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COMMONWEALTH OF VIRGINIA

Compensation Board

P.O. Box 710
Richmond, Virginia 23218-0710

March 12, 2021

EMAIL MEMORANDUM

TO: Constitutional Officers
Regional Jail Superintendents
Governing Bodies

FROM: Robyn M. de Socio
Executive Secretary

SUBJECT: FY22 Budget Estimates and Budget Hearing

Pursuant to §15.2-1636.8, Code of Virginia, the Compensation Board has prepared an estimate of expenses and other allowances to be fixed by the Board for fiscal year 2022, based upon funding approved by the 2021 General Assembly in the Budget Bill (HB1800). The Compensation Board has also set the time, date, and place for the annual budget hearing.

The budget estimates are provided through a link entitled "Budget Estimates" located on the Compensation Board's agency website at <https://www.scb.virginia.gov/fy03budestm.cfm>. On the website, select your locality or regional jail, and then select which office estimate you wish to review. Each selection will provide you with an estimate of base level reimbursable expenses to be fixed for the upcoming fiscal year (FY22), and information regarding the development of the estimated fund amounts provided.

As budget estimates represent revenue to be anticipated by localities for support of constitutional and appointed offices in accordance with budget actions approved during the most recent legislative session, projected salary increase amounts as approved in the 2021 General Assembly Conference Report have been included. Additional budget actions approved in the Conference Report that impact existing positions in all offices have also been included in the budget estimate, including position salaries impacted by minimum wage increases, restoration of underfunded positions in Commissioners' offices and a portion of underfunded positions in Treasurers' offices, and salary increase initiatives approved for staff in Circuit Court Clerks' offices and Regional Jails. **In the coming days, the Compensation Board will also provide additional detailed information on its website identifying the portion of the estimated revenue amounts comprised from each of the new budget items noted here as approved by the 2021 General Assembly.**

Please further review the explanations provided along with the budget estimate figures to fully understand what is and is not included in the estimate at this time, and what other budgetary items not included in the estimate will be considered by the Compensation Board prior to approval of final budgets for FY22.

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Please carefully review the online budget estimate information, or forward this notification to the appropriate member of your staff for review. Clerks' information includes an estimate of Technology Trust Fund (TTF) collections for FY21 and total TTF funds anticipated to be available to Clerks for budgeting in August, 2021 (FY22). Estimates of per diem funding for local and regional jails are also available.

The budget hearing will provide you with an overview of budget actions taken by the 2021 General Assembly and priorities set by the Compensation Board for the allocation of funding in FY22. The hearing also will allow you the opportunity to address specific concerns unique to your office with the Compensation Board members and staff, and provides Board members with the additional information and insights to assist them in budget decisions. At this time, the Compensation Board is scheduled to meet on **Tuesday, April 13, 2021 at 10:00 a.m.**, in a virtual format. The meeting will follow a public hearing format, beginning with a staff overview of the Compensation Board budget for FY22, followed by your comments and questions.

While we will provide virtual meeting attendance information on our agency website and the Commonwealth Calendar prior to the meeting, in order to receive direct notice of virtual meeting access information, **please let us know if you plan to attend. This will also ensure you are notified personally of any changes to the meeting date, time or location/format.** It would be appreciated if you would email the Compensation Board's Budget Manager, Charlotte Lee, at charlotte.lee@scb.virginia.gov prior to 5:00 p.m. on April 6, and let her know that you and/or your representative will participate in the hearing.

If you have questions regarding your budget estimate available on our agency website, please contact your program technician, Charlene Rollins, Charlotte Lee or me.

c: Compensation Board Members and Staff
The Honorable Grindly Johnson, Secretary of Administration
John Jones, Virginia Sheriffs' Association
Amanda Howie, Virginia Association of Commonwealth's Attorneys
Jane Chambers, Commonwealth's Attorneys' Services Council
Alan Albert, O'Hagen Meyer
John "Chip" Dicks, Gentry Locke
Matthew Moran, Gentry Locke
Joe Horbal, Commissioners of the Revenue Association of Virginia
Mike Edwards, Kemper Consulting
Janet Areson, Virginia Municipal League
Katie Boyle, Virginia Association of Counties