

COMPENSATION BOARD CRITERIA FOR ALLOCATING
NEW ASSISTANT COMMONWEALTH'S ATTORNEY POSITIONS
IN COMMONWEALTH'S ATTORNEYS' OFFICES

October 24, 2000
Amended January 16, 2005
Amended May 10, 2006
Amended June 25, 2014

These staffing standards, recommended by the Virginia Association of Commonwealth's Attorneys and approved by the Compensation Board, may not reflect all duties performed by the Commonwealth's Attorney. Positions needed for each office are based only upon the duties and workload measures identified specifically in the Staffing Standards. Many Commonwealth's Attorneys perform additional duties at their discretion or provide other services not required by state law. The number of Compensation Board funded positions due in a specific Commonwealth's Attorney's office are based upon duties required by law to be performed by the Commonwealth's Attorney, or duties which nearly all Commonwealth's Attorneys perform.

1. The position (or positions) must be requested by the Commonwealth's Attorney as part of the Compensation Board annual budget request process.
2. The basis of the request must be only the statutorily prescribed duty of the prosecution of felonies.
3. Funds and positions must be appropriated by the General Assembly.
4. The Compensation Board will use the staffing methodology and weighted three-year average workload criteria developed by the Virginia Association of Commonwealth's Attorneys (VACA), to determine the appropriate level of Compensation Board assistant Commonwealth's Attorney support for each office requesting additional positions.
5. The Compensation Board shall determine the number of additional positions to be allocated to any one office based upon criteria 1-4, inclusive, and additional positions shall be allocated in the order of percentage of need, where the offices with the highest percentage of need will receive positions first. The percentage of need is determined by calculating the percentage that the number of additional positions needed is of the total number of current positions.

STAFFING METHODOLOGY

1. The formula calculates the sum of a three-year average of felony defendants plus a three-year average of sentencing events, resulting in an average total workload figure. The workload figure is divided by a specified factor that has been devised to take into account economies of scale in larger offices, with the result being the total number of attorney positions due in the office.

2. The data elements are as follows:

3-Year Average Defendants Data is the average of the number of felony defendants in the Circuit Court for each locality for the three most recent calendar years, as reported by the Supreme Court.

3-Year Average Sentencing Events is the average of the number of felony sentencing events in the Circuit Court for each locality for the three most recent fiscal years as reported by the Virginia Sentencing Commission.

Current F.T.E. Attorney Staffing is adjusted to reflect the actual salary amounts reduced as a result of FY03 budget reductions, based upon the most recent Compensation Board salary average of an attorney position.

3. Offices are grouped based on the size of the office (determined by the average total workload figure), and assigned an escalating workload factor assuming economies of scale. Compensation Board funded assistant Commonwealth's Attorneys who are part-time (i.e., eligible to engage in private law practice) are to be considered as 0.5 of a F.T.E. position for staffing standards purposes, instead of as 1 F.T.E. position.

Office Size	Range of Workload Totals (avg defendants + avg sentencing events) per Office Size	Factor
SUPER	3,000+	125
LARGE	1,000-2,999	100
MID	300-999	85
SMALL	0-299	70

4. The formula is as follows:

$$\frac{\# \text{ of Attorneys} = \text{Workload Total (3yr avg felony defendants + 3yr avg sentencing events)}}{\text{Factor}}$$

5. Definitions

Felony defendants

- Staffing standards are based, in part, on the average number of felony defendants for the three most recent calendar years, as reported by the Supreme Court of Virginia.
- Felony defendants include:
 - A person charged and convicted of a felony;
 - A person charged with a felony but convicted of a misdemeanor;
 - A person charged with a felony who was later acquitted;
 - A person charged with a felony that was later nolle prossed; and
 - A person whose felony charge was initiated in general district court.
- In cases involving multiple felonies, a person is counted as a felony defendant each day that new felony charges are filed.

Sentencing events

- Staffing standards also are based, in part, on the average number of felony sentencing events for the three most recent fiscal years, as reported by the Virginia Criminal Sentencing Commission.
- The data reflect the number of sentencing guidelines forms submitted by the Circuit Court Clerk to the Sentencing Commission for felony offenses.
- For the purposes of sentencing guidelines, a single sentencing event would include all offenses for which the defendant is sentenced on the same day and at the same time.
- The Sentencing Commission implemented probation violation sentencing guidelines in FY05. These are not included in the data for staffing standards.

6. Amendments: The January 16, 2005 amendments recommended by the Virginia Association of Commonwealth's Attorneys (VACA) and approved by the Compensation Board changed "... most recent calendar years..." of sentencing events to "... most recent fiscal years..." and considers the effect of FY04 budget reductions on salaries by reducing the current F.T.E. attorney positions by the FY06 un-restored salary reduction in each office based upon the average salary, as of July 1, 2005, of a Compensation Board funded assistant attorney position. The May 10, 2006 amendment added the definitions of "felony defendant" and "sentencing event". The June 25, 2014 amendment removed a line item of example of types of defendants included in the data for Felony Defendants from the Supreme Court reports, as the example was not valid.

