



FRANK DREW
CHAIRMAN

ROBYN M. DE SOCIO
EXECUTIVE SECRETARY

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CRAIG BURNS
EX-OFFICIO MEMBERS

COMMONWEALTH OF VIRGINIA

Compensation Board

P.O. Box 710
Richmond, Virginia 23218-0710

October 19, 2010

EMAIL MEMORANDUM

TO: County Administrators, City Managers, Regional Jail Chairmen

CC: Sheriffs and Regional Jail Superintendents

FROM: Robyn M. de Socio, Executive Secretary

RE: FY10 Federal Funds Distribution Notification

I am writing to follow up on the disbursement of federal funds to your localities and jails for the support of Sheriffs' Offices and Regional Jails through the Compensation Board in FY10. As I indicated in my communications last spring, the Compensation Board has an obligation to ensure proper accounting and management by local government and regional jail recipients of federal funds passed through our agency.

As a result, all local governments and regional jails receiving federal funds passed through the Compensation Board will need to provide to the Compensation Board a copy of your completed FY10 CAFR with independent auditor's report, including the federal single audit attachment regarding internal control and compliance in accordance with OMB Circular A-133.

Although federal guidelines require that audits be completed by next spring, pursuant to §15.2-2510, Code of Virginia, and in accordance with the annual financial reporting requirements of Virginia's Office of the Auditor of Public Accounts, **please provide these reports by Tuesday, November 30, 2010.**

Local government officials and Superintendents must alternatively submit by November 30, 2010 a written statement identifying the reasons why the required financial reports and attachments are not provided by November 30, 2010 if the deadline cannot be met, including the date the reports and attachments are to be provided. Please note also that federal agencies have been directed by the Office of Management and Budget to not grant any extension requests for audit report submissions for FY10.

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Please send your submissions by mail or as electronic file attachments no later than Tuesday, November 30, 2010 to the attention of:

Oliver Bradshaw, External Audit Supervisor
Compensation Board
PO Box 710
Richmond, VA 23218-0710
Oliver.bradshaw@scb.virginia.gov
804-225-3479

Please contact Oliver Bradshaw or me if you have any questions.

C: Charlene M. Rollins, Customer Service Manager
Anne M. Wilmoth, Chief Information Officer
Oliver D. Bradshaw, External Audit Supervisor
Charlotte W. Lee, Budget Manager
Regina B. Hill, Senior Fiscal Technician