most common **obstacle** in providing secure remote access was insufficient staff to handle the additional SRA workload.

SRA Certification in the FY07 TTF Budget Request Process

- 59 Circuit Court Clerks (49 percent) reported that their office currently provides **secure remote access** to land records. 61 Circuit Court Clerks (51 percent) reported that they do not currently provide secure remote access land records.
- 120 Circuit Court Clerks (100 percent) certified either current compliance or future compliance to **VITA security standards**.
- 39 out of the 59 Circuit Court Clerks (66 percent) who currently provide secure remote access to land records elected to use TTF monies in FY07 for technology improvements in the **Civil or Criminal Divisions**. Only 16 out of the 39 Clerks (41 percent) actually requested TTF for Civil or Criminal Divisions.

FY07 \$4 for Civil or Criminal Divisions

- 15 of the eligible 39 Circuit Court Clerks (38 percent) made a budget request for the Civil or Criminal Divisions, totaling \$1,605,438.

FY07 \$4 TTF Equipment and Services Requests

- The total FY07 \$4 **Available Balance was \$13.4M**.
- 118 Circuit Court Clerks (98 percent) requested to budget a **total of \$11.7M** for technology equipment and/or services.
- 12 Circuit Court Clerks (10 percent) requested \$192,843 in TTF funds for technology **equipment**.
- 118 Circuit Court Clerks (100 percent) requested \$11.6M TTF for technology **services**.

FY07 \$1 TTF Fund Requests

- In FY07, the \$1 Fund Available Balance **totaled \$3.1M**.
- 30 out of 61 eligible Circuit Court Clerks (49 percent) made a request from the \$1 TTF Fund for a **total of \$486,210** for additional technology equipment and/or services.
- Zero Circuit Court Clerks requested funds from the \$1 TTF Fund for technology **equipment**.
- 30 Circuit Court Clerks (100 percent) requested \$486,210 from the \$1 TTF Fund for technology **services**.

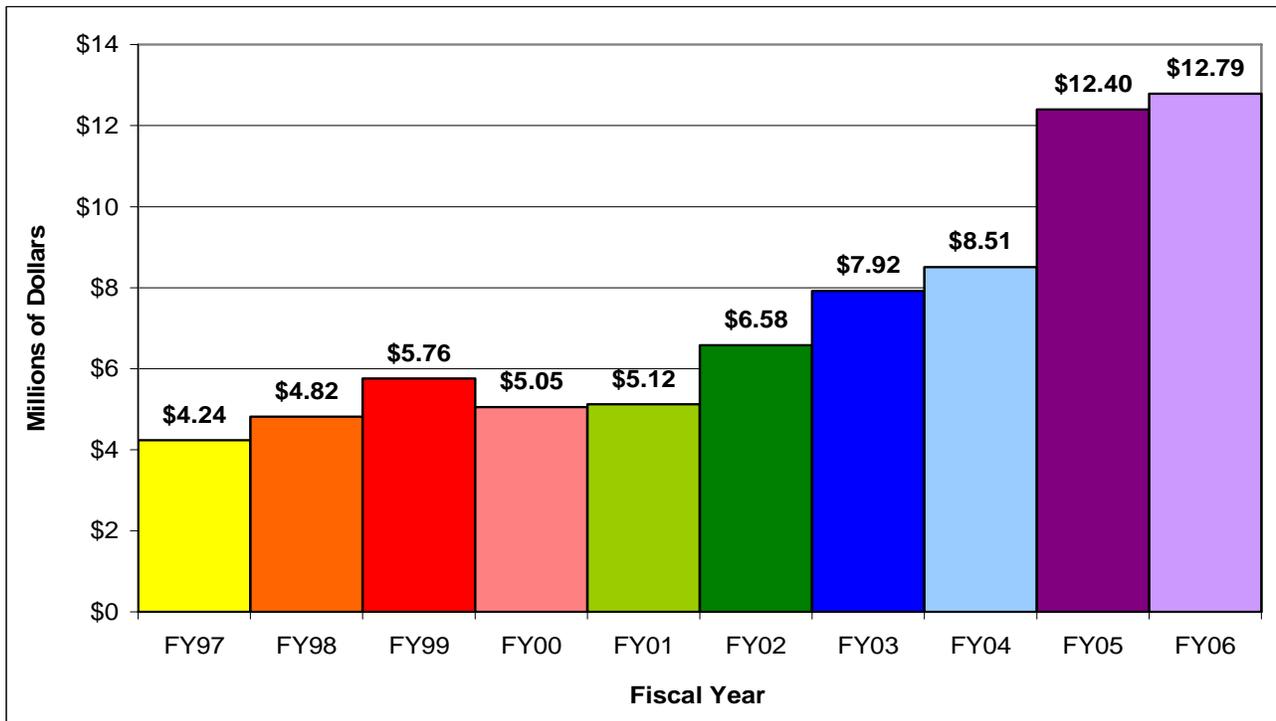
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FY06 Financial Statement

Circuit Court Clerks' TTF Collections and Expenditures from FY97 to FY06

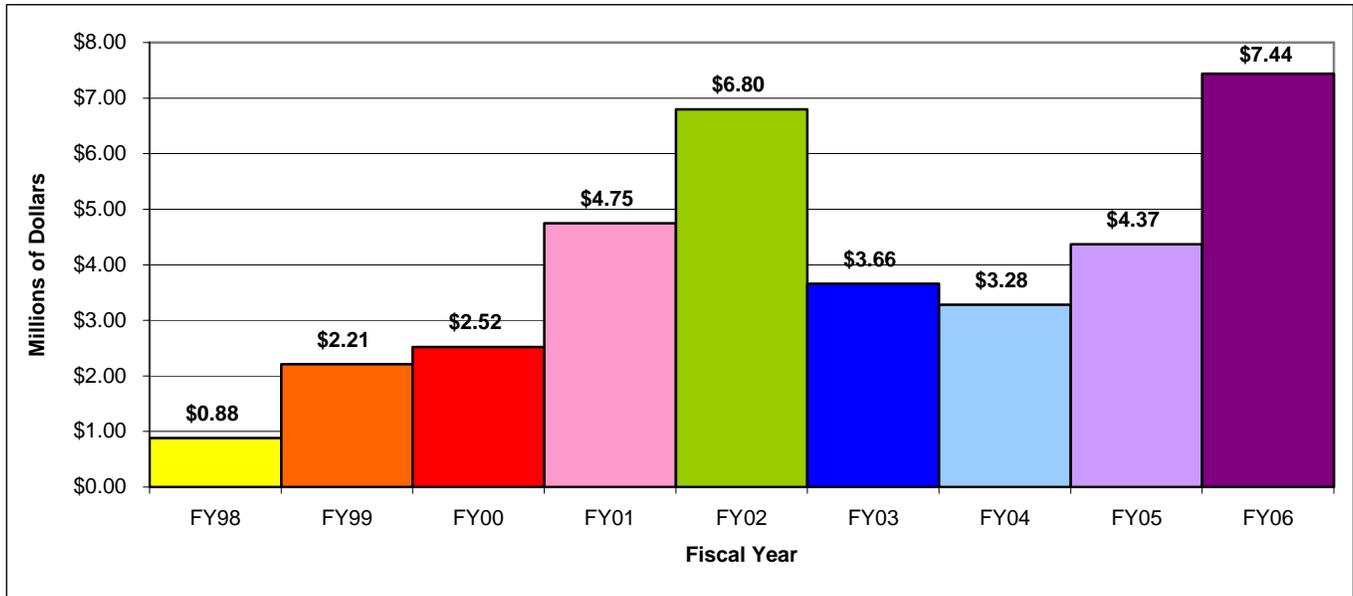
	Cash Collections	Expenditures
FY97	\$4,243,368.63	\$0
FY98	\$4,822,885.65	\$886,404.38
FY99	\$5,768,994.81	\$2,214,766.33
FY00	\$5,051,605.90	\$2,526,303.63
FY01	\$5,122,196.96	\$4,757,461.75
FY02	\$6,586,856.51	\$6,800,199.60
FY03	\$7,921,175.89	\$3,661,213.59
FY04	\$8,512,088.24	\$3,276,833.63
FY05	\$12,404,426.50	\$4,367,868.63
FY06	\$12,787,943.26	\$7,437,389.01
Total	\$73,221,542.35	\$35,928,440.55

Circuit Court Clerks' TTF Collections from FY97 to FY06



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Circuit Court Clerks' TTF Expenditures from FY98 through FY06



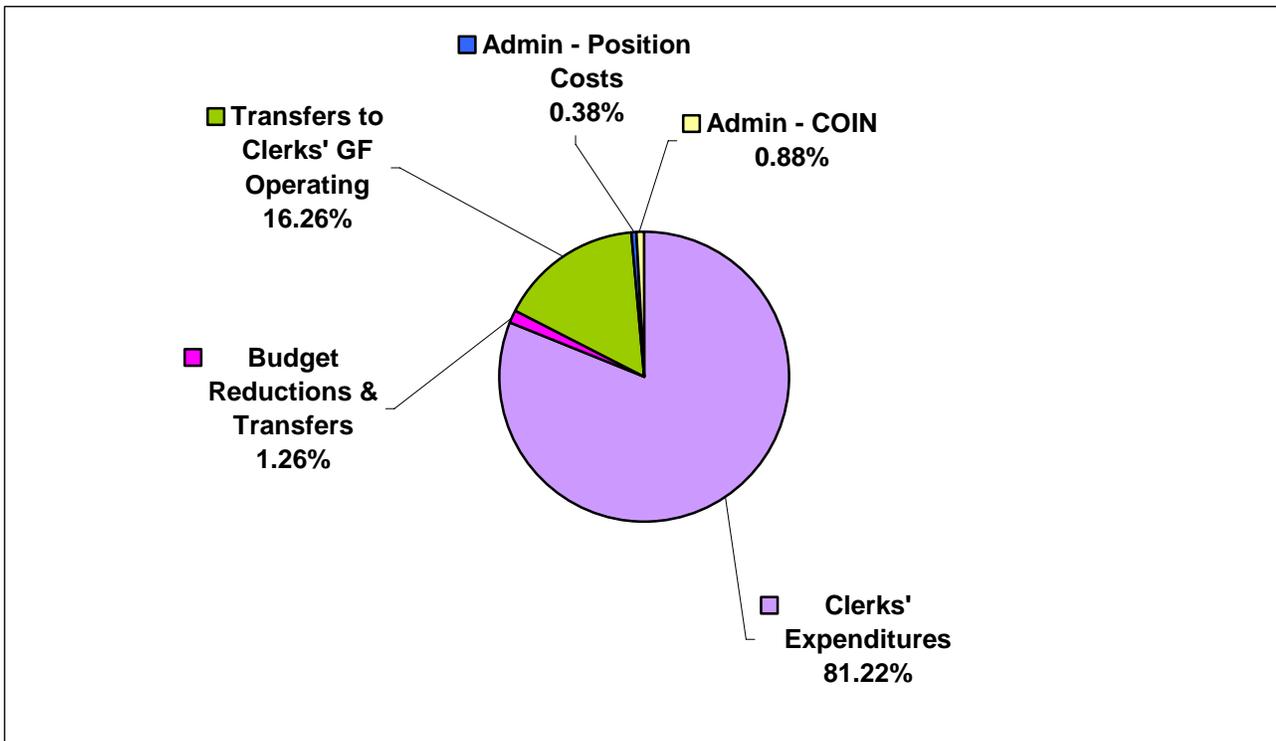
In FY97, the Technology Trust Fund fee was \$3 and in FY05 it increased to \$5. In the ten-year period between FY97 and FY06, collections from the TTF fee increased from \$4,243,369 to \$12,787,943, a 201 percent increase.

Expenditures of Circuit Court Clerks increased from \$886,404 in FY98 to \$7,437,389 in FY06, a 739 percent increase. This represents average annual expenditures over the nine-year period of \$3,992,049. A matrix for Circuit Court Clerks' expenditures by locality is found in Appendix 2 of this report.

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FY06 Total TTF Expenditures

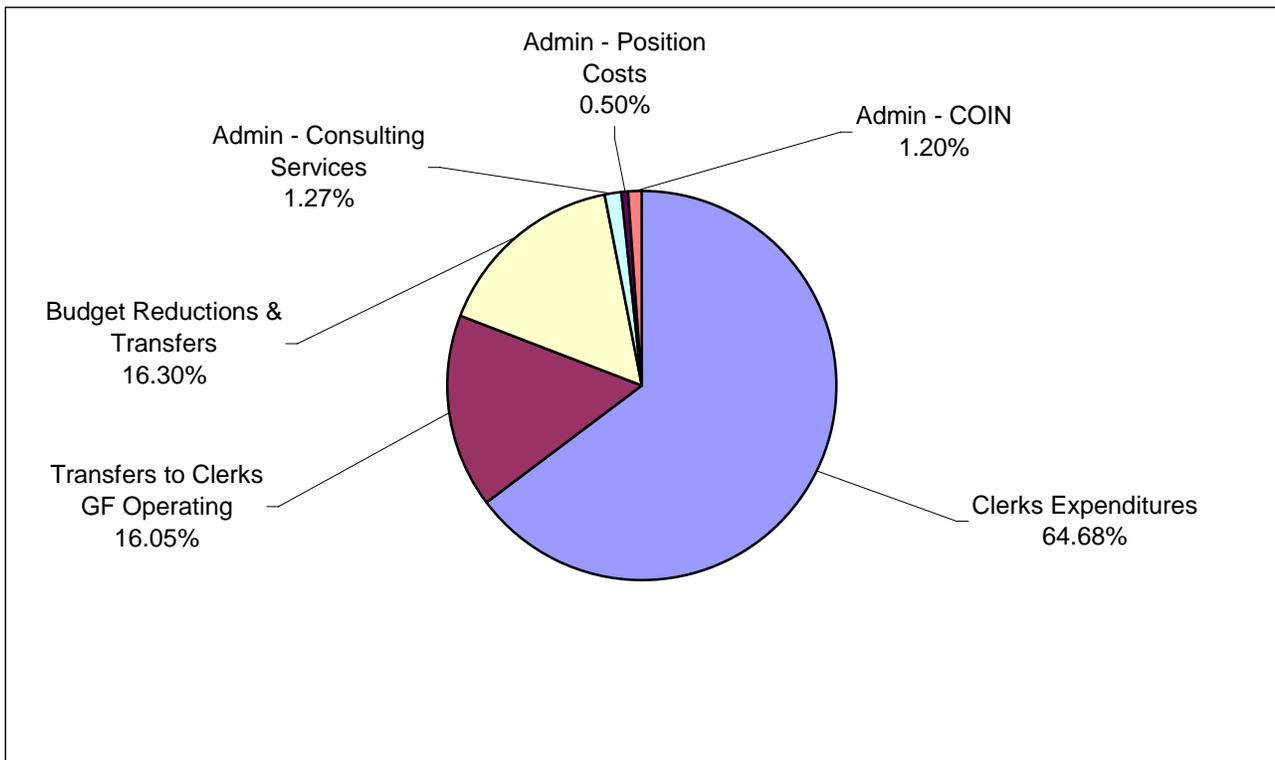
Circuit Court Clerks' Expenditures	\$7,437,389.01	81.22%
Budget Reductions and Transfers	\$115,696.00	1.26%
Transfers to Clerks' General Fund for operating expenses	\$1,489,213.00	16.26%
Administration: Position Costs (includes DPB appropriation transfers)	\$34,399.23	0.38%
Administration: COIN system	\$80,669.47	0.88%
Total	\$9,157,366.71	100%



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Total TTF Expenditures from FY97 to FY06

Circuit Court Clerks' Expenditures	\$35,928,440.55	64.68%
Budget Reductions and Transfers	\$9,054,566.00	16.30%
Transfers to Clerks' General Fund for operating expenses	\$8,917,637.57	16.05%
Administration: Consulting services	\$704,391.58	1.20%
Administration: Position Costs (includes DPB appropriation transfers)	\$277,609.57	0.50%
Administration: COIN system	\$664,000.00	1.20%
Total	\$55,546,645.27	100%



A matrix for Non-General Fund Cash Transactions for TTF from fiscal years 1997 through 2006 is found in Appendix 1 of this report.

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SRA Certification in July FY06

During the FY06 TTF Budget Request process, 105 Circuit Court Clerks certified to not currently providing secure remote access (SRA) to land records. These 105 Clerks became eligible to apply for monies from the \$1 Fund. In September 2005, 66 Clerks were approved for a total of \$1,483,265 in \$1 monies. The 66 Clerks certified they would provide SRA to land records on or before July 1, 2006.