Commonwealth's Attorneys FY19 Staffing Standards - Assistant Attorneys - After Position Reallocation

RANK	FIPS	LOCALITY	# Pos FY18	Calculated Reduction FTE	Tot Attys Pos FY19	CY15-17 AVG FEL DEF & AVG FY15-17 SENT EVENTS		RATING	POS DUE	WHOLE	Remaining Whole	Remaining	PERCENT	FY19 ASST ATTY REQUESTED	UNFUNDED ATTY POSITIONS
						ADD'L POS DUE FY19	Pos Due, FY19 After Alloc			Add'l Pos Due, After Alloc	OF NEED After Alloc				
1	139	Page	2.50	-0.24	2.26	294	SMALL	4.20	1.94	2	1.94	85.64%	1	0.0	
2	790	Staunton	4.00	-1.11	2.89	455	MID	5.36	2.47	2	2.47	85.47%	1	1.0	
3	187	Warren	4.00	-0.72	3.28	497	MID	5.85	2.56	3	2.56	78.03%	1	0.0	
4	191	Washington	4.00	-0.76	3.24	490	MID	5.76	2.52	3	2.52	77.83%	3	0.0	
5	109	Louisa	3.00	-0.77	2.23	278	SMALL	3.97	1.74	2	1.74	77.75%	2	0.0	
6	530	Buena Vista	1.00	-0.16	0.84	102	SMALL	1.46	0.62	1	0.62	74.02%	0	0.0	
7	035	Carroll/Galax	4.00	-0.46	3.54	520	MID	6.12	2.58	3	2.58	72.94%	1	0.0	
8	169	Scott	3.50	-0.56	2.94	428	MID	5.03	2.09	2	2.09	71.33%	1	0.0	
9	029	Buckingham	1.50	-0.09	1.41	169	SMALL	2.41	1.00	1	1.00	70.86%	1	0.0	
10	167	Russell	3.50	-0.34	3.16	441	MID	5.18	2.02	2	2.02	64.03%	5	0.0	
11	047	Culpeper	4.00	-0.59	3.41	469	MID	5.52	2.10	2	2.10	61.61%	2	0.0	
12	141	Patrick	2.00	-0.12	1.88	211	SMALL	3.02	1.14	1	1.14	60.29%	2	0.0	
13	173	Smyth	5.00	-1.45	3.55	473	MID	5.57	2.02	2	2.02	57.07%	0	1.0	
14	069	Frederick	6.00	-0.50	5.50	734	MID	8.63	3.14	3	3.14	57.06%	1	0.0	
15	750	Radford	3.00	-1.09	1.91	206	SMALL	2.94	1.04	1	1.04	54.32%	0	1.0	
16	520	Bristol	4.00	-0.42	3.58	468	MID	5.50	1.93	2	1.93	53.83%	2	0.0	
17	185	Tazewell	8.00	-0.89	7.11	1,094	LARGE	10.94	3.82	4	3.82	53.75%	4	0.0	
18	097	King and Queen	1.00	-0.45	0.55	59	SMALL	0.84	0.29	0	0.29	52.00%	1	0.0	
19	037	Charlotte	1.00	-0.09	0.91	96	SMALL	1.37	0.46	0	0.46	50.76%	0	0.0	
20	107	Loudoun	8.00	-0.79	7.21	923	MID	10.85	3.65	4	3.65	50.60%	7	0.0	
21	005	Alleghany/Covington	3.50	-0.18	3.32	421	MID	4.95	1.63	2	1.63	49.13%	1	0.0	
22	003	Albemarle	6.00	-1.68	4.32	548	MID	6.44	2.12	2	2.12	49.05%	1	0.0	
23	135	Nottoway	2.00	-0.28	1.72	177	SMALL	2.53	0.81	1	0.81	47.43%	0	0.0	
24	137	Orange	3.00	-0.22	2.78	286	SMALL	4.08	1.30	1	1.30	46.86%	2	0.0	
25	111	Lunenburg	2.00	-0.93	1.07	110	SMALL	1.57	0.50	0	0.50	46.22%	1	1.0	
26	077	Grayson/Galax	3.00	-0.67	2.33	236	SMALL	3.38	1.04	1	1.04	44.68%	0	0.0	
27	161	Roanoke County	7.00	-0.68	6.32	774	MID	9.11	2.78	3	2.78	43.99%	1	0.0	
28	089	Henry	6.00	-1.27	4.73	576	MID	6.78	2.05	2	2.05	43.22%	1	1.0	
29	119	Middlesex	1.00	-0.18	0.82	82	SMALL	1.17	0.35	0	0.35	42.46%	1	0.0	
30	041	Chesterfield	21.00	-2.41	18.59	2,639	LARGE	26.39	7.80	8	7.80	41.95%	7	0.0	
31	101	King William	1.00	-0.15	0.85	83	SMALL	1.18	0.33	0	0.33	39.55%	1	0.0	
32	630	Fredericksburg	7.00	-1.07	5.93	701	MID	8.25	2.32	2	2.32	39.22%	3	1.0	
33	033	Caroline	3.00	-0.08	2.92	282	SMALL	4.03	1.11	1	1.11	38.03%	1	0.0	
34	177	Spotsylvania	9.00	-1.14	7.86	1,077	LARGE	10.77	2.92	3	2.92	37.13%	3	1.0	
35	105	Lee	4.00	-1.04	2.96	282	SMALL	4.03	1.07	1	1.07	36.13%	2	1.0	
36	197	Wythe	5.00	-0.46	4.54	525	MID	6.17	1.64	2	1.64	36.03%	1	0.0	
37	085	Hanover	9.00	-1.39	7.61	878	MID	10.33	2.73	3	2.73	35.82%	0	1.0	
38	163	Rockbridge/Lexington	3.00	-0.50	3.50	402	MID	4.73	2.23	1	1.23	35.17%	1	0.0	
39	131	Northampton	2.00	-0.74	1.26	119	SMALL	1.70	0.44	0	0.44	34.96%	0	0.0	
40	171	Shenandoah	4.00	-0.68	3.32	376	MID	4.43	1.11	1	1.11	33.38%	1	0.0	
41	117	Mecklenburg	5.00	-0.58	4.42	487	MID	5.73	1.31	1	1.31	29.61%	3	1.0	
42	015	Augusta	6.00	-0.30	5.70	626	MID	7.36	1.67	2	1.67	29.24%	1	0.0	
43	175	Southampton/Franklin	4.00	-0.72	3.28	296	SMALL	4.23	0.95	1	0.95	28.83%	0	0.0	
44	570	Colonial Heights	5.00	-0.95	4.05	441	MID	5.19	1.14	1	1.14	28.06%	0	0.0	
45	099	King George	2.50	-0.46	2.04	182	SMALL	2.60	0.56	1	0.56	27.56%	1	0.5	
46	071	Giles	4.00	-0.99	3.01	266	SMALL	3.80	0.80	1	0.80	26.61%	1	1.0	

