

# COMPENSATION BOARD DOCKET #08/03

## September 19, 2007

EMPLOYEE RECOGNITION  
NONE.

### 307-08-03: SHERIFFS & REGIONAL JAILS

OLD BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
RICHMOND CITY	SHERIFF	09-10-07 Officer is appealing the Compensation Board's decision of August 22, 2007 to deny the transfer of the salaries for 15 vacant corrections positions to their Office/Vehicle Expense budget line.	\$407,220.00	The Compensation Board did not approve the request for reconsideration.

While the Officer still has the operational financial need for these funds, he is asking to amend his previous request. Officer would like to transfer the previously mentioned salaries, totaling \$407,220, from Permanent Personnel to Temporary Personnel. This would allow him to help offset some of the locality paid annual salaries of 11 Court Security deputies.

The total of these eleven salaries amounts to \$446,655. By allowing the unused salaries of the corrections positions to be transferred to Temporary personnel, the locality would then be able to transfer the funds previously earmarked for the eleven Court Security officers to fund the much needed operational expense line.

FIPS	OFFICE	LOCALITY	REQUEST DATE	FROM POSITION #	CLASS	TO CATEGORY	AMOUNT REQUESTED
760	304	Richmond City	05/24/07	00060	C7	Temporary Personnel	\$27,148
760	304	Richmond City	05/24/07	00061	C7	Temporary Personnel	\$27,148
760	304	Richmond City	05/24/07	00089	C7	Temporary Personnel	\$27,148
760	304	Richmond City	05/24/07	00107	C7	Temporary Personnel	\$27,148
760	304	Richmond City	05/24/07	00135	C7	Temporary Personnel	\$27,148
760	304	Richmond City	05/24/07	00137	C7	Temporary Personnel	\$27,148
760	304	Richmond City	05/24/07	00149	C7	Temporary Personnel	\$27,148
760	304	Richmond City	05/24/07	00186	C7	Temporary Personnel	\$27,148
760	304	Richmond City	05/24/07	00198	C7	Temporary Personnel	\$27,148
760	304	Richmond City	05/24/07	00201	C7	Temporary Personnel	\$27,148
760	304	Richmond City	05/24/07	00211	C7	Temporary Personnel	\$27,148
760	304	Richmond City	05/24/07	00226	C7	Temporary Personnel	\$27,148
760	304	Richmond City	05/24/07	00287	C7	Temporary Personnel	\$27,148
760	304	Richmond City	05/24/07	00334	C7	Temporary Personnel	\$27,148
760	304	Richmond City	05/25/07	00381	C7	Temporary Personnel	\$27,148
		Totals					\$407,220

## 307-08-03: SHERIFFS & REGIONAL JAILS

### NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
RUSSELL COUNTY	SHERIFF	09-06-07 Officers are requesting additional funds for the following equipment:	\$16,138 (total cost) \$15,135.47 (stressed cost)	The Compensation Board did not approve this request. As noted in the Compensation Board's letter of May 1, 2007, additional funding is not available this year.

FIPS	LOCALITY	EQUIPMENT REQUESTED	REQUESTED QUANTITY	UNIT REQUESTED COST	TOTAL REQUESTED COST	PER POLICY QUANTITY	PER POLICY UNIT COST	TOTAL COST APPROVED	STRESSED COST
167	Russell County	Laptop	1	\$1,000	\$1,000	1	\$1,000	\$1,000	\$801.30
710	Norfolk City	LiveScan	1	\$15,138	\$15,138	1	\$17,305	\$15,138	\$14,334.17
		Totals		\$16,138	\$16,138		\$18,305	\$16,138	\$15,135.47

BUCHANAN COUNTY	SHERIFF	09-06-07 The following locality is requesting Base Budget Fund transfers for Personnel Changes. Salary increases are within Compensation Board guidelines. The officer is requesting that this salary increase be effective September 1, 2007.	-0-	The Compensation Board approved a transfer of \$5,704 from base temporary to effect the salary action(s) requested by the officer in accordance with the Compensation Board's pay and classification policy. This action(s) will result in a reduction in the officer's temporary budget in the current as well as subsequent fiscal years.
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FIPS	OFFICE	LOCALITY NAME	REQUEST DATE	FROM CATEGORY	TO CATEGORY	AMOUNT AVAILABLE	AMOUNT REQUESTED	PRORATED AMOUNT
027	307	Buchanan County	09/06/07	Base Temporary	Position #00006	\$35,103	\$5,704	\$4,753
		Totals					\$5,704	\$4,753

