

COMPENSATION BOARD DOCKET #06/12

JUNE 21, 2006

EMPLOYEE RECOGNITION
NONE.

304-06-12: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
PORTSMOUTH CITY	SHERIFF	06-13-06 The City of Portsmouth is adding an additional Circuit Courtroom as of June 1, 2006. Officer requests funding in FY07 for two (2) additional Court Security (CS) Deputy positions per Compensation Board Staffing Standard guidelines. Office does not have sufficient staff to operate the new Courtroom due to overcrowding in the jail.	\$52,208.00	Per FY07 Compensation Board Staffing Standards, office is due 1.81 CS positions and is 35 th on the priority list. However, as the 2006 General Assembly has not approved any additional CS positions at this time, the Compensation Board cannot approve this request.
LISTED BELOW	SHERIFF/ SUPERINTENDENT	The following localities are requesting Base Budget Fund transfers for Personnel Changes. Salary increases are within Compensation Board guidelines. All salary increases are effective July 01, 2006.	-0-	The Compensation Board approved a transfer of \$4,386 (Dickenson County) and \$2,637 (Petersburg City) from base temporary to effect the salary action requested by the officers in accordance with the Compensation Board's pay and classification policy. This action will result in a reduction in the officers' temporary budgets in the current as well as subsequent fiscal years. These actions are approved concurrent with the Compensation Board approval of the Sheriffs' FY07 budgets.

FIPS	LOCALITY CODE	LOCALITY NAME	REQUEST DATE	FROM CATEGORY	TO CATEGORY	AMOUNT AVAILABLE	AMOUNT REQUESTED	PRORATED AMOUNT
051	304	Dickenson	06/02/06	BASE TEMP	PERM SAL	\$89,355.00	\$4,386.00	N/A
730	304	Petersburg City	06/12/06	BASE TEMP	PERM SAL POS. 51	\$35,590.00	\$2,637.00	N/A
		TOTALS					\$7,023.00	\$0.00

304-06-12: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
LISTED BELOW	SHERIFF/ SUPERINTENDENT	The following localities are requesting Base Budget Fund Transfers:	-0-	Approved per the Compensation Board's May 1, 2005 Budget Priorities and Policies. These are base budget transfers.

FIPS	LOCALITY CODE	LOCALITY NAME	REQUEST DATE	FROM CATEGORY	TO CATEGORY	AMOUNT AVAILABLE	AMOUNT REQUESTED	PRORATED AMOUNT
071	304	Giles	06/07/06	TURNOVER	TEMP	\$9,498.96	\$9,498.96	\$791.58
091	304	Highland	06/12/06	TURNOVER	TEMP	\$12,542.88	\$4,000.00	\$333.33
091	304	Highland	06/12/06	TURNOVER	OFFICE	"	\$8,542.88	\$711.91
107	304	Loudoun	06/02/06	TURNOVER	TEMP	\$12,856.08	\$12,856.08	\$1,071.34
117	304	Mecklenburg	06/02/06	TURNOVER	TEMP	\$5,495.28	\$5,495.28	\$457.94
137	304	Orange	06/07/06	TURNOVER	TEMP	\$7,988.04	\$7,988.04	\$665.67
167	304	Russell	06/13/06	TURNOVER	TEMP	\$2,856.24	\$2,856.24	\$238.02
171	304	Shenandoah	05/31/06	TURNOVER	TEMP	\$15,327.12	\$15,327.12	\$1,277.26
425	304	Central VA Reg Jail	06/12/06	TURNOVER	TEMP	\$4,967.16	\$4,967.16	\$413.93
445	304	Rockbridge Reg Jail	06/06/06	TURNOVER	OFFICE	\$1,509.96	\$1,509.96	\$125.83
490	304	Peumansend Creek RJ	06/12/06	TURNOVER	OFFICE	\$5,745.96	\$5,745.96	\$478.83
TOTALS							\$78,787.68	\$6,565.64

