

COMPENSATION BOARD DOCKET #06/09

MARCH 29, 2006

EMPLOYEE RECOGNITION

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
RICHMOND CITY	SHERIFF (BUDGET MANAGER)	03-10-06 Email from Bruce Haynes to Kimberlee Goins, Senior Fiscal Technician: "I met yesterday with the Richmond Sheriff, C.T. Woody, his budget manager Irving Carter, the city budget analyst John Wack, and Mayor Wilder's Chief of Staff, Sandra Robinson. Mr. Carter made a point of complementing your work & noted his appreciation for your assistance on many occasions. My thanks to you for your excellent customer service."	N/A	Noted.
PAMUNKEY REGIONAL JAIL	SUPERINTENDENT'S OFFICE	03-10-06 Letter to Kimberlee Goins, Senior Fiscal Technician, from Crystal L. Willett, Pamunkey Regional Jail, expressing her heartfelt thanks to Kimberlee for her very active participation in the recent conversion to COIN.	N/A	The Compensation Board wishes to thank the Ms. Willett for her kind remarks.

304-06-09: SHERIFFS & REGIONAL JAILS

OLD BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
NORTHWESTERN REGIONAL ADULT DETENTION CENTER	SUPERINTENDENT	<p>09-26-05 Regional Jail is expanding capacity to include a 204-bed community corrections center (EDC May 2006) and a 96-bed expansion of the existing facilities (EDC March 2007). DOC Staffing analysis recommends an additional 32 positions (28 corrections officers, 3 cooks, 1 records clerk) for the community corrections center and 15 positions (corrections officers) for the expansion beds. Superintendent requests approval of the total 47 positions recommended by DOC, and funding for the 32 positions for the community corrections center prior to May 2006.</p> <p><u>ACTION BELOW TAKEN BY THE COMPENSATION BOARD AT THEIR OCTOBER 19, 2005 MEETING:</u></p> <p>Compensation Board has submitted a request for these positions and funding in the current and next biennium to the Department of Planning and Budget for the community corrections center and facility expansion. Compensation Board deferred action on the request for 32 positions and funding until the March 2006 Board meeting, pending action by the Governor and General Assembly to fund the facility in the current fiscal year during the 2006 General Assembly session. Compensation Board did not approve the additional 15 positions for the expansion beds in FY07, and advises the Superintendent to include these positions in his COIN budget request for FY07 in January 2006, so that it can be acted upon during the FY07 budget development process.</p>	N/A	Deferred pending receipt of revised request from the Superintendent.

304-06-09: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
CHARLOTTE COUNTY	SHERIFF	03-09-06 FY07 Officer requests an amendment to the Budget request for Fiscal Year 2007 to include: one (1) PREC position and one (1) PCLS position each with an annual salary of \$17,101. Charlotte County currently only has one (1) partially funded position however, with an ADP of 63.41 the locality is due 2.54 (3) positions based on Compensation Board Staffing allocation of one (1) position per 25 inmates.	-0-	Compensation Board will consider this request as part of the FY07 budget allocation process.
RIVERSIDE REGIONAL JAIL	SUPERINTENDENT	The following offices are requesting LiveScan/Upgrades.	\$3,288.69	Approved per the Compensation Board's FY06 Budget Priorities and Policies; contingent upon the Sheriff's compliance with Compensation Board policies regarding LiveScan purchases. Any amounts approved will be reimbursed at the stressed cost amount. Because this is a one-time approval, any amounts not requested for reimbursement on or before the May 2006 payroll reimbursement request will not be available for expenditure in June 2006 or in FY07.

LiveScan & Upgrades					
FIPS	Locality	Qty	Cost	FY06 Stress Factor	Stressed Cost
465	Riverside RJ	1	\$3,425	96.02%	\$3,288.69
	Totals	1	\$3,425		\$3,288.69

LISTED BELOW	SHERIFF/ SUPERINTENDENT	The following offices are requesting Equipment.	\$10,384.81	Approved per Compensation Board action of January 25, 2006. Any amounts approved will be reimbursed at the stressed cost. Because this is a one-time approval, any amounts not requested for reimbursement on or before the May 2006 payroll reimbursement request will not be available for expenditure in June 2006 or in FY07.
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FIPS	Loc Code	Locality Name	Equipment Requested	Avail	Req	Appr	Equipment Cost	Total Per Policy Cost	Stress Factor	Stressed Cost	Vac Savs Available	Extra Funds Requested
35	304	Carroll Co.	PCs	5	5	5	\$6,000.00	\$6,000.00	76.76%	\$4,605.60	\$0.11	\$4,605.49
37	304	Charlotte Co.	PCs	5	5	5	\$6,000.00	\$6,000.00	79.36%	\$4,761.60	\$0.00	\$4,761.60
430	304	Piedmont Reg Jail	Video Conference Eq	0	1	0	\$0.00	\$0.00	78.67%	\$0.00	\$77,000.47	\$0.00
530	304	Buena Vista City	PCs	1	1	1	\$1,200.00	\$1,200.00	84.81%	\$1,017.72	\$0.00	\$1,017.72
		TOTALS		11	12	11	\$13,200.00			\$10,384.92		\$10,384.81

304-06-09: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
LISTED BELOW	SHERIFF/ SUPERINTENDENT	The following localities are requesting Turnover transfers:	-0-	Approved per the Compensation Board's May 1, 2005 Budget Priorities and Policies. These are base budget transfers.