Commonwealth's Attorneys FY19 Staffing Standards - Assistant Attorneys - After Position Reallocation

RANK	FIPS	LOCALITY	# Pos FY18	Calculated Reduction FTE	Tot Attys Pos FY19	CY15-17 AVG FEL DEF & AVG FY15-17 SENT EVENTS		RATING	POS DUE	WHOLE	Remaining Whole	Remaining	PERCENT	FY19 ASST ATTY REQUESTED	UNFUNDED
						ADD'L POS DUE FY19	Pos Due, FY19 After Alloc			Add'l Pos Due, After Alloc	OF NEED After Alloc	ATTY POSITIONS			
47	121	Montgomery	7.00	-0.88	6.12	654	MID	7.69	1.57	2	1.57	25.68%	1	0.0	
48	051	Dickenson	3.50	-0.74	2.76	239	SMALL	3.41	0.65	1	0.65	23.48%	1	0.5	
49	113	Madison	1.00	-0.14	0.86	74	SMALL	1.05	0.19	0	0.19	22.27%	1	0.0	
50	775	Salem	3.50	-0.69	2.81	240	SMALL	3.43	0.62	1	0.62	22.04%	1	0.0	
51	031	Campbell	5.00	-0.73	4.27	441	MID	5.19	0.91	1	0.91	21.40%	3	0.0	
52	165	Rockingham/Harrisonburg	10.00	-0.95	9.05	1,082	LARGE	10.82	1.77	2	1.77	19.53%	1	0.0	
53	049	Cumberland	1.00	-0.07	0.93	78	SMALL	1.11	0.18	0	0.18	19.26%	1	0.0	
54	193	Westmoreland	2.00	0.00	2.00	167	SMALL	2.38	0.38	0	0.38	19.05%	1	0.0	
55	073	Gloucester	4.00	-0.56	3.44	284	SMALL	4.06	0.62	1	0.62	17.99%	1	0.0	
56	087	Henrico	24.00	-2.32	21.68	2,526	LARGE	25.26	3.58	4	3.58	16.52%	4	0.0	
57	027	Buchanan	4.50	-0.26	4.24	418	MID	4.92	0.68	1	0.68	15.98%	1	0.0	
58	061	Fauquier	5.00	-0.55	4.45	436	MID	5.13	0.68	1	0.68	15.36%	2	0.0	
59	009	Amherst	4.00	-0.63	3.37	327	MID	3.84	0.47	0	0.47	13.88%	1	0.0	
60	179	Stafford	12.00	-0.87	11.13	1,258	LARGE	12.58	1.45	1	1.45	13.01%	3	0.0	
61	820	Waynesboro	5.00	-1.16	3.84	365	MID	4.29	0.45	0	0.45	11.62%	1	1.0	
62	550	Chesapeake	22.00	-2.58	19.42	2,163	LARGE	21.63	2.21	2	2.21	11.36%	5	0.0	
63	840	Winchester	8.00	-0.88	7.12	668	MID	7.85	0.74	1	0.74	10.35%	1	1.0	
64	023	Botetourt	4.00	-0.43	3.57	333	MID	3.92	0.35	0	0.35	9.70%	0	0.0	
65	690	Martinsville	5.00	-1.19	3.81	291	SMALL	4.16	0.35	0	0.35	9.16%	3	1.0	
66	043	Clarke	1.50	-0.23	1.27	96	SMALL	1.38	0.11	0	0.11	8.56%	1	0.0	
67	680	Lynchburg	11.00	-0.99	10.01	911	MID	10.72	0.71	1	0.71	7.11%	2	1.0	
68	053	Dinwiddie	3.50	-0.66	2.84	213	SMALL	3.04	0.20	0	0.20	7.01%	2	0.5	
69	810	Virginia Beach	29.00	-2.97	26.03	2,779	LARGE	27.79	1.76	2	1.76	6.77%	7	0.0	
70	195	Wise/Norton	8.00	-0.56	7.44	675	MID	7.94	0.50	1	0.50	6.77%	5	0.0	
71	199	York/Poquoson	5.00	-0.75	4.25	385	MID	4.53	0.28	0	0.28	6.68%	1	0.0	
72	670	Hopewell	4.00	-0.40	3.60	269	SMALL	3.84	0.24	0	0.24	6.59%	0	0.0	
73	095	James City/Williamsburg	5.00	-0.18	4.82	433	MID	5.10	0.27	0	0.27	5.66%	1	0.0	
74	125	Nelson	2.00	-0.18	1.82	135	SMALL	1.92	0.10	0	0.10	5.65%	1	0.0	
75	083	Halifax	5.00	-0.52	4.48	399	MID	4.69	0.22	0	0.22	4.87%	1	0.0	
76	770	Roanoke City	13.00	-0.96	12.04	1,258	LARGE	12.58	0.54	1	0.54	4.48%	2	1.0	
77	059	Fairfax/Fairfax City	26.00	-1.98	24.02	3,117	SUPER	24.94	0.91	1	0.91	3.80%	7	2.0	
78	149	Prince George	3.50	-0.38	3.12	226	SMALL	3.23	0.11	0	0.11	3.59%	1	0.0	
79	800	Suffolk	10.00	-1.36	8.64	756	MID	8.90	0.25	0	0.25	2.93%	3	0.0	
80	001	Accomack	3.50	-0.73	2.77	199	SMALL	2.85	0.08	0	0.08	2.78%	0	0.0	
81	710	Norfolk	30.00	-3.33	26.67	2,736	LARGE	27.36	0.69	1	0.69	2.60%	6	0.0	
82	510	Alexandria	8.00	-1.28	6.72	578	MID	6.80	0.08	0	0.08	1.18%	0	0.0	
83	063	Floyd	2.00	0.00	2.00	141	SMALL	2.02	0.02	0	0.02	0.95%	1	0.0	
84	159	Richmond County	1.00	-0.12	0.88	62	SMALL	0.88	0.00	0	0.00	0.32%	1	0.0	
85	147	Prince Edward	4.50	-0.43	4.07	286	SMALL	4.08	0.01	0	0.01	0.31%	1	0.5	
86	760	Richmond City	32.00	-4.80	27.20	2,699	LARGE	26.99	-0.20	0	(0.20)	-0.75%	1	0.0	
87	067	Franklin	6.00	-0.91	5.09	424	MID	4.99	-0.10	0	(0.10)	-1.97%	1	1.0	
88	145	Powhatan	2.50	-0.23	2.27	153	SMALL	2.19	-0.08	0	(0.08)	-3.57%	1	0.0	
89	013	Arlington/Falls Church	13.00	-1.87	11.13	1,052	LARGE	10.52	-0.61	0	(0.61)	-5.45%	1	0.0	
90	590	Danville	10.00	-0.89	9.11	732	MID	8.61	-0.50	0	(0.50)	-5.46%	1	0.0	
91	143	Pittsylvania	6.00	-0.84	5.16	412	MID	4.85	-0.31	0	(0.31)	-6.00%	1	0.0	
92	127	New Kent	2.00	-0.15	1.85	119	SMALL	1.70	-0.14	0	(0.14)	-7.63%	0	0.0	