LISTED BELOW	SHERIFF/ SUPERINTENDENT	The following localities are requesting vacant positions they would like transferred for Fiscal Year 2007.	-0-	Approved as a one-time transfer, not in the base budget, concurrent with Compensation Board approval of the Sheriffs/Regional Jails FY07 budgets.
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FIPS	OFFICE	LOCALITY	REQUEST DATE	FROM POSITION #	CLASS	TO CATEGORY	AMOUNT
019	304	Bedford	05/30/06	48	CS7	TEMP	\$27,293
		Bedford Total					\$27,293
087	304	Henrico	06/12/06	154	PMED	OFFICE	\$17,101
087	304	Henrico	06/12/06	155	PMED	OFFICE	\$17,101
087	304	Henrico	06/12/06	164	PMED	OFFICE	\$17,101
087	304	Henrico	06/12/06	165	PMED	OFFICE	\$17,101
087	304	Henrico	06/12/06	166	PMED	OFFICE	\$17,101
087	304	Henrico	06/12/06	167	PMED	OFFICE	\$17,101
087	304	Henrico	06/12/06	168	PMED	OFFICE	\$17,101
087	304	Henrico	06/12/06	169	PMED	OFFICE	\$17,101
087	304	Henrico	06/12/06	170	PMED	OFFICE	\$17,101
087	304	Henrico	06/12/06	171	PMED	OFFICE	\$17,101

304-06-12: SHERIFFS & REGIONAL JAILS

Continued.

FIPS	OFFICE	LOCALITY	REQUEST DATE	FROM POSITION #	CLASS	TO CATEGORY	AMOUNT
087	304	Henrico	06/12/06	172	PMED	OFFICE	\$17,101
087	304	Henrico	06/12/06	173	PMED	OFFICE	\$17,101
		Henrico Total					\$205,212
091	304	Highland	06/12/06	17	SECI	OFFICE	\$20,067
		Highland Total					\$20,067
107	304	Loudoun	06/01/06	111	PMED	OFFICE	\$30,382
107	304	Loudoun	06/01/06	112	PMED	OFFICE	\$23,877
107	304	Loudoun	06/01/06	113	PMED	OFFICE	\$17,101
		Loudoun Total					\$71,360
121	304	Montgomery	05/16/06	95	L7	OFFICE	\$26,104
121	304	Montgomery	05/16/06	96	L7	OFFICE	\$26,104
121	304	Montgomery	05/16/06	97	L7	OFFICE	\$26,104
		Montgomery Total					\$78,312
161	304	Roanoke	05/01/06	66	CKA	OFFICE	\$21,451
161	304	Roanoke	05/01/06	100	CKB	OFFICE	\$23,448
161	304	Roanoke	05/01/06	111	CKA	OFFICE	\$20,517
		Roanoke Total					\$65,416
165	304	Rockingham	05/24/06	119	PMED	OFFICE	\$24,413
165	304	Rockingham	05/24/06	121	PMED	OFFICE	\$17,879
165	304	Rockingham	05/24/06	122	PMED	OFFICE	\$17,101
165	304	Rockingham	05/24/06	123	PMED	OFFICE	\$17,101
165	304	Rockingham	05/24/06	124	PMED	OFFICE	\$17,486
165	304	Rockingham	05/24/06	125	PMED	OFFICE	\$17,879
		Rockingham Total					\$111,859
171	304	Shenandoah	06/01/06	50	CS7	TEMP	\$26,104
		Shenandoah Total					\$26,104
191	304	Washington	05/11/06	29	L12	TEMP	\$59,460
		Washington Total					\$59,460
405	304	Albemarle/Char Reg Jail	06/02/06	30	C13	TEMP	\$44,525
		Albemarle/Char Reg Jail Total					\$44,525
460	304	Pamunkey Reg Jail	06/02/06	109	RCKB	OFFICE	\$21,934
460	304	Pamunkey Reg Jail	06/02/06	110	RCKA	OFFICE	\$20,067
460	304	Pamunkey Reg Jail	06/02/06	111	RCKA	OFFICE	\$20,067
		Pamunkey Reg Jail Total					\$62,068

304-06-12: SHERIFFS & REGIONAL JAILS

Continued.