FIPS	Locality Code	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested	Prorated Amount
037	304	Charlotte Co.	03/09/06	Base Temporary	Permanent Salaries	\$3,635.00	\$3,348.00	\$1,116.00
053	304	Dinwiddie Co.	03/14/06	Turnover	Base Temporary	\$6,504.00	\$6,504.00	\$2,168.00
121	304	Montgomery Co.	03/08/06	Turnover	Base Office Expense	\$9,898.08	\$9,898.00	\$3,299.33
425	304	Central VA Reg Jail	03/08/06	Turnover	Base Temporary	\$5,521.00	\$5,521.00	\$1,840.33
730	304	Petersburg City	03/02/06	Base Temporary	Permanent Salaries	\$45,877.40	\$28,971.00	\$12,071.25

LISTED BELOW	SHERIFF/ SUPERINTENDENT	The following localities are requesting Vacancy Savings transfers:	-0-	Approved per Compensation Board action of January 25, 2006. Because this is a one-time approval, any amounts not requested for reimbursement on or before the May 2006 payroll reimbursement request will not be available for expenditure in June 2006 or in FY07.
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FIPS	Locality Code	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested
031	304	Campbell Co.	03/15/06	Temporary Pers	Office Expense	\$73,973.00	\$17,437.00
033	304	Caroline Co.	03/15/06	Vacancy Savings	Temporary Pers	\$19,281.28	\$19,281.28
087	304	Henrico Co.	02/23/06	Vacancy Savings	Office Expense	\$186,926.70	\$93,878.24
143	304	Pittsylvania Co.	03/02/06	Vacancy Savings	Temporary Pers	\$23,630.09	\$11,528.00
143	304	Pittsylvania Co.	03/02/06	Vacancy Savings	Office Expense	"	\$7,578.43
155	304	Pulaski Co.	03/08/06	Vacancy Savings	Temporary Pers	\$24,894.11	\$12,150.43
155	304	Pulaski Co.	03/08/06	Vacancy Savings	Office Expense	"	\$12,150.43
175	304	Southampton Co.	03/14/06	Vacancy Savings	Temporary Pers	\$71,043.31	\$16,700.00
175	304	Southampton Co.	03/14/06	Vacancy Savings	Office Expense	"	\$43,300.00
455	304	Western Tidewater RJ	03/08/06	Vacancy Savings	Temporary Pers	\$22,911.14	\$22,911.14
491	304	Southside Reg Jail	03/06/06	Vacancy Savings	Office Expense	\$26,182.31	\$23,233.07
		Totals				\$448,841.94	\$280,148.02

320-06-09: COMMONWEALTH'S ATTORNEYS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
LISTED BELOW	COMMONWEALTH'S ATTORNEY	The following officers seek an exception to Compensation Board policy and ask that their FY07 budget requests be amended to include requests for additional positions as follows	\$392,430	Compensation Board will consider these requests as part of the FY07 budget process.

FIPS	LOCALITY	QTY	CLASS	MINIMUM SALARY
001	Accomack	1	ATTI	41,961
005	Alleghany	1	ATTI	41,961
005	Alleghany	1	SEC	21,934
005	Alleghany	1	PA	21,934
035	Carroll	1	ATTI	41,961
035	Carroll	1	PA	21,934
077	Grayson	1	ATTI	41,961
105	Lee	1	ATTI	41,961
111	Lunenburg	1	ATTI	41,961
111	Lunenburg	1	SEC	21,934
125	Nelson	1	SECA	10,967
127	New Kent	1	ATTI	41,961
	Total			392,430

320-06-09: COMMONWEALTH'S ATTORNEYS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
BUCHANAN COUNTY	COMMONWEALTH'S ATTORNEY	<p>03-06-06 Officer requests exception to Compensation Board policy requiring that Sentencing Events data be provided to the Comp Board by the Criminal Sentencing Commission; Officer asks to submit forms directly to the Comp Board.</p> <p>In a letter dated March 6, 2006, the officer stated that sentencing guidelines forms had been completed by the Commonwealth's Attorney's Office, copies of which were contained in the Office files. According to the officer, the Buchanan County Circuit Court Clerk did not submit all of the sentencing guidelines forms to the Virginia Criminal Sentencing Commission.</p> <p>Staff has reviewed material submitted by the officer and has reconciled this information with the latest data available from the Virginia Criminal Sentencing Commission. Based on this analysis, the percent of need changed from 40.38% to 47.43%, increasing them from 46th to 29th in rank. Their actual staff need changed from 1.01 to 1.19 FTE. The officer is due 1 position.</p>	N/A	<p>The Compensation Board approved this one-time exception to policy based upon the specific situation and conditions stated by the Commonwealth's Attorney. Revised data will be used to calculate staffing needs of Buchanan County. Receipt of any position, however, is contingent upon appropriation by the General Assembly and rank order of need across all Commonwealth's Attorneys Offices, as determined by staffing standards.</p> <p>In accordance with the provisions of Item 66, paragraph L, the Clerk must upon request provide a copy to the Commonwealth's Attorney of all reports sent to the Virginia Criminal Sentencing Commission (VCSC). Therefore, the Compensation Board does not intend to consider any further amendments to VCSC data based upon direct submissions to the Compensation Board. The Commonwealth's Attorney must address corrections with the Clerk or VCSC.</p>

