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VALIDATING/ADDING AN OFFENDER IN CORIS VIA THE INMATE EXCHANGE

In review of some of the SSN or SID # inmate exchange errors it was determined that sometimes this error is a result of values submitted in the SSN or CORIS ID fields. It is important to remember the following:

- ◆ On the initial upload of an offender through the inmate exchange the jail should not enter all 9's as the CORIS ID. A CORIS ID of all 9's tells the inmate exchange that this offender has never been in CORIS and requires a new CORIS ID. On the first upload, if the CORIS ID is unknown the CORIS ID should be left blank so that the inmate exchange can check for a match. Sending across all 9's on the CORIS ID in the initial upload of an offender is likely to return a SSN or SID validation error. If this occurs the LIDS Technician should remove the 9's from the CORIS ID field and then re-upload.

- ◆ When a SSN is unknown the jail is to enter all 9's in the SSN field in their jail management system, send their file over, and a SSN will be generated by CORIS. The jail should then add that generated SSN to their jms. The jail must also make sure that they update the jms with the CORIS ID #. If the jail only sends over the generated SSN in a subsequent upload, without the CORIS ID, the LIDS Technician will receive a SSN validation error. If this occurs the LIDS Technician should update the jms with the CORIS ID and then re-upload.

LIDS
Certification & Approval
through February Due By
05/30/2014

LIDS-ICE TRACKING LEGISLATIVE UPDATE

During the 2014 legislative session, the Virginia General Assembly passed an amendment to §53.1-218 regarding the responsibility of sheriffs and superintendents to report the results of an Illegal Alien Query (IAQ) to the Compensation Board. Under prior language the sheriffs and superintendents were required to report to the Compensation Board the results of **any** IAQ submitted to the Law Enforcement Support Center (LESC). Under the amended language sheriffs and superintendents are required to report the results of an IAQ **only** if it confirms that the offender is illegally present in the United States. Below is the revised language.

VIRGINIA ACTS OF ASSEMBLY -- CHAPTER

An Act to amend and reenact § [53.1-218](#) of the Code of Virginia, relating to exemption from reporting citizenship status of prisoners for certain correctional facilities.

[S 641]

Approved

Be it enacted by the General Assembly of Virginia:

I. That § [53.1-218](#) of the Code of Virginia is amended and reenacted as follows:

§ [53.1-218](#). Duty of officer in charge to inquire as to citizenship; notice to federal immigration officer of commitment of alien. Whenever any person is committed to a correctional facility the director, sheriff or other officer in charge of such facility shall inquire as to whether the person (i) was born in a country other than the United States, and (ii) is a citizen of a country other than the United States. The director, sheriff or other officer in charge of such facility shall make an immigration alien query to the Law Enforcement Support Center of the United States Immigration and Customs Enforcement for any person who (i) was born in a country other than the United States, and (ii) is a citizen of a country other than the United States, or for whom the answer to (i) or (ii) is unknown.

In the case of a jail, the sheriff, or other officer in charge of such facility shall communicate the results of any immigration alien query that confirm that the person is illegally present in the United States to the Local Inmate Data System of the State Compensation Board. The State Compensation Board shall communicate, on a monthly basis, the results of any immigration alien query that results in a confirmation that the person is illegally present in the United States to the Central Criminal Records Exchange of the Department of State Police in a format approved by the Exchange.

In the case of a correctional facility of the Department of Corrections, the director or other officer in charge of such facility shall communicate the results of any immigration alien query that results in a confirmation that the person is illegally present in the United States to the Central Criminal Records Exchange of the Department of State Police in a format approved by the Exchange.

The information received by the Central Criminal Records Exchange concerning the person's immigration status shall be recorded in the person's criminal history record.

However, notification need not be made to the Central Criminal Records Exchange if it is apparent that a report on alien status has previously been made to the Exchange pursuant to § [19.2-83.2](#) or [19.2-294.2](#).

DOC SENTENCE SUMMARY

When an inmate returns from the Department Of Corrections to serve as a witness, RC-35 the procedure in mainframe LIDS was to confine the inmate with PRI9909S9 with a disposition of 'SE'. In LIDS-CORIS this is no longer necessary as jails now have the capability to access the VCC on which the inmate was being held by DOC. This is not only the preferred procedure but its the only way to ensure payment at the State Responsible per diem rate. Entering the disposition of 'SE' will no longer ensure the SR per diem rate. The appropriate VCC may be accessed from the DOC Sentence Summary screen.

Once an inmate has been brought into context from the Offender Search screen, click on the 'Sentencing' option in your left hand navigational window.