FIPS	OFFICE	LOCALITY	REQUEST DATE	FROM POSITION #	CLASS	TO CATEGORY	AMOUNT
475	304	Hampton Roads Reg Jail	06/06/06	228	RPMED	OFFICE	\$17,101
475	304	Hampton Roads Reg Jail	06/06/06	233	RPMED	OFFICE	\$17,101
475	304	Hampton Roads Reg Jail	06/06/06	234	RPMED	OFFICE	\$17,101
475	304	Hampton Roads Reg Jail	06/06/06	235	RPMED	OFFICE	\$17,101
475	304	Hampton Roads Reg Jail	06/06/06	236	RPMED	OFFICE	\$17,101
475	304	Hampton Roads Reg Jail	06/06/06	237	RPMED	OFFICE	\$17,101
475	304	Hampton Roads Reg Jail	06/06/06	238	RPMED	OFFICE	\$17,101
475	304	Hampton Roads Reg Jail	06/06/06	239	RPMED	OFFICE	\$17,101
475	304	Hampton Roads Reg Jail	06/06/06	240	RPMED	OFFICE	\$17,101
475	304	Hampton Roads Reg Jail	06/06/06	241	RPMED	OFFICE	\$17,101
475	304	Hampton Roads Reg Jail	06/06/06	242	RPMED	OFFICE	\$17,101
		Hampton Roads Reg Jail Total					\$188,111
493	304	Middle River Reg Jail	05/31/06	81	RPMED	TEMP	\$17,101
493	304	Middle River Reg Jail	05/31/06	99	C7	TEMP	\$26,104
493	304	Middle River Reg Jail	05/31/06	119	C7	TEMP	\$26,104
		Middle River Reg Jail Total					\$69,309
740	304	Portsmouth City	05/30/06	125	PREC	OFFICE	\$26,684
740	304	Portsmouth City	05/30/06	126	PREC	OFFICE	\$26,684
740	304	Portsmouth City	05/30/06	127	PREC	OFFICE	\$24,962
740	304	Portsmouth City	05/30/06	128	PREC	OFFICE	\$24,962
		Portsmouth City Total					\$103,292
		GRAND TOTAL					\$1,132,388

LISTED BELOW

SHERIFF

The following localities are requesting Base Budget Fund Transfers:

-0-

Approved per the Compensation Board's May 1, 2005 Budget Priorities and Policies. These are base budget transfers.

FIPS	LOCALITY CODE	LOCALITY NAME	REQUEST DATE	FROM CATEGORY	TO CATEGORY	AMOUNT AVAILABLE	AMOUNT REQUESTED	PRORATED AMOUNT
043	304	Clarke County	06/13/06	Turnover	Temporary	\$2,791.92	\$2,791.92	\$232.66
700	304	Newport News City	06/14/06	Turnover	Temporary	\$10,246.44	\$10,246.44	\$853.87
		TOTALS					\$13,038.36	\$1,086.53

320-06-12: COMMONWEALTH'S ATTORNEYS

OLD BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
APPOMATTOX COUNTY	COMMONWEALTH'S ATTORNEY	<p>05-19-06 The officer requests to reduce his salary \$105,178 to \$98,740 generating Turnover Funds @ \$6,438. Officer will fully restore the salary of pos. #00002, currently @ \$31,946 to \$38,384. Cost of restoration @ \$6,438.</p> <p>AT THEIR MAY 24, 2006 MEETING, THE COMPENSATION BOARD TOOK THE FOLLOWING ACTION: "DEFERRED PENDING REVIEW BY THE OFFICE OF THE ATTORNEY GENERAL (OAG). IF THE OAG DECIDES THAT THE OFFICER CANNOT REDUCE HIS SALARY AS REQUESTED, COMPENSATION BOARD STAFF IS DIRECTED TO NOTIFY THE COMMONWEALTH'S ATTORNEY OF THAT DECISION AND NO FURTHER ACTION WILL BE TAKEN BY THE COMPENSATION BOARD. IF THE OAG DECIDES THAT THE OFFICER CAN REDUCE HIS SALARY AS REQUESTED, THE COMPENSATION BOARD WILL REVIEW THIS REQUEST AGAIN AT THEIR JUNE 21, 2006 MEETING."</p>	-0-	<p>By letter of May 30, 2006, the Commonwealth's Attorney was informed as follows:</p> <p>"This is in response to your request to the Compensation Board to reduce your salary in order to restore the salary reduction to an assistant Commonwealth's Attorney made as a result of budget reductions. This matter was referred to the Office of the Attorney General (OAG) for review. Based upon review of the Compensation Board's assistant Attorney General, it would appear that the salary of a Constitutional Officer may only be reduced if specific authorization to do so is provided by law, as is the case with Circuit Court Clerks. As no similar provision exists for Commonwealth's Attorneys, the Compensation Board cannot approve your request."</p> <p>No further action by the Board is required.</p>