LISTED BELOW	SHERIFF	The following offices are requesting Base Budget Transfers.	-0-	The Compensation Board did not approve this request. As an update to the Compensation Board's transfer policy as noted in the May 1, 2007 overview of budget policies for FY08, the Compensation Board will no longer allow base funding transfers of turnover to other budget categories for the remainder of FY08.
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FIPS	OFFICE	LOCALITY NAME	REQUEST DATE	FROM CATEGORY	TO CATEGORY	AMOUNT AVAILABLE	AMOUNT REQUESTED	PRORATED AMOUNT
137	307	Orange County	09/11/07	Turnover	Temporary	\$19,614	\$17,114	\$14,262
137	307	Orange County	09/11/07	Turnover	Office Expense	\$19,614	\$2,500	\$2,083
550	307	Chesapeake City	09/11/07	Turnover	Temporary	\$610	\$610	\$508
		Totals					\$20,224	\$16,853

## 717-08-03: DIRECTORS OF FINANCE NONE.

## 771-08-03: COMMISSIONERS OF THE REVENUE NONE.

## 772-08-03: COMMONWEALTH'S ATTORNEYS

### NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
WASHINGTON COUNTY	COMMONWEALTH'S ATTORNEY	08-13-07 Substitute Prosecutor requests an exception to the 60-day reimbursement policy. This prosecutor was not aware of the 60-day reimbursement policy.	\$20.37	Approved as an exception to policy, based upon the specific conditions stated by the officer.

Prosecutor	Expenses From - To	Defendant	Total
Heather R. Howard	06-06-07 / 06-06-07	Rebecca Counts	\$20.37
		<b>Total</b>	<b>\$20.37</b>

CHESTERFIELD COUNTY	COMMONWEALTH'S ATTORNEY	08-13-07 Substitute Prosecutor requests an exception to the 60-day reimbursement policy. It was an oversight by this prosecutor to not submit the reimbursement within 60-days from the conclusion of the case.	\$106.22	Approved as an exception to policy, based upon the specific conditions stated by the officer.
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Prosecutor	Expenses From - To	Defendant	Total
Theresa J. Gryder	06-21-07 / 06-22-07	Gerard Odom	\$106.22
		<b>Total</b>	<b>\$106.22</b>

LISTED BELOW	COMMONWEALTH'S ATTORNEY	Officers request to transfer the annual salaries of positions listed to Temporary Funds and Office Expense Funds. Officers do not plan to fill these positions in FY08.	-0-	The Compensation Board did not approve these requests. As an update to the Compensation Board's transfer policy as noted in the May 1, 2007 overview of budget policies for FY08, the Compensation Board will no longer allow transfers of vacancy savings to other budget categories for any Constitutional Officer for the remainder of FY08.
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FIPS	OFFICE	LOCALITY	REQUEST DATE	FROM POSITION	CLASS	TO CATEGORY	AMOUNTT
071	772	Giles County	09/11/07	00004	ATTI	Office Expense	43,639
077	772	Grayson County	08/20/07	00005	SEC	Temporary	22,811
		<b>Totals</b>					<b>\$66,450</b>

BUCHANAN COUNTY	COMMONWEALTH'S ATTORNEY	08-23-07 Officer requests to transfer Office Expense Funds into Permanent Salaries to fund an Internal Salary Adjustment to position #3. The salary requested is within 10% of current salary.	-0-	The Compensation Board approved a transfer of \$3,283 from base office expense to effect the salary action(s) requested by the officer in accordance with the Compensation Board's pay and classification policy. This action(s) will result in a reduction in the officer's office expense budget in the current as well as subsequent fiscal years.
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FIPS	OFFICE	LOCALITY	REQUEST DATE	FROM POSITION	TO CATEGORY	AMOUNT AVAILABLE	AMOUNT REQUESTED	PRORATED AMOUNT
027	772	Buchanan County	08/23/07	Base Office Expense	Permanent Salaries	\$3,283.00	\$3,283.00	\$2,735.83
		<b>Totals</b>				<b>\$3,283.00</b>	<b>\$3,283.00</b>	<b>\$2,735.83</b>