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						ADD'L POS DUE FY19	Pos Due, FY19 After Alloc			Add'l Pos Due, After Alloc	OF NEED After Alloc	ATTY POSITIONS			
93	153	Prince William/Man/Man Pk	22.00	-2.27	19.73	1,821	LARGE	18.21	-1.52	(1)	(1.52)	-7.73%	2	2.0	
94	650	Hampton	13.00	-1.49	11.51	1,058	LARGE	10.58	-0.93	0	(0.93)	-8.07%	3	1.0	
95	700	Newport News	21.00	-2.53	17.47	1,585	LARGE	15.85	-2.62	(1)	(1.62)	-9.29%	3	0.0	
96	007	Amelia	2.00	-0.24	1.76	111	SMALL	1.58	-0.18	0	(0.18)	-10.25%	0	0.0	
97	079	Greene	2.00	-0.08	1.92	121	SMALL	1.72	-0.20	0	(0.20)	-10.32%	0	0.0	
98	540	Charlottesville	6.00	-1.01	4.99	380	MID	4.47	-0.52	0	(0.52)	-10.39%	0	0.0	
99	025	Brunswick	3.00	-0.46	2.54	159	SMALL	2.27	-0.27	0	(0.27)	-10.67%	1	0.0	
100	740	Portsmouth	17.00	-2.17	14.83	1,307	LARGE	13.07	-1.76	(1)	(1.76)	-11.88%	1	0.0	
101	115	Mathews	1.00	-0.17	0.83	51	SMALL	0.73	-0.10	0	(0.10)	-11.93%	1	0.0	
102	730	Petersburg	7.00	-0.90	6.10	451	MID	5.31	-0.80	0	(0.80)	-13.08%	1	1.0	
103	155	Pulaski	7.00	-0.83	6.17	454	MID	5.34	-0.83	0	(0.83)	-13.43%	0	0.0	
104	081	Greensville/Emporia	4.50	-0.36	4.14	245	SMALL	3.50	-0.65	0	(0.65)	-15.58%	1	0.5	
105	093	Isle of Wight	4.00	-0.47	3.53	204	SMALL	2.91	-0.62	0	(0.62)	-17.59%	2	1.0	
106	103	Lancaster	2.00	-0.46	1.54	87	SMALL	1.24	-0.30	0	(0.30)	-19.47%	2	0.0	
107	183	Sussex	2.00	-0.21	1.79	99	SMALL	1.41	-0.37	0	(0.37)	-20.92%	0	0.0	
108	019	Bedford/Bedford City	6.00	-0.40	5.60	374	MID	4.40	-1.20	(1)	(1.20)	-21.37%	0	0.0	
109	011	Appomattox	3.00	-0.59	2.41	130	SMALL	1.86	-0.55	0	(0.55)	-22.73%	1	0.0	
110	057	Essex	2.00	-0.23	1.77	95	SMALL	1.35	-0.42	0	(0.42)	-23.65%	1	0.0	
111	065	Fluvanna	2.00	0.00	2.00	102	SMALL	1.46	-0.54	0	(0.54)	-27.14%	1	0.0	
112	133	Northumberland	2.00	-0.20	1.80	87	SMALL	1.24	-0.56	0	(0.56)	-31.22%	0	0.0	
113	017	Bath*	1.00	-0.09	0.91	44	SMALL	0.63	-0.29	0	(0.29)	-31.24%	0	0.0	
114	021	Bland	1.00	-0.10	0.90	36	SMALL	0.51	-0.39	0	(0.39)	-43.13%	0	0.0	
115	075	Goochland	2.00	-0.16	1.84	73	SMALL	1.04	-0.80	0	(0.80)	-43.66%	0	0.0	
116	157	Rappahannock	1.00	-0.13	0.87	33	SMALL	0.47	-0.40	0	(0.40)	-46.15%	1	0.0	
117	036	Charles City	1.00	-0.10	0.90	25	SMALL	0.36	-0.53	0	(0.53)	-59.60%	0	0.0	
118	181	Surry	1.00	-0.08	0.92	20	SMALL	0.29	-0.63	0	(0.63)	-68.85%	1	0.0	
119	091	Highland*	1.00	-0.30	0.70	12	SMALL	0.18	-0.53	0	(0.53)	-74.99%	0	0.0	
120	045	Craig*	1.00	-0.09	0.91	9	SMALL	0.13	-0.78	0	(0.78)	-85.91%	0	0.0	
TOTALS			716	(91)	625.21	63,739		711	86	102	86		172	27	