320-06-12: COMMONWEALTH'S ATTORNEYS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
GRAYSON COUNTY	COMMONWEALTH'S ATTORNEY	06-14-06 The Acting Officer, M. Dawn Cox and the Commonwealth's Attorney together request additional Temporary Funding @ \$14,962.08. This is equivalent to position #3 JATTI @ \$42,473 from July 1, 2006 to November 7, 2006. The Special Election will be held on November 7, 2006. This request for "additional" funding is made in lieu of a request to transfer these funds to Temporary Funds budget, as I understand that the Compensation Board's interpretation of Section 24.2-226 and 228 is that position #3 JATTI is not vacant during the period in which I am the Acting Commonwealth's Attorney, consequently funds cannot be transferred from this position.	\$14,962.08	Approved at no additional cost to the Compensation Board.

GRAYSON COUNTY	COMMONWEALTH'S ATTORNEY	06-14-06 FY07 Officer requests to transfer Office Expense Funds into Permanent Salaries to fund an Internal Salary Adjustment. The salary requested is within 10% of current salary.	-0-	The Compensation Board approved a transfer of \$3,861 from base office expense to effect the salary action requested by the officer in accordance with the Compensation Board's pay and classification policy. This action will result in a reduction in the officer's office expense budget in the current as well as subsequent fiscal years. This action is to be approved concurrent with Compensation Board approval of the Commonwealth's Attorneys' FY07 budget.
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FIPS	LOCALITY CODE	LOCALITY NAME	REQUEST DATE	FROM CATEGORY	TO CATEGORY	AMOUNT AVAILABLE	AMOUNT REQUESTED	PRORATED AMOUNT
077	320	Grayson	06/14/06	OFFICE EXPENSE	PERM SAL	\$3,861.00	3,861.00	\$3,861.00
		TOTALS					3,861.00	\$3,861.00

PETERSBURG CITY	COMMONWEALTH'S ATTORNEY	06-09-06 FY07 The following officers request to transfer the Annual Vacant Funds to the categories listed	-0-	Approved as a one-time transfer, not in the base budget, concurrent with Compensation Board approval of the Commonwealth's Attorneys' FY07 budgets.
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FIPS	LOCALITY CODE	LOCALITY	REQUEST DATE	FROM POSITION	CLASS	TO CATEGORY	AMOUNT
730	320	Petersburg	06/09/06	00012	JATTI	Temporary	9,563
		TOTAL					9,563

LISTED BELOW	COMMONWEALTH'S ATTORNEYS	The following officers request to transfer Turnover Funds to the categories listed:	-0-	Approved per the Compensation Board's May 1, 2005 Budget Priorities and Policies. These are base budget transfers.
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FIPS	LOCALITY CODE	LOCALITY NAME	REQUEST DATE	FROM CATEGORY	TO CATEGORY	AMOUNT AVAILABLE	AMOUNT REQUESTED	PRORATE D AMOUNT
095	320	James City	06/14/06	TURNOVER	TEMP	4098.96	4,098.96	4098.96
165	320	Rockingham	06/21/06	TURNOVER	TEMP	\$1,867.00	1,867.00	\$1,867.00
670	320	Hopewell	06/01/06	TURNOVER	TEMP	\$6,899.00	6,899.00	\$6,899.00
		TOTALS					12,864.96	12,864.96

734-06-12: COMMISSIONERS OF THE REVENUE

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
LISTED BELOW	COMMISSIONER OF THE REVENUE	The following officers request to transfer Base Budget Funds to the categories listed.	-0-	Approved per the Compensation Board's May 1, 2005 Budget Priorities and Policies. This is a base budget transfer.

