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The LIDS Gazette



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CHARGE EFFECTIVE DATE

In LIDS-CORIS an update to offense date, sentence date, or disposition date could trigger a change in the payment status for an offender. An offender currently serving a State Responsible sentence, being paid \$12 per diem, served with a charge having an offense date in the past, would trigger a reason confined error in LIDS-CORIS. Since the system is looking at the offense date to help determine the appropriate reason confined it would logically assume that the offender must be coded as RC50 as of the offense date, of the new charge, changing the offender's payment status to Local Responsible. This action would also trigger an automatic adjustment, recovering per diem from the jail back to the offense date of the new charge. Dependant upon how long the jail had been holding the inmate as a State Responsible Felon, this could result in a significant amount of money recovered from the jail.

Example: John Doe is held in Rappahannock Regional Jail serving a State Responsible sentence since January, 2013. In October, 2013 he is served with a probation violation with an offense date of December, 2012. Based upon the current logic in LIDS-CORIS the system would assume that this charge had been active during his entire confinement and would require that the Reason Confined be a 50-Serving Sent/Pending Charge, as well as trigger an adjustment to recover the additional per diems paid to this jail from January to October.

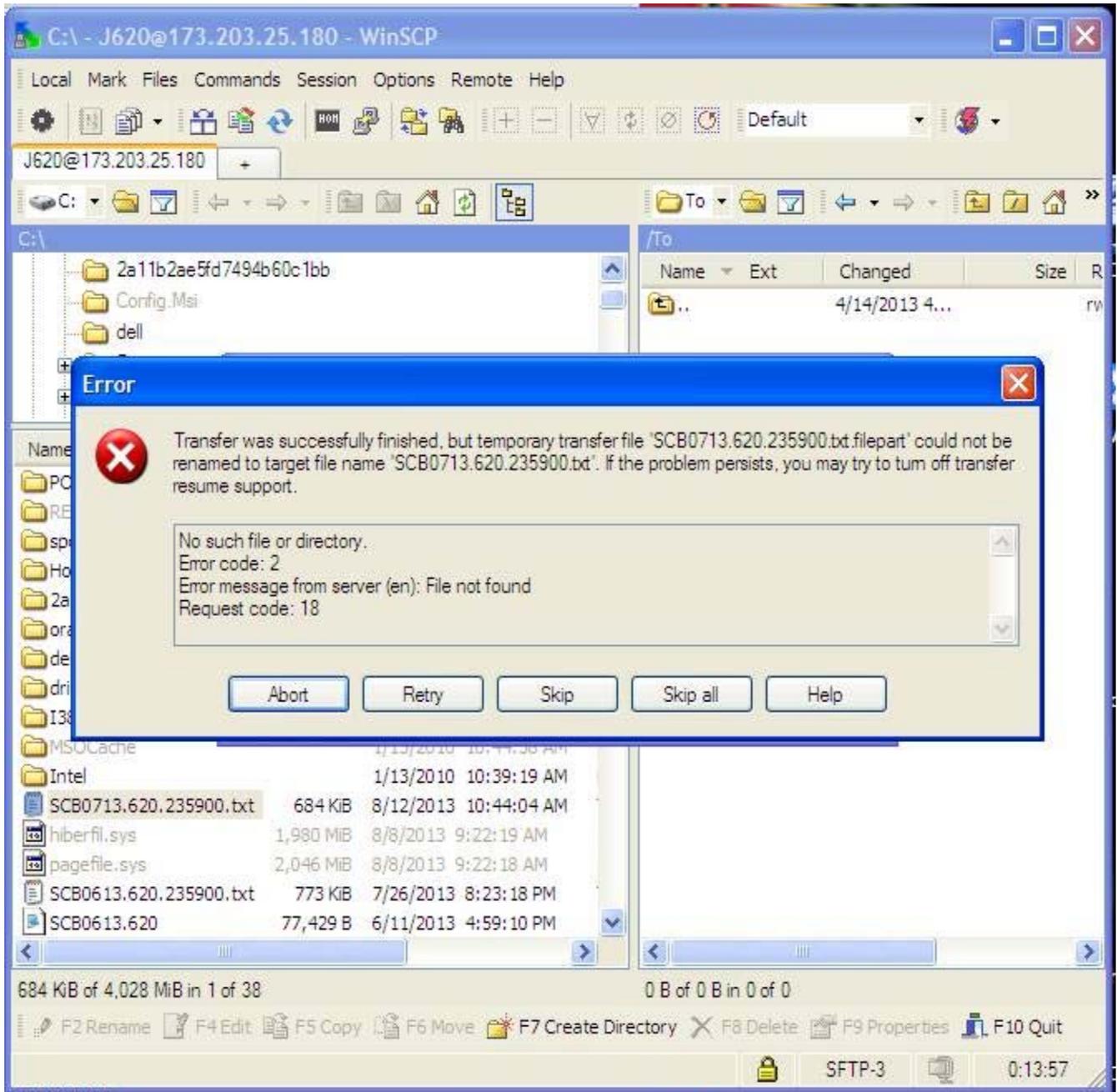
At the August, 2013 LIDS Advisory Committee meeting, members expressed a concern that the recovery of State Responsible per diems as a result of service of a charge with a historical offense date was unfair. Committee members agreed that in this type of scenario, the date the charge was served, not the offense date, should be the trigger for the change in payment status.