Commonwealth's Attorneys FY19 Staffing Standards - Administrative Support Staff

RANK	FIPS	LOCALITY	FY19 ASST ATTY POS COUNT	FY18 CURRENT ADMIN POS	FY18 CURRENT PARALEGAL POS	FY19 ADMIN POS DUE	FY19 PARA- LEGAL POS DUE	FY19 ADD'L ADMIN POS DUE	FY19 ADD'L PARALEGAL POS DUE	FY19 NET ADDT'L POS DUE	FY19 WHOLE SUPPORT POS DUE	FY19 WHOLE FT ADMIN POS DUE	FY19 WHOLE FT POS DUE	PERCENT OF NEED	ADMIN POS REQUESTED	PARALEGAL POS REQUESTED	UNFUNDED ADMIN POSITIONS
1	051	Dickenson	3.50	1.0	0	1.75	0.88	0.75	0.88	1.63	2.00	0.00	2	162.50%	3	1	0.0
2	033	Caroline	3.00	1.0	0	1.50	0.75	0.50	0.75	1.25	1.00	0.00	1	125.00%	0	1	0.0
3	137	Orange	3.00	1.0	0	1.50	0.75	0.50	0.75	1.25	1.00	0.00	1	125.00%	1	0	0.0
4	750	Radford	3.00	1.0	0	1.50	0.75	0.50	0.75	1.25	1.00	0.00	1	125.00%	0	0	0.0
5	145	Powhatan	2.50	1.0	0	1.25	0.63	0.25	0.63	0.88	1.00	0.00	1	87.50%	1	1	0.0
6	007	Amelia	2.00	1.0	0	1.00	0.50	0.00	0.50	0.50	1.00	0.00	1	50.00%	0	0	0.0
7	009	Amherst	4.00	2.0	0	2.00	1.00	0.00	1.00	1.00	1.00	0.00	1	50.00%	1	1	1.0
8	017	Bath*	1.00	0.5	0	0.50	0.25	0.00	0.25	0.25	0.00	0.00	0	50.00%	0	0	0.0
9	045	Craig*	1.00	0.5	0	0.50	0.25	0.00	0.25	0.25	0.00	0.00	0	50.00%	0	0	0.0
10	057	Essex	2.00	1.0	0	1.00	0.50	0.00	0.50	0.50	1.00	0.00	1	50.00%	1	0	0.0
11	063	Floyd	2.00	1.0	0	1.00	0.50	0.00	0.50	0.50	1.00	0.00	1	50.00%	1	1	0.0
12	069	Frederick	6.00	2.0	1	3.00	1.50	1.00	0.50	1.50	2.00	0.00	2	50.00%	1	1	0.0
13	071	Giles	4.00	2.0	0	2.00	1.00	0.00	1.00	1.00	1.00	0.00	1	50.00%	1	1	0.0
14	075	Goochland	2.00	1.0	0	1.00	0.50	0.00	0.50	0.50	1.00	0.00	1	50.00%	0	0	0.0
15	079	Greene	2.00	1.0	0	1.00	0.50	0.00	0.50	0.50	1.00	0.00	1	50.00%	0	0	0.0
16	091	Highland*	1.00	0.5	0	0.50	0.25	0.00	0.25	0.25	0.00	0.00	0	50.00%	1	0	0.5
17	111	Lunenburg	2.00	1.0	0	1.00	0.50	0.00	0.50	0.50	1.00	0.00	1	50.00%	1	1	0.0
18	125	Nelson	2.00	1.0	0	1.00	0.50	0.00	0.50	0.50	1.00	0.00	1	50.00%	1	0	0.0
19	127	New Kent	2.00	1.0	0	1.00	0.50	0.00	0.50	0.50	1.00	0.00	1	50.00%	0	0	0.0
20	131	Northampton	2.00	1.0	0	1.00	0.50	0.00	0.50	0.50	1.00	0.00	1	50.00%	0	0	0.0
21	133	Northumberland	2.00	1.0	0	1.00	0.50	0.00	0.50	0.50	1.00	0.00	1	50.00%	0	0	0.0
22	135	Nottoway	2.00	1.0	0	1.00	0.50	0.00	0.50	0.50	1.00	0.00	1	50.00%	0	0	0.0
23	141	Patrick	2.00	1.0	0	1.00	0.50	0.00	0.50	0.50	1.00	0.00	1	50.00%	1	1	0.0
24	163	Rockbridge/Lexington	4.00	2.0	0	2.00	1.00	0.00	1.00	1.00	1.00	0.00	1	50.00%	0	0	0.0
25	171	Shenandoah	4.00	2.0	0	2.00	1.00	0.00	1.00	1.00	1.00	0.00	1	50.00%	1	1	1.0
26	183	Sussex	2.00	1.0	0	1.00	0.50	0.00	0.50	0.50	1.00	0.00	1	50.00%	0	1	0.0
27	001	Accomack	3.50	2.0	0	1.75	0.88	-0.25	0.88	0.63	1.00	1.00	0	31.25%	0	0	1.0
28	169	Scott	3.50	1.0	1	1.75	0.88	0.75	-0.13	0.63	1.00	0.00	1	31.25%	1	1	1.0
29	775	Salem	3.50	1.0	1	1.75	0.88	0.75	-0.13	0.63	1.00	0.00	1	31.25%	2	1	1.0
30	003	Albemarle	6.00	2.5	1	3.00	1.50	0.50	0.50	1.00	1.00	0.00	1	28.57%	0	1	0.0
31	019	Bedford/Bedford City	6.00	2.5	1	3.00	1.50	0.50	0.50	1.00	1.00	0.00	1	28.57%	1	0	0.0
32	540	Charlottesville	6.00	2.5	1	3.00	1.50	0.50	0.50	1.00	1.00	0.00	1	28.57%	0	0	1.5
