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COMMONWEALTH OF VIRGINIA

Compensation Board

P.O. Box 710
Richmond, Virginia 23218-0710

March 25, 2020

EMAIL MEMORANDUM

TO: Constitutional Officers
Regional Jail Superintendents
Governing Bodies

FROM: Robyn M. de Socio
Executive Secretary

SUBJECT: FY21 Budget Estimates and Budget Hearing

Pursuant to §15.2-1636.8, Code of Virginia, the Compensation Board has prepared an estimate of expenses and other allowances to be fixed by the Board for fiscal year 2021, based upon funding approved by the 2020 General Assembly in the Budget Bill (HB30). The Compensation Board has also set the time, date, and place for the annual budget hearing.

The budget estimates are provided through a link entitled "Budget Estimates" located on the Compensation Board's agency website at <https://www.scb.virginia.gov/fy03budestm.cfm>. On the website, select your locality or regional jail, and then select which office estimate you wish to review. Each selection will provide you with an estimate of base level reimbursable expenses to be fixed for the upcoming fiscal year (FY21), and information regarding the development of the estimated fund amounts provided.

As budget estimates represent revenue to be anticipated by localities for support of constitutional and appointed offices in accordance with budget actions approved during the most recent legislative session, projected salary bonus amounts as approved in the 2020 General Assembly Conference Report have been included. Additional budget actions approved in the Conference Report that impact positions in all offices have also been included in the budget estimate, including restoration of underfunded positions in Commissioners' offices and a portion of underfunded positions in Treasurers' offices, and salary increase initiatives approved for staff in Circuit Court Clerks' offices and Regional Jails. **In the coming days, the Compensation Board will also provide additional detailed information on its website identifying the portion of the estimated revenue amounts comprised from each of the new budget items noted here as approved by the 2020 General Assembly.**

Please further review the explanations provided along with the budget estimate figures to fully understand what is and is not included in the estimate at this time, and what other budgetary items not included in the estimate will be considered by the Compensation Board prior to approval of final budgets for FY21.

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Please carefully review the online budget estimate information, or forward this notification to the appropriate member of your staff for review. Clerks' information includes an estimate of Technology Trust Fund (TTF) collections for FY20 and total TTF funds anticipated to be available to Clerks for budgeting in August, 2020 (FY21). Estimates of per diem funding for local and regional jails are also available.

The budget hearing will provide you with an overview of budget actions taken by the 2020 General Assembly and priorities set by the Compensation Board for the allocation of funding in FY21. The hearing also will allow you the opportunity to address specific concerns unique to your office with the Compensation Board members and staff, and provides Board members with the additional information and insights to assist them in budget decisions. At this time, the Compensation Board is scheduled to meet on **Tuesday, April 28, 2020 at 10:00 a.m.**, in the Compensation Board Conference Room, Room LL22 in the Oliver Hill Building, 102 Governor Street, Richmond, Virginia, 23219. The meeting will follow a public hearing format, beginning with an overview of the Compensation Board budget for FY21, followed by your comments and questions. Given the current public health emergency, if it is not possible to conduct the budget hearing in person, the Compensation Board will consider its ability to conduct the hearing by electronic means, and will provide notification of any change at least three business days prior to the date of the meeting.

In order to have sufficient handouts available at the budget hearing, and that we provide proper notification to building security for your ease of access, **please let us know if you plan to attend. This will also ensure you are notified personally of any changes to the meeting date, time or location.** It would be appreciated if you would email the Compensation Board's Budget Manager, Charlotte Lee, at charlotte.lee@scb.virginia.gov prior to 5:00 p.m. on April 22, and let her know that you and/or your representative will attend or participate in the hearing.

If you have questions regarding your budget estimate available on our agency website, please contact your program technician, Charlene Rollins, Charlotte Lee or me.

c: Compensation Board Members and Staff
The Honorable Keyanna Conner, Secretary of Administration
John Jones, Virginia Sheriffs' Association
Michael Doucette, Virginia Association of Commonwealth's Attorneys
Jane Chambers, Commonwealth's Attorneys' Services Council
Alan Albert, O'Hagen Meyer
John "Chip" Dicks, Gentry Locke
Matthew Moran, Gentry Locke
Madeline Abbitt, Abbitt Consulting Inc.
Mike Edwards, Kemper Consulting
Janet Areson, Virginia Municipal League
Katie Boyle, Virginia Association of Counties