## 772-08-03: COMMONWEALTH'S ATTORNEYS

### NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
GREENSVILLE COUNTY	COMMONWEALTH'S ATTORNEY	<p>09-10-07 Officer requests additional Temporary Funds @ \$3,900 for lodging and meals of an investigator and two (2) victim/witness staff to assist the prosecution in the case of Commonwealth v. Wiley. This case originated in Greenville County, venue was changed to Chesterfield County and Commonwealth's Attorney of Prince William County has been assigned as Special Prosecutor.</p> <p>Due to complexities of this trial, it is necessary to have the victim/witness staff and the investigator, who has been working on this case, to be present during the trial, which is scheduled for two weeks beginning September 10, 2007.</p> <p>Officer calculates state travel regulations lodging rate for Chesterfield County @ \$81 and meals and per diem @ \$49 = \$3,900.</p>	\$3,900	The Compensation Board did not approve this request. As noted in the Compensation Board's letter of May 1, 2007, additional funding is not available this year.
RUSSELL COUNTY	COMMONWEALTH'S ATTORNEY	09-12-07 Officer requests the Compensation Board's consideration to include one (1) assistant attorney in the Career Prosecutor Program submission for FY09. Officer states it was an inadvertent oversight that he did not submit the CB10-CP form to the Compensation Board by the July 1, 2007 deadline.	-0-	Approved as an exception to policy, based upon the specific conditions stated by the officer. The Compensation Board will include this position in any career prosecutor reclassification funding request it makes this fall.
LEE COUNTY	COMMONWEALTH'S ATTORNEY	09-13-07 Officer requests to transfer Temporary Funds and Office Expense Funds into Permanent Salaries to fund an Internal Salary Adjustment and New Hire salary to position #6. The salary requested is within 10% of current salary and 15% of the new hire employee's current salary.	-0-	The Compensation Board approved a transfer of \$1,795 from base temporary and \$4,887 from base office expense to effect the salary action(s) requested by the officer in accordance with the Compensation Board's pay and classification policy. This action(s) will result in a reduction in the officer's temporary and office expense budgets in the current as well as subsequent fiscal years.

FIPS	OFFICE	LOCALITY	REQUEST DATE	FROM POSITION	TO CATEGORY	AMOUNT AVAILABLE	AMOUNT REQUESTED	PRORATED AMOUNT
105	772	Lee County	09/13/07	Temporary	Permanent Salaries	\$1,795.00	\$1,795.00	\$1,495.83
105	772	Lee County	09/13/07	Office Expense	Permanent Salaries	\$4,887.00	\$4,887.00	\$4,072.50
		Totals				\$6,682.00	\$6,682.00	\$5,568.33

## 773-08-03: CIRCUIT COURT CLERKS

### NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
LISTED BELOW	CIRCUIT COURT CLERKS	Officers request to transfer Temporary Funds into Permanent Salaries to fund Internal Salary Adjustments. The salaries requested are within 10% of the current salaries.	-0-	The Compensation Board approved a transfer of \$6,816 (Pulaski County) and \$2,000 (Martinsville City) from base temporary to effect the salary action(s) requested by the officer in accordance with the Compensation Board's pay and classification policy. This action(s) will result in a reduction in the officer's temporary budget in the current as well as subsequent fiscal years.

FIPS	OFFICE	LOCALITY	REQUEST DATE	FROM POSITION	TO CATEGORY	AMOUNT AVAILABLE	AMOUNT REQUESTED	PRORATED AMOUNT
155	773	Pulaski County	09/11/07	Temporary	Permanent Salaries	\$28,980.00	\$6,816.00	\$5,112.00
690	773	Martinsville City	09/12/07	Temporary	Permanent Salaries	\$2,944.00	\$2,000.00	\$1,666.67
		<b>Totals</b>				<b>\$31,924.00</b>	<b>\$8,816.00</b>	<b>\$6,778.67</b>