33	059	Fairfax/Fairfax City	26.00	11.0	5	13.00	6.50	2.00	1.50	3.50	4.00	0.00	4	21.88%	6	4	7.0
34	047	Culpeper	4.00	1.5	1	2.00	1.00	0.50	0.00	0.50	1.00	0.00	1	20.00%	1	1	0.5
35	073	Gloucester	4.00	2.5	0	2.00	1.00	-0.50	1.00	0.50	1.00	1.00	0	20.00%	1	0	0.0
36	191	Washington	4.00	2.5	0	2.00	1.00	-0.50	1.00	0.50	1.00	1.00	0	20.00%	2	1	1.5
37	121	Montgomery	7.00	3.5	1	3.50	1.75	0.00	0.75	0.75	1.00	0.00	1	16.67%	1	1	1.5
38	161	Roanoke County	7.00	3.5	1	3.50	1.75	0.00	0.75	0.75	1.00	0.00	1	16.67%	1	1	0.5
39	730	Petersburg	7.00	3.5	1	3.50	1.75	0.00	0.75	0.75	1.00	0.00	1	16.67%	1	0	0.5
40	590	Danville	10.00	6.5	0	5.00	2.50	-1.50	2.50	1.00	1.00	1.00	0	15.38%	1	0	1.0
41	800	Suffolk	10.00	4.5	2	5.00	2.50	0.50	0.50	1.00	1.00	0.00	1	15.38%	1	2	0.0
42	760	Richmond City	32.00	14.0	7	16.00	8.00	2.00	1.00	3.00	3.00	0.00	3	14.29%	0	2	3.0
43	011	Appomattox	3.00	1.0	1	1.50	0.75	0.50	-0.25	0.25	0.00	0.00	0	12.50%	0	1	1.0
44	025	Brunswick	3.00	1.0	1	1.50	0.75	0.50	-0.25	0.25	0.00	0.00	0	12.50%	1	0	1.0
45	027	Buchanan	4.50	2.0	1	2.25	1.13	0.25	0.13	0.38	0.00	0.00	0	12.50%	1	1	0.0
46	029	Buckingham	1.50	1.0	0	0.75	0.38	-0.25	0.38	0.13	0.00	0.00	0	12.50%	1	0	0.0
47	043	Clarke	1.50	1.0	0	0.75	0.38	-0.25	0.38	0.13	0.00	0.00	0	12.50%	1	1	0.0
48	067	Franklin	6.00	4.0	0	3.00	1.50	-1.00	1.50	0.50	1.00	1.00	0	12.50%	0	1	0.0
49	077	Grayson/Galax	3.00	2.0	0	1.50	0.75	-0.50	0.75	0.25	0.00	0.00	0	12.50%	0	0	1.0
50	081	Greensville/Emporia	4.50	2.0	1	2.25	1.13	0.25	0.13	0.38	0.00	0.00	0	12.50%	1	1	0.0
51	109	Louisa	3.00	2.0	0	1.50	0.75	-0.50	0.75	0.25	0.00	0.00	0	12.50%	2	1	1.0
52	147	Prince Edward	4.50	3.0	0	2.25	1.13	-0.75	1.13	0.38	0.00	0.00	0	12.50%	1	1	0.0
53	153	Prince William/Man/Man Pk	22.00	10.0	5	11.00	5.50	1.00	0.50	1.50	2.00	0.00	2	10.00%	0	0	1.0
54	680	Lynchburg	11.00	4.5	3	5.50	2.75	1.00	-0.25	0.75	1.00	0.00	1	10.00%	1	2	0.5
55	087	Henrico	24.00	12.5	4	12.00	6.00	-0.50	2.00	1.50	2.00	2.00	0	9.09%	6	1	2.0
56	185	Tazewell	8.00	5.5	0	4.00	2.00	-1.50	2.00	0.50	1.00	1.00	0	9.09%	2	1	1.5
57	195	Wise/Norton	8.00	4.0	2	4.00	2.00	0.00	0.50	0.50	1.00	0.00	1	9.09%	3	2	0.5
58	041	Chesterfield	21.00	10.5	4	10.50	5.25	0.00	1.25	1.25	1.00	0.00	1	8.62%	3	2	0.0
59	770	Roanoke City	13.00	6.0	3	6.50	3.25	0.50	0.25	0.75	1.00	0.00	1	8.33%	1	1	3.0
60	031	Campbell	5.00	1.5	2	2.50	1.25	1.00	-0.75	0.25	0.00	0.00	0	7.14%	1	1	0.0
61	061	Fauquier	5.00	3.5	0	2.50	1.25	-1.00	1.25	0.25	0.00	0.00	0	7.14%	2	1	1.0
62	083	Halifax	5.00	3.0	1	2.50	1.25	-0.50	0.75	0.25	0.00	0.00	0	7.14%	1	1	0.5
63	095	James City/Williamsburg	5.00	2.5	1	2.50	1.25	0.00	0.25	0.25	0.00	0.00	0	7.14%	1	1	0.0
64	117	Mecklenburg	5.00	3.5	0	2.50	1.25	-1.00	1.25	0.25	0.00	0.00	0	7.14%	1	0	0.0
65	173	Smyth	5.00	2.5	1	2.50	1.25	0.00	0.25	0.25	0.00	0.00	0	7.14%	0	0	0.5
66	199	York/Poquoson	5.00	3.5	0	2.50	1.25	-1.00	1.25	0.25	0.00	0.00	0	7.14%	1	0	0.5
67	550	Chesapeake	22.00	10.0	6	11.00	5.50	1.00	0.00	1.00	1.00	0.00	1	6.45%	3	2	3.0
68	810	Virginia Beach	29.00	16.5	4	14.50	7.25	-2.00	3.25	1.25	1.00	1.00	0	6.10%	7	5	0.0
69	179	Stafford	12.00	4.0	5	6.00	3.00	2.00	-1.50	0.50	1.00	0.00	1	5.88%	1	3	1.0