Compensation Board staff will submit a Change Request to Abilis to add a 'Charge Effective Date' field to the Offense Details screen, with logic to use the 'Charge Effective Date' field if that date is more recent than the 'Offense Date'. This would be a mandatory blank field. As this would also require a change to the jail management system of all batch jails, expected implementation of this change would be in 2014.

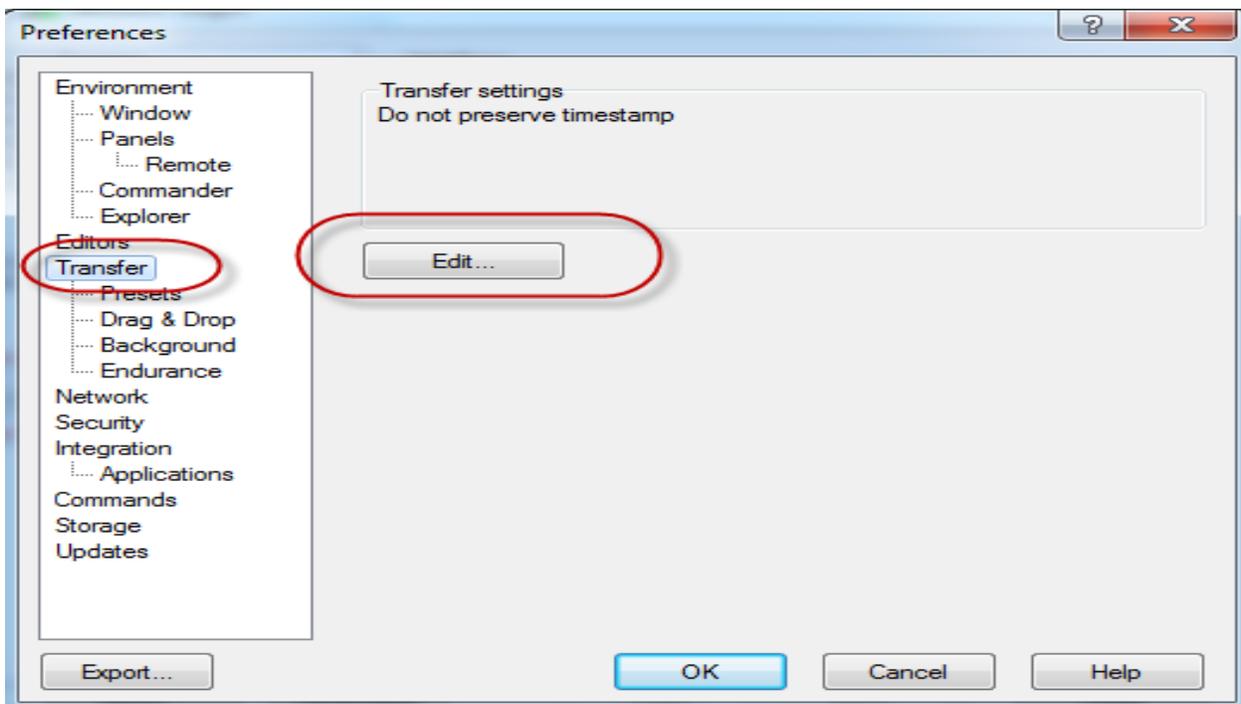