In July 2006, the Compensation Board asked the 66 Clerks the status of SRA to land records in their respective courts. Thirty-two Clerks (48 percent) certified to providing SRA to land records by July 19, 2006. They were:

Circuit Court Clerks Certify to Providing SRA by July 19, 2006

Accomack	Greenville	Powhatan	Sussex
Brunswick	King and Queen	Prince George	Wise
Buchanan	Lee	Rappahannock	Wythe
Charlotte	Northampton	Richmond County	Bristol
Essex	Nottoway	Russell	Charlottesville
Fluvanna	Orange	Smyth	Fredericksburg
Giles	Page	Southampton	Radford
Greene	Pittsylvania	Surry	Winchester

Twelve of the 66 Clerks (18 percent) certified to not providing SRA to land records by July 19, 2006. They were:

Circuit Court Clerks Certify to Not Providing SRA by July 19, 2006

Appomattox	Charles City County	Nelson	Shenandoah
Bath	Cumberland	Prince Edward	Colonial Heights
Buckingham	Lunenburg	Rockbridge	Waynesboro

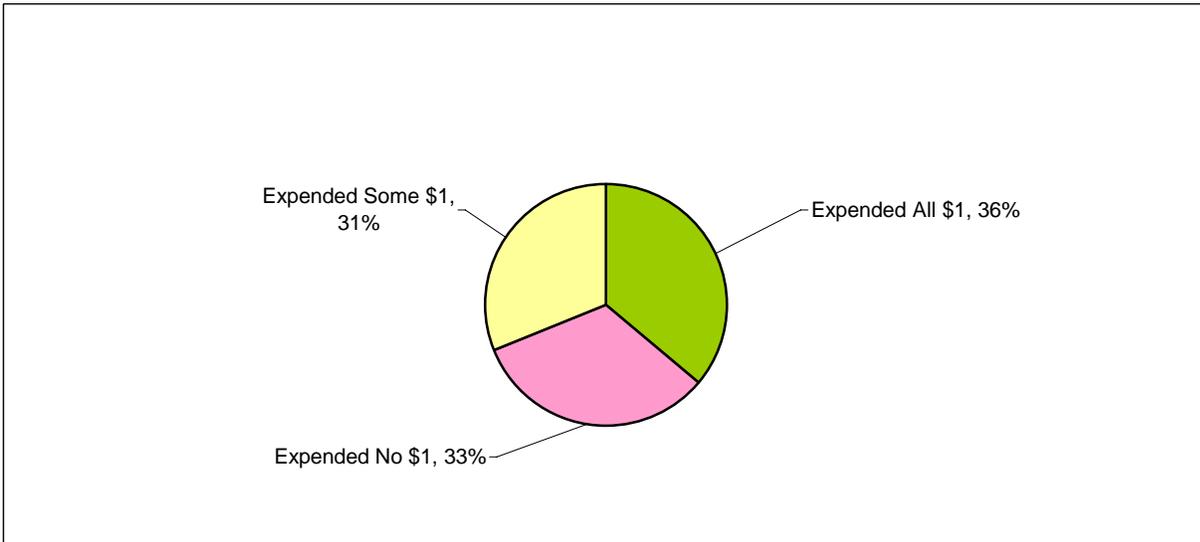
Twenty-two of the 66 Clerks (33 percent) did not return the certification form July 19, 2006. They were:

Circuit Court Clerks Not Returning the SRA Certification Form by July 19, 2006

Alleghany	Dinwiddie	Highland	New Kent
Amelia	Floyd	Lancaster	Scott
Bland	Gloucester	Madison	Westmoreland
Caroline	Goochland	Mathews	Buena Vista
Craig	Grayson	Middlesex	Staunton
Dickenson	Halifax		

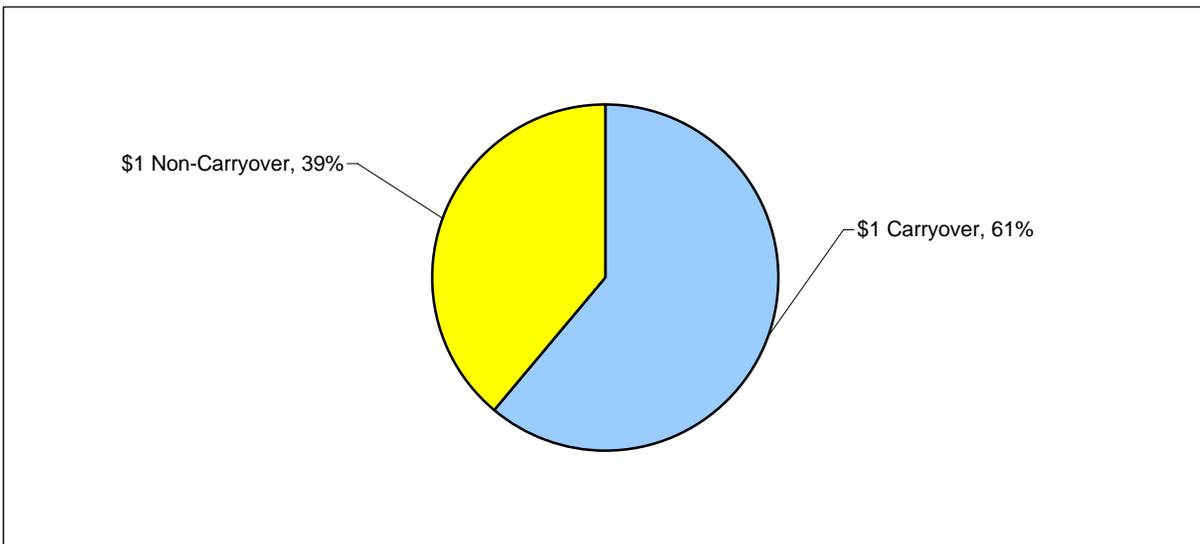
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Percentage of Expenditures of \$1 monies in FY06



In FY06, 24 of the 66 Clerks (36 percent) had expended 100% of their \$1 budgets. Twenty-two Clerks (33 percent) had expended \$0 of their \$1 budgets. In FY06, the total unexpended \$1 monies was \$667,263 (the total expended amount of \$1 monies in FY06 was \$816,002).

Percentage of \$1 Carryover and Non-Carryover Monies in FY06



The 32 Clerks (48 percent) who certified to providing SRA to land records by July 1, 2006 were allowed to carryover their \$1 monies, totaling \$403,492 (60 percent of unexpended funds). The 12 Clerks (18 percent) who certified to not providing SRA to land records by July 19, 2006, and 22 Clerks (33 percent) who did not return a certification form by July 19, 2006, were not approved to carryover their \$1 monies, totaling \$263,771 (40 percent of unexpended funds).

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FY06 TTF Progress Survey

Website and Electronic Land Records

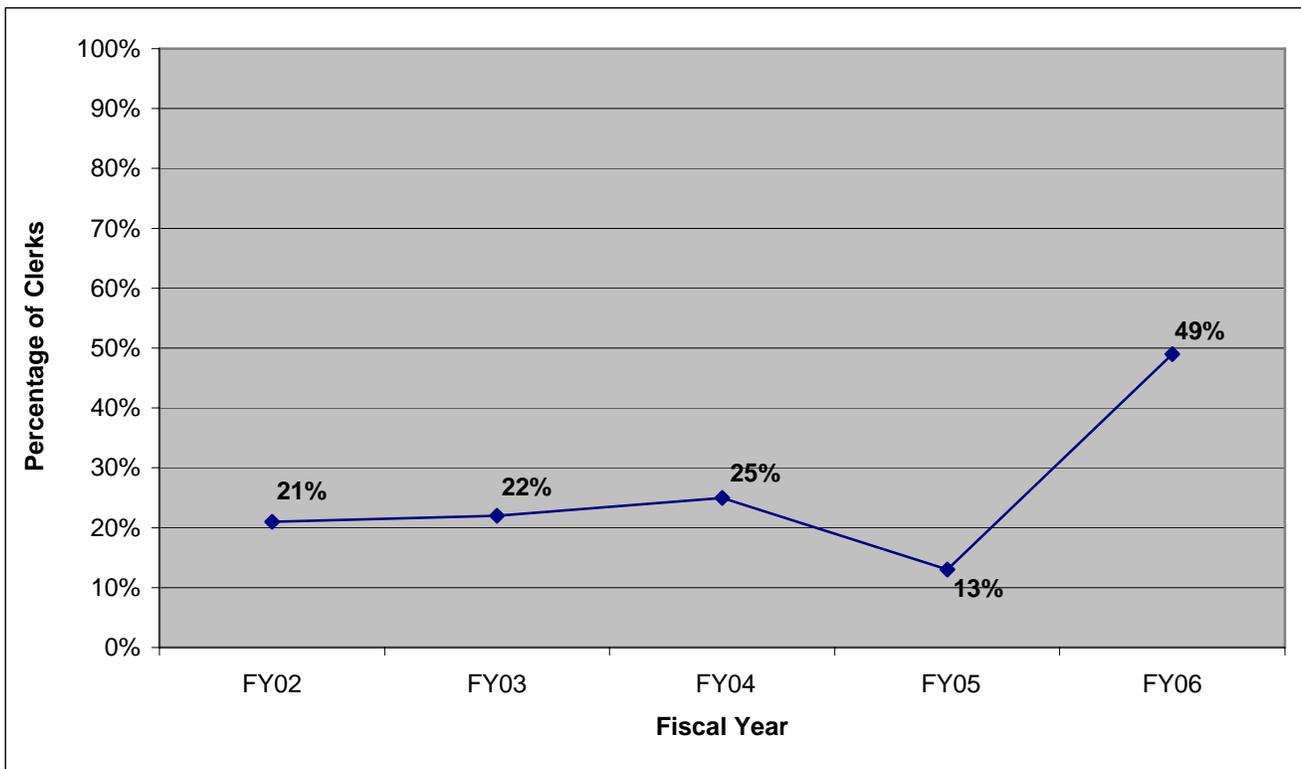
Survey Questions			FY02		FY03		FY04		FY05		FY06	
			n	%	n	%	n	%	n	%	n	%
Response Rate	120 Circuit Court Clerks		107	89%	119	99%	107	89%	120	100%	120	100%
Website	1	Web site provides up-to-date public notice of all available electronic indexes and images of land records	25	21%	26	22%	30	25%	15	13%	59	49%
Electronic Indexes	2	Land Records	83	78%	101	84%	92	77%	107	89%	110	92%
	3	Onsite Access	81	76%	104	87%	93	78%	112	93%	116	97%
	4	Secure Remote Access	24	20%	32	27%	30	25%	35	29%	67	56%
Electronic Images	5	Land Records	84	79%	103	86%	94	78%	112	93%	116	97%
	6	Marriage Licenses	61	57%	76	63%	75	63%	92	77%	78	65%
	7	Judgments	71	66%	87	73%	83	69%	104	87%	91	76%
	8	Financing Statements	57	53%	73	61%	67	56%	84	70%	108	90%
	9	Wills / Fiduciary	68	64%	88	73%	86	72%	104	87%	90	75%
Electronic Images	10	Plats / Maps	42	39%	59	49%	65	54%	73	61%	104	87%
	11	Onsite Access	80	75%	102	85%	93	78%	114	95%	116	97%
	12	Secure Remote Access	12	11%	18	15%	14	12%	22	18%	59	49%
	13	Cover Sheet	9	8%	12	10%	13	11%	14	12%	4	3%
	14	Unique PIN Number	71	66%	77	64%	75	63%	74	62%	14	12%
	15	Electronic Filing	9	8%	4	3%	7	6%	2	2%	59	49%

The table above shows FY02 through FY06 data, including the response rate, court-controlled website, land records indexing, electronic images of all types of records, and electronic images of land records.

In FY05, the TTF Progress Survey was made a mandatory aspect of the annual TTF Budget Request Process which is reflected in the 100% response rate for FY05 and FY06.

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Percentage of Circuit Court Clerks with Website Address



In FY02, 25 Circuit Court Clerks (21 percent) reported that a website offered up-to-date public notice of electronic land records available through secure remote access; 26 Clerks (22 percent) in FY03; 30 Clerks (25 percent) in FY04; only 15 Clerks (13 percent) in FY05.

In FY06, 59 Circuit Court Clerks reported a website that offered up-to-date public notice of electronic land records available through secure remote access.

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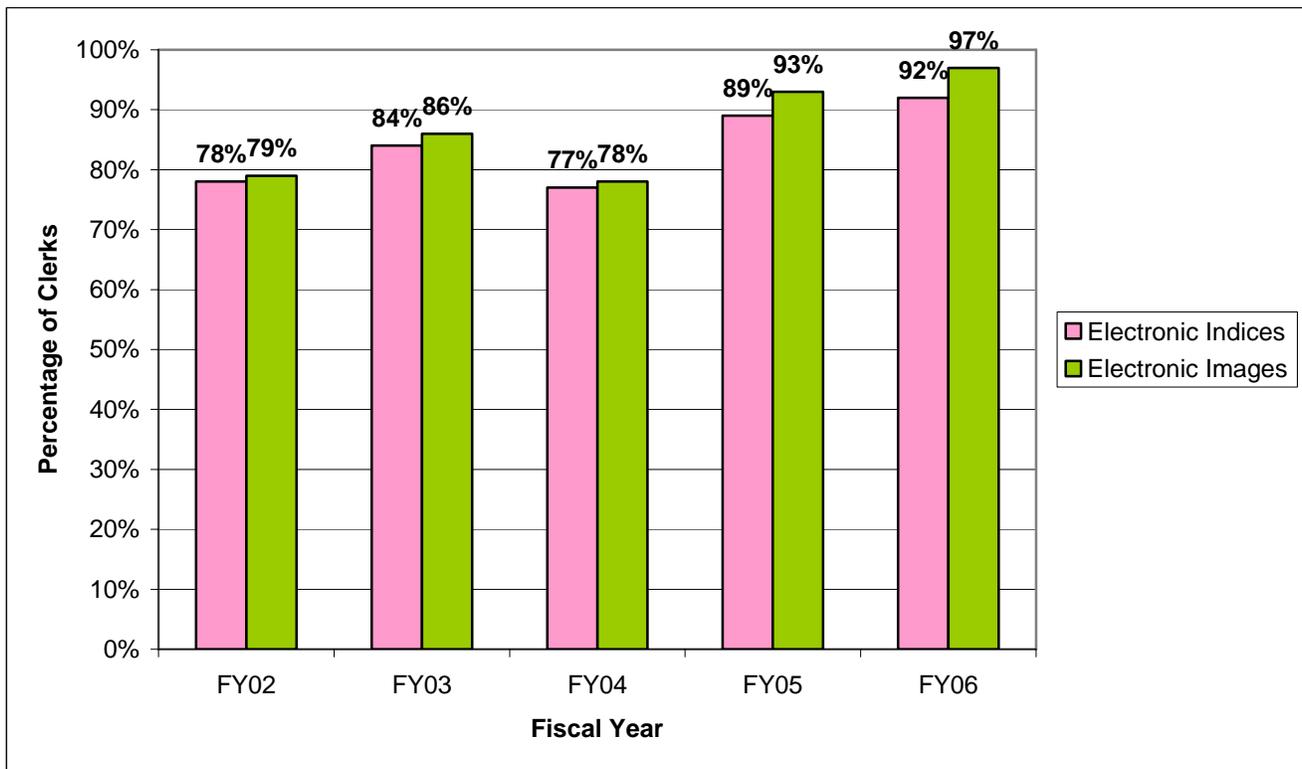
Website Addresses of Clerks who Certify to Currently Providing SRA to Land Records

Locality	Website Address	Locality	Website Address
Accomack	www.csa.landsystems.com/Ironline	Prince George	www.courts.state.va.us/rmsweb
Arlington	http://158.59.15.28/arlington	Prince William	www.www3.pwcgov.org/panet
Brunswick	www.brunswickco.com/html/clerk_s_office.html	Pulaski	http://records.pulaskicircuitcourt.com/icris/splash.jsp
Caroline	www.carolinevacocc.org	Rappahannock	www.courts.state.va.us/rmsweb
Carroll	www.carrollvacocc.org	Richmond Co	www.csa.landsystems.com/Ironline
Charlotte	www.courts.state.va.us/rmsweb	Russell	www.web3.landsystems.com/content/view
Clarke	www.clarkevaccoc.org	Scott	www.titlesearcher.com
Culpeper	www.courts.state.va.us/rmsweb	Southampton	www.courts.state.va.us/rmsweb
Dickenson	www.courts.state.va.us/rmsweb	Spotsylvania	www.csa.landsystems.com/Ironline
Essex	www.courts.state.va.us/rmsweb	Stafford	www.online.stafford.va.us
Fairfax County	www.fairfaxcounty.gov/cpan/index.cfm	Surry	www.surryvacocc.org
Fauquier	www.fauquiercounty.gov/circuitcourt	Sussex	www.sussexvacocc.org
Frederick County	www.winfredclerk.com	Warren	www.warrencountyva.net/records_management_systems.asp
Giles	www.landsystems.com	Wise	www.courtbar.org
Gloucester	www.courts.state.va.us/rmsweb	Wythe	www.courts.state.va.us/rmsweb
Greensville	www.courts.state.va.us/rmsweb	Bristol	www.courts.state.va.us
Isle of Wight	www.courts.state.va.us/rmsweb	Charlottesville	www.charlottesvillevacocc.org
James City Co / Williamsburg	www.courts.state.va.us/rmsweb	Danville	www.danville-va.gov
King and Queen	www.courts.state.va.us/rmsweb	Fredericksburg	www.courts.state.va.us/rmsweb
King George	www.kg.landrecordsonline.com	Hampton	www.courts.state.va.us/rmsweb
Lancaster	www.courts.state.va.us/rmsweb	Hopewell	www.courts.state.va.us/rmsweb
Lee	www.courts.state.va.us/rmsweb	Martinsville	www.cimartinsville.va.us/circuitclerk/default.htm
Loudoun	https://lisweb.loudoun.gov	Newport News	Not web-based
New Kent	www.newkentvacocc.org	Norfolk	www.norfolk.gov/circuitcourt
Northampton	www.courts.state.va.us/rmsweb	Portsmouth	www.courts.state.va.us/rmsweb
Nottoway	www.landsystems.com	Radford	www.landsystems.com
Orange	www.courts.state.va.us/rmsweb	Suffolk	www.suffolk.landrecordsonline.com
Page	www.csa.landsystems.com/Ironline	Virginia Beach	www.vblandrecords.com
Patrick	www.courts.state.va.us/rmsweb	Winchester	www.winfredclerk.com
Powhatan	www.landsystems.com		

Fifty-nine Circuit Court Clerks indicated that they currently provide SRA to land records and listed a website address requiring a password for secure remote access. Newport News reported a system that is not web-based.

