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## COMMONWEALTH OF VIRGINIA

### *Compensation Board*

P.O. Box 710  
Richmond, Virginia 23218-0710

March 8, 2019

#### **EMAIL MEMORANDUM**

**TO:** Constitutional Officers  
Regional Jail Superintendents  
Governing Bodies

**FROM:** Robyn M. de Socio  
Executive Secretary

**SUBJECT:** FY20 Budget Estimates and Budget Hearing

Pursuant to §15.2-1636.8, Code of Virginia, the Compensation Board has prepared an estimate of expenses and other allowances to be fixed by the Board for fiscal year 2020, and has set the time, date, and place for the annual budget hearing.

The budget estimates are provided through a link entitled "Budget Estimates" located on the Compensation Board's agency website at <https://www.scb.virginia.gov/fy03budestm.cfm>. On the website, select your locality or regional jail, and then select which office estimate you wish to review. Each selection will provide you with an estimate of base level reimbursable expenses to be fixed for the upcoming fiscal year (FY20), and information regarding the development of the estimated fund amounts provided. Because budget estimates represent revenue to be anticipated by localities for support of constitutional and appointed offices, projected across-the-board salary increases as approved in the 2019 General Assembly Conference Report have been included. Please further review the explanations provided along with the budget estimate figures to fully understand what is and is not included in the estimate at this time, and what other budgetary items not included in the estimate will be considered by the Compensation Board prior to approval of final budgets for FY20.

Please carefully review the online budget estimate information, or forward this notification to the appropriate member of your staff for review. Clerks' information includes an estimate of Technology Trust Fund (TTF) collections for FY19 and total TTF funds anticipated to be available to Clerks for budgeting in August, 2019 (FY20). Estimates of per diem funding for local and regional jails are also available.

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The budget hearing will provide you with an overview of budget actions taken by the 2019 General Assembly and priorities set by the Compensation Board for the allocation of funding in FY20. The hearing also will allow you the opportunity to address specific concerns unique to your office with the Compensation Board members and staff, and provides Board members with the additional information and insights to assist them in budget decisions. This year the Compensation Board will meet on **Thursday, April 11, 2019 at 11:00 a.m.**, in the Compensation Board Conference Room, Room LL22 in the Oliver Hill Building, 102 Governor Street, Richmond, Virginia, 23219. The meeting will follow a public hearing format, beginning with an overview of the Compensation Board budget for FY20, followed by your comments and questions.

In order to have sufficient handouts available at the budget hearing, and that we provide proper notification to building security for your ease of access, **please let us know if you will be attending.** It would be appreciated if you would email the Compensation Board's Budget Manager, Charlotte Lee, at [charlotte.lee@scb.virginia.gov](mailto:charlotte.lee@scb.virginia.gov) prior to 5:00 p.m. on April 5, and let her know that you and/or your representative will attend the hearing.

If you have questions regarding your budget estimate available on our agency website, please contact your program technician, Charlene Rollins, Charlotte Lee or me.

c: Compensation Board Members and Staff  
The Honorable Keyanna Conner, Secretary of Administration  
John W. Jones, Virginia Sheriffs' Association  
Michael Doucette, Virginia Association of Commonwealth's Attorneys  
Jane S. Chambers, Commonwealth's Attorneys' Services Council  
Alan D. Albert, O'Hagen Meyer  
John "Chip" Dicks, Gentry Locke  
Ron Jordan, Advantus Strategies  
Madeline I. Abbitt, Abbitt Consulting Inc.  
Mike Edwards, Kemper Consulting  
Janet Areson, Virginia Municipal League  
Katie Boyle, Virginia Association of Counties