734-06-09: COMMISSIONERS OF THE REVENUE

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
CITY OF MANASSAS	COMMISSIONER OF THE REVENUE	03-02-06 Officer is a Weldon Cooper certified Commissioner of Revenue and received his career development increase in FY05. Compensation Board policy states once an officer has become Weldon Cooper certified, the officer is required to certify in his online budget request every year that he continues to meet the Compensation Board Commissioner of Revenue Career Development Program minimum criteria. Officer did not certify that he continued to meet the criteria in his FY07 budget request. Officer has submitted a letter to request exception to policy as he states he performed the necessary steps in COIN, but his budget certification did not appear.	-0-	Officer cites systems problems as reason for not certifying career development in the budget process. As systems issues were encountered with COIN, the Compensation Board approved the officer's request as an exception to policy.

734-06-09: COMMISSIONERS OF THE REVENUE

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
COMMISSIONER OF THE REVENUE CAREER DEVELOPMENT PROGRAM	COMMISSIONER OF THE REVENUE	<p>Per the Provisions of Paragraph C.2 Item 70, Chapter 951, 2005 Acts of Assembly, 12 Commissioners of the Revenue have newly certified February 1, 2006 that they meet the minimum requirements of the Compensation Board Commissioner of the Revenue Career Development Program, and 46 Commissioners of the Revenue already meeting the minimum requirements have recertified as of February 1, 2006. Corresponding salary increases for 57 Commissioners of the Revenue are requested effective July 1, 2006, pursuant to the changed implementation date proposed by paragraph C.2 of Item 65, HB30.</p> <p>(The CRAV audit committee has audited a random sample of submissions and concurs with the request of all except one renewing audited Commissioner.)</p>	\$78,865 (FY07)	Approved as part of the Compensation Board's FY07 Budget Allocation Package.
DEPUTY COMMISSIONER OF THE REVENUE CAREER DEVELOPMENT PROGRAM	COMMISSIONER OF THE REVENUE	<p>Per the provisions of Paragraph D.2, Item 70, Chapter 951, 2005 Acts of Assembly, Commissioners of the Revenue certified February 1, 2006 that 34 Deputy Commissioners of the Revenue have newly met the minimum requirements of the Compensation Board Deputy Commissioner of the Revenue Career Development Program and 55 Deputy Commissioners of Revenue continue to meet the minimum requirements. Corresponding salary increases are requested, effective July 1, 2006, pursuant to the changed implementation date proposed by paragraph D.2 of Item 65, HB30.</p> <p>(The CRAV audit committee has audited a random sample of submissions and concurs with the requests.)</p>	\$49,018 (FY07)	Approved as part of the Compensation Board's FY07 Budget Allocation Package.

732-06-09: TREASURERS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
LYNCHBURG CITY	TREASURER	<p>03-07-06 Officer lost his career development stipend in FY06 due to a failure to meet all Weldon Cooper specifications. Weldon Cooper has given concurrence that the officer has regained their certified Treasurer status. Compensation Board policy states once an officer has become Weldon Cooper certified, the officer is required to certify in his online budget request every year that he continues to meet the Compensation Board Treasurer Career Development Program minimum criteria. Officer did not certify on his FY07 budget request that he met the criteria. Officer has submitted a letter to request exception to the policy, stating that he did not certify himself on his budget as he was unsure of his status with the Weldon Cooper Center.</p> <p>STAFF NOTE: Item 69, paragraph C.2, Chapter 951 states "The Compensation Board may increase the annual salary in paragraph A1 of this Item following receipt of the Treasurer's certification that the minimum requirements of the Treasurers' CDP have been met provided that such certifications are submitted by Treasurers as part of their annual budget request to the Compensation Board on February 1 of each year." (emphasis added)</p> <p>Because the Treasurer did not certify his status prior to February 1, he was <u>not</u> considered in the audit pool.</p>	\$5,161	The Compensation Board did not consider this request. The Board stated that if the TAV Audit Committee wishes to audit this officer that is at the discretion of the Audit Committee not the Compensation Board. If the TAV Audit Committee conducts an audit of this officer, the Compensation Board will consider any recommendation the TAV Audit Committee wishes to make.