FY06 TTF Progress Report

Percentage of Circuit Court Clerks Who Provide Electronic Land Records

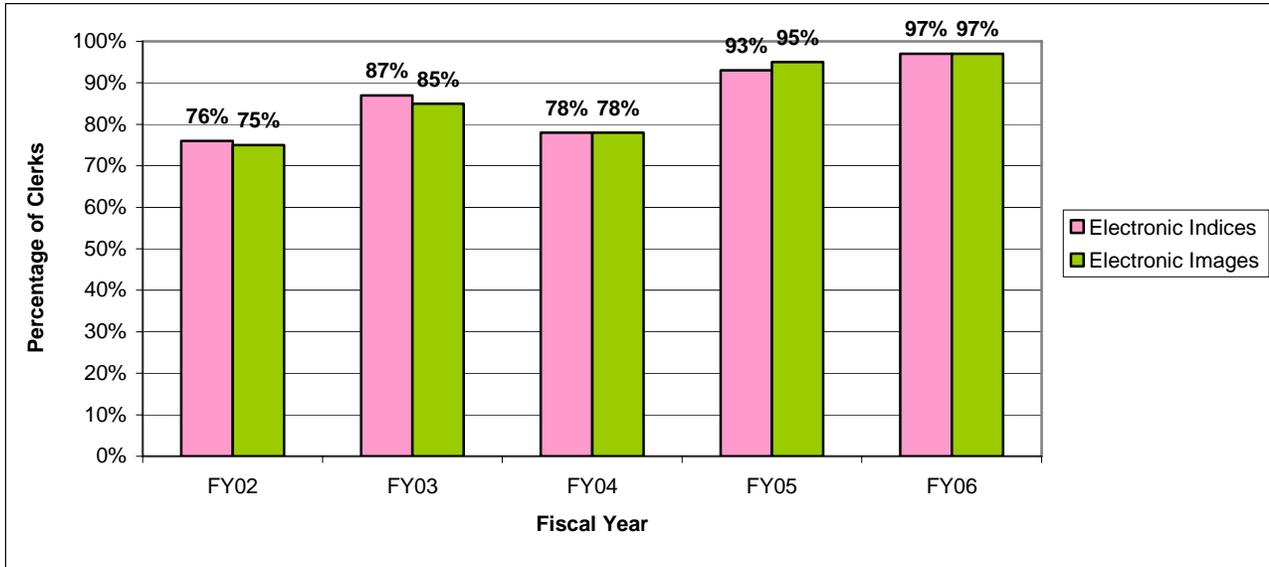


In FY02, 83 Circuit Court Clerks (78 percent) reported providing **land records indices**; 101 Clerks (84 percent) in FY03; 92 Clerks (77 percent) in FY04; 107 Clerks (89 percent) in FY05, and 110 Clerks (92 percent) in FY06.

In FY02, 84 Circuit Court Clerks (79 percent) reported providing **land records images**; 103 Clerks (86 percent) in FY03; 94 Clerks (78 percent) in FY04; 112 Clerks (93 percent) in FY05, and 116 Clerks (97 percent) in FY06.

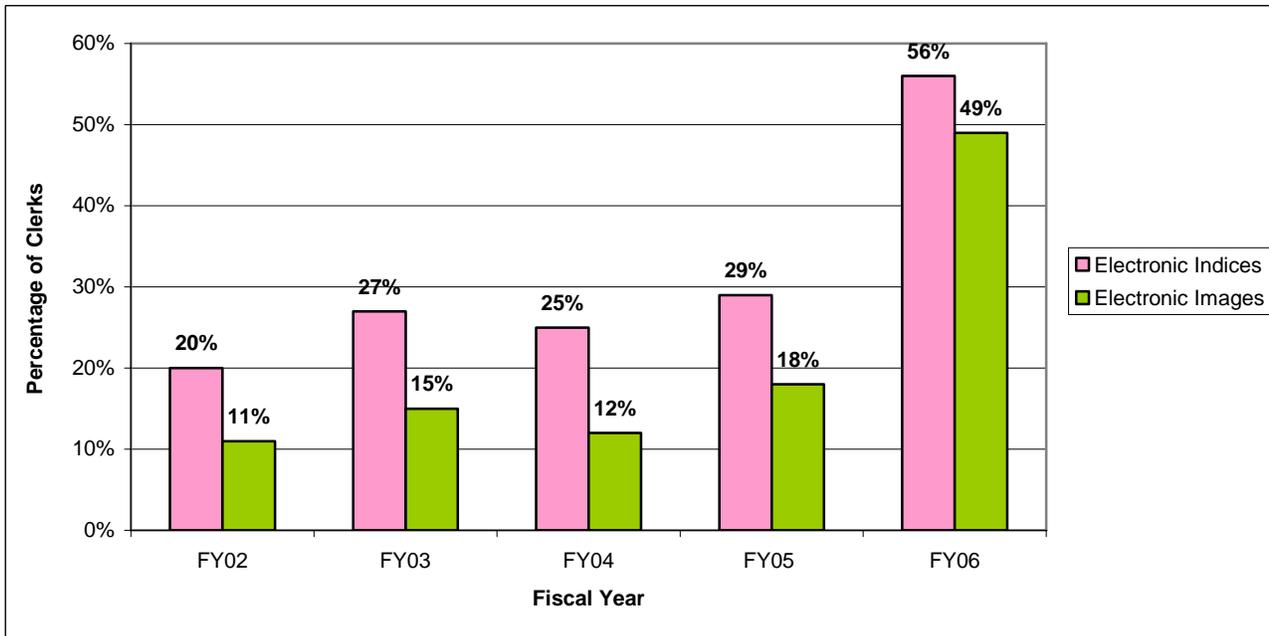
FY06 TTF Progress Report

Percentage of Circuit Court Clerks Who Provide Onsite Access to Land Records



In FY02, 81 Circuit Court Clerks (76 percent) reported providing **onsite access to land records indices**; 104 Clerks (87 percent) in FY03; 93 Clerks (78 percent) in FY04; 112 Clerks (93 percent) in FY05, and 116 Clerks (97 percent) in FY06.

In FY02, 80 Circuit Court Clerks (75 percent) reported providing **onsite access to land records images**; 102 Clerks (85 percent) in FY03; 93 Clerks (78 percent) in FY04; 114 Clerks (95 percent) in FY05 and 116 Clerks (97 percent) in FY06.



FY06 TTF Progress Report

Circuit Court Clerks Report to Currently Providing SRA to Land Records

Indices and Images

Accomack
Arlington
Brunswick
Caroline
Carroll
Charlotte
Clarke
Culpeper
Dickenson
Essex
Fairfax County
Fauquier
Frederick
Giles
Gloucester
Greensville
Isle of Wight
James City County
King and Queen
King George

Lancaster
Lee
Loudoun
New Kent
Northampton
Nottoway
Orange
Page
Patrick
Powhatan
Prince George
Prince William
Pulaski
Rappahannock
Richmond County
Russell
Scott
Southampton
Spotsylvania
Stafford

Surry
Sussex
Warren
Wise
Wythe
Bristol
Charlottesville
Danville
Fredericksburg
Hampton
Hopewell
Martinsville
Newport News
Norfolk
Portsmouth
Radford
Suffolk
Virginia Beach
Winchester

Indices Only

Augusta
Bedford
Floyd
Rockbridge
Smyth
Tazewell
Lynchburg
Staunton

In the FY02 TTF Progress Survey data, 24 Circuit Court Clerks (20 percent) reported providing **secure remote access to land records indices**; 32 Clerks (27 percent) in FY03; 30 Clerks (25 percent) in FY04, and 35 Clerks (29 percent) in FY05. In the FY06 TTF Progress Survey data, 67 Clerks (56 percent) reported to currently providing secure remote access to land records indices on a court-controlled website.

In the FY02 TTF Progress Survey data, 12 Circuit Court Clerks (11 percent) reported providing **secure remote access to land records images**; 18 Clerks (15 percent) in FY03; 14 Clerks (12 percent) in FY04; and 22 Clerks (18 percent) in FY05. In the FY06 TTF Progress Survey data, 59 Clerks (49 percent) reported to currently providing secure remote access to land records images on a court-controlled website.

FY06 TTF Progress Report

In FY06, 31 Circuit Court Clerks indicated the number of paid subscribers for secure remote access to land records indices and images. They were:

Number of Paid Subscribers for Secure Remote Access to Land Records

Indices and Images

Arlington	230
Brunswick	2
Caroline	1
Carroll	27
Clarke	23
Fairfax County	1178
Fauquier	5
Frederick	26
Isle of Wight	5
King George	22
Lee	12
Loudoun	174
Northampton	28

Prince William	869
Pulaski	10
Scott	1
Southampton	10
Spotsylvania	4
Stafford	20
Warren	15
Wythe	3
Danville	13
Martinsville	12
Newport News	4
Norfolk	325
Virginia Beach	748

Indices Only

Augusta	20
Bedford	16
Rockbridge	13
Tazewell	45
Staunton	11

FY06 TTF Progress Report

Continuous Years of Electronic Indices and Images

Survey Questions			FY02		FY03		FY04		FY05		FY06	
			n	%	n	%	n	%	n	%	n	%
Electronic Indices	16	Land Records	98	82%	109	91%	99	83%	111	93%	114	95%
	17	Marriage Licenses	80	67%	97	81%	90	75%	94	78%	84	70%
	18	Judgments	90	75%	105	88%	97	81%	105	88%	97	81%
	19	Financing Statements	85	71%	102	85%	96	80%	100	83%	108	90%
	20	Wills / Fiduciary	82	68%	97	81%	91	76%	102	85%	106	88%
	21	Plats / Maps	63	53%	77	64%	72	60%	78	65%	104	86%
Electronic Images	22	Land Records	82	68%	100	83%	58	48%	111	93%	112	93%
	23	Marriage Licenses	56	47%	72	60%	93	78%	88	73%	76	63%
	24	Judgments	68	57%	87	73%	75	63%	100	83%	89	74%
	25	Financing Statements	53	44%	69	58%	82	68%	80	67%	102	85%
	26	Wills / Fiduciary	65	54%	85	71%	65	54%	100	83%	75	63%
	27	Plats / Maps	36	30%	55	46%	86	72%	69	58%	103	86%

Circuit Court Clerks reported the oldest continuous year of scanned digital indices and images made available in their offices. In the five-year period, from FY02 to FY06, the number of Circuit Court Clerks that reported to having back scanned continuous years of **land records indices** increased from 98 to 114 (16 percent increase).

In the five-year period, from FY02 to FY06, the number of Circuit Court Clerks that reported to having back scanned continuous years of **land records images** increased from 82 to 112 (37 percent increase).

FY06 TTF Progress Report

Average Year of Scanned Electronic Indices and Images

Survey Questions			Average Age				
			FY02	FY03	FY04	FY05	FY06
Electronic Indices	16	Land Records	1986	1982	1976	1977	1972
	17	Marriage Licenses	1986	1983	1987	1986	1969
	18	Judgments	1991	1989	1991	1994	1988
	19	Financing Statements	1994	1994	1993	1996	1993
	20	Wills / Fiduciary	1991	1986	1988	1990	1996
	21	Plats / Maps	1979	1983	1977	1978	1988
Electronic Images	22	Land Records	1991	1990	1978	1978	1976
	23	Marriage Licenses	1992	1992	1990	1991	1956
	24	Judgments	1997	1997	1998	1998	1991
	25	Financing Statements	1998	1999	1999	1999	1998
	26	Wills / Fiduciary	1997	1997	1991	1995	1999
	27	Plats / Maps	1982	1987	1971	1963	1992

Over the five-year period, from FY02 to FY06, Circuit Court Clerks reported the average age of **land records indices** increased from 16 years old to 34 years old and the average age of **land records images** increased from 11 years old to 30 years old.

Over the five-year period, Circuit Court Clerks reported the average age of **marriage license indices** increased from 16 years old to 37 years old and the average age of **marriage license images** increased from ten years old to 50 years old.

Over the five-year period, Circuit Court Clerks reported the average age of **judgment indices** increased from 11 years old to 18 years old and the average age of **judgment images** increased from five years old to 15 years old.

Over the five-year period, Circuit Court Clerks reported the average age of **financing statement indices** increased from eight years old to 13 years old and the average age of **financing statement images** increased from four years old to 8 years old.

Over the five-year period, Circuit Court Clerks reported the average age of **wills / fiduciary indices** decreased from 11 years old to 10 years old (because the number of reporting Clerks rose from 82 to 106) and the average age of **wills / fiduciary images** increased from five years old to 7 years old.

Over the five-year period, Circuit Court Clerks reported the average age of **plats / maps indices** decreased from 23 years old to 18 years old (because the number of reporting Clerks rose from 63 to 104) and the average age of **plats / maps images** decreased from 20 years old to 14 years old (because the number of reporting Clerks rose from 36 to 103).

FY06 TTF Progress Report

Oldest Continuous Year of Access to Electronic Records

Survey Questions			FY03		FY04		FY05		FY06	
			Oldest Year	Locality	Oldest Year	Locality	Oldest Year	Locality	Oldest Year	Locality
Electronic Indices	16	Land Records	1742	Fairfax	1653	Westmoreland	1653	Westmoreland	1653	Westmoreland
	17	Marriage Licenses	1740	Middlesex	1838	Greene	1749	Chesterfield	1853	Fairfax
	18	Judgments	1749	Southampton	1838	Greene	1939	Chesterfield	1939	Chesterfield
	19	Financing Statements	1966	Highland	1838	Greene	1985	Alexandria	1984	Scott
	20	Wills / Fiduciary	1675	Middlesex	1726	King George	1726	King George	1726	King George
	21	Plats / Maps	1749	Southampton	1815	Scott	1742	Fairfax	1742	Fairfax
Electronic Images	22	Land Records	1742	Fairfax	1721	King George	1721	King George	1721	King George
	23	Marriage Licenses	1847	Highland	1853	Fairfax	1749	Chesterfield	1913	Chesterfield
	24	Judgments	1847	Highland	1981	Southampton	1980	King George	1979	Russell
	25	Financing Statements	1966	Highland	1987	Tazewell	1987	Tazewell	1984	King George
	26	Wills / Fiduciary	1847	Highland	1726	King George	1726	King George	1726	King George
	27	Plats / Maps	1847	Highland	1742	Fairfax	1742	Fairfax	1742	Fairfax

In FY03, Circuit Court Clerks reported the **oldest digital index** as 1675 (Will / Fiduciary) in Middlesex County. In FY04 and FY05, Circuit Court Clerks reported the oldest digital index as 1653 (Land Record) in Westmoreland County. In FY06, Circuit Court Clerks reported the oldest digital index as 1653 (Will / Fiduciary) in Westmoreland County.

In FY03, Circuit Court Clerks reported the **oldest digital image** as 1742 (Land Record) in Fairfax County. In FY04, FY05, and FY06, Circuit Court Clerks reported the oldest digital image as 1721 (Land Record) in King George County.

FY06 TTF Progress Report

Automated Systems Linked to Electronic Land Records

Automated Systems			FY02		FY03		FY04		FY05		FY06	
			n	%	n	%	n	%	n	%	n	%
Survey Questions	28	Tax assessment records	13	12%	12	10%	15	13%	17	14%	19	16%
	29	Title transfer history	7	7%	5	4%	2	2%	16	13%	18	15%
	30	Delinquent real estate taxes	11	10%	6	5%	5	4%	15	13%	13	12%
	31	Building permits	1	1%	3	3%	4	3%	3	3%	4	3%
	32	Geological Information System	3	3%	6	5%	11	9%	5	4%	6	5%

Over the five-year period, from FY02 to FY06, an average of 15 Clerks (13 percent) report that their **tax records** are linked with digital land records.

An average of 10 Clerks (8 percent) each report that their **title transfer history** and **delinquent real estate taxes** is linked with digital land records.

An average of 3 Clerks (3 percent) report that their **building permits** is linked with digital land records.

An average of 6 Clerks (5 percent) report that their **geological information systems** is linked with digital land records.

Number of Automated Systems Linked to Electronic Land Records Statewide

Automated Systems	FY02	FY03	FY04	FY05	FY06
Number Linked to Land Records Statewide	35	32	37	56	60

Over the five-year period, from FY02 to FY06, the number of automated system linked to electronic land records increased from 35 to 60 (71 percent increase).

FY06 TTF Progress Report

Vendors Contracted to Provide SRA in FY06

Locality	SRA Vendor	Locality	SRA Vendor	Locality	SRA Vendor
Accomack	ILS	Halifax	SCV	Scott	BIS
Albemarle	Cott	Hanover	AmCad	Shenandoah	SCV
Alleghany	SCV	Henrico	ILS	Smyth	SCV
Amelia	ILS	Henry	SCV	Southampton	SCV
Amherst	Cott	Highland	SCV	Spotsylvania	ILS
Appomattox	ILS	Isle of Wight	SCV	Stafford	SCV
Arlington	In-House	James City Co	SCV	Surry	Logan
Augusta	SCV	King and Queen	SCV	Sussex	Logan
Bath	SCV	King George	AmCad	Tazewell	SCV
Bedford	SCV	King William	SCV	Warren	SCV
Bland	SCV	Lancaster	SCV	Washington	SCV
Botetourt	SCV	Lee	SCV	Westmoreland	Cott
Brunswick	SCV	Loudoun	AmCad	Wise	SCV
Buchanan	SCV	Louisa	Cott	Wythe	SCV
Buckingham	ILS	Lunenburg	SCV	York	In-House
Campbell	SCV	Madison	SCV	Alexandria	SCV
Caroline	Logan	Mathews	SCV	Bristol	SCV
Carroll	Logan	Mecklenburg	SCV	Buena Vista	SCV
Charles City Co	SCV	Middlesex	SCV	Charlottesville	Logan
Charlotte	SCV	Montgomery	ILS	Chesapeake	Logan
Chesterfield	Logan	Nelson	SCV	Colonial Heights	AmCad
Clarke	Logan	New Kent	Logan	Danville	SCV
Craig	SCV	Northampton	SCV	Fredericksburg	SCV
Culpeper	SCV	Northumberland	ILS	Hampton	SCV
Cumberland	ILS	Nottoway	ILS	Hopewell	SCV
Dickenson	SCV	Orange	SCV	Lynchburg	SCV
Dinwiddie	SCV	Page	ILS	Martinsville	Reams
Essex	SCV	Patrick	SCV	Newport News	SCV
Fairfax County	In-House	Pittsylvania	SCV	Norfolk	SCV
Fauquier	Cott	Powhatan	ILS	Petersburg	ILS
Floyd	SCV	Prince Edward	ILS	Portsmouth	SCV
Fluvanna	Logan	Prince George	SCV	Radford	ILS
Franklin Co	SCV	Prince William	In-House	Richmond City	SCV
Frederick	SCV	Pulaski	Eagle	Roanoke City	SCV
Giles	ILS	Rappahannock	SCV	Salem	SCV
Gloucester	SCV	Richmond Co	ILS	Staunton	SCV
Goochland	SCV	Roanoke Co	SCV	Suffolk	AmCad
Grayson	SCV	Rockbridge	SCV	Virginia Beach	AmCad
Greene	Cott	Rockingham	ACS	Waynesboro	SCV
Greensville	SCV	Russell	ILS	Winchester	SCV

In FY06, 72 Circuit Court Clerks (60 percent) have a contract with the Supreme Court of Virginia (SCV) to provide SRA. The remaining 48 Clerks (40 percent) contract with another vendor or utilize in-house resources for SRA.

