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The LIDS Gazette



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Dear Sheriffs, Superintendents & LIDS Technicians,

My name is Kari Bullock and I am pleased to introduce myself as the new Compensation Board LIDS Analyst. I began my career with the Compensation Board in September 2004, serving as the Compensation Board's primary liaison with the Treasurer's, Commissioners of the Revenue, and state funded Directors of Finance. I am currently pursuing my undergraduate degree with Virginia Commonwealth University, and will earn a Bachelor of Science Degree in the Spring of 2009 with a double major in criminal justice and psychology. Prior to my employment with the Compensation Board I worked in the medical profession with Bon Secours, and in customer service with Best Tile of Richmond.

My first official day as LIDS Analyst will be September 1, 2008, as I am transitioning from my current position with the Compensation Board and will be training my replacement. I look forward to meeting and working with each and every one of you.

Sincerely,

Kari L. Bullock

Probation & Parole Violations

When entering inmates arrested for probation or parole violations into LIDS please use the following procedure:

Before the hearing.....

◆ **VCC**

- ◇ For a probation violation (PBI5) the VCC should be one of the following:

Probation Violation (Felony)	PRB4850F9
Probation Violation (Misdemeanor)	PRB4851M9
Probation Violation (Technical or Unknown)	PRB4839S9

- ◇ For a parole violation (PBI4) the VCC should be:

Parole Violation	PAR4838S9
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- ◇ **Do not use the VCC of the Original Offense.**

◆ **Offense Date**

- ◇ The offense date should be the date of the probation/parole violation, **not** the date of the original offense.

◆ **Sentencing Date**

- ◇ Until the probation/parole violation hearing has occurred there should be **no** sentencing information recorded. At this point, the offender should be considered pre-trial.

◆ **Disposition**

- ◇ Disposition codes for offenders awaiting revocation hearings are not typically entered. However, if your system requires a disposition code use one of the following:

AR-Awaiting Parole Revocation

AS-Awaiting Probation/Showcause Revocation

Probation & Parole Violations

After the hearing.....

- ◆ If the offender's probation/parole is **not** revoked.
 - ◇ No updates should be made to the VCC, Offense Date or Sentencing Information.
 - ◇ **Disposition Code** should be:
 - PD-Parole Dismissed
 - Or** PR-Probation Dismissed.
- ◆ If the offender's probation/parole **is** revoked.
 - ◇ **VCC** needs to be over-ridden with the VCC of the offense for which the offender was originally placed on probation/parole.
 - ◇ **Offense Date** should be changed to be the offense date of the offense for which the offender was originally placed on probation/parole.
 - ◇ **Sentencing Date** should be the date of the probation revocation hearing, or the date of the letter from the Virginia Parole Board to the offender /court providing notification that the offender's parole has been revoked.
 - ◇ **Sentence** should be the amount of previously suspended sentence etc. imposed upon the offender by the judge to now actively serve as a result of the parole/probation violation. The sentence should **not** be the full sentence of the original offense.





Overlapping Confinement

As the need to transfer inmates to other facilities arises, the problem of overlapping confinement in LIDS may occur. Timely release of a transferred offender in LIDS helps to streamline the process for all involved. Failure to release an offender timely prevents the receiving facility from committing the transferred inmate in LIDS.

If you know that an offender is leaving your facility for transfer to another jail please be courteous and release the inmate from LIDS as soon as possible. Unless your jail uploads batches several times daily please do not wait for your next batch upload.

Also, please be sure to have a LIDS backup, so that in the event that the primary LIDS technician is out of the office, there will be no impediment to the release/commit process.

CONFERENCES & TRAININGS

LIDS Conference

Due to current budget restraints there will be no 2008 LIDS Conference. Subject to fund availability we hope to hold the next LIDS Conference in the spring of 2009.

Managing Jail Risk Conference

The Managing Jail Risk Conference will be held October 15-17, 2008 at the Holiday Inn Select in Lynchburg, VA. Registration will be August 8th through August 27th. To register for this conference please contact Nikki Outlaw @ nikki.outlaw@scb.virginia.gov.

LIDS Training

The next basic LIDS training will be August 21st from 9:30a.m. to 3p.m. To register please contact Kari Bullock or Anne Wilmoth.

LIDS-ICE REQUEST TRACKING

To assist in determining the presence of illegal aliens in local and regional jails in the Commonwealth of Virginia the 2008 General Assembly has enacted § 53.1-218, which states that upon commitment of any offender to a jail it is the duty of the sheriff/superintendent to inquire as to whether the offender is a citizen of the United States. If the offender states that they are **not** a U.S. citizen, the following questions **must** be asked.

1. Was the offender born in a country other than the United States?
2. Can the offender claim citizenship in a country other than the United States?

If the offender was born in another country, **or** is a citizen of another country, **or** answered “unknown” to either of the above questions, the sheriff/superintendent **must** make an alien status query to ICE (Immigration & Customs Enforcement).

Once an alien status query has been made to ICE, as part of § 53.1-218, an entry is required to be made in the LIDS-ICE Request Tracking system. A second entry is required once ICE has responded, to record the results of said query. The LIDS-ICE Request Tracking System can be found on the Compensation Board website, www.scb.virginia.gov under the **Restricted Access** option. Click ‘**LIDS-ICE** Request Tracking’ on the Restricted Access page.

The Compensation Board uses the data entered in the LIDS-ICE Request tracking system to generate a report of all offenders held in local jails that are confirmed to be illegally present in the United States, required to be submitted monthly to the Department of State Police.

QUESTIONS/SUGGESTIONS

Questions or comments about the content of the LIDS Gazette are always welcome. If you have such please call or email Kari Bullock. For suggestions or requests about what you may like to be addressed in future editions of the LIDS Gazette please email Kari Bullock.