TECHNOLOGY TRUST FUND - FY08 TTF BUDGET REQUESTS	CIRCUIT COURT CLERKS	<p>Compensation Board staff present TTF budgets from 120 Circuit Court Clerks. Eighty three (83) Clerks certified to currently providing secure remote access (SRA) to land records' images to public (non-governmental) subscribers. The remaining 37 Clerks certified that their request for TTF monies "is made in order to provide SRA to land records on or before July 1, 2008."</p> <p>\$4 available cash totaled \$14,501,994 and \$1 Fund available cash totaled \$2,570,659. One hundred and eighteen (118) and 67 Clerks submitted \$4 and \$1 budgets, respectively, for technology equipment and/or services. All \$4 requests totaled \$12,891,511. All \$1 Fund requests totaled \$2,459,851. Eighty-four (84) Clerks made \$3,198,009 in redaction requests from both \$4 monies and \$1 Fund monies combined.</p> <p>Available cash is sufficient to cover all requests. An additional appropriation of \$6,550,020 has been requested from the Department of Planning and Budget to meet this need.</p>	\$14,133,291.00	<p>Approved per the attached FY08 TTF Budget Request Spreadsheet. Approval for full funding is contingent upon an additional appropriation from the Department of Planning and Budget to meet the total need.</p> <p>The Compensation Board approved \$12,567,710 in \$4 requests and approved \$1,565,581 in \$1 Fund requests for smaller Clerks' offices whose FY07 \$4 collections totaled less than \$100,000.</p> <p>The Compensation Board did not approve \$323,301 in \$4 requests and \$153,987 in \$1 Fund requests for redaction funding as these requests were not in conformance with the October 2006 report of the VITA Redaction workgroup regarding recommended redaction method and cost per image. Staff will follow up with these clerks regarding the redaction standards to which other vendor requests received thus far have been able to adhere. The Compensation Board did not approve \$1 Fund requests totaling \$679,794 for larger offices with FY07 \$4 collections exceeding \$100,000.</p> <p>It is the clear intent of the Compensation Board that all Clerks use Technology Trust Fund monies in order to provide secure remote access to land records on or before July 1, 2008.</p>
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9-19-07 DOCKET: FY08 TTF Budget Approvals										
FIPS	Locality	Certify SRA	\$4 Available Balance	\$4 Equipment	\$4 Services	\$4 TOTAL Approved	\$4 Unbudgeted	\$1 Equipment	\$1 Services	\$1 TOTAL Approved
001	ACCOMACK	Y	63,129	-	49,699	49,699	13,430	-	-	-
003	ALBEMARLE	Y	227,454	-	161,973	161,973	65,481	-	-	-
005	ALLEGHANY	Y	5,930	-	5,930	5,930	-	-	22,889	22,889
007	AMELIA	Y	8,962	-	8,962	8,962	-	-	21,318	21,318
009	AMHERST	Y	52,044	-	52,044	52,044	-	-	-	-
011	APPOMATTOX	Y	18,515	-	18,515	18,515	-	-	11,936	11,936

## 773-08-03: CIRCUIT COURT CLERKS

Continued.