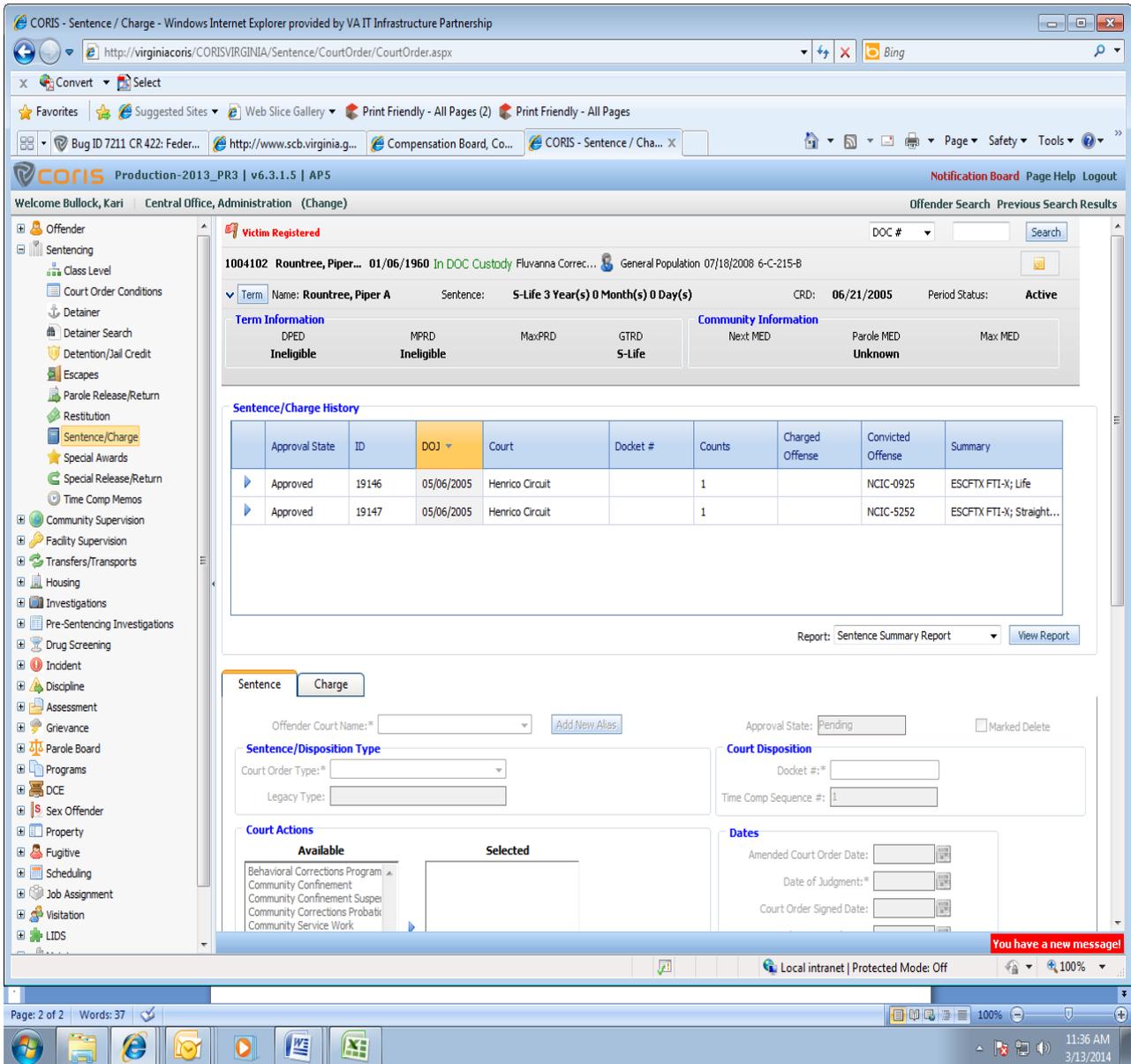
The screenshot displays the CORIS Offender Home Page in a Windows Internet Explorer browser. The page title is "CORIS - Offender Home Page - Windows Internet Explorer provided by VA IT Infrastructure Partnership". The address bar shows the URL: "http://virginiacorisuat/CorisVirginia/Community/OffenderPages/HomePage.aspx". The browser's address bar also shows "Convert" and "Select" options. The page header includes "CORIS UAT-2014_PRI | v6.4.1.1 | AP2" and "Notification Board Page Help Logout". The main content area shows the offender's details for "1606928 skywalker, luke... 07/25/1979 In Jail Piedmont Regional Jail". The page is divided into several sections: "Term Information" (DPED, MPRD, MaxPRD, GTRD), "Community Information" (Next MED, Parole MED, Max MED), "Offender Profile" (Re-entry, Student Profile), "Community" (Primary/Secondary Officer, Location, District Start Date, Custody Release Date), "Custody" (CRD, Medical Location Code, Annual Review Date, Good Time Class Level, Medical Work Code, Primary Counselor, Current Security Level, Mental Health Code, Secondary Counselor), "Demographics" (Offender Demographics: Date of Birth, Age, Race, Ethnic Origin, Gender; Physical Appearance: Height, Weight, Eyes, Hair, Complexion; Other Number IDs: SID #, FBI #, SSN), "Addresses/Phones", and "Links". The left sidebar contains a navigation menu with options like "Offender Search", "Offender Pages", "Address/Phone", "Alert/Concern", "Alias", "Appointments", "Case Plan", "Criminal History", "Demographics", "Employment History", "Environmental Summary", "Home Page", "Investigations", "Keep Separates", "Medical Health Code Status", "Mental Health Information", "Military Record", "Notes", "Physical Appearance", "Physical Health Information", "Substance Abuse Information", "Contacts", "Offender Reports", "Sentencing", "Community Supervision", "Facility Supervision", "Transfers/Transports", "Housing", "Investigations", "Pre-Sentencing Investigations", "Drug Screening", "Incident", and "Discipline". The bottom of the page shows the Windows taskbar with the system tray displaying "Local intranet | Protected Mode: Off", "0.688, 1.438 in.", "7.125 x 8.625 in.", and the date/time "12:33 PM 4/18/2014".