FY06 TTF Progress Report

Vendors for Land Records Management – Five Year Period

Vendors		FY02		FY03		FY04		FY05		FY06	
		n	%	n	%	n	%	n	%	n	%
Survey Questions 33-42	Supreme Court of Virginia	52	49%	57	48%	54	45%	68	57%	72	60%
	International Land Systems	12	11%	17	14%	14	12%	18	15%	18	15%
	Cott Systems	11	10%	12	10%	10	8%	12	10%	11	9%
	Logan Systems, Inc.	10	9%	11	9%	8	7%	10	8%	10	8%
	AmCad	4	4%	6	7%	6	5%	8	7%	7	6%
	Custom / In-House	4	4%	1	1%	3	3%	3	3%	2	2%
	Business Information Systems	2	2%	2	2%	2	2%	2	2%	3	3%
	Reams Computer Corporation	2	2%	0	0%	2	2%	2	2%	2	2%
	Eagle	1	1%	1	1%	1	1%	1	1%	1	1%
	Mixnet Corporation	1	1%	1	1%	1	1%	0	0%	1	1%

In the FY06 TTF Progress Survey, Circuit Court Clerks may list more than one vendor. In FY02, 100 Clerks (83 percent) listed their land records management vendor. In FY03, 108 Clerks (90 percent); in FY04, 102 Clerks (85 percent); and in FY05 and FY06, 118 Clerks (98 percent) listed their land records management vendor.

Locality Vendors and Other Vendors for Land Records Management in FY06

Locality Vendors		
Survey Question 43	Arlington	Prince George
	Culpeper	Roanoke Co
	Dinwiddie	Smyth
	Frederick	Stafford
	Halifax	Alexandria
	Loudoun	Hampton
	Nelson	Newport News

Other Vendors	
Survey Question 44	ACS State & Local Solutions
	County Recording & Restoration
	C.W. Warthen Company
	Document Technology Systems
	ImageVision.net
	Murray & White
	Nortel PEC
	Sutton Information Systems
	Verisign

FY06 TTF Progress Report

Technology Projects in Land Records Management

Technology Projects			FY02		FY03		FY04		FY05		FY06	
			n	%	n	%	n	%	n	%	n	%
Survey Questions	45	Back-file conversion of land records indices	69	64%	55	46%	63	53%	46	38%	81	68%
	46	Back-scan land records images	68	64%	71	59%	52	43%	53	44%	95	79%
	47	Provide secure remote access to land records	48	45%	53	44%	37	31%	102	85%	103	86%
	48	Sign services contract with land records vendor	13	12%	6	5%	97	81%	48	40%	75	63%
	49	Purchase additional technology equipment	44	41%	46	38%	59	49%	79	66%	93	78%
	50	Make linkage of automated system(s) with land records	32	30%	31	26%	72	60%	61	51%	69	58%
	51	Make technology improvements in Civil or Criminal Divisions									70	58%
	52	Pay annual maintenance and internet service / hosting fee									106	88%

Circuit Court Clerks may choose more than one next step / technology project. Those projects most identified by Clerks include:

In FY02, 69 and 68 Circuit Court Clerks (64 percent) chose back-file conversion of land records **indices** and back-scanning land records **images**, respectively, as technology projects they wish to fund. In FY03, 71 and 55 Circuit Court Clerks (59 and 55 percent, respectively) chose back-scanning land records **images** and back-file conversion of land records **indices**, respectively. In FY04, 97 and 72 Circuit Court Clerks (81 and 60 percent, respectively) chose sign a services contract with a land records **vendor** and improve the **functionality** of current land records system, respectively. In FY05, 102 and 79 Circuit Court Clerks (85 and 66 percent, respectively) chose provide **SRA** to land records and purchase additional **equipment**, respectively.

Two new technology projects were added to list in the FY06 survey. They were: 1) make technology improvements in the Civil or Criminal Divisions and 2) pay annual maintenance and internet service / hosting fee. In FY06, 106 and 103 Circuit Court Clerks (88 and 86 percent, respectively) chose pay the annual **maintenance and internet service / hosting fee** and provide **SRA** to land records, respectively, as technology projects that needed funding with TTF money.

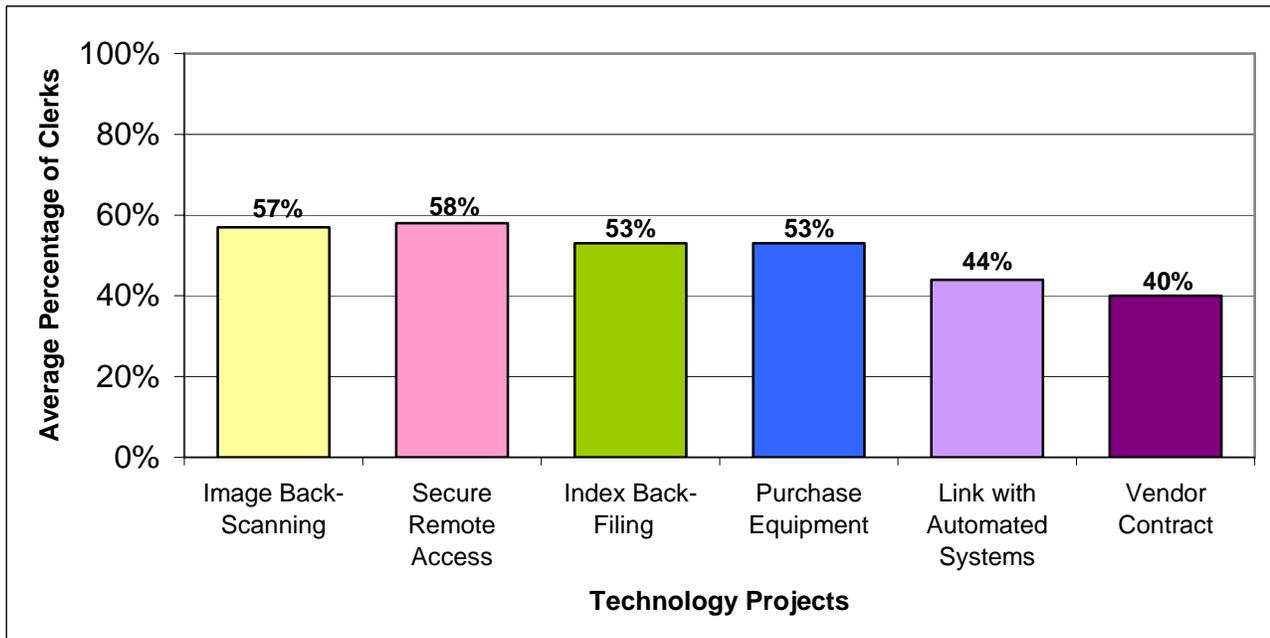
FY06 TTF Progress Report

In FY06, 10 Circuit Court Clerks (8 percent) reported “other” technology projects. They were:

Locality	Other Technology Projects
Augusta	Redaction Services
Chesterfield	Wiring, Future Redaction
Halifax	Make linkage with Treasurer and Commissioner of Revenue
Henry	Maintain Supreme Court as Land Records Mgmt
King and Queen	Combined Annual RMS/RIS Maintenance
Loudoun	Jury Management
Alexandria	Connect to City Website for land records access
Martinsville	E-filing and E-payment
Roanoke City	Supreme Court Service Contracts

For question 53, the Carroll County Circuit Court Clerk chose upcoming technology projects as the provision of SRA to land records, contract with a land records management vendor, back-scan land records images and back-file conversion of land records indices. In the “Other” space provided, the Clerk wrote “the above applies if additional funds are available”.

Five-Year Average Percentage of Circuit Court Clerks’ Technology Projects



In a five-year average of the data, from FY02 to FY06, 63 Clerks (53 percent) chose back-file conversion of land records **indices** on a court-controlled website as a technology project. An average of 68 Circuit Court Clerks (57 percent) chose back scanning of land records **images**. An average of 69 Clerks (58 percent) chose provide **secure remote access** to land records. An average of 48 Clerks (40 percent) chose select a **vendor** and sign a services contract. An average of 64 Clerks (53

FY06 TTF Progress Report

percent) chose purchase additional **equipment**. In a five-year average of the data, from FY02 to FY06, 53 Clerks (44 percent) chose link land records to **automated system(s)** as a technology project.

Obstacles to Providing Secure Remote Access to Land Records

Obstacles		FY05		FY06		
		n	%	n	%	
Survey Questions	54	Funding is insufficient	59	49%	35	29%
	55	Privacy or liability issues	57	48%	42	35%
	56	Vendor problems	8	7%	7	6%
	57	Timing issues	36	30%	26	22%
	58	Staff in my office is insufficient for SRA workload	62	52%	44	37%
	59	Local support lacking	37	31%	34	28%
	60	Subscribers number for SRA is insufficient	35	29%	29	24%
	61	No obstacles	18	15%	14	12%
	62	Currently providing SRA to land records			53	44%

Circuit Court Clerks may choose more than one obstacle. In the two-year period, from FY05 to FY06, and average of 53 Circuit Court Clerks (44 percent) reported as an obstacle **insufficient staff** to handle the secure remote access workload. An average of 47 Clerks (39 percent), reported **insufficient funding** as an obstacle. An average of 50 Clerks (42 percent) reported **privacy or liability issues** as obstacles. An average of 8 Clerks (7 percent) reported **vendor problems** as an obstacle to providing secure remote access to land records. An average of 36 Clerks (30 percent) reported **lack of local support** as an obstacle. An average of 31 Clerks (26 percent) reported **timing issues** as an obstacle. In the two-year period, from FY05 to FY06, an average of 32 Clerks (27 percent) reported **insufficient subscribers** as an obstacle. An average of 16 Clerks (13 percent) reported **no obstacles**.

In FY06, a new option was added to the list of obstacles. Fifty-three Clerks (44 percent) reported to be **currently providing SRA to land records**. (Note: Although 59 Clerks “certified” to currently providing SRA).

FY06 TTF Progress Report

In FY06, 11 Clerks (9 percent) reported “other” obstacles. They were:

Locality	Other Obstacles
Augusta	Conflicting state statutes on privacy / redaction
Bedford	Concern that SRA user fees would not equal copy fee
Chesterfield	General Assembly indecisiveness
Halifax	Demand in rural counties is not evident today
Henry	Problem securing vendor for conversion
Louisa	Subscriber number unknown, funding OK if TTF provided
Mathews	We don't know if any apply yet
Mecklenburg	Waiting for vendor
York	Time frame for availability of money is inadequate
Martinsville	Maintaining funding for upgrades – Remote Access

The Loudoun County Circuit Court Clerk chose No Obstacles and I currently provide SRA to land records. In the “Other” space provided, the Clerk wrote, “Every Clerk should provide remote access”.

FY06 TTF Progress Report

FY07 SRA Certification

In the Code of Virginia, §§ 17.1-279 and 2.2-3808.2 require Circuit Court Clerks to certify compliance with security standards established by the Virginia Information Technologies Agency (VITA) in the document, *Security Standard for Remote Access to Court Controlled Websites (ITRM STANDARD SEC503-02)*, effective March 28, 2005, and all subsequent revisions.

Circuit Court Clerks Certify to Currently Providing SRA to Land Records

Accomack	Greensville	Prince George	Bristol
Arlington	Isle of Wight	Prince William	Charlottesville
Brunswick	James City County	Pulaski	Danville
Caroline	King and Queen	Rappahannock	Fredericksburg
Carroll	King George	Richmond County	Hampton
Charlotte	Lancaster	Russell	Hopewell
Clarke	Lee	Scott	Martinsville
Culpeper	Loudoun	Southampton	Newport News
Dickenson	New Kent	Spotsylvania	Norfolk
Essex	Northampton	Stafford	Portsmouth
Fairfax County	Nottoway	Surry	Radford
Fauquier	Orange	Sussex	Suffolk
Frederick	Page	Warren	Virginia Beach
Giles	Patrick	Wise	Winchester
Gloucester	Powhatan	Wythe	

In the FY07 SRA certification data, 59 Circuit Court Clerks (49 percent) certified to currently providing secure remote access to land records and certified that their court's website and supporting computer network system are in compliance with VITA standards. They further certified that any proposed technology improvement to land records will accommodate SRA. The VITA certification language makes no differentiation between land records' electronic indices and images. See Appendix 4 for the Secure Remote Access Certification screens in the FY07 TTF Budget Request Process in COIN.

In questions 4 and 12 of the FY06 TTF Progress Survey data on page 17 of this report, 67 Circuit Court Clerks (56 percent) reported to currently providing secure remote access to land records indices and 59 Clerks (49 percent) reported to currently providing secure remote access to land records images. The same 59 Clerks listed above, reported to providing SRA to land records images.

FY06 TTF Progress Report

In the Secure Remote Access Certification data, **61 Circuit Court Clerks certified to not currently providing SRA to land records** but, nonetheless, certified that their court's website and supporting computer network system will comply with VITA standards and that their request for TTF monies is based upon an intent to provide SRA to land records on or before July 1, 2007.

Circuit Court Clerks Certifying to Not Currently Providing SRA to Land Records

Albemarle	Cumberland	Lunenburg	Tazewell
Alleghany	Dinwiddie	Madison	Washington
Amelia	Floyd	Mathews	Westmoreland
Amherst	Fluvanna	Mecklenburg	York
Appomattox	Franklin County	Middlesex	Alexandria
Augusta	Goochland	Montgomery	Buena Vista
Bath	Grayson	Nelson	Chesapeake
Bedford	Greene	Northumberland	Colonial Heights
Bland	Halifax	Pittsylvania	Lynchburg
Botetourt	Hanover	Prince Edward	Petersburg
Buchanan	Henrico	Roanoke County	Richmond City
Buckingham	Henry	Rockbridge	Roanoke City
Campbell	Highland	Rockingham	Salem
Charles City County	King William	Shenandoah	Staunton
Chesterfield	Louisa	Smyth	Waynesboro
Craig			

FY06 TTF Progress Report

FY07 \$4 for Civil or Criminal Divisions

In accordance with §17.1-279F, Code of Virginia, if a Circuit Court Clerk provides SRA to land records on or before July 1, 2007, then that clerk may apply to the Compensation Board for an allocation from the Technology Trust Fund for automation and technology improvements in the Civil or Criminal Divisions of his office. Such requests cannot exceed the deposits into the trust fund credited to the locality. Thirty-nine out of 59 Circuit Court Clerks (66 percent) who certified to currently providing SRA to land records made an election to use their FY07 TTF \$4 monies for the Civil or Criminal Divisions of their court.

Of the 39 Clerks that certified to currently providing SRA to land records and who made an election to request \$4 for Civil or Criminal Divisions, only 15 Clerks (38 percent) actually made a Civil or Criminal request in their equipment and/or services budgets. Total requests in FY07 for the Civil or Criminal Divisions equaled \$1,605,438.

\$4 Budget Requests for Civil or Criminal Divisions in FY07		
Fauquier	Jury Management System	\$15,000
Frederick	Personal Computers	\$1,600
Giles	Back file Conversion of Criminal Cases	\$360
Gloucester	Automate Civil and Criminal, PCs and Printers	\$6,500
Loudoun	Case Management System and Jury Management	\$625,000
Orange	PCS, Monitors, and Software	\$6,703
Prince William	Case Management System	\$125,000
Spotsylvania	Web Solution Jury	\$40,100
Surry	Back Scanning Civil and Criminal	\$19,433
Warren	Personal Computer	\$500
Wise	Civil and Criminal Improvement	\$36,871
Hampton	Printers	\$11,590
Newport News	Copier	\$9,571
Norfolk	Scanners, Server, and Redact / e-File	\$207,210
Virginia Beach	New Case Management System	\$500,000
	TOTAL	\$1,605,438

FY06 TTF Progress Report

FY07 \$4 Equipment and Services Requests

\$4 Available Balances, Budget Requests, and Year-End Expenditures

\$4	FY03	FY04	FY05	FY06	FY07*
Total Available Balance	\$5,280,783.93	\$5,674,725.49	\$9,923,541.20	\$10,230,354.61	\$13,437,799.00
Equipment Budget	\$655,855.30	\$1,160,090.74	\$1,500,883.98	\$893,571.00	\$192,843.00
Services Budget	\$3,847,209.98	\$3,722,213.82	\$3,565,233.70	\$9,107,464.00	\$11,556,339.00
Total Budgeted	\$4,503,065.28	\$4,882,304.56	\$5,066,117.68	\$10,001,035.00	\$11,749,182.00
Year-End Expenditures	\$3,661,213.59	\$3,276,833.63	\$4,367,868.63	\$7,437,389.01	

*As of the date of this report.

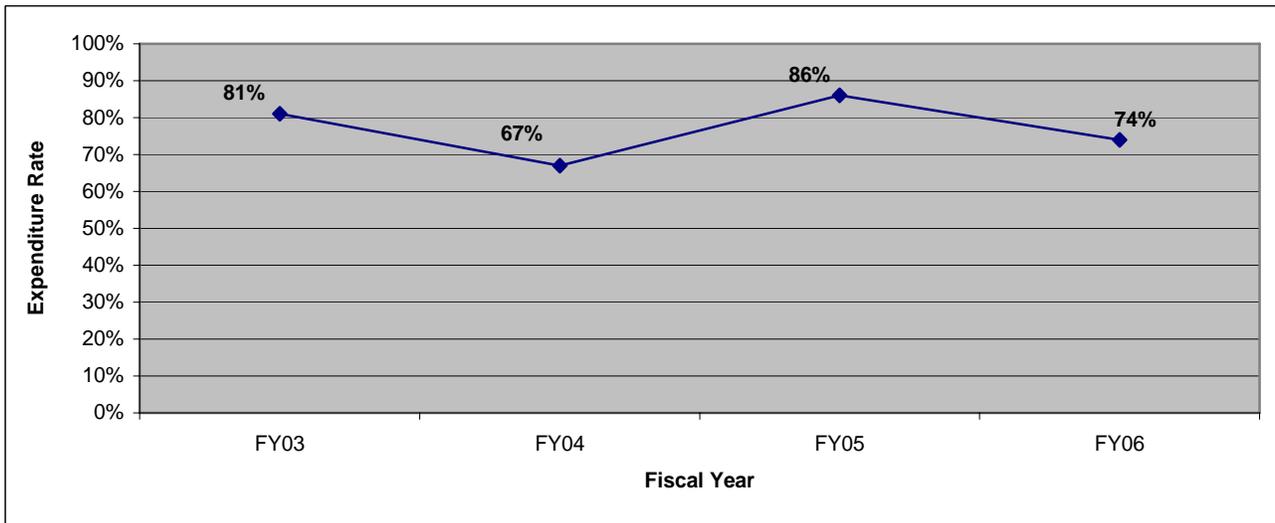
In FY03, Circuit Court Clerks requested \$4.5M out of the total available \$5.3M (85 percent). In FY04, Clerks requested \$4.9M out of the total available \$5.7M (86 percent). In FY05, Clerks requested \$5.1M out of the total available \$9.9M (51 percent). In FY06, Clerks requested \$10.0M out of the total available \$10.2M (98 percent). In FY07, Clerks requested \$11.7M out of the total available \$13.4M (87 percent). In the five-year period, the average amount requested was \$7,240,340, or 81 percent of the average Available Balance.