FIPS	Locality	Certify SRA	\$4 Available Balance	\$4 Equipment	\$4 Services	\$4 TOTAL Approved	\$4 Unbudgeted	\$1 Equipment	\$1 Services	\$1 TOTAL Approved
013	ARLINGTON	Y	308,415	-	308,415	308,415	-	-	-	-
015	AUGUSTA		104,788	-	104,788	104,788	-	-	206,091	206,091
017	BATH	Y	19,387	-	19,387	19,387	-	-	-	-
019	BEDFORD		155,344	-	155,344	155,344	-	-	46,376	46,376
021	BLAND	Y	843	-	843	843	-	-	15,246	15,246
023	BOTETOURT		47,704	-	47,547	47,547	157	-	-	-
025	BRUNSWICK	Y	27,222	-	26,421	26,421	801	-	-	-
027	BUCHANAN	Y	14,265	-	14,265	14,265	-	-	26,974	26,974
029	BUCKINGHAM		26,790	-	26,790	26,790	-	3,556	4,000	7,556
031	CAMPBELL		41,573	-	41,138	41,138	435	-	-	-
033	CAROLINE	Y	35,628	-	35,628	35,628	-	-	3,691	3,691
035	CARROLL	Y	21,039	-	21,039	21,039	-	-	76,086	76,086
036	CHARLES CITY CO	Y	9,259	-	9,259	9,259	-	-	35,119	35,119
037	CHARLOTTE		37,536	-	24,931	24,931	12,605	-	-	-
041	CHESTERFIELD		395,221	-	395,221	395,221	-	-	-	-
043	CLARKE	Y	10,856	-	10,856	10,856	-	-	22,984	22,984
045	CRAIG		880	-	880	880	-	-	48,104	48,104
047	CULPEPER	Y	111,953	-	99,668	99,668	12,285	-	-	-
049	CUMBERLAND	Y	17,247	-	17,247	17,247	-	3,200	2,417	5,617
051	DICKENSON	Y	8,900	-	8,900	8,900	-	-	3,785	3,785
053	DINWIDDIE	Y	41,158	-	34,192	34,192	6,966	-	-	-
057	ESSEX	Y	61,231	-	41,676	41,676	19,555	-	-	-
059	FAIRFAX COUNTY	Y	988,959	-	988,959	988,959	-	-	-	-
061	FAUQUIER	Y	120,126	-	105,093	105,093	15,033	-	-	-
063	FLOYD	Y	19,961	-	19,961	19,961	-	2,800	4,129	6,929
065	FLUVANNA	Y	24,581	-	24,581	24,581	-	-	42,005	42,005
067	FRANKLIN COUNTY	Y	262,585	-	197,920	197,920	64,665	-	-	-
069	FREDERICK	Y	221,972	-	191,127	191,127	30,845	-	-	-
071	GILES	Y	65,527	-	65,527	65,527	-	-	-	-
073	GLOUCESTER	Y	115,123	-	95,875	95,875	19,248	-	-	-
075	GOOCHLAND	Y	47,423	-	47,423	47,423	-	-	10,000	10,000
077	GRAYSON	Y	9,516	-	9,516	9,516	-	-	20,429	20,429
079	GREENE		39,419	-	39,419	39,419	-	-	6,117	6,117
081	GREENSVILLE	Y	56,380	-	18,733	18,733	37,647	-	-	-
083	HALIFAX		71,682	-	71,682	71,682	-	-	-	-
085	HANOVER		178,566	8,422	170,144	178,566	-	-	-	-
087	HENRICO		740,782	31,226	709,556	740,782	-	-	-	-
089	HENRY		67,530	-	67,530	67,530	-	-	7,500	7,500
091	HIGHLAND	Y	40,357	-	40,357	40,357	-	-	7,297	7,297
093	ISLE OF WIGHT	Y	78,295	1,500	76,795	78,295	-	-	-	-
095	JAMES CITY COUNTY	Y	147,830	-	-	-	147,830	-	-	-
097	KING AND QUEEN		18,975	-	18,975	18,975	-	-	17,888	17,888
099	KING GEORGE	Y	38,034	30,000	8,034	38,034	-	-	9,908	9,908
101	KING WILLIAM	Y	29,372	-	29,372	29,372	-	-	7,777	7,777
103	LANCASTER	Y	10,810	-	10,810	10,810	-	-	11,941	11,941
105	LEE	Y	55,200	-	32,260	32,260	22,940	-	-	-
107	LOUDOUN	Y	1,699,796	3,000	1,671,850	1,674,850	24,946	-	-	-

## 773-08-03: CIRCUIT COURT CLERKS

Continued.