FIPS	LOCALITY	REQUEST DATE	FROM	TO CATEGORY	AMOUNT	TRANSFER APPROVED IN BASE
121	Montgomery	06/07/06	Turnover	Office Expense	1,445	1,445
	TOTAL				1,445	1,445

LISTED BELOW	COMMISSIONER OF THE REVENUE	The following officers request to transfer funds from a vacant position to the categories listed for FY07.	-0-	Approved as a one-time transfer, not in the base budget, concurrent with Compensation Board approval of the officer's FY07 budget.
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FIPS	LOCALITY	REQUEST DATE	FROM	TO CATEGORY	CLASS	AMOUNT	ANNUAL ONE- TIME TRANSFER APPROVED
005	Alleghany	06/01/06	00005	Temporary	DII	13,148	13,148
	TOTAL					13,148	13,148

732-06-12: TREASURERS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
TREASURER AND DEPUTY TREASURER CAREER DEVELOPMENT PROGRAMS	TREASURER	Compensation Board staff requests approval of editorial changes to the Treasurer and Deputy Treasurer Career Development Programs. Changes do not impact the structure or content of the CDP.	-0-	Approved.
LISTED BELOW	TREASURER	The following officer requests to transfer Base Budget Funds to Permanent Personnel for an Internal Salary Adjustment. Per policy, the Internal Salary Adjustment is not greater than 10% above the current salary. This will be effective July 1, 2006.	-0-	The Compensation Board approved a transfer of \$3,133 from base temporary to effect the salary action requested by the officer in accordance with the Compensation Board's pay and classification policy. This action will result in a reduction in the officer's temporary budget in the current as well as subsequent fiscal years. This action is to be approved concurrent with Compensation Board approval of the officer's FY07 budget.

FIPS	LOCALITY	REQUEST DATE	FROM CATEGORY	TO CATEGORY	POSITION	AMOUNT REQUESTED	TRANSFER APPROVED IN BASE
195	Wise	05/22/06	Temporary	Permanent Personnel	00002	3,133	3,133
	TOTAL					3,133	3,133

LISTED BELOW	TREASURER	The following officers request to transfer Base Budget Funds to the categories listed.	-0-	Approved per the Compensation Board's May 1, 2005 Budget Priorities and Policies. This is a base budget transfer.
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FIPS	LOCALITY	REQUEST DATE	FROM CATEGORY	TO CATEGORY	AMOUNT	TRANSFER APPROVED IN BASE
041	Chesterfield	06/01/06	Turnover	Temporary	894	894
113	Madison	06/07/06	Turnover	Office Expense	2,055	2,055
	TOTAL				2,949	2,949

LISTED BELOW	TREASURER	The following officers request to transfer funds from a vacant position to the categories listed for FY07.	-0-	Approved as a one-time transfer, not in the base budget, concurrent with Compensation Board approval of the officers' FY07 budget.
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FIPS	LOCALITY	REQUEST DATE	FROM	CLASS	TO CATEGORY	AMOUNT	ANNUAL ONE- TIME TRANSFER APPROVAL
007	Amelia	05/15/06	pos 00003	DI	Temporary	5,731	5,731
165	Rockingham	06/05/06	pos. 00008	DI	Temporary	4,680	4,680
620	City of Franklin	05/24/06	pos. 00002	DII	Temporary	31,329	31,329
620	City of Franklin	05/24/06	pos. 00003	DI	Office Expense	9,048	9,048
	TOTAL					50,788	50,788