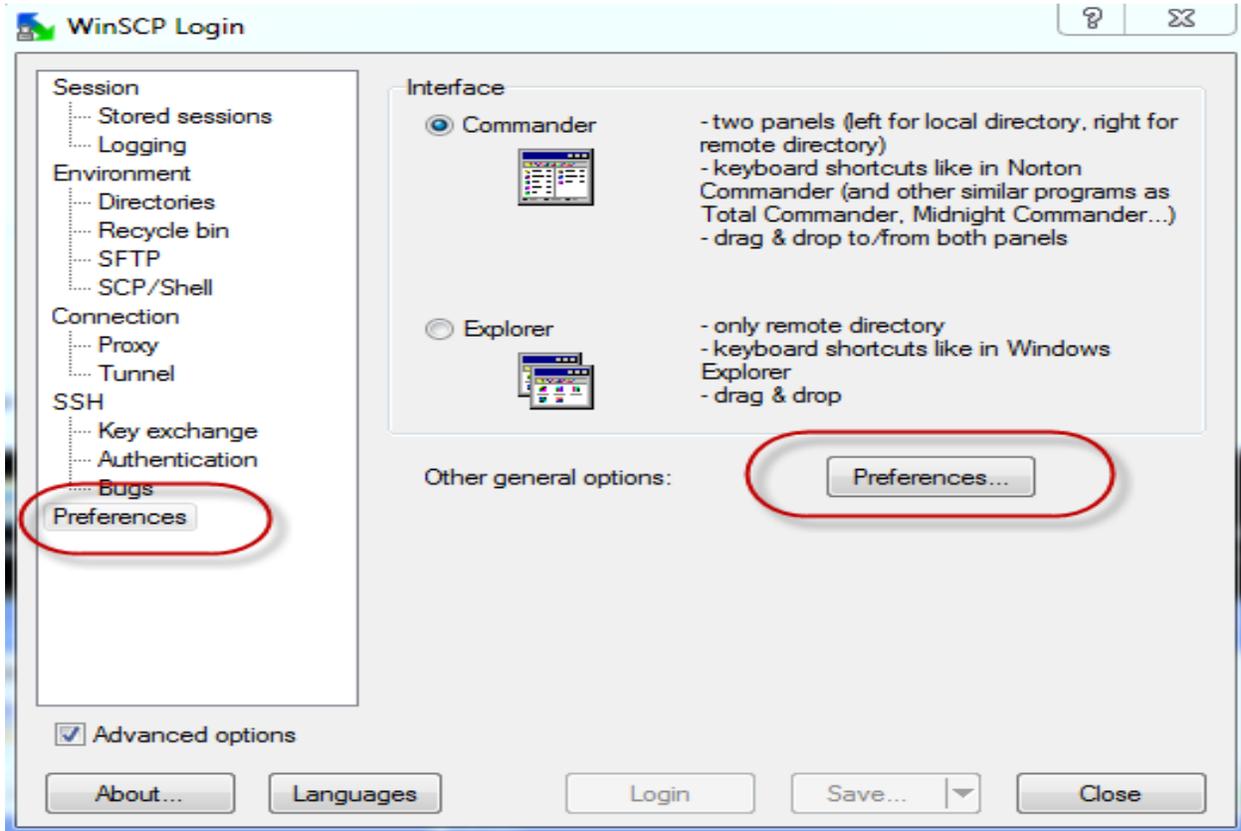
As a temporary workaround it was agreed that in this type of circumstance, the LIDS Technician should release the inmate with RR23 on the date that the new offense was served, and recommit them the same day with RC50.

INMATE EXCHANGE WINSCP ERROR RESOLUTION

Several jails have reported receiving the below error in their upload process in WINSCP. To resolve this error please take the steps as shown in the screen prints that follow.