FIPS	Locality	Certify SRA	\$4 Available Balance	\$4 Equipment	\$4 Services	\$4 TOTAL Approved	\$4 Unbudgeted	\$1 Equipment	\$1 Services	\$1 TOTAL Approved
109	LOUISA	Y	119,335	-	55,092	55,092	64,243	-	-	-
111	LUNENBURG		5,068	-	5,068	5,068	-	-	44,412	44,412
113	MADISON	Y	12,846	-	12,846	12,846	-	-	6,914	6,914
115	MATHEWS		14,786	-	11,400	11,400	3,386	-	-	-
117	MECKLENBURG		43,856	-	40,613	40,613	3,243	-	-	-
119	MIDDLESEX		26,115	-	26,115	26,115	-	-	5,687	5,687
121	MONTGOMERY	Y	201,150	-	201,150	201,150	-	-	15,435	15,435
125	NELSON		22,676	-	22,676	22,676	-	-	15,660	15,660
127	NEW KENT	Y	16,967	-	16,967	16,967	-	-	63,115	63,115
131	NORTHAMPTON		48,610	-	48,610	48,610	-	-	120,708	120,708
133	NORTHUMBERLAND		54,391	-	54,391	54,391	-	-	-	-
135	NOTTOWAY	Y	12,144	-	12,144	12,144	-	-	16,604	16,604
137	ORANGE	Y	68,395	4,250	64,145	68,395	-	-	37,740	37,740
139	PAGE	Y	17,000	-	17,000	17,000	-	-	11,413	11,413
141	PATRICK		22,300	-	22,300	22,300	-	-	5,137	5,137
143	PITTSYLVANIA	Y	46,573	-	46,573	46,573	-	-	17,180	17,180
145	POWHATAN	Y	82,925	-	37,200	37,200	45,725	-	-	-
147	PRINCE EDWARD	Y	9,757	-	9,757	9,757	-	-	14,765	14,765
149	PRINCE GEORGE	Y	45,668	-	45,668	45,668	-	-	37,000	37,000
153	PRINCE WILLIAM	Y	523,124	-	523,124	523,124	-	-	-	-
155	PULASKI	Y	40,250	-	40,250	40,250	-	-	5,270	5,270
157	RAPPAHANNOCK	Y	37,897	-	37,897	37,897	-	-	34,011	34,011
159	RICHMOND COUNTY	Y	2,354	-	2,354	2,354	-	-	16,583	16,583
161	ROANOKE COUNTY		75,679	-	75,674	75,674	5	-	-	-
163	ROCKBRIDGE		30,770	-	30,770	30,770	-	-	1,267	1,267
165	ROCKINGHAM	Y	617,981	-	123,023	123,023	494,958	-	-	-
167	RUSSELL	Y	10,483	-	10,483	10,483	-	-	38,817	38,817
169	SCOTT	Y	7,535	-	7,535	7,535	-	-	8,300	8,300
171	SHENANDOAH	Y	68,749	-	68,749	68,749	-	-	-	-
173	SMYTH	Y	35,515	-	35,515	35,515	-	-	15,132	15,132
175	SOUTHAMPTON	Y	15,574	-	15,574	15,574	-	-	25,249	25,249
177	SPOTSYLVANIA	Y	158,627	-	158,627	158,627	-	-	-	-
179	STAFFORD	Y	131,449	-	131,449	131,449	-	-	-	-
181	SURRY	Y	9,109	1,500	7,609	9,109	-	-	-	-
183	SUSSEX	Y	10,128	-	10,128	10,128	-	-	7,032	7,032
185	TAZEWELL		20,815	-	20,815	20,815	-	-	32,355	32,355
187	WARREN	Y	122,808	-	76,210	76,210	46,598	-	-	-
191	WASHINGTON	Y	195,489	-	149,396	149,396	46,093	-	-	-
193	WESTMORELAND		17,702	-	15,600	15,600	2,102	-	-	-
195	WISE	Y	37,256	-	37,256	37,256	-	-	-	-
197	WYTHE	Y	85,104	1,000	84,104	85,104	-	-	45,000	45,000
199	YORK		242,218	-	242,218	242,218	-	-	-	-
510	ALEXANDRIA		252,024	-	53,460	53,460	198,564	-	-	-
520	BRISTOL	Y	23,768	-	23,768	23,768	-	-	8,848	8,848
530	BUENA VISTA	Y	12,837	-	12,837	12,837	-	-	7,185	7,185
540	CHARLOTTESVILLE		74,422	-	-	-	74,422	-	-	-
550	CHESAPEAKE	Y	529,341	5,500	523,841	529,341	-	-	-	-

## 773-08-03: CIRCUIT COURT CLERKS

Continued.

FIPS	Locality	Certify SRA	\$4 Available Balance	\$4 Equipment	\$4 Services	\$4 TOTAL Approved	\$4 Unbudgeted	\$1 Equipment	\$1 Services	\$1 TOTAL Approved
570	COLONIAL HEIGHTS	Y	85,173	-	85,173	85,173	-	-	18,000	18,000
590	DANVILLE	Y	201,636	-	201,636	201,636	-	-	-	-
630	FREDERICKSBURG	Y	13,909	-	13,909	13,909	-	-	12,728	12,728
650	HAMPTON	Y	253,510	-	253,510	253,510	-	-	-	-
670	HOPEWELL		27,551	-	26,435	26,435	1,116	-	-	-
680	LYNCHBURG		59,470	-	59,470	59,470	-	-	10,269	10,269
690	MARTINSVILLE	Y	16,569	-	16,569	16,569	-	5,726	41,281	47,007
700	NEWPORT NEWS	Y	359,901	12,000	75,700	87,700	272,201	-	-	-
710	NORFOLK	Y	188,876	-	188,876	188,876	-	-	-	-
730	PETERSBURG		80,693	-	80,693	80,693	-	-	648	648
740	PORTSMOUTH	Y	147,040	6,636	140,404	147,040	-	-	-	-
750	RADFORD	Y	2,468	-	2,468	2,468	-	-	12,990	12,990
760	RICHMOND CITY		825,553	-	764,201	764,201	61,352	-	-	-
770	ROANOKE CITY		196,759	-	94,834	94,834	101,925	-	-	-
775	SALEM		69,765	-	46,284	46,284	23,481	-	-	-
790	STAUNTON		14,518	-	14,518	14,518	-	-	64,837	64,837
800	SUFFOLK	Y	120,968	-	120,968	120,968	-	-	-	-
810	VIRGINIA BEACH	Y	525,327	-	525,327	525,327	-	-	-	-
820	WAYNESBORO		12,536	-	12,536	12,536	-	-	18,524	18,524
840	WINCHESTER	Y	18,127	-	18,127	18,127	-	-	22,196	22,196
120		83	14,501,994	105,034	12,462,676	12,567,710	1,934,283	15,282	1,550,299	1,565,581