732-06-09: TREASURERS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
TREASURERS' CAREER DEVELOPMENT PROGRAM	TREASURERS	<p>Per the provisions of Paragraph C.2, Item 69, Chapter 951, 2005 Acts of Assembly, 3 Treasurers have newly certified February 1, 2006 that they meet the minimum requirements of the Compensation Board Treasurers' Career Development Program, and 58 Treasurers already meeting the minimum requirements have recertified as of February 1, 2006. Corresponding salary increases are requested, effective July 1, 2006.</p> <p>(The TAV audit committee has audited a random sample of submissions and concurs with the requests.)</p>	\$17,962 (FY07)	Approved as part of the Compensation Board's FY07 Budget Allocation Package.
DEPUTY TREASURERS' CAREER DEVELOPMENT PROGRAM	TREASURERS	<p>Per the provisions of Paragraph D.2, Item 69, Chapter 951, 2005 Acts of Assembly, Treasurers certified February 1, 2006 that 26 Deputy Treasurers have newly met the minimum requirements of the Compensation Board Deputy Treasurers' Career Development Program and 100 Deputy Treasurers continue to meet the minimum requirements. Corresponding salary increases are requested, effective July 1, 2006. (pursuant to the changed implementation date proposed in paragraph D.2 of Item 65, HB30)</p> <p>(The TAV audit committee has audited a random sample of submissions and concurs with the requests.)</p>	\$15,798 (FY07)	Approved as part of the Compensation Board's FY07 Budget Allocation Package.

732-06-09: TREASURERS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
RUSSELL COUNTY	TREASURER	Compensation Board staff requests a correction to February Docket equipment request as follows:	\$1,461	Approved per Compensation Board action of January 25, 2006. Any amounts approved will be reimbursed at the stressed cost. Because this is a one-time approval, any amounts not requested for reimbursement on or before the May 2006 payroll reimbursement request will not be available for expenditure in June 2006 or in FY07.

FEBRUARY DOCKET REQUEST

FIPS	LOCALITY	QTY	Description	Unit Requested Cost	Total Requested Cost	Per Policy Unit Cost	Total Cost Approved	Unit Stressed Cost	State's Stressed Portion	Comp Board Action
167	Russell	4	Printer	350	1400	0	0	0	0	not approved
167	Russell	4	PC	1200	4800	0	0	0	0	not approved

CORRECTION TO FEBRUARY DOCKET REQUEST

FIPS	LOCALITY	QTY	Description	Unit Requested Cost	Total Requested Cost	Per Policy Unit Cost	Total Cost Approved	Unit Stressed Cost	State's Stressed Portion	Comp Board Action
167	Russell	4	PC	1200	4800	1200	4800	956	1275	approved
167	Russell	2	Printers	350	700	350	700	279	186	approved
167	Russell	2	Printer	350	700	350	0	0	0	not approved
	Total								1461	

321-06-09: CIRCUIT COURT CLERKS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
NEWPORT NEWS CITY	CIRCUIT COURT CLERK	03-02-06 Officer requests additional \$45,978 from TTF for SERVICES purchase (server, software, scan station, public view station, printer, network cards, and internet costs) out of a possible \$123,366 available in TTF.	\$45,978	The Compensation Board approved your request for use of the equipment and services portion of your TTF funding based on the criteria set out in §17.1-279, B., <u>Code of Virginia</u> .

OTHER MATTERS

NEW BUSINESS:

	<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
1.	MEETING MINUTES	COMPENSATION BOARD	Staff presents minutes for approval as follows: Docket #06/08	N/A	Approved.
2.	TRAINING STATUS REPORT	COMPENSATION BOARD	Staff presents Training Status Report.	N/A	Noted.
3.	MONTHLY JAIL AUDIT ACTIVITY STATUS REPORT	COMPENSATION BOARD	Staff presents monthly Jail Audit Activity Status Report.	N/A	Noted.
4.	AUDIT STATUS REPORT	COMPENSATION BOARD	Staff presents Audit Status Report.	N/A	Noted.
5.	COMPENSATION BOARD MEETINGS	COMPENSATION BOARD	Confirmation of upcoming Board meetings: Wednesday, April 26, 2006 and Wednesday, May 24, 2006.	N/A	Approved.
6.	FEDERAL INMATE COST RECOVERY	PRESIDENT, VIRGINIA ASSOCIATION OF REGIONAL JAILS (VARJ)	Staff presents resolution adopted by VARJ on January 20, 2006 regarding federal inmate cost recovery.	N/A	Noted.
7.	NEW OFFICER TRAINING (NOT)	COMPENSATION BOARD	Staff presents NOT two-month follow-up survey.	N/A	Approved.

OTHER MATTERS

NEW BUSINESS:

	<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
8.	FY07 COMPENSATION BOARD MEETING SCHEDULE	COMPENSATION BOARD	<p>Staff suggests the following dates for FY07 scheduled meetings. Unless otherwise noted, all meetings are at 11:00 a.m. and are set for the 3rd Wednesday of each month:</p> <ul style="list-style-type: none"> • July 19, 2006 • August 16, 2006 • September 20, 2006 • October 18, 2006 • November 15, 2006 • December 20, 2006 • January 9, 2007 (special meeting to discuss legislation) • January 17, 2007 • February 21, 2007 • March 28, 2007 (4th Wednesday due to budget process) • April 13, 2007 (budget hearing) • April 25, 2007 (4th Wednesday due to budget process) • May 16, 2007 • June 20, 2007 	N/A	The Compensation Board approved the FY07 meeting schedule with the exception of changing the July meeting date to July 26, 2006.
9.	INITIAL BUDGET ALLOCATIONS AND POLICIES	COMPENSATION BOARD	Staff presents initial budget allocations and policies.	N/A	Approved.

FOR YOUR INFORMATION
NONE.

