

August 25, 2011

EMAIL MEMORANDUM

TO: Sheriffs, Regional Jail Superintendents  
CC: Governing Bodies  
FROM: Robyn M. de Socio, Executive Secretary  
  
RE: FY12 One-time Funding Restoration

I write in order to follow up on information provided on April 29, 2011 regarding the restoration on a one-time basis of funding to offset FY12 budget reduction amounts. On April 29, we provided information regarding the funding restoration plan and spreadsheet identifying restoration amounts for each office. This information can be found at the following link: <http://www.scb.virginia.gov/docs/budgetsupplementsfor307.pdf> on the Compensation Board website.

On August 18, in his annual summer address to the Joint Money Committees of the General Assembly, Governor McDonnell announced FY11 year end balances, including the allocation of a portion of surplus balances in the approximate amount of \$7.4 million to offset FY12 reductions for Sheriffs' Offices and Regional Jails. This is the full amount that was reduced from FY12 budgets on May 1, and is the full amount that was previously anticipated for restoration. The link above and here: <http://www.scb.virginia.gov/docs/potentialrestorations.pdf> provides access to a spreadsheet that identifies restoration amounts approved for each office.

As was noted previously, when allocating one-time funds to restore FY12 base fund reductions, the following policies apply:

- o Funds reduced from the office expense budget category will be restored as one-time funds in the office expense category; funds reduced from permanent positions or the temporary salaries budget category will be restored as one-time funds in the temporary salaries category.

- o Funds restored in the temporary salaries category cannot be transferred back to permanent salaries, however, positions will be maintained in the permanent personnel category, incumbents may remain in positions, and salary amounts paid by the locality for these incumbents may be reimbursed through the temporary salaries category on a monthly basis.

o Restoration amounts to the temporary salaries category based upon reductions in permanent personnel funding will include equivalent funding for retirement and group life insurance premiums not reimbursable through temporary salaries that would otherwise be reimbursable through permanent salaries.

At its normal monthly meeting on August 24, the Compensation Board confirmed the allocation of the previously identified amounts included in the above linked spreadsheet, and these amounts have been added to your approved budget for FY12 in the COIN system. These one-time budgeted amounts will be available for reimbursement for any expenses incurred in July or August with your August, 2011 expenditure reimbursement request in COIN, beginning September 1, 2011. Expenses to be reimbursed with this allocation of one-time funds must be submitted for reimbursement no later than the May, 2012 payroll and expense reimbursement request in June, 2012.

Please contact Compensation Board staff if you have questions regarding this information:

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