\*Consolidation of Richmond City and Manchester includes a \$1,447 transfer from 764 to 760 in the FY08 \$4 Available Balance.

120 Total Budgets  
83 Certify to currently providing SRA  
118 \$4 Budgets  
67 \$1 Budgets  
2 Carryover to FY09  
84 Redaction Requested

## 774-08-03: TREASURERS NONE.



## OTHER MATTERS

### NEW BUSINESS:

	<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
1.	MEETING MINUTES	COMPENSATION BOARD	Staff presents minutes for approval as follows: Docket #08/02.	N/A	Due to the Chairman's absence, the minutes of Docket #08/02 will be presented for approval at the October 17, 2007 meeting.
2.	TRAINING STATUS REPORT	COMPENSATION BOARD	Staff presents Training Status Report.	N/A	Noted.
3.	MONTHLY ACTIVITY REPORT - LIDS JAIL AUDITS & JAIL COST REPORT REVIEWS	COMPENSATION BOARD	Staff presents monthly activity report for Local Inmate Data System (LIDS) Jail Audits and Jail Cost Report Reviews.	N/A	Noted.
4.	ANNUAL LIDS AUDIT STATUS REPORT	COMPENSATION BOARD	Staff presents annual LIDS Audit Status Report.	N/A	Noted.
5.	COMPENSATION BOARD MEETINGS	COMPENSATION BOARD	Confirmation of upcoming Board meetings: Wednesday, October 17, 2007 at 12:00 p.m. and Wednesday, November 14, 2007 at 11:00 a.m.	N/A	Approved.
6.	FY07 SUMMARY OF JAIL AUDITS COMPLETED	COMPENSATION BOARD	Staff presents Summary of Jail Audits Completed from July 2006 to June 2007.	N/A	Noted.
7.	LIDS CONFERENCE	COMPENSATION BOARD	The Local Inmate Data System (LIDS) conference is scheduled for September 26-27, 2007 at the Holiday Inn Select-Koger in Richmond. Eighty attendees registered.	N/A	Noted.
8.	MANAGING JAIL RISK CONFERENCE	COMPENSATION BOARD	The Managing Jail Risk Conference is scheduled for October 10-11, 2007 at the Ramada Inn and Conference Center in Lynchburg. Sixty attendees registered.	N/A	Noted.
9.	NEW OFFICER TRAINING	COMPENSATION BOARD	New Officer Training (NOT) is scheduled for December 10-13, 2007 at the Holiday Inn Select-Koger in Richmond. Per State Board of Elections database, there are an estimated 98 potential new officers. (Draft agenda provided for review)	N/A	Noted.
10.	JAIL COST REPORT EXPOSURE DRAFT	COMPENSATION BOARD	Staff presents the FY2006 Jail Cost Report Exposure Draft.	N/A	Approved as an Exposure Draft with final action to be taken at the October 17, 2007 meeting.

## OTHER MATTERS

### NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
11. CONSTITUTIONAL OFFICER ASSOCIATION PRESIDENTS	COMPENSATION BOARD	Congratulations and thank you letters to incoming and outgoing Presidents of the Virginia Court Clerks' Association, Virginia Association of Commonwealth's Attorneys, Commissioner of the Revenue Association of Virginia, Treasurers' Association of Virginia and Virginia Sheriffs' Association.	N/A	Approved.

FOR YOUR INFORMATION  
NONE.