**CLOSED MEETING
COMPENSATION BOARD DOCKET #06/09
MARCH 29, 2006**

NO CLOSED MEETING.

1) **MOTION FOR “CLOSED MEETING” by Chairman Frank Drew. (_____ seconded the motion).**

- ☐ Under the provisions of Section 2.1-344.A.1, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** to discuss personnel issues—discussion of interview applicants, assignment, appointment, promotion, performance, salaries, discipline or resignation of specific ricers, appointees or employees.
- ☐ Under the provisions of Section 2.1-344.A.7, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** to obtain consultation with legal counsel as to actual or “probable litigation” concerning

2) **Chairman Frank Drew: I move to return to open session. (_____ seconded the motion).**

When the closed meeting is complete, the public body must ***immediately*** reconvene in open session and take a recorded vote of its members in roll call fashion. The members must certify that they discussed: **only public business exempt from the Act,**

Frank Drew, Chairman	Yes_____	No_____
Walter J. Kucharski, Member	Yes_____	No_____
Kenneth W. Thorson, Member	Yes_____	No_____

AND

only public business matters identified in the motion to convene the closed meeting.

Frank Drew, Chairman	Yes_____	No_____
Walter J. Kucharski, Member	Yes_____	No_____
Kenneth W. Thorson, Member	Yes_____	No_____

Any member who cannot certify must state the specific details of the unauthorized discussion on the record. That record can be used as evidence in a lawsuit brought against the public body for violating the Act.

H A N D C A R R Y

COMPENSATION BOARD DOCKET #06/09

MARCH 29, 2006

EMPLOYEE RECOGNITION
NONE.

304-06-09: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
MIDDLE RIVER REGIONAL JAIL	SUPERINTENDENT	03-23-06 Total annual cost to provide these adjustments to salary, within policy, for the new regional jail facility is a total of \$66,800.00, with a pro-rated cost of \$22,266.67.	\$66,800	Approved per the Compensation Board's May 1, 2005 Budget Priorities and Policies.

Pos Class	Name	Pos Number	Budgeted Salary	Requested Salary	Annual Cost	Pro-Rated Cost
RC7	Cromer	47	26,104	31,592	5,488	1,829.33
RC7	Griffin	49	26,104	48,790	22,686	7,562.00
RC7	Diaz	52	26,104	29,557	3,453	1,151.00
RC7	Arnold	61	26,104	29,557	3,453	1,151.00
RC7	Lilly	63	26,104	38,480	12,376	4,125.33
RC7	Shiflett	64	26,104	34,840	8,736	2,912.00
RC9	Byrd	70	47,306	41,600	-5,706	-1,902.00
RC9	Bostic Jr.	71	47,306	41,600	-5,706	-1,902.00
RC10	Nicholson	72	47,306	44,200	-3,106	-1,035.33
SUP14	Lee	73	74,151	76,720	2,569	856.33
RCKA	Tullos	82	21,934	19,340	-2,594	-864.67
RSEC1	Bartley	86	18,358	29,120	10,762	3,587.33
RC9	Moubray	106	31,388	45,777	14,389	4,796.33
TOTAL			444,373	511,173	66,800	22,266.67

304-06-09: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
MIDDLE RIVER REGIONAL JAIL	SUPERINTENDENT	03-24-06 Officer requests reimbursement 45 days prior to actual opening date of April 1, 2006. Funding was budgeted upon an original estimated date of completion of February 1, 2006. This is in accordance with the provision of Paragraph D. Item 64, Chapter 951, 2005 Acts of Assembly.	-0-	Approved per the Compensation Board's May 1, 2005 Budget Priorities and Policies.
CUMBERLAND COUNTY	SUPERINTENDENT	03-27-06 Officer requests LiveScan/Upgrade.	\$2,618.07	Approved per the Compensation Board's FY06 Budget Priorities and Policies; contingent upon the Sheriff's compliance with Compensation Board policies regarding LiveScan purchases. Any amounts approved will be reimbursed at the stressed cost amount. Because this is a one-time approval, any amounts not requested for reimbursement on or before the May 2006 payroll reimbursement request will not be available for expenditure in June 2006 or in FY07.

LiveScan & Upgrades					
FIPS	Locality	Qty	Cost	FY06 Stress Factor	Stressed Cost
049	Cumberland Co	1	\$3,425	76.44%	\$2,618.07
	Totals	1			\$2,618.07

LISTED BELOW	SHERIFF/ SUPERINTENDENT	The following localities are requesting Vacancy Savings transfers:	-0-	Approved per the Compensation Board's May 1, 2005 Budget Priorities and Policies. This is a one-time transfer; not in the base budget.
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FIPS	Locality Code	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested
071	304	Giles Co.	03/24/06	Vacancy Savings	Temporary Pers	\$4,122.55	\$4,122.55
550	304	Chesapeake City	03/23/06	Vacancy Savings	Temporary Pers	\$25,097.48	\$25,097.48
700	304	Newport News City	03/27/06	Vacancy Savings	Office Expense	\$416,658.32	\$415,000.00
		Totals				\$445,878.35	\$444,220.03

304-06-09: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

LOCALITY	OFFICER	REQUEST	TOTAL COST	COMPENSATION BOARD ACTION
APPOMATTOX COUNTY	SHERIFF	03-27-06 Officer requests the following equipment:	-0-	Approved per Compensation Board action of January 25, 2006. Any amounts approved will be reimbursed at the stressed cost. Because this is a one-time approval, any amounts not requested for reimbursement on or before the May 2006 payroll reimbursement request will not be available for expenditure in June 2006 or in FY07.