321-06-12: CIRCUIT COURT CLERKS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
ALLEGHANY COUNTY	CIRCUIT COURT CLERK	06-02-06 Acting Officer requests additional Temporary Funding @ \$ 12,646.22. This is equivalent position # 2 DCIV @ \$ 35,899 from July 1, 2006 to Nov. 7, 2006. The Special Election will be held on Nov. 7, 2006. This request for "additional" funding is made in lieu of a request to transfer these funds to Temporary Funds budget, as I understand that the Compensation Board's interpretation of §24.2-226 and 228 is that position # 2 DCIV is not vacant during the period in which I am the Acting Circuit Court Clerk, consequently funds cannot be transferred from this position.	\$12,646.22	Approved at no additional cost to the Compensation Board.
LISTED BELOW	CIRCUIT COURT CLERK	FY07 Officers request to transfer Temporary and Office Expense Funds into Permanent Salaries to fund Internal Salary Adjustments. The salaries requested are within 10% of the current salaries.	-0-	<p>Frederick County: The Compensation Board approved a transfer of \$1,073 from base temporary to effect the salary action requested by the officers in accordance with the Compensation Board's pay and classification policy. This action will result in a reduction in the officer's temporary budget in the current as well as subsequent fiscal years.</p> <p>Hampton City: The Compensation Board approved a transfer of \$4,234 from base office expense to effect the salary action requested by the officers in accordance with the Compensation Board's pay and classification policy. This action will result in a reduction in the officer's office expense budget in the current as well as subsequent fiscal years.</p>

These actions are approved concurrent with the Compensation Board approval of the Clerks' FY07 budgets.

FIPS	LOCALITY CODE	LOCALITY NAME	REQUEST DATE	FROM CATEGORY	TO CATEGORY	AMOUNT AVAILABLE	AMOUNT REQUESTED	PRORATED AMOUNT
069	321	Frederick	06/06/06	TEMPORARY	PERM SAL	\$1,073.00	1,073.00	\$1,073.00
650	321	Hampton	06/13/06	OFFICE EXPENSE	PERM SAL	\$4,234.00	4,234.00	\$4,234.00
		TOTALS					5,307.00	5,307.00

321-06-12: CIRCUIT COURT CLERKS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>			
LISTED BELOW	CIRCUIT COURT CLERK	FY07 The following officers request to transfer the Annual Vacant Funds to the categories listed.	-0-	Approved as a one-time transfer, not in the base budget, concurrent with Compensation Board approval of the Clerks' FY07 budgets.			
FIPS	OFFICE	LOCALITY	REQUEST DATE	FROM POSITION	CLASS	TO CATEGORY	AMOUNT
099	321	King George	06/09/06	00004	GOC	Temporary	8,186
027	321	Buchanan	06/13/06	00005	DCIII	Office Expense	267
029	321	Buckingham	06/01/06	00004	MT	Temporary	5,624
		TOTAL					14,077
CARROLL COUNTY	CIRCUIT COURT CLERK	FY07 06-07-06 Due to the office bookkeeper being out of the office on emergency medical leave for approximately 8 weeks July 1 to approximately August 25, 2006, Officer requests emergency Temporary Funds @ \$5,760. This is to continue paying two (2) temporary employees that were hired when Mrs. Wheatley started emergency medical leave. One employee @ \$10 per hour handles Bookkeeping and the other @ \$8 per hour handles filing and general office duties. This employee does have enough accumulated annual leave and sick time to be paid for this 8-week period. Officer calculates the employees salaries \$18 per hour times 8 hours per day times 40 days (July 1 to August 25) = \$5,760.00+.	\$5,760.00	Approved as an exception to policy, based upon the specific conditions stated by the officer. This is a one-time approval, not in the base. This approval is concurrent with Compensation Board approval of the Clerks' FY07 budgets.			

OTHER MATTERS

NEW BUSINESS:

	<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
1.	MEETING MINUTES	COMPENSATION BOARD	Staff presents minutes for approval as follows: Docket #06/11	N/A	Approved.
2.	TRAINING STATUS REPORT	COMPENSATION BOARD	Staff presents Training Status Report.	N/A	Noted.
3.	MONTHLY JAIL AUDIT ACTIVITY STATUS REPORT	COMPENSATION BOARD	Staff presents monthly Jail Audit Activity Status Report.	N/A	Noted.
4.	AUDIT STATUS REPORT	COMPENSATION BOARD	Staff presents Audit Status Report.	N/A	Noted.
5.	COMPENSATION BOARD MEETINGS	COMPENSATION BOARD	Confirmation of upcoming Board meetings: Wednesday, July 26, 2006 and Wednesday, August 16, 2006.	N/A	Approved.
6.	FOIA	COMPENSATION BOARD	Per the provisions of §2.2-3702, Cindy Waddell, Compensation Board, provided a copy of Chapter 37 of Title 2.2 (The Virginia Freedom of Information Act – Effective July 1, 2005) to Janie E. Bowen, Compensation Board Member, on May 15, 2006.	N/A	Noted.
7.	COSTS RECOVERY SUMMARY	COMPENSATION BOARD	Staff presents FY07 Costs Recovery Summary for inclusion in the Compensation Board's Requests for Information Policy.	N/A	Approved.
8.	LAWFUL EMPLOYMENT PRACTICES FOR CONSTITUTIONAL OFFICERS AND HUMAN RESOURCE DEPUTIES	COMPENSATION BOARD	Staff presents Lawful Employment Practices for Constitutional Officers and Human Resource Deputies summary report with recommendations.	N/A	Noted.
9.	LAWFUL EMPLOYMENT PRACTICES FOR LAW ENFORCEMENT	COMPENSATION BOARD	Staff presents Lawful Employment Practices for Law Enforcement summary report with recommendations.	N/A	Noted.

OTHER MATTERS

NEW BUSINESS:

	<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
10.	NEW OFFICER TRAINING	COMPENSATION BOARD	Staff presents 2006 New Officer Training workplan.	N/A	Noted.
11.	MANAGING JAIL RISK	COMPENSATION BOARD	Staff presents 2006 Managing Jail Risk workplan.	N/A	Noted.
12.	CUSTOMER SERVICE SURVEY	COMPENSATION BOARD	Staff presents 2006 Customer Service Survey workplan.	N/A	Noted.

FOR YOUR INFORMATION
NONE.

**CLOSED MEETING
COMPENSATION BOARD DOCKET #06/12
JUNE 21, 2006**

NO CLOSED MEETING.

1) **MOTION FOR “CLOSED MEETING” by Chairman Frank Drew. (_____ seconded the motion).**

- ☐ Under the provisions of Section 2.1-344.A.1, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** to discuss personnel issues—discussion of interview applicants, assignment, appointment, promotion, performance, salaries, discipline or resignation of specific officers, appointees or employees.
- ☐ Under the provisions of Section 2.1-344.A.7, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** to obtain consultation with legal counsel as to actual or “probable litigation” concerning

2) **Chairman Frank Drew: I move to return to open session. (_____ seconded the motion).**

When the closed meeting is complete, the public body must ***immediately*** reconvene in open session and take a recorded vote of its members in roll call fashion.

MOTION BY CHAIRMAN FRANK DREW: I move to certify that only public business exempt from the Act was discussed.
(_____ seconded the motion.)

Frank Drew, Chairman	Yes_____	No_____
Walter J. Kucharski, Member	Yes_____	No_____
Janie E. Bowen, Member	Yes_____	No_____

AND

MOTION BY CHAIRMAN FRANK DREW: I move to certify that only public business matters identified in the motion to convene the closed meeting were discussed. (_____ seconded the motion.)

Frank Drew, Chairman	Yes_____	No_____
Walter J. Kucharski, Member	Yes_____	No_____
Janie E. Bowen, Member	Yes_____	No_____

Any member who cannot certify must state the specific details of the unauthorized discussion on the record. That record can be used as evidence in a lawsuit brought against the public body for violating the Act.

H A N D C A R R Y

COMPENSATION BOARD DOCKET #06/12

JUNE 21, 2006

EMPLOYEE RECOGNITION

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
ALLEGHANY COUNTY	SHERIFF'S OFFICE	<p>06-01-06 Email to Chuck Redden, Senior Fiscal Technician, from Diana C. Patterson, Alleghany County Sheriff's Office, regarding the assistance she received from Chuck on policies and procedures:</p> <p>"Gosh you're the best! I've been in this position for over a year and that's the most info I've received from anyone so far! Thank you so much! Hope you have a great evening!"</p>	N/A	The Compensation Board wishes to thank Ms. Patterson for her kind remarks.
ROANOKE COUNTY	SHERIFF'S OFFICE	<p>06-01-06 Email to Chuck Redden, Senior Fiscal Technician, from Kelly M. Laux, Program Support Specialist, Roanoke County Sheriff's Office, regarding the assistance she received from Chuck on turnover transfer:</p> <p>"I will definitely be able to spend the money. Thank you again so much. You have been great to work with, speedy with your replies, and extremely helpful."</p>	N/A	The Compensation Board wishes to thank Ms. Laux for her kind remarks.