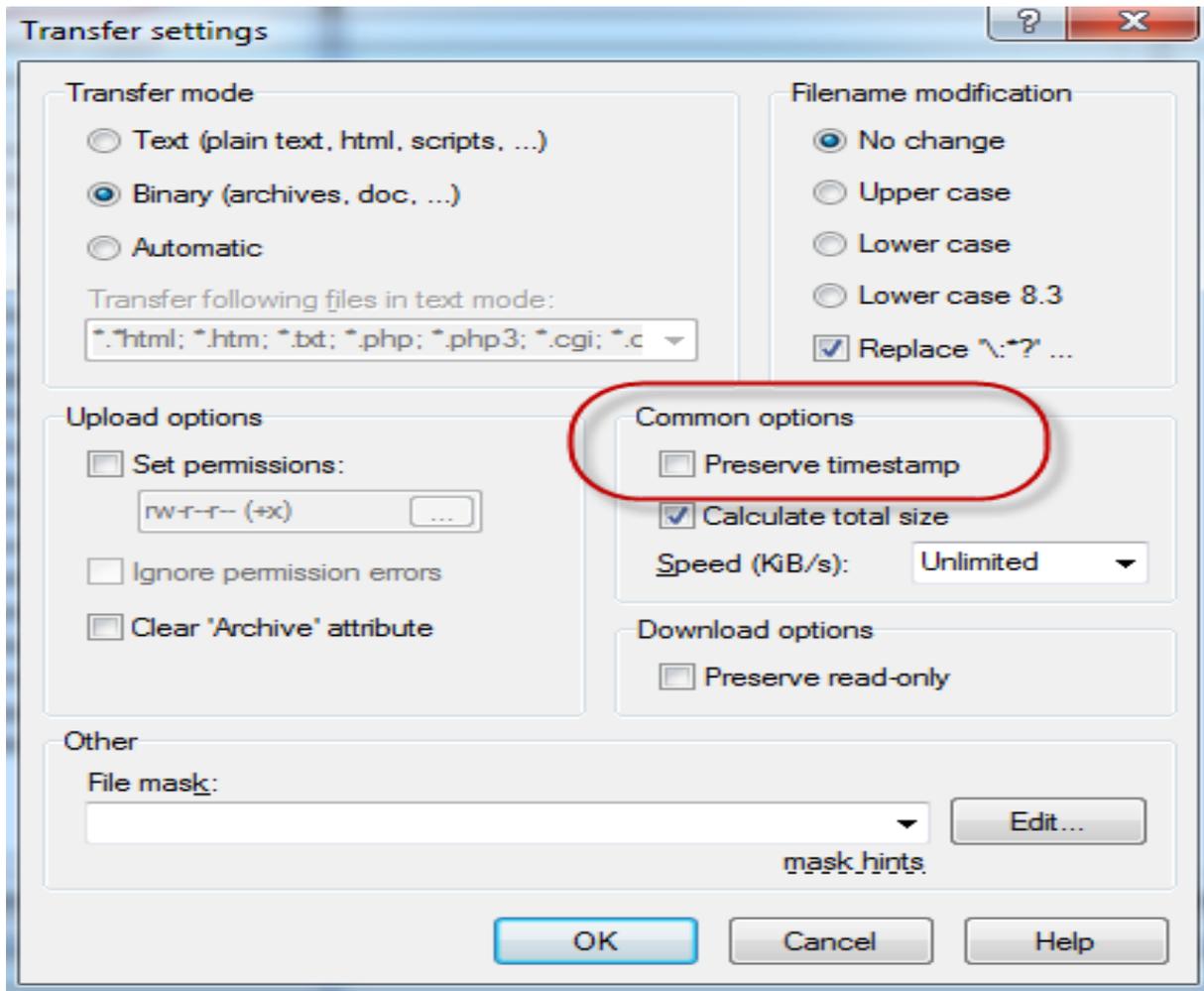


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AUDITOR'S

CORNER

The Compensation Board Audit Staff presents the LIDS Audit results of the second half of FY13 January-June, 2013.

- ◆ 4 offices received an Exceptional Audit Rating.
- ◆ 1 office received a Satisfactory Audit Rating.

We wish to congratulate the following jails on receiving an *Exceptional* audit rating.