FIPS	Loc Code	Locality Name	Equipment Requested	Avail	Req	Appr	Equipment Cost	Total Per Policy Cost	Stress Factor	Stressed Cost	Vac Savs Available	Extra Funds Requested
11	304	Appomattox Co.	PCs	2	2	2	\$2,400.00	\$1,200.00	72.98%	\$1,751.52	\$6,876.76	\$0.00
		TOTALS		2	2	2	\$2,400.00			\$1,751.52		\$0.00

320-06-09: COMMONWEALTH’S ATTORNEYS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
NELSON COUNTY	COMMONWEALTH'S ATTORNEY	03-27-06 Officer seeks an exception to Comp Board policy and asks that their FY07 budget request be amended to include requests for additional positions as follows.	\$41,961	Compensation Board will consider this request as part of the FY07 budget process.

FIPS	LOCALITY	QTY	CLASS	MINIMUM SALARY
125	Nelson	1	ATTI	41,961
	Total			41,961

320-06-09: COMMONWEALTH'S ATTORNEYS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
APPOMATTOX COUNTY	COMMONWEALTH'S ATTORNEY	02-23-06 Officer requests additional funding to fully restore salary of pos. 2, AAIL @ \$31,946. Officer hired an employee who previously worked as an Assistant Attorney in another Commonwealth's Attorney's office. While in the previous CA's office, the salary was reduced due to Budget Reduction. Officer hired the employee into a newly allocated, fully funded position. Officer requests additional funds @ \$14,656 to increase the salary of pos. #3, ATTI, currently @ \$45,271 to equal what the fully restored salary would be for this employee in the previous CA's office @ \$59,927. Officer has \$0 Office Expense or Turnover Funds available.	\$21,093	The Compensation Board did not approve this request. As noted in the Compensation Board's letter of May 1, 2005, additional funding is not available this year.

FIPS	LOCALITY	POSITION	PRIOR TO BUDGET REDUCTION	DECEMBER INCREASES	REQUESTED SALARY	CURRENT SALARY	COST TO INCREASE
011	Appomattox	00002	34,910	3,473	38,383	31,946	6,437
011	Appomattox	00003	54,503	5,424	59,927	45,271	14,656
		TOTAL					21,093

LANCASTER COUNTY	COMMONWEALTH'S ATTORNEY	03-06-06 Officer requests to convert pos. #3, ATTI @ \$41,961 to ATTA @ \$20,980. Officer requests to transfer the balance of the salary @ 20,981 to Base Temporary Funds.	-0- -0-	The Compensation Board will not approve a part-time position. However, the Compensation Board will approve, upon request, the annual transfer of the salary budgeted for position 3 to part-time. The Commonwealth's Attorney may then use all or part of these funds to hire no more than <u>one</u> part-time assistant Commonwealth's Attorney in his office.
ROANOKE CITY	ROANOKE CITY DRUG PROSECUTOR	03-09-06 Officer requests to transfer Turnover Funds to the categories listed.	-0-	Approved per the Compensation Board's May 1, 2005 Budget Priorities and Policies. This is a one-time transfer; not in the base budget.

FIPS	LOCALITY	Request Date	FROM	TO Category	AMOUNT	PRO-RATED
771	Roanoke Drug Prosecutor	3/9/06	Turnover	Office Expense	464	155
	TOTAL				464	155

320-06-09: COMMONWEALTH'S ATTORNEYS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
BRISTOL CITY	COMMONWEALTH'S ATTORNEY	03-15-06 Officer requests to transfer Vacancy Savings Funds to the category listed.	-0-	Approved per the Compensation Board's May 1, 2005 Budget Priorities and Policies. This is a one-time transfer; not in the base budget.

320-06-09: COMMONWEALTH'S ATTORNEYS

NEW BUSINESS:

LOCALITY	OFFICER	REQUEST	TOTAL COST	COMPENSATION BOARD ACTION
LISTED BELOW	COMMONWEALTH'S ATTORNEY	In response to the notification of funds re-appropriated by the Governor for equipment, Commonwealth's Attorney's request reimbursement for equipment purchased or to be purchased in FY06.	\$99,059 (Total Cost) \$75,020.40 (Stressed Cost)	Approved per Compensation Board action of January 25, 2006. Any amounts approved will be reimbursed at the stressed cost. Because this is a one-time approval, any amounts not requested for reimbursement on or before the May 2006 payroll reimbursement request will not be available for expenditure in June 2006 or in FY07.