Commonwealth's Attorneys FY19 Staffing Standards - Administrative Support Staff

RANK	FIPS	LOCALITY	FY19 ASST ATTY POS COUNT	FY18 CURRENT ADMIN POS	FY18 CURRENT PARALEGAL POS	FY19 ADMIN POS DUE	FY19 PARA- LEGAL POS DUE	FY19 ADD'L ADMIN POS DUE	FY19 ADD'L PARALEGAL POS DUE	FY19 NET POS DUE	FY19 WHOLE SUPPORT POS DUE	FY19 WHOLE FT ADMIN POS DUE	FY19 WHOLE FT POS DUE	PERCENT OF NEED	ADMIN POS REQUESTED	PARALEGAL POS REQUESTED	UNFUNDED ADMIN POSITIONS
70	155	Pulaski	7.00	3.0	2	3.50	1.75	0.50	-0.25	0.25	0.00	0.00	0	5.00%	0	0	1.0
71	167	Russell	3.50	1.5	1	1.75	0.88	0.25	-0.13	0.13	0.00	0.00	0	5.00%	3	3	0.5
72	085	Hanover	9.00	4.5	2	4.50	2.25	0.00	0.25	0.25	0.00	0.00	0	3.85%	0	0	0.0
73	177	Spotsylvania	9.00	4.5	2	4.50	2.25	0.00	0.25	0.25	0.00	0.00	0	3.85%	1	1	0.0
74	013	Arlington/Falls Church	13.00	6.0	4	6.50	3.25	0.50	-0.25	0.25	0.00	0.00	0	2.63%	1	1	1.5
75	650	Hampton	13.00	6.0	4	6.50	3.25	0.50	-0.25	0.25	0.00	0.00	0	2.63%	1	2	0.5
76	740	Portsmouth	17.00	9.0	4	8.50	4.25	-0.50	0.75	0.25	0.00	0.00	0	2.00%	1	1	2.5
77	015	Augusta	6.00	2.5	2	3.00	1.50	0.50	-0.50	0.00	0.00	0.00	0	0.00%	1	1	0.5
78	023	Botetourt	4.00	2.0	1	2.00	1.00	0.00	0.00	0.00	0.00	0.00	0	0.00%	1	0	0.0
79	035	Carroll/Galax	4.00	2.0	1	2.00	1.00	0.00	0.00	0.00	0.00	0.00	0	0.00%	1	1	1.0
80	089	Henry	6.00	3.5	1	3.00	1.50	-0.50	0.50	0.00	0.00	0.00	0	0.00%	1	1	0.0
81	093	Isle of Wight	4.00	3.0	0	2.00	1.00	-1.00	1.00	0.00	0.00	0.00	0	0.00%	1	0	0.0
82	105	Lee	4.00	2.0	1	2.00	1.00	0.00	0.00	0.00	0.00	0.00	0	0.00%	2	2	0.0
83	107	Loudoun	8.00	6.0	0	4.00	2.00	-2.00	2.00	0.00	0.00	0.00	0	0.00%	4	3	1.0
84	143	Pittsylvania	6.00	2.5	2	3.00	1.50	0.50	-0.50	0.00	0.00	0.00	0	0.00%	1	1	1.5
85	165	Rockingham/Harrisonburg	10.00	4.5	3	5.00	2.50	0.50	-0.50	0.00	0.00	0.00	0	0.00%	0	0	1.0
86	175	Southampton/Franklin	4.00	2.0	1	2.00	1.00	0.00	0.00	0.00	0.00	0.00	0	0.00%	0	0	1.0
87	187	Warren	4.00	3.0	0	2.00	1.00	-1.00	1.00	0.00	0.00	0.00	0	0.00%	1	1	1.0
88	520	Bristol	4.00	3.0	0	2.00	1.00	-1.00	1.00	0.00	0.00	0.00	0	0.00%	1	0	0.0
89	670	Hopewell	4.00	2.0	1	2.00	1.00	0.00	0.00	0.00	0.00	0.00	0	0.00%	0	0	0.0
90	790	Staunton	4.00	2.0	1	2.00	1.00	0.00	0.00	0.00	0.00	0.00	0	0.00%	1	1	0.0
91	840	Winchester	8.00	5.0	1	4.00	2.00	-1.00	1.00	0.00	0.00	0.00	0	0.00%	1	1	1.0
92	700	Newport News	20.00	12.5	3	10.00	5.00	-2.50	2.00	-0.50	0.00	0.00	0	-3.23%	2	2	2.5
93	630	Fredericksburg	7.00	3.5	2	3.50	1.75	0.00	-0.25	-0.25	0.00	0.00	0	-4.55%	0	0	0.0