304-06-12: SHERIFFS & REGIONAL JAILS
NONE.

320-06-12: COMMONWEALTH'S ATTORNEYS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
LISTED BELOW	COMMONWEALTH'S ATTORNEY	FY07 Officer requests to transfer Office Expense and Temporary Funds into Permanent Salaries to fund an Internal Salary Adjustment. The salary requested is within 10% of current salary.	-0-	The Compensation Board approved a transfer of \$3,067 from base office expense and \$1,040 from base temporary to effect the salary action requested by the officer in accordance with the Compensation Board's pay and classification policy. This action will result in a reduction in the officer's office expense and temporary budgets in the current as well as subsequent fiscal years. This action is to be approved concurrent with Compensation Board approval of the Commonwealth's Attorneys' FY07 budget.

FIPS	LOCALITY CODE	LOCALITY NAME	REQUEST DATE	FROM CATEGORY	TO CATEGORY	AMOUNT AVAILABLE	AMOUNT REQUESTED	PRORATED AMOUNT
023	320	Botetourt	06/16/06	OFFICE EXPENSE	PERM SAL	\$3,067.00	3,067.00	\$3,067.00
023	320	Botetourt	06/16/06	TEMPORARY	PERM SAL	\$1,040.00	1,040.00	\$1,040.00
		TOTALS					4,107.00	4,107.00

BRISTOL CITY	COMMONWEALTH'S ATTORNEY	06-06-06 Officer requests an exception to the 60-day reimbursement policy. Officer states the delay in submitting this request was occasioned by her change of employment from the Bristol City Commonwealth's Attorney's office effective April 28, 2006.	\$450.45	Approved as an exception to policy, based upon the specific conditions stated by the officer.
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Prosecutor	Expenses From - To	Defendant	Total
Jamine M Myatt	05-05-05 / 03-05-06	William Garland Havens, Jr.	\$450.45
		TOTAL	\$450.45

734-06-12: COMMISSIONERS OF THE REVENUE

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
SCOTT COUNTY	COMMISSIONER OF THE REVENUE	<p>FY07 Officer requests funding to restore the salary of pos. 00004 @ \$20,077. Officer cites Scott County's deficient positions in comparison with other Commissioners of the Revenue in the surrounding localities.</p> <p>AT THEIR FEBRUARY 22, 2006 MEETING, THE COMPENSATION BOARD DEFERRED THIS ITEM FOR CONSIDERATION AS PART OF THE FY07 BUDGET PROCESS.</p>	\$20,077	Deferred for consideration as part of the FY07 budget process.

732-06-12: TREASURERS

NONE.

321-06-12: CIRCUIT COURT CLERKS

NONE.

OTHER MATTERS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
1. TECHNOLOGY TRUST FUND COLLECTIONS	CIRCUIT COURT CLERKS	<p>Collections: FY06 year to date collections total \$11,695,215.97, a 4.03% increase over the same period in FY05.</p> <p>Projections:</p> <ol style="list-style-type: none">1. Based on current collections, FY06 TTF collections would be approximately \$12.76 million, an increase of 2.6% over FY05 collections.2. The 2006 Session Six Year Nongeneral Fund Revenue Estimate submitted to the Department of Planning and Budget was based on 5-year average recordings based on collections, or \$11,681,660 annually for FY06 – FY12.3. Based on a projected reduction in recordings of 10% over the remainder of FY06, collections for FY06 would be \$12.65 million, an increase of 2.00% over FY05 collections. <p>Expenditures: FY06 YTD expenditures through June 19, 2006 (including May payroll reimbursements) total \$6,551,130.48, which is 56.45% of budgeted funding.</p>	N/A	Noted.

FOR YOUR INFORMATION
NONE.

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