**CLOSED MEETING  
COMPENSATION BOARD DOCKET #08/03  
September 19, 2007**

**1) MOTION FOR “CLOSED MEETING” made by Compensation Board Member Janie E. Bowen. (Walter J. Kucharski seconded the motion).**

- ☒ Under the provisions of Section 2.2-3711.A.1, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** to discuss assignment, appointment, promotion, performance, demotion, salaries, discipline or resignation of specific public officers, appointees or employees of the public body.
- ☐ Under the provisions of Section 2.2-3711.A.7, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** for consultation with legal counsel and/or briefing by staff members pertaining to actual or “probable litigation” concerning

When the closed meeting is complete, the public body must ***immediately*** reconvene in open session and take a recorded vote of its members in roll call fashion.

**MOTION BY Compensation Board Member Walter J. Kucharski: I move to certify that only public business exempt from the Act was discussed. (Janie E. Bowen seconded the motion.)**

Frank Drew, Chairman	Yes <input type="checkbox"/>	No <input type="checkbox"/>	ABSENT
Walter J. Kucharski, Member	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
Janie E. Bowen, Member	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	

**AND**

**MOTION BY Compensation Board Member Walter J. Kucharski: I move to certify that only public business matters identified in the motion to convene the closed meeting were discussed. (Janie E. Bowen seconded the motion.)**

Frank Drew, Chairman	Yes <input type="checkbox"/>	No <input type="checkbox"/>	ABSENT
Walter J. Kucharski, Member	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
Janie E. Bowen, Member	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	

**Any member who cannot certify must state the specific details of the unauthorized discussion on the record. That record can be used as evidence in a lawsuit brought against the public body for violating the Act.**

**H A N D C A R R Y**  
**COMPENSATION BOARD DOCKET #08/03**  
**September 19, 2007**

EMPLOYEE RECOGNITION  
NONE.

307-08-03: SHERIFFS & REGIONAL JAILS  
NONE.

717-08-03: DIRECTORS OF FINANCE  
NONE.

771-08-03: COMMISSIONERS OF THE REVENUE

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
ACCOMACK COUNTY	COMMISSIONER OF THE REVENUE	09-07-07 Officer requests Board approval to transfer \$11,796 from turnover to Office Expenses.	-0-	The Compensation Board did not approve this request. As an update to the Compensation Board's transfer policy as noted in the May 1, 2007 overview of budget policies for FY08, the Compensation Board will no longer allow base funding transfers of turnover to other budget categories for the remainder of FY08.

772-08-03: COMMONWEALTH'S ATTORNEYS  
NONE.

773-08-03: CIRCUIT COURT CLERKS  
NONE.

774-08-03: TREASURERS  
NONE.

## OTHER MATTERS

### NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
1. FY08 TECHNOLOGY TRUST FUND COLLECTIONS	CIRCUIT COURT CLERKS	<p>Collections: FY08 year-to-date collections total \$1,743,617.84, which is a 10.82% decrease compared to the same period in FY07.</p> <p>Expenditures: FY08 funding requests approved at this month's Board meeting will be made available to Clerks for reimbursements on October 1<sup>st</sup>.</p> <p>Projections: FY08 projections will be provided in October after first quarter collection data is available.</p>	N/A	Noted.
2. FY08 COST SAVINGS STRATEGIES	COMPENSATION BOARD	In order to address potential FY08 budget reductions that may be identified in coming months, the Board may wish to consider taking action at this time to limit expenditure of accrued savings through vacancy and turnover actions.	N/A	The Compensation Board took action as an interim measure to minimize excess spending in constitutional offices. The Board modified existing transfer policy to disallow any transfers of accumulated vacancy savings or turnover funds to other budget categories, or the use of turnover funds for in-band adjustment salary actions, for all Constitutional Officers. Also, the Compensation Board implemented, effective October 1, 2007, a delay of 90 days in the approval of the filling of vacant positions or positions becoming vacant through attrition for all Constitutional Officers. The Compensation Board maintained the exemption to allow transfers of vacancy savings from active duty military leave and positions held vacant beyond 90 days due to the position reallocation policy.

## FOR YOUR INFORMATION NONE.

Public Body: Compensation Board  
 Date: September 19, 2007  
 Time: 11:00 a.m.  
 Location: Compensation Board Conference Room  
 Oliver Hill Building, 102 Governor Street  
 Richmond, VA 23219  
 Members: Frank Drew, Chairman (absent)  
 Walter J. Kucharski, ExOfficio Member (present)  
 Janie E. Bowen, ExOfficio Member (present)