94	099	King George	2.50	1.0	1	1.25	0.63	0.25	-0.38	-0.13	0.00	0.00	0	-6.25%	1	1	0.0
95	139	Page	2.50	2.0	0	1.25	0.63	-0.75	0.63	-0.13	0.00	0.00	0	-6.25%	1	0	0.0
96	197	Wythe	5.00	3.0	1	2.50	1.25	-0.50	0.25	-0.25	0.00	0.00	0	-6.25%	1	1	1.0
97	570	Colonial Heights	5.00	4.0	0	2.50	1.25	-1.50	1.25	-0.25	0.00	0.00	0	-6.25%	1	1	1.0
98	690	Martinsville	5.00	2.0	2	2.50	1.25	0.50	-0.75	-0.25	0.00	0.00	0	-6.25%	4	2	0.0
99	820	Waynesboro	5.00	3.0	1	2.50	1.25	-0.50	0.25	-0.25	0.00	0.00	0	-6.25%	1	1	0.0
100	710	Norfolk	30.00	16.0	9	15.00	7.50	-1.00	-1.00	-2.00	(2.00)	(2.00)	0	-8.16%	2	2	1.0
101	005	Alleghany/Covington	3.50	2.0	1	1.75	0.88	-0.25	-0.13	-0.38	0.00	0.00	0	-12.50%	1	0	0.0
102	053	Dinwiddie	3.50	3.0	0	1.75	0.88	-1.25	0.88	-0.38	0.00	0.00	0	-12.50%	3	1	0.0
103	149	Prince George	3.50	2.0	1	1.75	0.88	-0.25	-0.13	-0.38	0.00	0.00	0	-12.50%	1	0	0.0
104	510	Alexandria	8.00	5.5	2	4.00	2.00	-1.50	0.00	-1.50	(1.00)	(1.00)	0	-20.00%	0	0	1.5
105	021	Bland	1.00	1.0	0	0.50	0.25	-0.50	0.25	-0.25	0.00	0.00	0	-25.00%	0	0	0.0
106	036	Charles City	1.00	1.0	0	0.50	0.25	-0.50	0.25	-0.25	0.00	0.00	0	-25.00%	0	0	0.0
107	037	Charlotte	1.00	1.0	0	0.50	0.25	-0.50	0.25	-0.25	0.00	0.00	0	-25.00%	0	0	0.0
108	049	Cumberland	1.00	1.0	0	0.50	0.25	-0.50	0.25	-0.25	0.00	0.00	0	-25.00%	1	1	0.0
109	065	Fluvanna	2.00	1.0	1	1.00	0.50	0.00	-0.50	-0.50	0.00	0.00	0	-25.00%	0	0	0.0
110	097	King and Queen	1.00	1.0	0	0.50	0.25	-0.50	0.25	-0.25	0.00	0.00	0	-25.00%	0	0	1.0
111	101	King William	1.00	1.0	0	0.50	0.25	-0.50	0.25	-0.25	0.00	0.00	0	-25.00%	0	0	0.0
112	103	Lancaster	2.00	2.0	0	1.00	0.50	-1.00	0.50	-0.50	0.00	0.00	0	-25.00%	2	2	1.0
113	113	Madison	1.00	1.0	0	0.50	0.25	-0.50	0.25	-0.25	0.00	0.00	0	-25.00%	1	1	0.0
114	115	Mathews	1.00	1.0	0	0.50	0.25	-0.50	0.25	-0.25	0.00	0.00	0	-25.00%	1	0	0.0
115	119	Middlesex	1.00	1.0	0	0.50	0.25	-0.50	0.25	-0.25	0.00	0.00	0	-25.00%	1	1	0.0
116	157	Rappahannock	1.00	1.0	0	0.50	0.25	-0.50	0.25	-0.25	0.00	0.00	0	-25.00%	1	0	0.0
117	159	Richmond County	1.00	1.0	0	0.50	0.25	-0.50	0.25	-0.25	0.00	0.00	0	-25.00%	1	0	0.0
118	181	Surry	1.00	1.0	0	0.50	0.25	-0.50	0.25	-0.25	0.00	0.00	0	-25.00%	0	1	0.0
119	193	Westmoreland	2.00	1.0	1	1.00	0.50	0.00	-0.50	-0.50	0.00	0.00	0	-25.00%	1	1	0.0
120	530	Buena Vista	1.00	1.0	0	0.50	0.25	-0.50	0.25	-0.25	0.00	0.00	0	-25.00%	0	0	0.0
TOTALS			716.00	372.50	124	358.00	179.00	-14.50	55.00	40.50	56.00	6.00	50.00	18.03	126	94	64.50

* Part-time offices not eligible to receive additional positions.