

May 13, 2010

TO: Constitutional Officers and Regional Jail Superintendents
FROM: Robyn M. de Socio, Executive Secretary
SUBJECT: Deadline Extension for Budget Reduction Implementation Changes

I am writing to notify you that your opportunity to submit a request for changes to your office's budget reduction implementation has been extended to Friday, May 21 (from the original due date of May 14). I strongly encourage you to continue your efforts now toward deciding any changes you may wish to submit by Friday, May 21.

At its meeting on May 19, the Compensation Board will consider requests from Constitutional Officer associations to maintain unfunded and underfunded positions in the budgets of constitutional officers and regional jails in lieu of eliminating those positions along with the related necessary budget reductions approved as of May 1.

The deadline extension for submitting requested changes allows you the opportunity to submit your requests in line with action taken by the Board on May 19 if necessary.

I strongly encourage you to consider your options and make plans now, so that you will be able to submit your request on time. Based upon high call volumes that our staff has experienced related to this process, it is highly unlikely that we will be able to work with each of you individually to submit a request if you wait until after the Board meets on May 19 to formulate a plan. If your planned request for changes is not contingent upon Board action, or relates only to the retention of unfunded positions, please submit your request now. We appreciate your patience as we work to respond to each officer that has requested assistance thus far.

I do want to thank each of you for your immense efforts in working toward meeting the original deadline. If you have already submitted your request and determine it necessary to change your request after the May 19 meeting, please submit a second request prior to May 21 and we will consider only the latest request received. Also remember that if you do not wish to request any changes to reduction implementation, you do not need to submit anything.

Reduction information was originally provided in a letter to you dated May 1 regarding reduction implementation and instructions for requesting changes:

Budget letter:	http://www.scb.virginia.gov/communications/may12010budgetletter.pdf
Reduction Implementation Information:	http://www.scb.virginia.gov/docs/fy11brimplementation.pdf
Change Request Instructions:	http://www.scb.virginia.gov/docs/fy11brinstructions.pdf

