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# The LIDS Gazette



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An offender's SSN will no longer be a required entry in the LIDS-ICE Request Tracking system. As a large portion of offenders entered into this database have no known SSN, the field was deemed to be unnecessary.

Two new fields to the LIDS-ICE Request Tracking System will be added. There will be a new field to capture the Query ID assigned by ICE to the specific offender when an IAQ is made. Also, as we are aware that many times ICE'S responses are not cut and dry yes/no answers as regards citizenship status, we will be adding a Comments field so that you may record any information included in the narrative from ICE that you may deem relevant.

These updates to the LIDS-ICE Request Tracking system will occur in mid-October.



## LIDS TRAINING

The next basic LIDS training will be held at the Compensation Board offices on October 16th, from 9:30a.m. to 3p.m. To register please contact Kari Bullock or Anne Wilmoth.



## KEYFOBS

The Compensation Board has decided to discontinue its use of key fobs. Effective October 1st all key fobs will become inactive. If you currently use a key fob please contact Melanie Morrison at (804) 225-3336 or [melanie.morrison@scb.virginia.gov](mailto:melanie.morrison@scb.virginia.gov), to be assigned a firewall logon and password. It is not necessary to return your key fobs to the Compensation Board.

## PASSWORD RESETS

Please note that of the staff contacts listed, only Kari Bullock, Melanie Morrison, and Anne Wilmoth are able to reset passwords. If you are unable to reach one of these staff members please call the Compensation Board main line at (804) 786-0786.



## LIDS SPLIT

Don't forget, on September 27th LIDS will split into two databases, Active and Archival. If you have any questions about, or issues with, the LIDS split please contact Craig Giegerich or Anne Wilmoth.

## BATCH UPLOAD FAQ'S

In the September Special Edition of the LIDS Gazette we included updated procedures for batch uploads. We also thought it would be helpful to address some of the more frequently asked questions concerning batch uploads.

### **Am I required to upload to LIDS Daily?**

*No. You are required to upload data to LIDS on every non-holiday working day. (Mon-Fri)*

### **Should I upload data to LIDS more than once a day?**

*No. While we appreciate your diligence in ensuring the accuracy and immediate updating of data in LIDS, due to extremely high VITA/ Customer Service charges we ask that you only upload once a day.*

### **Does it matter what time I upload to LIDS?**

*No. However, it's preferred that you upload between 6p.m. and 6a.m. Between those hours we receive a 20% VITA discount.*

### **After I correct errors in LIDS should I re-submit the batch job?**

*No. While we have provided the capability to submit batch jobs immediately after making any corrections so that corrected data will be reflected in LIDS forthwith, it is more efficient to update your Offender Management System and let the corrections update to LIDS when your next upload is run.*



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Batch Upload FAQ's

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### How much data should be uploaded?

*Your jail management system should only be uploading data that has changed since your last upload. Usually, only data from the last 24 hours should be uploaded. If it is a Monday, data from Friday through Sunday should be uploaded.*

**Our vendor is DSI and our uploads to LIDS bring over data based on when events occurred, not when they were recorded, so if I only upload data from the last 24 hours, the upload might not pick up confinements, releases etc., that were entered late. What should I do?**

*Digital Solutions Inc. (DSI) has agreed to revamp their LIDS interface to pull data based upon the date information was recorded into the jail's Offender Management system, instead of the date specific events occurred. We thank DSI for their willingness to change their interface and assist us in reducing our VITA/NG computer services bill.*

*Until DSI implements this change please be sure that the starting date of your batch uploads is the date of the earliest late entry you may have. If there have been no late entries then the upload should contain only data from the last 24 hours.*

*Ex: An inmate is released on October 5th. However, the release is not entered into the Offender Management System until October 10th. When the upload is run to LIDS on October 10th, the starting date should be October 5th to ensure that the late entry is pulled into LIDS.*

## ICE: SECURE COMMUNITIES

In March 2008 ICE announced their Secure Communities Plan. The purpose of this plan is to identify and remove criminal aliens. This plan ranks criminal aliens into 3 levels, with offenders in Level 1 being those who have been convicted of major drug offenses and violent crimes. ICE estimates a 3.5 year timeline to remove all removable Level 1 inmates. To assist them in this goal ICE has conducted a risk assessment of all federal, state, and local prisons and jails. This risk assessment has classified all correctional facilities into one of 3 tiers, with facilities in Tier 1 identified as those representing the highest risk to national security and public safety due to the high number of criminal aliens held ranked as Level 1. The U.S. Congress allocated \$200 million in the FY2008 Appropriations bill for implementation of this plan.



## QUESTIONS/SUGGESTIONS



Questions or comments about the content of the LIDS Gazette are always welcome. If you have such please call or email Kari Bullock. For suggestions or requests about what you may like to be addressed in future editions of the LIDS Gazette please email Kari Bullock.

Special Thanks to Marge Hackman of Northern Neck Regional Jail for hosting Compensation Board staff last month. Special Thanks to Carol Perkins of Central Virginia Regional Jail for her contributions to this month's LIDS Gazette.