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COMMONWEALTH OF VIRGINIA

Compensation Board

P.O. Box 710
Richmond, Virginia 23218-0710

June 8, 2022

EMAIL MEMORANDUM

TO: Constitutional Officers
Regional Jail Superintendents
Governing Bodies

FROM: Robyn M. de Socio
Executive Secretary

SUBJECT: FY23 Budget Estimates and Budget Hearing Update

Pursuant to §15.2-1636.8, Code of Virginia, the Compensation Board has prepared an estimate of expenses and other allowances to be fixed by the Board for fiscal year 2023, based upon funding approved by the 2022 General Assembly Special Session I in the Budget Bill (HB30). The Compensation Board has also **set an updated** time, date, and place for the annual budget hearing.

The budget estimates are provided through a link entitled "Budget Estimates" located on the Compensation Board's agency website at <https://www.scb.virginia.gov/fy03budestm.cfm>. On the website, select your locality or regional jail, and then select which office estimate you wish to review. Each selection will provide you with an estimate of base level reimbursable expenses to be fixed for the upcoming fiscal year (FY23), and information regarding the development of the estimated fund amounts provided.

As budget estimates represent revenue to be anticipated by localities for support of constitutional and appointed offices in accordance with budget actions approved during the most recent legislative session, projected salary increase amounts as approved in the 2022 General Assembly Conference Report have been included. Additional budget actions approved in the Conference Report that impact existing positions in all offices have also been included in the budget estimate, including position salaries impacted by minimum wage increases, restoration of underfunded positions in Treasurers' offices, and salary increase initiatives approved for staff in Sheriffs' Offices and Regional Jails and Circuit Court Clerks' offices. **In the coming days, the Compensation Board will also provide additional detailed information on its website identifying the portion of the estimated revenue amounts comprised from each of the new budget items noted here as approved by the 2022 Special Session I of the General Assembly.**

Please further review the explanations provided along with the budget estimate figures to fully understand what is and is not included in the estimate at this time, and what other budgetary items not included in the estimate will be considered by the Compensation Board prior to approval of final budgets for FY23.

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Please carefully review the online budget estimate information, or forward this notification to the appropriate member of your staff for review. Clerks' information includes an estimate of Technology Trust Fund (TTF) collections for FY22 and total TTF funds anticipated to be available to Clerks for budgeting in August, 2022 (FY23). Estimates of per diem funding for local and regional jails are also available.

The budget hearing will provide you with an overview of budget actions taken by the 2022 Special Session I of the General Assembly and priorities set by the Compensation Board for the allocation of funding in FY23. The hearing also will allow you the opportunity to address specific concerns unique to your office with Compensation Board members and staff, and provides Board members with additional information and insights to assist them in budget decisions.

The budget hearing has been rescheduled since our notice last week, based upon the timing of required actions by the legislature to complete the state budget approval process.

The Compensation Board will meet on **Tuesday, June 21, 2022 at 10:00 a.m.**, providing both in-person and virtual options for attendance. The Board will meet in-person in the Conference Room of the Commonwealth's Attorneys' Services Council Offices in Suite 1250 on the 12th floor of Truist Place (formerly SunTrust Center), located at 919 East Main Street, Richmond, Virginia, 23219. The meeting will follow a public hearing format, beginning with an overview of the Compensation Board budget for FY23, followed by your comments and questions.

In order to have sufficient handouts available at the budget hearing for those attending in-person, and that we provide proper notification to building security for your ease of access, **please let us know if you will be attending in person**. Also, while we will provide virtual meeting attendance information on our agency website and the Commonwealth Calendar prior to the meeting, in order to receive direct notice of virtual meeting access information, **please let us know if you plan to participate online**. Notifying us of your plan to attend in either format will ensure you are notified personally of any changes. It would be appreciated if you would email Charlotte Lee at charlotte.lee@scb.virginia.gov prior to 5:00 p.m. on June 15, and let her know that you and/or your representative will attend or participate in the hearing either in-person or online. If you have already notified us of your planned attendance at the previously scheduled meeting on June 13, we will contact you directly regarding the date and venue change.

Subsequent to the public hearing, the Board anticipates approving budgets for FY23, contingent upon action by the Governor and legislature to finalize budget approval prior to that time. Final budgets are expected to be available to constitutional officers and local governing bodies online and in the COIN system for downloading no later than Friday, June 24, 2022.

If you have questions regarding your budget estimate available on our agency website, please contact your program technician, Bill Fussell, Charlotte Lee or me.

c: Compensation Board Members and Staff
The Honorable Lyn McDermid, Secretary of Administration
John Jones, Executive Director, Virginia Sheriffs' Association
Amanda Howie, Executive Director, Virginia Association of Commonwealth's Attorneys
Alan Albert, O'Hagan Meyer
Patrice Lewis, Gentry Locke
Joe Horbal, Commissioners of the Revenue Association of Virginia
Michael Edwards, Kemper Consulting
Jane Chambers, Commonwealth's Attorneys' Services Council
Michelle Gowdy, Executive Director, Virginia Municipal League
Janet Areson, Virginia Municipal League
Dean Lynch, Executive Director, Virginia Association of Counties
Katie Boyle, Virginia Association of Counties