FIPS	Locality	Equipment Requested	Requested Qty	Requested Cost	Total Requested Cost	Category	IT	Per Policy Qty	Per Policy Cost	Total Cost Approved	Stressed Cost	Board Action 3-29-06
011	Appomattox	Copier	1	4,000.00	4,000	B		1	4,000.00	4,000.00	2,919.20	Approved
011	Appomattox	Printer	1	1,500.00	1,500	A	Y	1	1,500.00	1,500.00	1,094.70	Approved
011	Appomattox	Monitor	3	900.00	2,700	A	Y	3	300.00	900.00	656.82	Approved
011 Total					8,200					6,400.00	4,670.72	
025	Brunswick	Server	1	4,200.00	4,200	A	Y	1	4,200.00	4,200.00	3,331.44	Approved
025 Total					4,200					4,200.00	3,331.44	
053	Dinwiddie	Cassette Recorder	1	85.00	85	B		0	0.00	0.00	0.00	Not Approved
053	Dinwiddie	PC	1	1,300.00	1,300	A	Y	1	1,200.00	1,200.00	862.32	Approved
053	Dinwiddie	DVD Recorder	1	179.00	179	B		0	0.00	0.00	0.00	Not Approved
053	Dinwiddie	DVD Player	1	250.00	250	B		0	0.00	0.00	0.00	Not Approved
053	Dinwiddie	CD Recorder	1	699.00	699	B		0	0.00	0.00	0.00	Not Approved
053	Dinwiddie	LCD Projector	1	2,300.00	2,300	B		1	2,300.00	2,300.00	1,467.63	Approved
053	Dinwiddie	TV/DVD	1	569.00	569	B		0	0.00	0.00	0.00	Not Approved
053 Total					5,382					3,500.00	2,329.95	
077	Grayson	PC	1	1,600.00	1,600	A	Y	1	1,200.00	1,200.00	922.32	Approved
077	Grayson	Desk	1	399.00	399	C		0	0.00	0.00	0.00	Not Approved
077 Total					1,999					1,200.00	922.32	
085	Hanover	PC	9	1,374.00	12,366	A	Y	9	1,200.00	10,800.00	5,498.28	Approved
085	Hanover	Monitor	3	331.00	993	A	Y	3	300.00	900.00	458.19	Approved
085	Hanover	Printer	1	764.00	764	A	Y	1	764.00	764.00	388.95	Approved
085	Hanover	Scanner	1	245.00	245	A	Y	1	245.00	245.00	124.73	Approved
085	Hanover	Server	1	5,756.00	5,756	A	Y	1	5,756.00	5,756.00	2,930.38	Approved
085 Total					20,124					18,465.00	9,400.53	

320-06-09: COMMONWEALTH'S ATTORNEYS

CONTINUED.

	Locality	Equipment Requested	Requested Qty	Requested Cost	Total Requested Cost	Category	IT	Per Policy Qty	Per Policy Cost	Total Cost Approved	Stressed Cost	Board Action 3-29-06
121	Montgomery	Laptop	1	2,850.00	2,850	A	Y	1	2,200.00	2,200.00	1,599.40	Approved
121	Montgomery	PC	3	1,020.00	3,060	A	Y	3	1,020.00	3,060.00	2,224.62	Approved
121	Montgomery	Projector	1	1,100.00	1,100	B		1	1,100.00	1,100.00	799.70	Approved
121	Montgomery	Printer	2	900.00	1,800	A	Y	2	900.00	1,800.00	1,308.60	Approved
121	Montgomery	Copier	1	8,000.00	8,000	B		1	4,000.00	4,000.00	2,908.00	Approved
121	Montgomery	Calculator	6	25.00	150	B		6	25.00	150.00	109.05	Approved
121	Montgomery	Shredder	1	350.00	350	B		1	350.00	350.00	254.45	Approved
121 Total					17,310					12,660.00	9,203.82	
191	Washington	PC	3	3,000.00	9,000	A	Y	3	1,200.00	3,600.00	2,568.96	Approved
191	Washington	Printer	2	500.00	1,000	A	Y	2	500.00	1,000.00	713.60	Approved
191 Total					10,000					4,600.00	3,282.56	
730	Petersburg	PC	4	1,556.00	6,224	A	Y	0	0.00	0.00	0.00	Not Approved
730	Petersburg	PC	3	1,129.00	3,387	A	Y	0	0.00	0.00	0.00	Not Approved
730	Petersburg	Printer	1	1,317.00	1,317	A	Y	0	0.00	0.00	0.00	Not Approved
730	Petersburg	Server	1	3,085.00	3,085	A	Y	1	3,085.00	3,085.00	2,962.22	Approved
730	Petersburg	Public Address	1	448.00	448	B		0	0.00	0.00	0.00	Not Approved
730	Petersburg	DVD Recorder	1	179.00	179	B		0	0.00	0.00	0.00	Not Approved
730	Petersburg	Shredder	1	100.00	100	B		0	0.00	0.00	0.00	Not Approved
730 Total					14,740					3,085.00	2,962.22	
760	Richmond City	Server	1	32,026.00	32,026	A	Y	1	20,000.00	20,000.00	17,316.00	Approved
760	Richmond City	PC	14	1,200.00	16,800	A	Y	14	1,200.00	16,800.00	14,545.44	Approved
760	Richmond City	Printer	1	5,995.00	5,995	A	Y	1	1,500.00	1,500.00	1,298.70	Approved
760	Richmond City	Laptop	2	2,200.00	4,400	A	Y	2	2,200.00	4,400.00	3,809.52	Approved
760	Richmond City	Printer	6	250.00	1,500	A	Y	6	250.00	1,500.00	1,298.70	Approved
760	Richmond City	Adobe Photo Software	1	650.00	650	A	Y	0	0.00	0.00	0.00	Not Approved
760	Richmond City	Adobe Printer Software	1	650.00	650	A	Y	0	0.00	0.00	0.00	Not Approved
760	Richmond City	Scanner	1	499.00	499	A	Y	1	499.00	499.00	432.03	Approved
760	Richmond City	Fax	1	250.00	250	B		1	250.00	250.00	216.45	Approved
760	Richmond City	Digital Camera	1	889.00	889	B		0	0.00	0.00	0.00	Not Approved
760	Richmond City	Camcorder	1	850.00	850	B		0	0.00	0.00	0.00	Not Approved
760 Total					64,509					44,949.00	38,916.84	
Grand Total					146,464.00					99,059.00	75,020.40	

