



SUSAN R. SWECKER
CHAIRMAN

ROBYN M. DE SOCIO
EXECUTIVE SECRETARY

CRAIG BURNS
MARTHA MAVREDES
EX-OFFICIO MEMBERS

COMMONWEALTH OF VIRGINIA

Compensation Board

P.O. Box 710
Richmond, Virginia 23218-0710

March 25, 2016

EMAIL MEMORANDUM

TO: Constitutional Officers
Regional Jail Superintendents
Governing Bodies

FROM: Robyn M. de Socio
Executive Secretary

SUBJECT: FY17 Budget Estimates & Budget Hearing

In accordance with §15.2-1636.8, Code of Virginia, the Compensation Board has prepared an estimate of expenses and other allowances to be fixed by the Board for fiscal year 2017, and has set the time, date, and place for the annual budget hearing.

The budget estimates are provided through a link entitled "Budget Estimates" located on the Compensation Board's agency website at <http://www.scb.virginia.gov/fy03budestm.cfm>. On the website, select your locality or regional jail, and then select which office estimate you wish to review. Each selection will provide you with an estimate of base level reimbursable expenses to be fixed for the upcoming fiscal year (FY17), and information regarding the development of the estimated fund amounts provided. Because budget estimates represent revenue to be anticipated by localities for support of constitutional and appointed offices, projected across-the-board salary increases as approved in the 2016 General Assembly Conference Report have been included. Please further review the explanations provided along with the budget estimate figures to fully understand what is and is not included in the estimate at this time, and what other budgetary items not included in the estimate will be considered by the Compensation Board prior to approval of final budgets for FY17.

Please carefully review the online budget estimate information, or forward this notification to the appropriate member of your staff for review. Clerks' information includes an estimate of Technology Trust Fund (TTF) collections for FY16 and total TTF funds anticipated to be available to Clerks for budgeting in August, 2016. Estimates of per diem funding for local and regional jails for FY17 are also available.

The budget hearing will provide you with an overview of budget actions taken by the 2016 General Assembly and priorities set by the Compensation Board for the allocation of funding in FY17. The hearing also will allow you the opportunity to address specific concerns unique to your office with the Compensation Board members and staff, and provides Board members with the additional information and insights to assist them in budget decisions. This year the Compensation Board will meet on **Thursday, April 14, 2016 at 10:00 a.m.**, in the Compensation Board Conference Room, Room LL22 in the Oliver Hill Building, 102 Governor Street, Richmond, Virginia, 23219. The meeting will follow a public hearing format, beginning with an overview of the Compensation Board budget for FY17, followed by your comments and questions.

In order to have sufficient handouts available at the budget hearing, and that we provide proper notification to building security for your ease of access, **please let us know if you will be attending.** It would be appreciated if you would email the Compensation Board's Administrative Assistant, Camille Christian, at camille.christian@scb.virginia.gov prior to 5:00 p.m. on April 8, and let her know that you and/or your representative will attend the hearing.

If you have questions regarding your budget estimate available on our agency website, please contact your program technician, Charlene Rollins, Charlotte Lee or me.

- c: Compensation Board Members and Staff
- The Honorable Nancy Rodrigues, Secretary of Administration
- John W. Jones, Virginia Sheriffs' Association
- Jane S. Chambers, Commonwealth's Attorneys' Services Council
- Alan D. Albert, LeClair Ryan PC
- John "Chip" Dicks, Future Law LLC
- Ron Jordan, Advantus Strategies
- Madeline I. Abbitt, Abbitt Consulting Inc
- Mike Edwards, Kemper Consulting
- Janet Areson, Virginia Municipal League
- Dean A. Lynch, Virginia Association of Counties