(continued on page 4)

DOC Sentence Summary

(Continued from page 3)

Once you have expanded the 'Sentencing' option, click on the 'Sentence/Charge' option beneath.



Within the 'Sentence/Charge' screen, there is an option to view the Sentence Summary Report for the offender. Click on the 'View Report' button.

(continued on page 5)

DOC Sentence Summary

(Continued from page 4)

Report Results

The screenshot shows a web browser window displaying a report from the Virginia Department of Corrections. The browser's address bar shows the URL: <http://virginiacoris/CORISVIRGINIA/Sentence/CourtOrder/CourtOrder.aspx>. The page title is "CORIS - Sentence / Charge - Windows Internet Explorer provided by VA IT Infrastructure Partnership". The report is titled "Virginia Department of Corrections" and "OSC-106 Sentence Summary".

DOC #: 1004102 **Offender:** Rountree, Piper Ann **Print Date:** 3/13/2014
Status: Active **Location:** Fluvanna Correctional Center **Page:** 1 of 1

Current Class Level: Level 3 **CRD:** 06/21/2005
Parole Rev. Date:
Total Sentence: S-Life 3 Years 0 Months 0 Days **Parole Violations:** 0

Date of Judgment	Sentence Description
05/06/2005	Henrico Circuit - Docket: Offense: Homicide-1st Degree{NCIC-925} Offense Date: 10/30/2004 Good Time System: Earned Sentence Credit Sentence Imposed: Life Sentence Comments: CR04-5364-00F, MURDER Potential Registry: Y-Yes
05/06/2005	Henrico Circuit - Docket: Offense: Use Of Firearm In Felony{NCIC-5252} Offense Date: 10/30/2004 Good Time System: Earned Sentence Credit Consecutive Sentence Sentence Imposed: 3 Years 0 Months 0 Days Sentence, Straight Sentence Comments: CR04-5365-00F Potential Registry: N-No 05/06/2005

The browser's taskbar shows the system time as 11:37 AM on 3/13/2014. The report footer indicates "Page: 4 of 4" and "Words: 61".

INMATE EXCHANGE-DELAYED UPLOAD OF CONFINEMENTS

In reviewing examples submitted by LIDS Technicians, Compensation Board staff has found that failure to send a confinement record up through the inmate exchange before the Reason Confined (RC) changes can cause an error message to be returned in your error report.

Example: Daisy Buchanan was confined in Western Virginia Regional Jail on 1/16/2014 as RC50 with two charges. On 1/18/2014 one of the charges is disposed of and the Reason Confined changes to be RC10. Although the inmate was originally confined on 1/16/2014, the jail did not send an upload that included this inmate's information until 2/5/2014.

The business rule for adding confinements is that on the initial upload the 'Reason Confined Effective Date' field is disregarded and the commit date is used, since the assumption is that in the initial upload the reason confined being sent would have an effective date that equaled the commit date.

Most jail management systems appear to be set up to send over the most recent reason confined, and in the situation described above, this is always going to conflict with the reason confined effective date sent over, since in the initial upload of a confinement, that date will always equal the commit date.

For any inmate confinement on which the reason confined status changes before the initial upload to LIDS-CORIS the jail should manually add the confinement.

Once all jails are up to date in their error resolution and all major inmate exchange issues have been resolved with jms vendors and Abilis, this type of situation should occur very seldom, if ever.

Updates & Reminders

- ◆ Once a jail has certified/approved a monthly financial, Compensation Board staff no longer has the capability of "uncertifying" the financials. Any change that is made after a month has already been certified/approved, will be reflected as an adjustment in the next month.
- ◆ Outside agencies may now inquire on a jail inmate's location using the DOC locator at <http://vadoc.virginia.gov/offenders/locator/index.aspx>
- ◆ The development of the Current Jail Roster, New Releases, New Commits, CJ5, CJ9, and SCAAP reports is currently underway. The anticipated completion date of these reports is 5/30.
- ◆ When specifying parameters for a query in the Access Reconciliation database, your end date should be after the final date you wish to see. Ex: If you're attempting to retrieve data from 6/1-6/30 your End Date should be 7/1.
- ◆ LIDS-CORIS Basic Training is held on the 3rd Thursday of every month. To register yourself or one of your staff please contact Kari Bullock at kari.bullock@scb.virginia.gov.