734-06-09: COMMISSIONERS OF THE REVENUE

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
LISTED BELOW	COMMISSIONER OF THE REVENUE	Officers request the following equipment:	\$4,338 (Stressed Cost)	Approved per Compensation Board action of January 25, 2006. Any amounts approved will be reimbursed at the stressed cost. Because this is a one-time approval, any amounts not requested for reimbursement on or before the May 2006 payroll reimbursement request will not be available for expenditure in June 2006 or in FY07.

FIPS	Locality	Qty	Description	Unit Requested Cost	Total Requested Cost	Per Policy Unit Cost	Total Cost Approved	Unit Stressed Cost	State's Total Stressed Portion	Board Action 3-29-06
027	Buchanan	1	PC	1200	1200	1200	1200	1090	363	approved
027	Buchanan	1	Printer	1478	1478	1478	1478	1343	448	approved
027	Buchanan	1	PC	1200	1200	1200	1200	1090	363	approved
027	Buchanan	1	Printer	2132	2132	1500	1500	1363	454	approved
027 Total									1629	
061	Fauquier	5	Printers	195	975	195	975	84	139	approved
061	Fauquier	1	PC	1224	1224	1200	1200	515	172	approved
061	Fauquier	1	Printers	195	195	0	0	0	0	not approved
061 Total									311	
091	Highland	1	PC	631	631	631	631	394	131	approved
091 Total									131	
595	City of Emporia	1	PC	1500	1500	1200	1200	1195	398	approved
595 Total									398	
690	City of Martinsville	1	Copier	3459	3459	3459	3459	3148	1049	approved
690	City of Martinsville	1	PC	1526	1526	1200	1200	1092	364	approved
690	City of Martinsville	1	Ethernet Switch	1503	1503	1500	1500	1365	455	approved
690 Total									1869	
Grand Total									4338	

732-06-09: TREASURERS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
LISTED BELOW	TREASURER	Officers request the following equipment:	\$510 (Stressed Cost)	Approved per Compensation Board action of January 25, 2006. Any amounts approved will be reimbursed at the stressed cost. Because this is a one-time approval, any amounts not requested for reimbursement on or before the May 2006 payroll reimbursement request will not be available for expenditure in June 2006 or in FY07.

FIPS	Locality	Qty	Description	Unit Requested Cost	Total Requested Cost	Per Policy Unit Cost	Total Cost Approved	Unit Stressed Cost	State's Total Stressed Portion	Board Action 3-29-06
125	Nelson County	1	PC	1700	1700	1200	1200	802	267	approved
125	Nelson County	1	Copier	749	749	749	749	501	167	approved
125 Total									434	
197	Wythe County	1	Printer	293	293	293	293	226	75	approved
197	Wythe County	3	Printer	293	879	0	0	0	0	not approved
197	Wythe County	3	Monitor	220	660	0	0	0	0	not approved
197 Total									75	
690	City of Martinsville	1	Folding Machine	10690	10690	0	0	0	0	not approved
690 Total									0	
Grand Total									510	

321-06-09: CIRCUIT COURT CLERKS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
HAMPTON CITY	CIRCUIT COURT CLERK	03-04-06 Officer requests to amend 2004 workload data as follows:	-0-	Approved.

CURRENT with Error

Category	CY03	CY04	CY05	Wkld Avg
Criminal Cases Commenced	3,434	1,272	3,605	2,770

CORRECTION

Category	CY03	CY04	CY05	Wkld Avg
Criminal Cases Commenced	3,434	3,710	3,605	3,583

321-06-09: CIRCUIT COURT CLERKS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
MONTGOMERY COUNTY	CIRCUIT COURT CLERK	03-23-06 Officer requests to transfer Turnover Funds to the categories listed.	-0-	Approved per the Compensation Board's May 1, 2005 Budget Priorities and Policies. This is a base budget transfer.

FIPS	LOCALITY	Request Date	FROM	TO Category	AMOUNT	PRO-RATED
121	Montgomery	3/23/06	Turnover	Temporary	5,830	1,943
	TOTAL				5,830	1,943

OTHER MATTERS
NONE.

FOR YOUR INFORMATION
NONE.

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