In FY03, Circuit Court Clerks expended \$3.7M out of the total budgeted \$4.5M (81 percent). In FY04, Clerks expended \$3.3M out of the total budgeted \$4.9M (67 percent). In FY05, Clerks expended \$4.4M out of the total budgeted \$5.1M (86 percent). In FY06, Clerks expended \$7.4M out of the total budgeted \$10.0M (74 percent). In the four-year period, the average amount expended was \$4,685,826, or 77 percent of the average Budgeted amount.

In the five-year period, from FY03 to FY07, equipment budgets have decreased (\$463K) by 71 percent. Services budgets have increased (\$7.7M) by 200 percent. Total budgeted amounts have increased by 161 percent (\$7.2M) in the five-year period. From FY03 to FY06, year-end expenditures have increased (\$3.8M) by 103 percent.

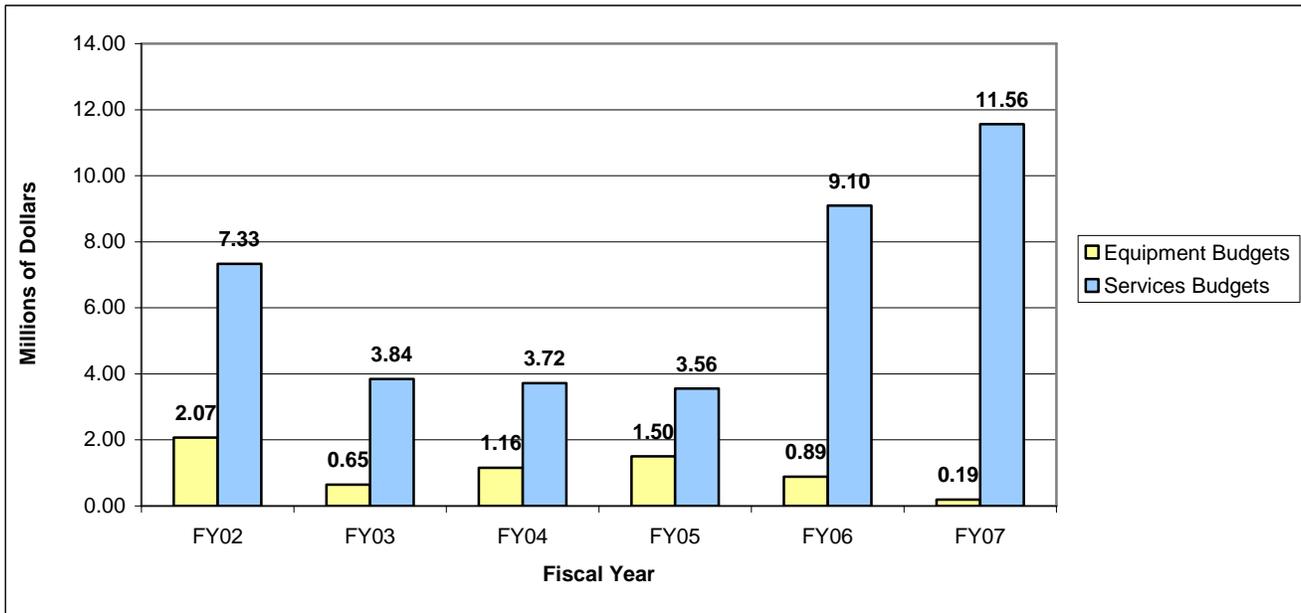
FY06 TTF Progress Report

\$4 Expenditure Rate



The \$4 expenditure rate was computed by dividing year-end expenditures by the total budgeted amount. Over the four-year period, from FY03 to FY06, the \$4 expenditure rate decreased from 81 to 74 percent.

\$4 Equipment and Services Requests



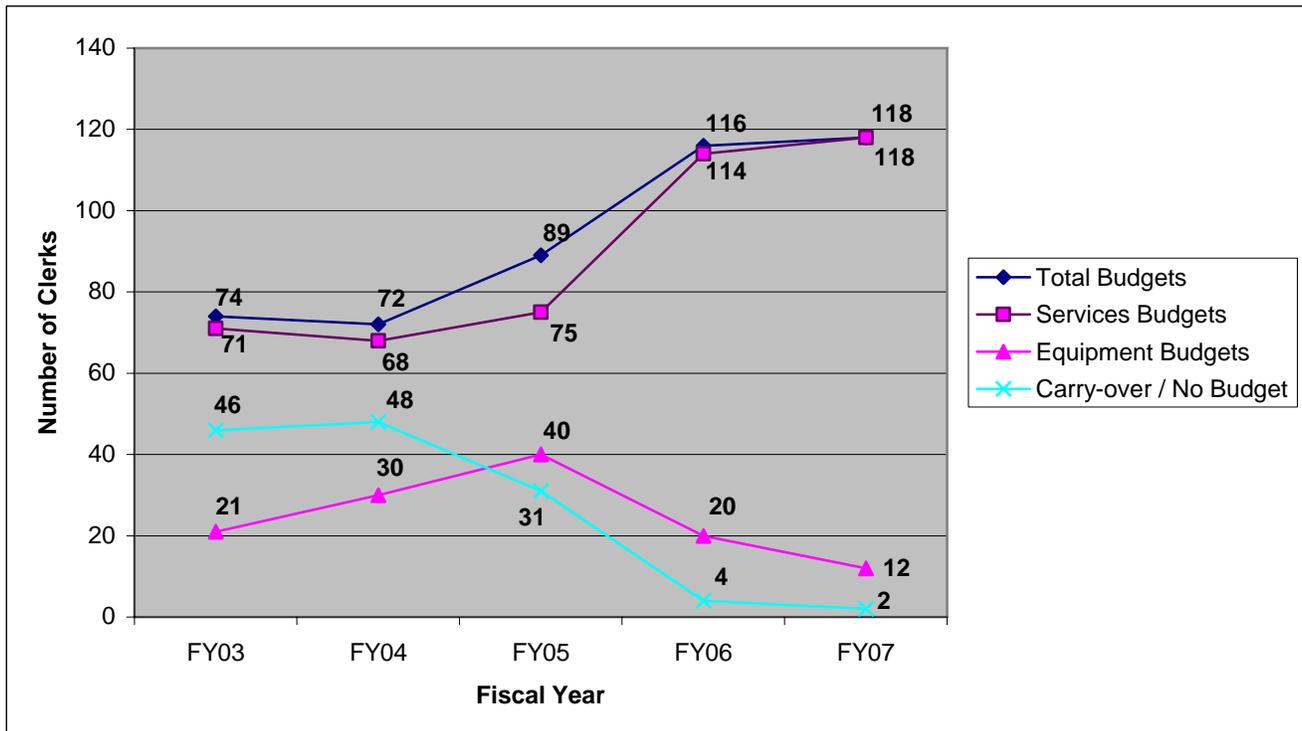
Over the five-year period, from FY03 to FY07, \$4 equipment budgets decreased from \$656K to \$193K (71 percent). Over the five-year period, \$4 services budgets increased from \$3.8M to \$11.5M (200 percent).

FY06 TTF Progress Report

Circuit Court Clerks Making \$4 Equipment and Services Requests

\$4 Requests	FY03	FY04	FY05	FY06	FY07
Budget Request	74	72	89	116	118
Equipment Request	21	30	40	20	12
Services Request	71	68	75	114	118
Carryover Request or No Budget Provided	46	48	31	4	2

In FY07, 120 Circuit Court Clerks (100 percent) completed the TTF Budget Request Process with a \$4 Budget for equipment and/or services (118 Clerks or 98 percent) or carried-over their \$4 available balance to a future fiscal year (two Clerks). The Highland County Circuit Court Clerk carried-over a \$0 available balance and made a \$1 budget request of \$41,500. The Hopewell City Circuit Court Clerk carried-over \$15,030.



From FY03 to FY07, total budget requests from Circuit Court Clerks have increased from 74 to 118 (59 percent). Equipment requests from Clerks decreased from 21 to 12 (43 percent). Services requests from Clerks increased 71 to 118 (66 percent). Carry-over requests from Clerks or not providing a budget decreased from 46 to 2 (96 percent).

FY06 TTF Progress Report

FY07 \$1 Fund Requests

FY07 \$1 Requests for Equipment and Services

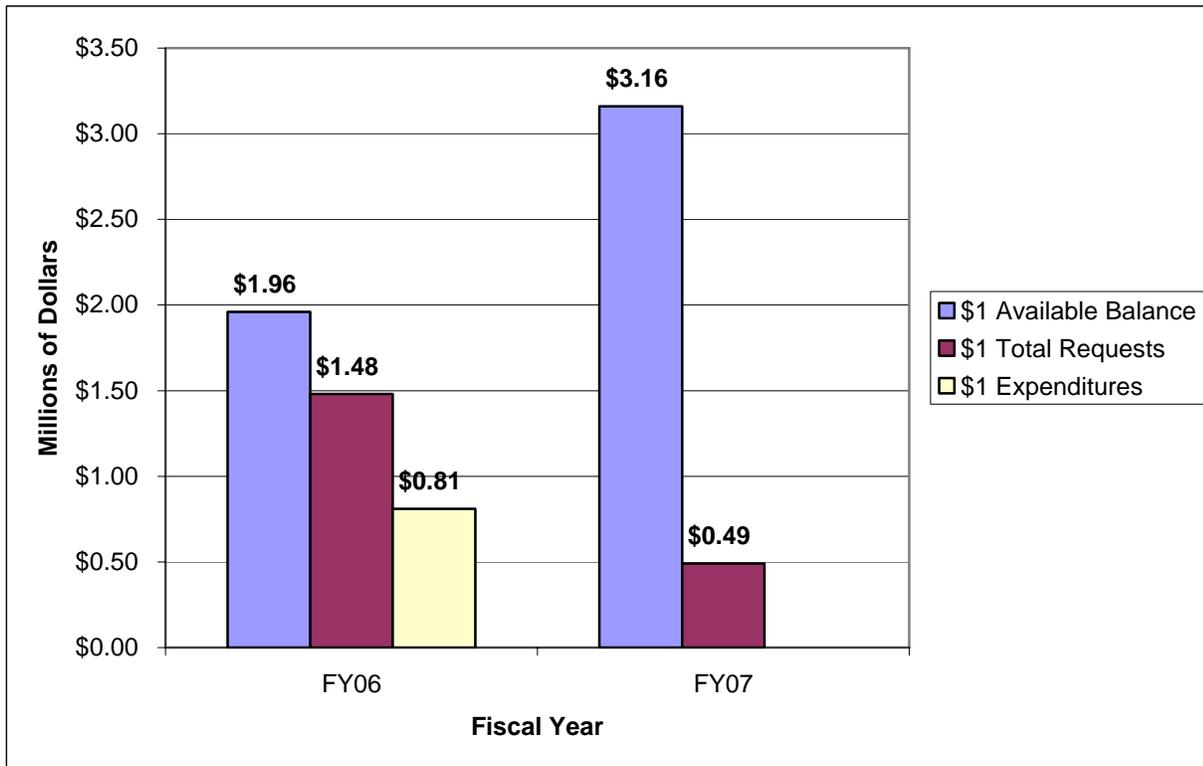
TTF \$1 Fund	FY06		FY07	
	#	\$	#	\$
Available Balance		\$1,961,821.14		\$3,164,943.82
Equipment Requests	12	\$95,058.00	0	\$0
Services Requests	64	\$1,388,207.00	30	\$486,210.00
Total Requests	66	\$1,483,265.00	30	\$486,210.00
Expenditures	24	\$816,002.00		

In FY06, eligibility to request from the \$1 Fund was confined to the 105 Circuit Court Clerks (88 percent) who certified to not currently providing secure remote access to land records. Clerks making a \$1 request were asked to certify a shortfall of technology funds needed to achieve the goal set by the General Assembly of providing secure remote access to land records on or before July 1, 2006. Including one mid-year docket request made in November 2005, 66 out of the 105 Circuit Court Clerks (63 percent) requested a total of \$1.48M from the \$1 Fund. Twelve out of the 66 Clerks (18 percent) made an equipment request and 64 out of the 66 Clerks (97 percent) made a services request. Twenty-four Clerks expended \$816,002 in FY06.

In FY07, eligibility to request from the \$1 Fund was confined to the 61 Circuit Court Clerks (51 percent) who certified to not currently providing secure remote access to land records. Clerks were asked to certify their intent to provide SRA to land records on or before July 1, 2007. In August 2006, 30 out of 61 Clerks (50 percent) requested a total of \$486,210 from the \$1 Fund. No equipment requests were made. All 30 Clerks (100 percent) made a services request.

FY06 TTF Progress Report

\$1 Available Balance, Total Requests, and Expenditures



In FY06, \$1 total requests were 76 percent of \$1 Available Balance and \$1 expenditures were 55 percent of \$1 total requests. In FY07, \$1 total requests were 15 percent of \$1 Available Balance.

FY06 TTF Progress Report

FY06 Report Highlights and Actions for FY07

FY06 TTF Financial Statement

FY06 Report Highlights:

- TTF annual collections by Circuit Court Clerks increased 201 percent from FY97 to FY06.
- In the nine-year period from FY98 to FY06, average annual expenditures by Circuit Court Clerks were \$4.0M.

Action for FY07:

- The increase in collections revenue in FY05, FY06 and projected in FY07 (TTF fee increased from \$3 to \$5 on July 1, 2004) will aid Circuit Court Clerks in meeting expectations of the General Assembly in § 17.1-279 C., Code of Virginia, to provide secure remote access to land records on or before July 1, 2007.

FY06 TTF Progress Survey

FY06 Report Highlights:

- The number of Circuit Court Clerks reporting a Website that provides up-to-date public notice of electronic land records available through secure remote access increased 128 percent from FY02 to FY06.
- In FY06, 116 Circuit Court Clerks reported to providing electronic land records indices and images. Only 67 and 59 Clerks reported to providing SRA to electronic land records indices and images, respectively.
- In FY06, 26 Circuit Court Clerks reported 3,767 paid subscribers for SRA to both electronic indices and images. Five Clerks reported 105 paid subscribers for SRA to electronic land records indices only.

Actions for FY07:

- In FY07, Compensation Board staff will conduct a survey of Clerks to determine the up-to-date public notice of electronic land records available on a court-controlled website.
- Clerks who are not currently providing SRA to land records need to plan a timeline to achieve the stated goal. Compensation Board staff will conduct a survey of Clerks in FY07 to determine the current SRA status and request a timeline for implementation.
- In FY07, Compensation Board staff will poll Circuit Court Clerks who currently have paid subscribers to SRA in order to determine best practices for successfully attracting paid subscribers.

FY06 TTF Progress Report

FY06 TTF Progress Survey, continued

FY06 Report Highlights:

- Circuit Court Clerks have back-filed and back scanned an average of 32 continuous years of land records indices and images.
- The number of Circuit Court Clerks that chose as their next technology project to provide secure remote access to land records increased from 48 to 103 (115 percent) from FY02 to FY06.
- In FY06, 44 Circuit Court Clerks (37 percent) indicated that an obstacle to providing SRA was insufficient staff to handle the workload.

Actions for FY07:

- Many Clerks from smaller localities with limited \$4 available balances have difficulty purchasing back-filing and back scanning services from vendors. In FY07, the Compensation Board will consider priority funding from the \$1 Fund for conversion of back-file indices and back scanned images in order for smaller Circuit Court Clerks' offices to attract a sufficient number of paid subscribers for secure remote access.
- Clerks are aware of the need to provide SRA to land records by the deadline outlined in the Code of Virginia. In FY07, Compensation Board staff will conduct a survey of Clerks to determine the current SRA status.
- Compensation Board staff is addressing the increased workload and staffing needs in offices of the Circuit Court Clerks by requesting funding of Circuit Court Clerks' staffing standards. Additional positions were funded by the General Assembly in FY07, and the Compensation Board is requesting full funding of remaining positions due over a four-year period, beginning in FY08.

FY07 SRA Certification

FY06 Report Highlight:

- In question 62 of the FY06 TTF Progress Survey (conducted in August 2006), 53 Clerks indicated that they currently provide SRA to land records.
- In question 4 and 12 of the progress survey, 67 and 59 Clerks indicated to currently providing SRA to land records indices and images, respectively.
- In the SRA Certification data of the FY07 TTF Budget Request Process, 59 Clerks certified to currently providing SRA to land records (indices and images are not distinguished).

Action for FY07:

- Data regarding the number and identity of Circuit Court Clerks who currently provide secure remote access to land records remains inconsistent. In FY07, prior to the survey of Clerks to determine the current SRA status, Compensation Board staff will attempt to construct an agreed-upon definition of "secure remote access" by polling members of the Virginia Circuit Court Association, Clerks Technology Committee, and other interested parties.

FY06 TTF Progress Report

FY07 \$4 for Civil or Criminal Divisions

FY06 Report Highlight:

- In the FY07 Budget Request Process, 16 of the 59 eligible Circuit Court Clerks made \$4 requests for the Civil or Criminal Divisions, totaling \$1,603,838.

Action for FY07:

- The on-line Budget Request Process in FY07 enabled eligible Clerks to make budget requests for Civil or Criminal Divisions.

