



LOCAL INMATE DATA SYSTEM (LIDS) NEWSLETTER

Compensation Board

DECEMBER 2004

2004 LIDS CONFERENCE HUGE SUCCESS!!

The Compensation Board held two four-hour sessions at the LIDS Conference September 15 & 16, 2004. Eighty-six (86) people attended, including fifty-six (56) LIDS Technicians, thirteen (13) LIDS back-ups, speakers, fifteen (15) LIDS Advisory committee members (six (6) of which are also LIDS Technicians), six (6) external speakers, one (1) Customs & Immigrations Enforcement (ICE) visitor, and Compensation Board staff members. Sixty-three (63) localities attended. Based on the conference survey results, the 2004 LIDS Conference was the most successful conference yet!

SPEAKERS & TOPICS

- **Michael Combs of Department of Corrections** - Time Computation-related concerns
- **Deron M. Phipps of Department of Juvenile Justice** - Juvenile incarceration in local facilities
- **Linda Johnston of Department of Criminal Justice Services - Division of Forensic Science** - Deoxyribonucleic Acid (DNA). Addressed the fact that the DNA sampling duplicity rate has dropped to an all-time low of 3% because of our local users and Compensation Board involvement

- **G. Mark Walsh, The Library of Virginia** - Records retention. Expressed an interest in analyzing LIDS records for records retention needs in the future
- **Tae Johnson, Immigration & Customs Enforcement** - Capturing the foreign born requirements related to HB 235
- **Ron Donelson, U. S. Marshals Service** - Federal inmates held in local facilities,



- and federal billing and remand issues
- **Sue Kelly-Graham, Compensation Board** - Fiscal Year 2005 budget updates; the importance of the LIDS Technician position and other usages of LIDS data; tools available to locate VCC codes, and Compensation Board Web enhancement
- **Anne Wilmoth, Compensation Board** - LIDS enhancements - new reason confined codes, new disposition codes and foreign born requirements effective July 1, 2004; Forms Maintenance re-structured format, and Inquiry Menu search avenues
- **Alice Coe, Compensation Board** - Special Sentence codes; appeals; war-

rants/commitment order conflict; inmates attending funeral procedures; inmates court ordered into approved alternative program; payment status codes; release codes and financial reconciliation

- **Oliver Bradshaw, Compensation Board** - How to survive a LIDS audit; audit forms; how to check data in LIDS Forms Maintenance, and the importance of using the reconciliation tools and reports
- **Mark Wood, Compensation Board** - Jail audit process; most frequent errors; HEM confinements; the importance of performing financial reconciliation, and using the reconciliation tools and reports within LIDS

LIDS Technicians were encouraged to ask questions at each session. Survey results were positive. Several good suggestions were made and will be considered during the planning stages of the 2005 LIDS Conference.

Compensation Board

Phone: (804) 786-0786

Fax: (804) 371-0235

Web Address:
<http://www.scb.virginia.gov>

Mailing Address:
P. O. Box 710
Richmond, VA 23218-0710

Staff Contacts

User Issues

- **Alice Coe**, Customer Service Mgr.
alice.coe@scb.virginia.gov ext. 207
- **Sue Kelly-Graham**, Fiscal Technician Sr.
sue.kelly-graham@scb.virginia.gov ext. 220

Program Issues

- **Anne Wilmoth**, Information Tech. Mgr.
anne.wilmoth@scb.virginia.gov ext. 222
- **Craig Giegerich**, Systems Engineer
craig.giegerich@scb.virginia.gov ext. 216
- **Melanie Morrison**, Systems Engineer
melanie.morrison@scb.virginia.gov ext. 204

Policy/Audit Issues

- **Richard Lampman**, Policy/Planning Mgr.
richard.lampman@scb.virginia.gov ext. 215
- **Oliver Bradshaw**, Audit Supervisor
oliver.bradshaw@scb.virginia.gov ext. 203
- **Mark Wood**, External Auditor
mark.wood@scb.virginia.gov ext. 228

Security/Key Fob Issues

- **Melanie Morrison** ext. 204
- **Anne Wilmoth** ext. 222
- **Sue Kelly-Graham** ext. 220

IMPORTANT DATES TO REMEMBER



1/09/05 LIDS submission due

1/17/05 3rd Quarter Vouchers
(Sep - Nov 2004)



**LIDS ADVISORY
COMMITTEE
MEETING
MARCH 24, 2005**

The LIDS Advisory Committee is scheduled to meet at the Blue Ridge Regional Jail in Lynchburg, Virginia on March 24, 2005 to discuss the future 2005 LIDS Conference. Suggestions and topics for the next conference are welcomed.



Suggestions should be emailed to Sue Kelly-Graham (sue.kelly-graham@scb.virginia.gov) by February 28, 2005.

Feedback is always appreciated.



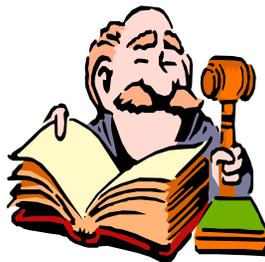
Many thanks to Lana Oatman, LIDS Technician at Arlington County, for notifying the Compensation Board that the Reason Confined Code/Release Reason (RC/RR) grid was missing a "Y" (for Yes) in the Reason Confined Code 20 with Release Reason Code 19, which became effective July 2002. The RC/RR grid has been updated & is located on **Page 3** of this newsletter. Please update Pages 3-13 (Commitment Maintenance section) and 10-20 (Reference Codes section) of the **FY 2005 LIDS Users Guide**.

REMINDER

**VIRGINIA CRIME CODES
REQUIRED
Effective October 1, 2004**

The use of Virginia Crime Codes was a popular subject at the September 16 LIDS Conference where several LIDS users expressed that magistrates and/or judges in their jurisdictions believe that VCC Codes are not a requirement. To the contrary, new Statute § 19.2-390.01 listed below went into effect October 1, 2004 requiring the use of VCC codes.

§ 19.2-390.01. (Effective October 1, 2004)
Use of Virginia crime code references required. If any criminal warrant, indictment, information, presentment, petition, summons, charging document issued by a magistrate, or dispositional document from a criminal trial, involves a jailable offense, it shall include the Virginia crime code references for the particular offense or offenses covered. When Virginia crime codes are provided on charging and dispositional documents, the Virginia crime codes shall be recorded and stored for adult offenders in: criminal history computer



systems maintained by the State Police; court case management computer systems maintained by the Supreme Court of Virginia; probation and parole case management computer systems maintained by the Department of Corrections and the Virginia Parole Board; pretrial and community corrections case management computer systems maintained by the Department of Criminal Justice Services; and jail management computer systems maintained by the State Compensation Board. The Department of Juvenile Justice shall record and store Virginia crime codes for particular offenses related to juveniles in case management computer systems. Virginia crime codes shall only be used to facilitate administration and research, and shall not have any legal standing as they relate to a particular offense or offenses. (2003, c. 148.)