- ◆ Northampton Regional Jail
- ◆ Norfolk City Jail
- ◆ Rockbridge Regional Jail
- ◆ Western Tidewater Regional Jail

OFFENDER SEARCH

The Offender Search screen is the initial screen displayed when accessing LIDS-CORIS. The Compensation Board's intent was for LIDS Technicians to be able to use the Offender Search screen to run a current jail roster by entering their jail in the 'Current Location' field and leaving the inmate data blank. The intent was that this should generate a list of all inmates held in your facility at that moment. However, due primarily to conflicting information between the LIDS module and the Community Corrections module, this search does not return an accurate current jail roster. To attempt to use this output as such would leave you with incomplete information. In response to your requests for this roster, Compensation Board staff will be developing a current jail roster report which will be listed in the Custom Report section of CORIS. Anticipated completion of this report will be January, 2014.

GENERATED SSN'S

When entering a confinement online for an inmate with no known SSN who is not already in CORIS, be sure to leave the 'SSN' field blank when entering the inmate's demographic information. Once you have completed entry of the rest of the confinement, 'Save', and return to the demographics screen, where you will see the generated SSN, which you may then add to the jail management system confinement for this inmate.

When uploading an inmate from your jail management system with no known SSN, be sure to enter all 9's. The generated SSN **will not** be returned on your summary log, as they would have been in mainframe LIDS. You must be sure to retrieve the generated SSN from the offender demographic screen in CORIS and update the inmate SSN record in your jail management system, to prevent the creation of a duplicate confinement when any updates to the offender's confinement are uploaded in the future.

EXPUNGEMENTS

With the LIDS system now active under the CORIS umbrella there has been a change to the way that expungement orders are to be handled. If a jail receives an expungement order that **only** affects old LIDS, they would expunge the record in old LIDS. If an expungement order affects data currently in LIDS-CORIS, the jail would email virginia.coris@vadoc.virginia.gov with the expungement order and indexing number. If a record crosses systems, both actions will need to be taken. For expungements in LIDS-CORIS, DOC staff will expunge the record and then notify Compensation Board staff once it has been done so a manual adjustment may be posted, if necessary.



Updates & Reminders

- ◆ Inmate names should be entered on the Offender Demographic page in LIDS-CORIS in Title Case. Ex: Kari Bullock. Please do not record inmate names in all upper case or all lower case. You may **search** offender names in any case.
- ◆ When entering confinement information online for inmates with federal charges, 'Court' should be 'Other'.
- ◆ All inmates uploaded to LIDS-CORIS in your daily inmate exchange will appear on your error report, your match listing or your summary log. If an inmate does not appear on your summary report then that commitment was not added to LIDS-CORIS.
- ◆ When reconciling your monthly financials please remember that all inmates are now paid on the day they are committed **not** the day they are released, unless the offender is committed and released on the same day.
- ◆ When using the Reconciliation Access Database please remember that before importing your payment details data from LIDS-CORIS you must update the Commit/Release date fields format to be 'Text'. Once the data has been imported from LIDS-CORIS be sure to change the format of the Commit/Release date fields back to 'Date/Time' so that all queries will function properly. For additional clarification please review your LIDS Reconciliation Database instructions, available from the Compensation Board website. <http://www.scb.virginia.gov/lids.cfm>
- ◆ Batch jails please do not send 'NMN' (no middle name) in the middle name field. It can overlay middle names already existing in CORIS, as well as affect the match report.
- ◆ LIDS-CORIS logons are deactivated after 90 days of inactivity. It is recommended that users logon at least once a month, as once a logon has been deactivated, the reactivation process may take up to a week.
- ◆ Inmates that cross from old LIDS to LIDS-CORIS should maintain the same insurance number, for those jails participating with Anthem BCBS. If you find that LIDS-CORIS has generated a new insurance number for an offender please update the insurance number field in LIDS-CORIS to be the original number generated in old LIDS. Otherwise, this could create a payment issue when the claim is filed with Anthem.

QUESTIONS/SUGGESTIONS



Questions or comments about the content of the LIDS Gazette are always welcome. If you have such please call or email Kari Bullock. For suggestions or requests about items you might like to see addressed in future editions of the LIDS Gazette please email Kari Bullock.