FY07 \$4 Equipment and Services Requests

FY06 Report Highlight:

- In the five-year period from FY03 to FY07, the average amount requested was \$7,240,340 or 81 percent of the average \$4 Available Balance. Total budgeted amounts have increased by 161 percent in the five-year period. From FY03 to FY06, the expenditure rate (of budgeted amounts) decreased from 81 to 74 percent.

Action for FY07:

- The increase in collections revenue in FY05, FY06 and projected in FY07 (TTF fee increased from \$3 to \$5 on July 1, 2004) will aid Circuit Court Clerks in meeting expectations of the General Assembly in § 17.1-279 C., Code of Virginia, to provide secure remote access to land records on or before July 1, 2007.

FY07 \$1 Fund Requests

FY06 Report Highlight:

- In the FY07 Budget Request Process, 30 out of 61 eligible Circuit Court Clerks made a request from the \$1 Fund, totaling \$486,210.

Action for FY07:

- In FY07, the Compensation Board will consider priority funding from the \$1 Fund for conversion of back-file indices and back scanned images in order for smaller Circuit Court Clerks' offices to attract a sufficient number of subscribers for secure remote access subscription.

FY06 TTF Progress Report

Appendix

Appendix 1 - TTF Non-General Fund Cash Transactions from FY97 to FY06

Appendix 2 - TTF Expenditures by Locality

Appendix 3 - FY06 TTF Progress Survey Questions

Appendix 4 - Secure Remote Access Certification Screens

Appendix 5 - FY07 TTF \$4 and \$1 Fund Requests for Equipment and Services

Appendix 6 - §§ 17.1-279 and 2.2-3808.2, Code of Virginia

FY06 TTF Progress Report

Appendix 1 – TTF Non-General Fund Cash Transactions from FY97 to FY06

FY	Budget item	TOTAL \$3 / \$5	\$1 Funds	\$2/\$4 Funds
FY97	Cash Collections	4,243,368.63	1,414,456.21	2,828,912.42
	Expenditures:			
	DIT Studies	(252,388.00)	(252,388.00)	-
	Admin - Position Costs	(3,507.25)	(3,507.25)	-
	Available Cash	3,987,473.38	1,158,560.96	2,828,912.42
FY98	Cash Collections	4,822,885.65	1,607,628.55	3,215,257.10
	Transfers to \$2/\$4 Funds	-	(1,162,066.00)	1,162,066.00
	Expenditures:			
	Clerks Reimbursements	(886,404.38)	-	(886,404.38)
	Admin - Consulting Services	(14,500.00)	(14,500.00)	-
	Admin - Position Costs	(75.33)	(75.33)	-
	Available Cash	7,909,379.32	1,589,548.18	6,319,831.14
FY99	Cash Collections	5,768,994.81	1,922,998.27	3,845,996.54
	Transfers to \$2/\$4 Funds	-	(1,009,530.00)	1,009,530.00
	Expenditures:			
	Clerks Reimbursements	(2,214,766.33)	-	(2,214,766.33)
	Admin - Consulting Services	(302,750.71)	(302,750.71)	-
	Admin - Position Costs	(51,550.14)	(51,550.14)	-
	Available Cash	11,109,306.95	2,148,715.60	8,960,591.35
FY00	Cash Collections	5,051,605.90	1,683,868.63	3,367,737.27
	Transfers to \$2/\$4 Funds	-	(2,000.00)	2,000.00
	Expenditures:			
	Clerks Reimbursements	(2,526,303.63)	-	(2,526,303.63)
	Admin - Consulting Services	(39,809.29)	(39,809.29)	-
	Admin - Position Costs	(762.29)	(762.29)	-
	Available Cash	13,594,037.64	3,790,012.65	9,804,024.99
FY01	Cash Collections	5,122,196.96	1,707,398.99	3,414,797.97
	Transfers to \$2/\$4 Funds	-	(2,784,920.69)	2,784,920.69
	Expenditures:			
	Clerks Reimbursements	(4,757,461.75)	-	(4,757,461.75)
	Admin - Consulting Services	(81,774.00)	(81,774.00)	-
	Admin - Position Costs	(42,866.50)	(42,866.50)	-
	Available Cash	13,834,132.35	2,587,850.45	11,246,281.90
FY02	Cash Collections	6,586,856.51	2,195,618.84	4,391,237.67
	Expenditures:			
	Clerks Reimbursements	(6,800,199.60)	-	(6,800,199.60)
	Admin - Consulting Services	(13,169.58)	(13,169.58)	-
	Admin - Position Costs	(40,988.85)	(40,988.85)	-
	Available Cash	13,566,630.83	4,729,310.86	8,837,319.97

FY06 TTF Progress Report

Appendix 1, continued

FY	Budget item	TOTAL \$3 / \$5	\$1 Funds	\$2/\$4 Funds
FY03	Cash Collections	7,921,175.89	2,640,391.96	5,280,783.93
	Transfers to \$2/\$4 Funds	-	(133,861.00)	133,861.00
	Expenditures:			
	Clerks Reimbursements	(3,661,213.59)	-	(3,661,213.59)
	Transfer to Clerks GF	(4,449,998.84)	(4,449,998.84)	-
	Reversion to GF	(3,732,050.00)	-	(3,732,050.00)
	Budget Reduction	(1,012,640.00)	(1,012,640.00)	-
	COIN	(25,175.50)	(25,175.50)	-
	Admin - Position Costs	(45,200.23)	(45,200.23)	-
Available Cash	8,561,528.56	1,702,827.25	6,858,701.31	
FY04	Cash Collections	8,512,088.24	2,837,362.75	5,674,725.49
	Expenditures:			
	Clerks Reimbursements	(3,276,833.63)	-	(3,276,833.63)
	Transfer to Clerks GF	(1,489,212.73)	-	(1,489,212.73)
	Reversion to GF	(3,500,000.00)	(3,500,000.00)	-
	Budget Reduction	(462,787.00)	(462,787.00)	-
	COIN	(130,900.56)	(130,900.56)	-
	Admin - Position Costs	(23,504.69)	(23,504.69)	-
Available Cash	8,190,378.19	422,997.75	7,767,380.44	
FY05	Cash Collections	12,404,426.50	2,480,885.30	9,923,541.20
	Reappropriation	543,385.00	-	543,385.00
	Expenditures:			
	Clerks Reimbursements	(4,367,868.63)	-	(4,367,868.63)
	Transfer to Clerks GF	(1,489,213.00)	(2,070.27)	(1,487,142.73)
	Budget Reduction	(231,393.00)	(231,393.00)	-
	COIN	(427,254.47)	(427,254.47)	-
	Admin - Position Costs	(31,846.09)	(31,846.09)	-
Admin - DPB Approp Xfers (NOTE: HTD to	(2,908.97)	(2,908.97)	-	
Available Cash	14,587,705.53	2,208,410.25	12,379,295.28	
FY06	Cash Collections	12,787,943.26	2,557,588.65	10,230,354.61
	Transfers to \$2/\$4 Funds	-	(1,233,845.83)	1,233,845.83
	Expenditures:			
	Clerks Reimbursements	(6,393,655.22)	-	(6,393,655.22)
	Transfer to Clerks GF	(1,489,213.00)	(2,070.27)	(1,487,142.73)
	Budget Reduction	(115,696.00)	(115,696.00)	-
	COIN	(80,669.47)	(80,669.47)	-
	Admin - Position Costs	(34,399.23)	(34,399.23)	-
Available Cash	19,262,015.87	3,299,318.10	15,962,697.77	

FY06 TTF Progress Report

Appendix 1, continued

FY	Budget item	TOTAL \$3 / \$5	\$1 Funds	\$2/\$4 Funds
F707 OBLIGATIONS	Cash Collections YTD (Jul - Sep)	-	-	-
	Transfers to \$2/\$4 Funds	-	(486,210.00)	486,210.00
	Expenditures:			
	Clerks June FY06 Reimbursement in FY07	(1,043,733.79)	-	(1,043,733.79)
	Clerks Budgeted Funds	(12,235,392.00)	-	(12,235,392.00)
	Transfer to Clerks GF (2006 Virginia Acts of Assembly, Item 64.,G.)	(1,489,213.00)	(2,070.27)	(1,487,142.73)
	VITA Redaction & Maintenance (HB 563/SB 433)	(75,989.25)	(34,456.00)	(41,533.25)
	Budget Reduction (2006 Virginia Act of Assembly, §3-1.01,P.1)	(57,848.00)	(57,848.00)	-
	Admin - Position Costs	(40,000.00)	(40,000.00)	-
	Available Cash Prior to FY07 Cash Collections	4,319,839.83	2,678,733.83	1,641,106.00

FY06 TTF Progress Report

Appendix 2 – TTF Expenditures by Locality

FIPS	LOCALITY	FUNDS		
		EXPENDED FY06 *	FY98 to FY06 Expenditures	FY98 to FY06 Percent of Total
001	ACCOMACK	(13,546.02)	(114,053.49)	0.32%
003	ALBEMARLE	(34,103.95)	(257,654.74)	0.72%
005	ALLEGHANY/COVINGTON	(23,209.00)	(122,371.00)	0.34%
007	AMELIA	(20,681.00)	(110,369.14)	0.31%
009	AMHERST	(15,267.50)	(15,267.50)	0.04%
011	APPOMATTOX	(5,459.00)	(98,212.94)	0.27%
013	ARLINGTON	(178,316.00)	(873,464.87)	2.43%
015	AUGUSTA	(72,291.07)	(267,795.66)	0.75%
017	BATH	-	(41,924.46)	0.12%
019	BEDFORD	(21,987.00)	(267,331.87)	0.74%
021	BLAND	(23,744.64)	(95,170.42)	0.26%
023	BOTETOURT	(28,790.00)	(135,461.42)	0.38%
025	BRUNSWICK	(14,880.31)	(99,994.31)	0.28%
027	BUCHANAN	(33,168.00)	(86,304.60)	0.24%
029	BUCKINGHAM	(5,150.00)	(98,079.97)	0.27%
031	CAMPBELL	(24,755.00)	(194,679.70)	0.54%
033	CAROLINE	(62,073.00)	(146,637.06)	0.41%
035	CARROLL	(20,890.00)	(180,827.18)	0.50%
036	CHARLES CITY	(39,068.00)	(75,503.00)	0.21%
037	CHARLOTTE	-	(32,530.05)	0.09%
041	CHESTERFIELD	(232,029.88)	(1,383,795.20)	3.85%
043	CLARKE	(15,200.00)	(113,788.00)	0.32%
045	CRAIG	(12,000.00)	(92,921.74)	0.26%
047	CULPEPER	(21,852.28)	(150,581.38)	0.42%
049	CUMBERLAND	(13,031.35)	(95,419.11)	0.27%
051	DICKENSON	(21,284.00)	(110,858.00)	0.31%
053	DINWIDDIE	(41,217.00)	(61,217.00)	0.17%
057	ESSEX	(32,766.49)	(53,108.20)	0.15%
059	FAIRFAX	(1,388,432.00)	(6,076,409.36)	16.91%
061	FAUQUIER	(54,469.00)	(213,699.80)	0.59%
063	FLOYD	(18,885.00)	(92,985.58)	0.26%
065	FLUVANNA	(47,436.58)	(191,895.35)	0.53%
067	FRANKLIN	-	(26,929.00)	0.07%
069	FREDERICK	(65,605.66)	(277,562.72)	0.77%
071	GILES	(9,824.00)	(85,781.00)	0.24%
073	GLOUCESTER	(40,857.00)	(109,149.37)	0.30%
075	GOOCHLAND	-	(95,151.28)	0.26%
077	GRAYSON/GALAX	(28,627.00)	(173,631.56)	0.48%
079	GREENE	(14,380.00)	(14,380.00)	0.04%
081	GREENSVILLE	-	(97,489.32)	0.27%
083	HALIFAX	(13,467.68)	(141,060.58)	0.39%
085	HANOVER	(34,876.05)	(468,807.11)	1.30%
087	HENRICO	(133,979.20)	(892,521.04)	2.48%

FY06 TTF Progress Report

Appendix 2, continued

FIPS	LOCALITY	FUNDS		
		EXPENDED FY06 *	FY98 to FY06 Expenditures	FY98 to FY06 Percent of Total
089	HENRY	(42,730.00)	(141,169.65)	0.39%
091	HIGHLAND	-	(41,924.00)	0.12%
093	ISLE OF WIGHT	(15,616.67)	(134,567.92)	0.37%
095	WILLIAMSBG/JAMES CITY	(120,164.00)	(575,121.60)	1.60%
097	KING & QUEEN	(12,773.00)	(53,061.28)	0.15%
099	KING GEORGE	(8,535.00)	(174,273.11)	0.49%
101	KING WILLIAM	(14,005.64)	(99,792.16)	0.28%
103	LANCASTER	(43,100.00)	(108,824.87)	0.30%
105	LEE	(13,800.00)	(107,968.18)	0.30%
107	LOUDOUN	(72,253.42)	(954,691.67)	2.66%
109	LOUISA	(53,407.00)	(137,630.22)	0.38%
111	LUNENBURG	(59,881.00)	(150,438.00)	0.42%
113	MADISON	(7,685.00)	(86,789.05)	0.24%
115	MATHEWS	(39,068.00)	(39,068.00)	0.11%
117	MECKLENBURG	(27,228.00)	(134,461.54)	0.37%
119	MIDDLESEX	(5,400.00)	(39,549.45)	0.11%
121	MONTGOMERY	(13,230.00)	(202,375.50)	0.56%
125	NELSON	(28,085.00)	(112,678.26)	0.31%
127	NEW KENT	(61,926.00)	(146,299.26)	0.41%
131	NORTHAMPTON	(55,455.00)	(137,107.58)	0.38%
133	NORTHUMBERLAND	-	(89,953.88)	0.25%
135	NOTTOWAY	(1,399.44)	(84,657.81)	0.24%
137	ORANGE	(27,599.53)	(199,742.06)	0.56%
139	PAGE	(30,678.00)	(151,950.71)	0.42%
141	PATRICK	(5,400.00)	(48,577.74)	0.14%
143	PITTSYLVANIA	(74,881.00)	(127,644.00)	0.36%
145	POWHATAN	-	(121,394.55)	0.34%
147	PRINCE EDWARD	(8,369.94)	(105,379.33)	0.29%
149	PRINCE GEORGE	(19,838.55)	(141,369.14)	0.39%
153	PRINCE WILLIAM	(739,250.00)	(2,573,652.80)	7.16%
155	PULASKI	(23,231.00)	(186,427.78)	0.52%
157	RAPPAHANNOCK	-	(66,134.43)	0.18%
159	RICHMOND CO.	-	(60,547.18)	0.17%
161	ROANOKE CO.	(56,921.03)	(323,253.74)	0.90%
163	ROCKBRIDGE	(23,380.00)	(83,516.85)	0.23%
165	ROCKINGHAM	-	(252,473.50)	0.70%
167	RUSSELL	(89,662.53)	(242,890.81)	0.68%
169	SCOTT	(83,108.00)	(195,752.55)	0.54%
171	SHENANDOAH	(74,216.00)	(276,255.36)	0.77%
173	SMYTH	(17,694.02)	(144,025.87)	0.40%

FY06 TTF Progress Report

Appendix 2, continued

FIPS	LOCALITY	FUNDS		
		EXPENDED FY06 *	FY98 to FY06 Expenditures	FY98 to FY06 Percent of Total
175	SOUTHAMPTON	(19,297.00)	(110,752.30)	0.31%
177	SPOTSYLVANIA	(201,898.41)	(719,180.09)	2.00%
179	STAFFORD	(191,685.00)	(624,938.56)	1.74%
181	SURRY	(31,294.50)	(93,747.19)	0.26%
183	SUSSEX	(18,000.00)	(64,813.30)	0.18%
185	TAZEWELL	(21,822.00)	(148,527.66)	0.41%
187	WARREN	(21,449.00)	(201,380.15)	0.56%
191	WASHINGTON	(899.95)	(87,824.92)	0.24%
193	WESTMORELAND	(58,119.00)	(149,891.27)	0.42%
195	WISE/NORTON	-	(204,741.49)	0.57%
197	WYTHE	(46,429.41)	(164,332.12)	0.46%
199	YORK	(43,176.41)	(456,135.73)	1.27%
510	ALEXANDRIA	(110,825.81)	(597,091.40)	1.66%
520	BRISTOL	(8,800.00)	(121,891.34)	0.34%
530	BUENA VISTA	-	(25,211.95)	0.07%
540	CHARLOTTESVILLE	-	(111,966.48)	0.31%
550	CHESAPEAKE	(251,978.00)	(1,139,360.83)	3.17%
560	CLIFTON FORGE	-	(29,364.00)	0.08%
570	COLONIAL HEIGHTS	-	(160,200.34)	0.45%
590	DANVILLE	-	(141,398.36)	0.39%
630	FREDERICKSBURG	(27,476.60)	(122,311.71)	0.34%
650	HAMPTON	(70,078.60)	(417,262.69)	1.16%
670	HOPEWELL	(14,655.00)	(105,073.46)	0.29%
680	LYNCHBURG	(36,175.93)	(307,103.56)	0.85%
690	MARTINSVILLE	(7,065.00)	(180,446.71)	0.50%
700	NEWPORT NEWS	(182,352.00)	(572,067.23)	1.59%
710	NORFOLK	(177,102.00)	(758,978.34)	2.11%
730	PETERSBURG	-	(82,696.01)	0.23%
740	PORTSMOUTH	(93,859.00)	(397,512.40)	1.11%
750	RADFORD	(28,479.00)	(108,913.92)	0.30%
760	RICHMOND DIVI	(79,863.46)	(446,747.42)	1.24%
764	RICHMOND DIVII	-	-	0.00%
770	ROANOKE CITY	(56,349.01)	(280,642.70)	0.78%
775	SALEM	-	(74,168.66)	0.21%
790	STAUNTON	(33,085.00)	(157,712.27)	0.44%
800	SUFFOLK	(98,587.49)	(317,671.59)	0.88%
810	VIRGINIA BEACH	(605,866.00)	(2,593,692.40)	7.22%
820	WAYNESBORO	(12,673.00)	(108,371.95)	0.30%
840	WINCHESTER	(40,476.00)	(158,151.58)	0.44%
	TOTAL	(7,437,389.01)	(35,928,440.55)	100.00%

FY06 TTF Progress Report

Appendix 3 – FY05 TTF Progress Survey Questions

Item 1: **WEBSITE.** Electronic land records on a court-controlled website. Enter “Y” for Yes or “N” for No.

1. MY WEBSITE PROVIDES UP-TO-DATE PUBLIC NOTICE OF ALL AVAILABLE ELECTRONIC INDICES AND IMAGES OF LAND RECORDS.

IF YES, PROVIDE A WEBSITE ADDRESS:

Items 2-4: **ELECTRONIC INDEXES.** Indicate if your office provides electronic indexes of land records. Enter “Y” for Yes or “N” for No.

2. MY OFFICE PROVIDES ELECTRONIC INDEXES OF LAND RECORDS.
3. MY OFFICE PROVIDES ONSITE ACCESS TO ELECTRONIC INDEXES OF LAND RECORDS.
4. MY OFFICE PROVIDES SECURE REMOTE ACCESS TO ELECTRONIC INDEXES OF LAND RECORDS.

IF YES, LIST THE NUMBER OF PAID SUBSCRIBERS, AS OF JULY 1, 2006, THAT HAVE SECURE REMOTE ACCESS TO ELECTRONIC INDEXES OF LAND RECORDS.

Items 5-10: **ELECTRONIC IMAGES.** Indicate if your office provides electronic image of these types of records. Enter “Y” for Yes or “N” for No.

5. LAND RECORDS
6. PLATS / MAPS
7. MARRIAGE LICENSES
8. JUDGEMENTS
9. FINANCING STATEMENTS
10. WILLS / FIDUCIARY

Items 11-12: **ELECTRONIC IMAGES.** Indicate if your office provides electronic images of land records. Enter “Y” for Yes or “N” for No.

11. MY OFFICE PROVIDES ONSITE ACCESS TO LAND RECORD IMAGES.
12. MY OFFICE PROVIDES SECURE REMOTE ACCESS TO LAND RECORD IMAGES.

IF YES, LIST THE NUMBER OF PAID SUBSCRIBERS, AS OF JULY 1, 2006, THAT HAVE SECURE REMOTE ACCESS TO ELECTRONIC IMAGES OF LAND RECORDS.

Items 13-15: **ELECTRONIC IMAGES.** Indicate if your office provides electronic images of land records. Enter “Y” for Yes or “N” for No.

13. MY OFFICE PROVIDES CAPABILITY TO E-FILE (ELECTRONIC FILING) LAND RECORD IMAGES.
14. MY OFFICE REQUIRES USE OF COVER SHEET ON LAND RECORD IMAGES.
15. MY OFFICE PROVIDES USE OF A UNIQUE PIN NUMBER ON LAND RECORD IMAGES.

FY06 TTF Progress Report

Appendix 3, continued

Items: 16-21: **ELECTRONIC INDEXES**. Indicate the **oldest continuous year** electronic indexes. Type "0000" if no electronic index of that type.

16. LAND RECORDS

17. PLATS / MAPS

18. MARRIAGE LICENSES

19. JUDGEMENTS

20. FINANCING STATEMENTS

21. WILLS / FIDUCIARY

Items: 22-27: **ELECTRONIC IMAGES**. Indicate the **oldest continuous year** electronic images. Type "0000" if no electronic image of that type.

22. LAND RECORDS

23. PLATS / MAPS

24. MARRIAGE LICENSES

25. JUDGEMENTS

26. FINANCING STATEMENTS

27. WILLS / FIDUCIARY

Items 28-32: **LINKAGES**. Indicate if automated systems are linked to your land records. Enter "Y" for Yes or "N" for No.

28. TAX ASSESSMENTS

29. TITLE TRANSFERS

30. DELINQUENT REAL ESTATE TAXES

31. BUILDING PERMITS

32. GEOGRAPHICAL INFORMATION SYSTEMS

FY06 TTF Progress Report

Appendix 3, continued

Items 33-44: **VENDORS.** Indicate technology vendors with whom you have signed a services contract. Enter "Y" for Yes or "N" for No or your own vendor name.

- 33. AMCAD
- 34. BUSINESS INFORMATION SYSTEMS (BIS)
- 35. COTT
- 36. CUSTOM/ IN-HOUSE LAND RECORDS MANAGEMENT SYSTEM
- 37. EAGLE COMPUTER SYSTEMS
- 38. INTERNATIONAL LAND SYSTEMS (ILS)
- 39. LOGAN SYSTEMS, INC.
- 40. MIXNET CORPORATION
- 41. REAMS COMPUTER CORPORATION
- 42. SUPREME COURT OF VIRGINIA
- 43. LOCALITY NAME _____
- 44. OTHER _____

Items 45-53: **TECHNOLOGY PROJECTS.** Indicate all the technology projects you wish to fund with TTF money. Enter "Y" for Yes or "N" for No.

- 45. PROVIDE SECURE REMOTE ACCESS TO LAND RECORDS
- 46. BACK-SCAN (IMAGING) LAND RECORDS
- 47. BACK-FILE CONVERSION OF LAND RECORD INDEXES
- 48. SIGN SERVICES CONTRACT WITH LAND RECORDS MANAGEMENT VENDOR(S)
- 49. PURCHASE ADDITIONAL TECHNOLOGY EQUIPMENT
- 50. MAKE LINKAGE OF AUTOMATED SYSTEM(S) WITH LAND RECORDS DATA
- 50. MAKE TECHNOLOGY IMPROVEMENTS IN CIVIL OR CRIMINAL DIVISIONS
- 51. PAY ANNUAL MAINTENANCE AND INTERNET SERVICE / HOSTING FEE
- 53. OTHER _____

Items 54-63: **OBSTACLES.** Indicate obstacles in providing secure remote access to land records on or before July 1, 2007. Enter "Y" for Yes or "N" for No.

- 54. FUNDING IS INSUFFICIENT
- 55. PRIVACY OR LIABILITY ISSUES
- 56. VENDOR PROBLEMS
- 57. TIMING ISSUES
- 58. OFFICE STAFF IS INSUFFICIENT FOR SRA WORKLOAD
- 59. LOCAL SUPPORT LACKING
- 60. NUMBER OF PAID SUBSCRIBERS NUMBER FOR SRA IS INSUFFICIENT
- 61. NO OBSTACLES
- 62. I CURRENTLY PROVIDE SRA TO LAND RECORDS.
- 63. OTHER _____

FY06 TTF Progress Report

Appendix 4 – Secure Remote Access Certification Screens

CERTIFICATION FOR SECURE REMOTE ACCESS SECURITY STANDARDS

MY OFFICE CURRENTLY PROVIDES SECURE REMOTE ACCESS TO LAND RECORDS ON A COURT-CONTROLLED WEBSITE. (Y/N) X

CERTIFICATION FOR SECURE REMOTE ACCESS SECURITY STANDARDS

CURRENTLY PROVIDING SECURE REMOTE ACCESS TO LAND RECORDS

PURSUANT TO § 17.1-279D AND § 2.2-3808.2, CODE OF VIRGINIA, AND IN ACCORDANCE WITH THE VIRGINIA INFORMATION TECHNOLOGIES AGENCY DOCUMENT “SECURITY STANDARDS FOR REMOTE ACCESS TO COURT DOCUMENTS ON COURT-CONTROLLED WEBSITES” (ITRM STANDARD SEC503-02), EFFECTIVE MARCH 28, 2005, AND ANY SUBSEQUENT REVISIONS THERETO, I HEREBY CERTIFY THAT:

- 1) THIS COURT’S WEBSITE AND SUPPORTING COMPUTER NETWORK OR SYSTEM ARE IN COMPLIANCE AND
- 2) ANY PROPOSED TECHNOLOGY IMPROVEMENTS TO LAND RECORDS ON A COURT-CONTROLLED WEBSITE WILL ACCOMMODATE SECURE REMOTE ACCESS.

I CONCUR WITH THE ABOVE STATEMENT. (Y/N) X

OFFICER APPROVAL: DATE: 99/99/9999 OFFICER LOGON: XXXXXXXX
CB APPROVAL: DATE: 99/99/9999 CB LOGON: XXXXXXXX

FY06 TTF Progress Report

Appendix 4, continued

VITA SECURE REMOTE ACCESS CERTIFICATION

NOT CURRENTLY PROVIDING SECURE REMOTE ACCESS TO LAND RECORDS

PURSUANT TO § 17.1-279B AND § 2.2-3808.2, CODE OF VIRGINIA, AND IN ACCORDANCE WITH THE VIRGINIA INFORMATION TECHNOLOGIES AGENCY DOCUMENT “SECURITY STANDARDS FOR REMOTE ACCESS TO COURT DOCUMENTS ON COURT-CONTROLLED WEBSITES” (ITRM STANDARD SEC503-02), EFFECTIVE MARCH 28, 2005, AND ANY SUBSEQUENT REVISIONS THERETO, I HEREBY CERTIFY THAT:

- 1) THIS COURT’S WEBSITE AND SUPPORTING COMPUTER NETWORK OR SYSTEM WILL BE IN COMPLIANCE AND
- 2) MY REQUEST FOR TTF MONIES IS BASED UPON MY INTENT TO PROVIDE SECURE REMOTE ACCESS TO LAND RECORDS ON A COURT-CONTROLLED WEBSITE ON OR BEFORE JULY 1, 2007.

I CONCUR WITH THE ABOVE STATEMENT. (Y/N) X

OFFICER APPROVAL: DATE: 99/99/9999 OFFICER LOGON: XXXXXXXX
CB APPROVAL: DATE: 99/99/9999 CB LOGON: XXXXXXXX

FY06 TTF Progress Report

Appendix 5 – FY07 TTF \$4 and \$1 Fund Requests for Equipment and Services

FIPS	Locality	SRA	Budget or Carryover	Elect Civil or Criminal	FY07 \$4						FY07 \$1			Total BUDGET	
					\$4 Available Balance	\$4 LR Equipmt	\$4 LR Services	\$4 C/C Equipmt	\$4 C/C Services	\$4 TOTAL	\$4 Remaining Balance	\$1 SRA Equipmt	\$1 SRA Services		\$1 TOTAL
001	ACCOMACK	Y	B	Y	\$86,710	0	56,629	0	0	\$56,629	\$30,081	0	0	\$0	\$56,629
003	ALBEMARLE	N	B	NA	\$223,321	0	223,321	0	0	\$223,321	\$0	0	0	\$0	\$223,321
005	ALLEGHANY	N	B	NA	\$7,794	0	7,794	0	0	\$7,794	\$0	0	10,767	\$10,767	\$18,561
007	AMELIA	N	B	NA	\$9,175	0	9,175	0	0	\$9,175	\$0	0	9,245	\$9,245	\$18,420
009	AMHERST	N	B	NA	\$58,405	0	58,405	0	0	\$58,405	\$0	0	0	\$0	\$58,405
011	APPOMATTOX	N	B	NA	\$12,028	0	12,028	0	0	\$12,028	\$0	0	9,675	\$9,675	\$21,703
013	ARLINGTON	Y	B	Y	\$168,445	0	168,445	0	0	\$168,445	\$0	0	0	\$0	\$168,445
015	AUGUSTA	N	B	NA	\$81,657	0	81,657	0	0	\$81,657	\$0	0	0	\$0	\$81,657
017	BATH	N	B	NA	\$3,003	0	3,003	0	0	\$3,003	\$0	0	15,406	\$15,406	\$18,409
019	BEDFORD	N	B	NA	\$130,814	0	130,814	0	0	\$130,814	\$0	0	0	\$0	\$130,814
021	BLAND	N	B	NA	\$595	0	595	0	0	\$595	\$0	0	1,805	\$1,805	\$2,400
023	BOTETOURT	N	B	NA	\$41,129	0	36,398	0	0	\$36,398	\$4,731	0	0	\$0	\$36,398
025	BRUNSWICK	Y	B	Y	\$22,233	0	22,233	0	0	\$22,233	\$0	0	0	\$0	\$22,233
027	BUCHANAN	N	B	NA	\$13,125	0	13,125	0	0	\$13,125	\$0	0	50,000	\$50,000	\$63,125
029	BUCKINGHAM	N	B	NA	\$9,364	0	9,364	0	0	\$9,364	\$0	0	17,398	\$17,398	\$26,762
031	CAMPBELL	N	B	NA	\$60,323	0	60,323	0	0	\$60,323	\$0	0	9,800	\$9,800	\$70,123
033	CAROLINE	Y	B	N	\$45,863	0	45,863	0	0	\$45,863	\$0	0	0	\$0	\$45,863
035	CARROLL	Y	B	Y	\$22,733	0	22,733	0	0	\$22,733	\$0	0	0	\$0	\$22,733
036	CHARLES CITY COUNTY	N	B	NA	\$14,912	0	14,912	0	0	\$14,912	\$0	0	10,000	\$10,000	\$24,912
037	CHARLOTTE	Y	B	Y	\$38,285	0	38,000	0	0	\$38,000	\$285	0	0	\$0	\$38,000
041	CHESTERFIELD	N	B	NA	\$667,385	11,290	623,102	0	0	\$634,392	\$32,993	0	0	\$0	\$634,392
043	CLARKE	Y	B	Y	\$16,658	0	16,600	0	0	\$16,600	\$58	0	0	\$0	\$16,600
045	CRAIG	N	B	NA	\$720	0	720	0	0	\$720	\$0	0	24,765	\$24,765	\$25,485
047	CULPEPER	Y	B	Y	\$99,071	0	77,650	0	0	\$77,650	\$21,421	0	0	\$0	\$77,650
049	CUMBERLAND	N	B	NA	\$6,109	959	5,150	0	0	\$6,109	\$0	0	10,000	\$10,000	\$16,109
051	DICKENSON	Y	B	Y	\$4,408	0	4,408	0	0	\$4,408	\$0	0	0	\$0	\$4,408
053	DINWIDDIE	N	B	NA	\$19,908	0	19,908	0	0	\$19,908	\$0	0	2,400	\$2,400	\$22,308

FY06 TTF Progress Report

Appendix 5, continued

FIPS	Locality	SRA	Budget or Carryover	Elect Civil or Criminal	FY07 \$4						FY07 \$1			Total BUDGET	
					\$4 Available Balance	\$4 LR Equipmt	\$4 LR Services	\$4 C/C Equipmt	\$4 C/C Services	\$4 TOTAL	\$4 Remaining Balance	\$1 SRA Equipmt	\$1 SRA Services		\$1 TOTAL
057	ESSEX	Y	B	Y	\$9,667	0	9,667	0	0	\$9,667	\$0	0	0	\$0	\$9,667
059	FAIRFAX COUNTY	Y	B	Y	\$1,299,648	0	1,299,648	0	0	\$1,299,648	\$0	0	0	\$0	\$1,299,648
061	FAUQUIER	Y	B	Y	\$106,704	2,000	89,704	0	15,000	\$106,704	\$0	0	0	\$0	\$106,704
063	FLOYD	N	B	NA	\$8,903	0	8,903	0	0	\$8,903	\$0	0	4,003	\$4,003	\$12,906
065	FLUVANNA	N	B	NA	\$28,021	0	28,021	0	0	\$28,021	\$0	0	6,000	\$6,000	\$34,021
067	FRANKLIN COUNTY	N	B	NA	\$242,243	0	26,791	0	0	\$26,791	\$215,452	0	0	\$0	\$26,791
069	FREDERICK	Y	B	Y	\$202,105		73,326	1,600	0	\$74,926	\$127,179	0	0	\$0	\$74,926
071	GILES	Y	B	Y	\$64,593	0	64,233	0	360	\$64,593	\$0	0	0	\$0	\$64,593
073	GLOUCESTER	Y	B	Y	\$79,714	0	64,100	0	6,500	\$70,600	\$9,114	0	0	\$0	\$70,600
075	GOOCHLAND	N	B	NA	\$45,711	0	45,711	0	0	\$45,711	\$0	0	0	\$0	\$45,711
077	GRAYSON	N	B	NA	\$10,361	0	10,361	0	0	\$10,361	\$0	0	15,000	\$15,000	\$25,361
079	GREENE	N	B	NA	\$56,213	0	56,213	0	0	\$56,213	\$0	0	0	\$0	\$56,213
081	GREENSVILLE	Y	B	Y	\$15,721	0	15,721	0	0	\$15,721	\$0	0	0	\$0	\$15,721
083	HALIFAX	N	B	NA	\$58,635	0	58,635	0	0	\$58,635	\$0	0	25,000	\$25,000	\$83,635
085	HANOVER	N	B	NA	\$178,655	37,141	141,514	0	0	\$178,655	\$0	0	0	\$0	\$178,655
087	HENRICO	N	B	NA	\$525,779	29,572	496,200	0	0	\$525,772	\$7	0	0	\$0	\$525,772
089	HENRY	N	B	NA	\$50,908	0	50,908	0	0	\$50,908	\$0	0	0	\$0	\$50,908
091	HIGHLAND	N	C	NA	\$0	0	0	0	0	\$0	\$0	0	41,500	\$41,500	\$41,500
093	ISLE OF WIGHT	Y	B	Y	\$59,212	0	59,212	0	0	\$59,212	\$0	0	0	\$0	\$59,212
095	JAMES CITY COUNTY	Y	B	Y	\$135,173	0	135,173	0	0	\$135,173	\$0	0	0	\$0	\$135,173
097	KING AND QUEEN	Y	B	N	\$20,240	0	20,240	0	0	\$20,240	\$0	0	0	\$0	\$20,240
099	KING GEORGE	Y	B	N	\$51,842	10,000	41,842	0	0	\$51,842	\$0	0	0	\$0	\$51,842
101	KING WILLIAM	N	B	NA	\$17,719	0	17,719	0	0	\$17,719	\$0	0	0	\$0	\$17,719
103	LANCASTER	Y	B	N	\$13,259	0	13,259	0	0	\$13,259	\$0	0	0	\$0	\$13,259
105	LEE	Y	B	N	\$27,810	0	27,810	0	0	\$27,810	\$0	0	0	\$0	\$27,810
107	LOUDOUN	Y	B	Y	\$1,347,847	3,600	719,247	0	625,000	\$1,347,847	\$0	0	0	\$0	\$1,347,847
109	LOUISA	N	B	NA	\$69,558	0	65,928	0	0	\$65,928	\$3,630	0	0	\$0	\$65,928

FY06 TTF Progress Report

Appendix 5, continued

FIPS	Locality	SRA	Budget or Carryover	Elect Civil or Criminal	FY07 \$4						FY07 \$1			Total BUDGET	
					\$4 Available Balance	\$4 LR Equipmt	\$4 LR Services	\$4 C/C Equipmt	\$4 C/C Services	\$4 TOTAL	\$4 Remaining Balance	\$1 SRA Equipmt	\$1 SRA Services		\$1 TOTAL
111	LUNENBURG	N	B	NA	\$5,704	0	5,704	0	0	\$5,704	\$0	0	33,465	\$33,465	\$39,169
113	MADISON	N	B	NA	\$12,786	0	12,786	0	0	\$12,786	\$0	0	4,149	\$4,149	\$16,935
115	MATHEWS	N	B	NA	\$7,999	0	7,999	0	0	\$7,999	\$0	0	2,400	\$2,400	\$10,399
117	MECKLENBURG	N	B	NA	\$37,519	0	33,635	0	0	\$33,635	\$3,884	0	0	\$0	\$33,635
119	MIDDLESEX	N	B	NA	\$16,267	0	16,267	0	0	\$16,267	\$0	0	7,000	\$7,000	\$23,267
121	MONTGOMERY	N	B	NA	\$156,617	21,500	103,035	0	0	\$124,535	\$32,082	0	0	\$0	\$124,535
125	NELSON	N	B	NA	\$17,238	0	17,238	0	0	\$17,238	\$0	0	19,072	\$19,072	\$36,310
127	NEW KENT	Y	B	N	\$21,213	0	21,213	0	0	\$21,213	\$0	0	0	\$0	\$21,213
131	NORTHAMPTON	Y	B	Y	\$11,940	0	11,940	0	0	\$11,940	\$0	0	0	\$0	\$11,940
133	NORTHUMBERLAND	N	B	NA	\$60,050	0	60,050	0	0	\$60,050	\$0	0	0	\$0	\$60,050
135	NOTTOWAY	Y	B	Y	\$24,270	0	13,100	0	0	\$13,100	\$11,170	0	0	\$0	\$13,100
137	ORANGE	Y	B	Y	\$67,385	12,582	48,100	0	6,703	\$67,385	\$0	0	0	\$0	\$67,385
139	PAGE	Y	B	Y	\$18,968	0	18,968	0	0	\$18,968	\$0	0	0	\$0	\$18,968
141	PATRICK	Y	B	N	\$24,172	0	10,506	0	0	\$10,506	\$13,666	0	0	\$0	\$10,506
143	PITTSYLVANIA	N	B	NA	\$39,349	0	24,800	0	0	\$24,800	\$14,549	0	0	\$0	\$24,800
145	POWHATAN	Y	B	Y	\$67,874	0	67,874	0	0	\$67,874	\$0	0	0	\$0	\$67,874
147	PRINCE EDWARD	N	B	NA	\$11,014	2,500	8,514	0	0	\$11,014	\$0	0	9,750	\$9,750	\$20,764
149	PRINCE GEORGE	Y	B	N	\$42,512	0	42,512	0	0	\$42,512	\$0	0	0	\$0	\$42,512
153	PRINCE WILLIAM	Y	B	Y	\$732,561	20,099	577,652	0	125,000	\$722,751	\$9,810	0	0	\$0	\$722,751
155	PULASKI	Y	B	N	\$20,481	0	20,481	0	0	\$20,481	\$0	0	0	\$0	\$20,481
157	RAPPAHANNOCK	Y	B	Y	\$52,554	0	52,500	0	0	\$52,500	\$54	0	0	\$0	\$52,500
159	RICHMOND COUNTY	Y	B	N	\$15,542	0	15,542	0	0	\$15,542	\$0	0	0	\$0	\$15,542
161	ROANOKE COUNTY	N	B	NA	\$115,555	0	115,555	0	0	\$115,555	\$0	0	0	\$0	\$115,555
163	ROCKBRIDGE	N	B	NA	\$40,699	0	40,699	0	0	\$40,699	\$0	0	1,754	\$1,754	\$42,453
165	ROCKINGHAM	N	B	NA	\$547,716	0	99,000	0	0	\$99,000	\$448,716	0	0	\$0	\$99,000
167	RUSSELL	Y	B	Y	\$35,047	0	35,047	0	0	\$35,047	\$0	0	0	\$0	\$35,047
169	SCOTT	Y	B	N	\$6,713	0	6,713	0	0	\$6,713	\$0	0	0	\$0	\$6,713

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Appendix 5, continued

FIPS	Locality	SRA	Budget or Carryover	Elect Civil or Criminal	FY07 \$4						FY07 \$1			Total BUDGET	
					\$4 Available Balance	\$4 LR Equipmt	\$4 LR Services	\$4 C/C Equipmt	\$4 C/C Services	\$4 TOTAL	\$4 Remaining Balance	\$1 SRA Equipmt	\$1 SRA Services		\$1 TOTAL
171	SHENANDOAH	N	B	NA	\$57,839	0	57,839	0	0	\$57,839	\$0	0	0	\$0	\$57,839
173	SMYTH	N	B	NA	\$17,707	0	17,707	0	0	\$17,707	\$0	0	28,761	\$28,761	\$46,468
175	SOUTHAMPTON	Y	B	Y	\$17,238	0	17,238	0	0	\$17,238	\$0	0	0	\$0	\$17,238
177	SPOTSYLVANIA	Y	B	Y	\$204,430	0	164,330	0	40,100	\$204,430	\$0	0	0	\$0	\$204,430
179	STAFFORD	Y	B	Y	\$189,959	0	189,959	0	0	\$189,959	\$0	0	0	\$0	\$189,959
181	SURRY	Y	B	Y	\$19,981	0	548	0	19,433	\$19,981	\$0	0	0	\$0	\$19,981
183	SUSSEX	Y	B	N	\$12,172	0	8,600	0	0	\$8,600	\$3,572	0	0	\$0	\$8,600
185	TAZEWELL	N	B	NA	\$22,354	0	22,354	0	0	\$22,354	\$0	0	0	\$0	\$22,354
187	WARREN	Y	B	Y	\$106,444	0	105,944	0	500	\$106,444	\$0	0	0	\$0	\$106,444
191	WASHINGTON	N	B	NA	\$159,740	0	46,752	0	0	\$46,752	\$112,988	0	0	\$0	\$46,752
193	WESTMORELAND	N	B	NA	\$23,237	0	23,237	0	0	\$23,237	\$0	0	2,460	\$2,460	\$25,697
195	WISE	Y	B	Y	\$49,777	0	12,906	0	36,871	\$49,777	\$0	0	0	\$0	\$49,777
197	WYTHE	Y	B	N	\$18,425	0	18,425	0	0	\$18,425	\$0	0	0	\$0	\$18,425
199	YORK	N	B	NA	\$197,083	0	197,000	0	0	\$197,000	\$83	0	0	\$0	\$197,000
510	ALEXANDRIA	N	B	NA	\$225,669	0	189,749	0	0	\$189,749	\$35,920	0	0	\$0	\$189,749
520	BRISTOL	Y	B	Y	\$27,362	0	11,600	0	0	\$11,600	\$15,762	0	0	\$0	\$11,600
530	BUENA VISTA	N	B	NA	\$4,542	0	4,542	0	0	\$4,542	\$0	0	6,533	\$6,533	\$11,075
540	CHARLOTTESVILLE	Y	B	Y	\$69,436	0	69,436	0	0	\$69,436	\$0	0	0	\$0	\$69,436
550	CHESAPEAKE	N	B	NA	\$317,302	0	317,302	0	0	\$317,302	\$0	0	0	\$0	\$317,302
570	COLONIAL HEIGHTS	N	B	NA	\$19,550	0	19,550	0	0	\$19,550	\$0	0	14,000	\$14,000	\$33,550
590	DANVILLE	Y	B	N	\$187,623	0	187,623	0	0	\$187,623	\$0	0	0	\$0	\$187,623
630	FREDERICKSBURG	Y	B	N	\$16,086	0	16,086	0	0	\$16,086	\$0	0	0	\$0	\$16,086
650	HAMPTON	Y	B	Y	\$183,727	0	172,137	0	11,590	\$183,727	\$0	0	0	\$0	\$183,727
670	HOPEWELL	Y	C	NA	\$15,030	0	0	0	0	\$0	\$15,030	0	0	\$0	\$0
680	LYNCHBURG	N	B	NA	\$54,477	0	54,477	0	0	\$54,477	\$0	0	0	\$0	\$54,477
690	MARTINSVILLE	Y	B	N	\$9,368	0	9,368	0	0	\$9,368	\$0	0	0	\$0	\$9,368
700	NEWPORT NEWS	Y	B	N	\$264,921	0	82,284	0	9,571	\$91,855	\$173,066	0	0	\$0	\$91,855

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Appendix 5, continued

FIPS	Locality	SRA	Budget or Carryover	Elect Civil or Criminal	FY07 \$4						FY07 \$1			Total BUDGET	
					\$4 Available Balance	\$4 LR Equipmt	\$4 LR Services	\$4 C/C Eqpmt	\$4 C/C Services	\$4 TOTAL	\$4 Remaining Balance	\$1 SRA Eq	\$1 SRA Services		\$1 TOTAL
710	NORFOLK	Y	B	Y	\$207,210	0	0	0	207,210	\$207,210	\$0	0	0	\$0	\$207,210
730	PETERSBURG	N	B	NA	\$58,612	0	27,765	0	0	\$27,765	\$30,847	0	0	\$0	\$27,765
740	PORTSMOUTH	Y	B	Y	\$110,160	0	63,000	0	0	\$63,000	\$47,160	0	0	\$0	\$63,000
750	RADFORD	Y	B	N	\$2,152	0	2,152	0	0	\$2,152	\$0	0	0	\$0	\$2,152
760	RICHMOND CITY	N	B	NA	\$646,104	40,000	365,900	0	0	\$405,900	\$240,204	0	0	\$0	\$405,900
764	RICHMOND-MANCHESTER	N	B	NA	\$1,443	0	1,443	0	0	\$1,443	\$0	0	0	\$0	\$1,443
770	ROANOKE CITY	N	B	NA	\$218,663	0	188,663	0	0	\$188,663	\$30,000	0	0	\$0	\$188,663
775	SALEM	N	B	NA	\$55,040	0	49,937	0	0	\$49,937	\$5,103	0	0	\$0	\$49,937
790	STAUNTON	N	B	NA	\$18,047	0	18,047	0	0	\$18,047	\$0	0	31,679	\$31,679	\$49,726
800	SUFFOLK	Y	B	N	\$158,150	0	158,150	0	0	\$158,150	\$0	0	0	\$0	\$158,150
810	VIRGINIA BEACH	Y	B	Y	\$631,452	0	131,452	0	500,000	\$631,452	\$0	0	0	\$0	\$631,452
820	WAYNESBORO	N	B	NA	\$14,784	0	14,784	0		\$14,784	\$0	0	62,423	\$62,423	\$77,207
840	WINCHESTER	Y	B	Y	\$24,344	0	24,344	0	0	\$24,344	\$0	0	0	\$0	\$24,344
121	ALL COURTS	121	121	121	\$13,437,799	\$191,243	\$9,952,501	\$1,600	\$1,603,838	\$11,749,182	\$1,688,617	\$0	\$486,210	\$486,210	\$12,235,392

Appendix 6 – §§ 17.1-279 and 2.2-3808.2, Code of Virginia

§ [17.1-279](#). Additional fee to be assessed by circuit court clerks for information technology.

A. In addition to the fees otherwise authorized by this chapter, the clerk of each circuit court shall assess a \$5 fee, known as the "Technology Trust Fund Fee," in each civil action, upon each instrument to be recorded in the deed books, and upon each judgment to be docketed in the judgment lien docket book. Such fee shall be deposited by the State Treasurer into a trust fund. The State Treasurer shall maintain a record of such deposits.

B. Four dollars of every \$5 fee shall be allocated by the Compensation Board from the trust fund for the purposes of: (i) developing and updating individual land records automation plans for individual circuit court clerks' offices; (ii) implementing automation plans to modernize land records in individual circuit court clerks' offices and provide secure remote access to land records throughout the Commonwealth; (iii) obtaining and updating office automation and information technology equipment including software and conversion services; (iv) preserving, maintaining and enhancing court records, including, but not limited to, the costs of repairs, maintenance, service contracts and system upgrades; and (v) improving public access to court records. The Compensation Board in consultation with circuit court clerks and other users of court records shall develop and update policies governing the allocation of funds for these purposes. However, such funds shall not be used for personnel costs within the circuit court clerks' offices. The Compensation Board policies governing the allocation of funds shall require that a clerk submit to the Compensation Board a written certification that the clerk's proposed technology improvements of his land records will provide secure remote access to those land records on or before July 1, 2007.

The annual budget submitted by each circuit court clerk pursuant to § [15.2-1636.7](#) may include a request for technology improvements in the upcoming fiscal year to be allocated by the Compensation Board from the trust fund. Such request shall not exceed the deposits into the trust fund credited to that locality. The Compensation Board shall allocate the funds requested by the clerks in an amount not to exceed the deposits into the trust fund credited to their respective localities.

C. The remaining \$1 of each such fee may be allocated by the Compensation Board from the trust fund (i) for the purposes of funding studies to develop and update individual land-records automation plans for individual circuit court clerks' offices, at the request of and in consultation with the individual circuit court clerk's offices, and (ii) for the purposes enumerated in subsection B to implement the plan to modernize land records in individual circuit court clerks' offices and provide secure remote access to land records throughout the Commonwealth. The allocations pursuant to this subsection may give priority to those individual clerks' offices whose deposits into the trust fund would not be sufficient to implement its modernization plan. The Compensation Board policies governing the allocation of funds shall require that a clerk submit to the Compensation Board a written certification that the clerk's proposed technology improvements of his land records will provide secure remote access to those land records on or before July 1, 2007.

D. Secure remote access to land records shall be by paid subscription service through individual circuit court clerk's offices pursuant to § [17.1-276](#), or through designated application service providers.

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Compliance with security standards developed by the Virginia Information Technologies Agency pursuant to § [2.2-3808.2](#) shall be certified by the individual circuit court clerks' offices to the Virginia Information Technologies Agency and the Compensation Board. The individual circuit court clerk's office or its designated application service provider shall certify compliance with such security standards. Nothing in this section shall prohibit the Compensation Board from allocating trust fund money to individual circuit court clerks' offices for the purpose of complying with such security standards.

E. Such fee shall not be assessed to any instrument to be recorded in the deed books nor any judgment to be docketed in the judgment lien docket books tendered by any federal, state or local government.

F. If a circuit court clerk provides secure remote access to land records on or before July 1, 2007, then that clerk may apply to the Compensation Board for an allocation from the Technology Trust Fund for automation and technology improvements in the civil divisions, or the criminal division, of his office. Such request shall not exceed the deposits into the trust fund credited to that locality. The Compensation Board in approval of such application shall consider what local funds have been spent by the jurisdiction to accelerate the implementation of the technology plan approved by the Virginia Information Technologies Agency in each circuit court clerk's office.

G. Information regarding the technology programs adopted by the circuit court clerks shall be shared with the Virginia Information Technologies Agency, The Library of Virginia, and the Office of the Executive Secretary of the Supreme Court.

H. Nothing in this section shall be construed to diminish the duty of local governing bodies to furnish supplies and equipment to the clerks of the circuit courts pursuant to § [15.2-1656](#). Revenue raised as a result of this section shall in no way supplant current funding to circuit court clerks' offices by local governing bodies.

I. Effective July 1, 2006, except for transfers pursuant to this section, there shall be no transfers out of the fund, including transfers to the general fund.

(1996, c. 431, § 14.1-125.2; 1997, c. 675; 1998, c. 872; 2000, cc. 440, 446; 2002, cc. 140, 250, 637; 2003, cc. 205, 865, 981, 1021; 2004, c. 676; 2005, cc. 681, 738; 2006, c. 647.)

§ [2.2-3808.2](#). Posting and availability of certain information on the Internet; prohibitions.

A. Beginning January 1, 2004, no court clerk shall post on a court-controlled website any document that contains the following information: (i) an actual signature; (ii) a social security number; (iii) a date of birth identified with a particular person; (iv) the maiden name of a person's parent so as to be identified with a particular person; (v) any financial account number or numbers; or (vi) the name and age of any minor child.

B. Each such clerk shall post notice that includes a list of the documents routinely posted on its website.

C. Nothing in this section shall be construed to prohibit access to any original document as provided by law.

D. This section shall not apply to the following:

1. Providing secure remote access to any document among the land records by means of a network or system that complies with security standards developed by the Virginia Information Technologies Agency in consultation with the circuit court clerks, the Executive Secretary of the Supreme Court, the Compensation Board, interested citizens, and users of land and other court records. Such standards shall include, but not be limited to, a requirement, as a precondition for access, for registration by users in person or by means of a notarized or otherwise sworn application that establishes the prospective user's identity, business or residence address, and citizenship status;

2. Postings related to legitimate law-enforcement purposes;

3. Postings of historical, genealogical, interpretive, or educational documents and information about historic persons and events;

4. Postings of instruments and records filed or recorded prior to 1905; and

5. Providing secure remote access to any person and his counsel to documents filed in matters to which such person is a party.

E. As used in this section, "land records" means any writing authorized by law to be recorded on paper or in electronic format which the clerk records affecting title to real property.

F. Nothing in this section shall prohibit the Supreme Court or any other court from providing online access to a case management system which may include abstracts of case filings and proceedings in the courts of the Commonwealth.

G. The clerk of the circuit court of any jurisdiction shall be immune from suit arising from any acts or omissions relating to providing remote access on the Internet pursuant to this section unless the clerk was grossly negligent or engaged in willful misconduct.

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This subsection shall not be construed to limit, withdraw or overturn any defense or immunity already existing in statutory or common law, or to affect any cause of action accruing prior to the effective date of this subsection.

(2003, c. 988; 2004, c. 676; 2005, cc. 763, 798; 2006, c. 647.)